



## Staff Report

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**File #:** 15-340, **Version:** 1

**Agenda Date:** 10/20/2015

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**Subject:**

Receipt and file report of procurement items delegated to the County Administrator for the quarter ending September 30, 2015.

**Recommended Action**

Acceptance of receipt and file report of items delegated to the County Administrator for the quarter ending September 30, 2015.

**Strategic Plan:**

Deliver First Class Services to the Public and Our Customers

5.2 Be responsible stewards of the public's resources

5.3 Ensure effective and efficient delivery of county services and support

**Summary:**

The Board of County Commissioners (Board) has delegated authority to the County Administrator to approve purchases and other purchasing related processes as per County Code with the requirement that all delegated approvals be submitted for receipt and file on a quarterly basis.

**Background Information:**

The County Administrator has delegated authority to award contracts up to \$250,000.00. For purchases initiated from Florida State bid or negotiated contracts, the County Administrator is delegated to approve in any amount. The County Administrator has delegated authority to increase master/contract purchase orders previously approved by the Board subject to the same unit pricing and terms; the County Administrator has delegated authority to extend Board approved contracts above the threshold of \$250,000.00 pending all prices, terms and conditions remain the same. And lastly, the County Administrator has been delegated authority to approve change orders, release retainage and close out construction type contracts when the change order does not exceed \$250,000.00 or ten percent (10%) of the total award, whichever is less.

**Fiscal Impact:**

See attached

**Staff Member Responsible:**

Mark S Woodard, County Administrator

Joe Lauro, Director, Purchasing

**Partners:**

N/A

Procurement Items Approved by the County Administrator(CA)  
Period: July 1, 2015 Through September 30, 2015

No.	Contract No.	Action	Commodity	Department	Vendor	CA Approval Dollar Value County Code	Award Date	Contract Annual/Total Value
1.	<b>145-0141-P (SS)</b>	Ranking of Firms and Negotiated Agreement	<b>Charter Review Facilitator Service</b>	Office of County Administrator	Diane Meiller and Associates, Inc	49,975.00	9/29/15	49,975.00 Total
2.	<b>090-0325-P (LN)</b>	Increase in Funds – Blanket Purchase Agreement	<b>Water and Sewer Materials and Accessories – Strategic Partnership</b>	Utilities	Ferguson Enterprises d/b/a Ferguson Waterworks	1,500,000.00 2-184(b)	9/24/15	9,000,000.00 Exp thru 5/23/16
3.	<b>134-0310-NC (SS)</b>	Ranking of Firms and Negotiated Agreement	<b>Forest Lakes Boulevard Reconstruction and Widening Improvements Professional Engineering Consulting Services</b>	Engineeirng and Technical Support	HNTB Corporation	240,938.67	9/24/15	722,816.00 3 Yrs
4.	<b>145-0140-P (SS)</b>	Ranking of Firms and Negotiated Agreement	<b>Charter Review Commission Legal Services</b>	Office of the County Attorney	Vose Law Firm, LLP	50,000.00	9/24/15	50,000.00 Total
5.	<b>123-0341-PB (SP)</b>	Continued Purchase Authorization	<b>Playground Equipment, Surfacing, Site Furnishings and Related Products and Services</b>	Parks and Conservation Resources	Playcore Wisconsin, Inc. d/b/a Gametime	245,000.00	9/26/15	245,000.00 Annual
6.	<b>090-0348-CN (RW)</b>	Eighth Amendment to the Agreement	<b>Roadways, Drainage, Structural, Civil, and Traffic Engineering Consulting Services</b>	Engineering and Technical Support	RS & H, Inc.	27,918.24	9/24/15	527,918.24 Exp thru 1/10/2016
7.	<b>112-0491-M (AA)</b>	Third Term Extension	<b>Software Maintenance/Support</b>	Public Safety Services (PSS)	Zoll Data Systems, Inc.	135,000.00	9/23/15	135,000.00
8.	<b>145-0495-E (DF)</b>	Change Order No. 1 –  Requested to add Steve's Excavating and Paving, Inc. to this emergency 135,000.00repair contract as an additional source to assist with repairs.	<b>Corrugated Metal Pipe Replacement (Emergency Repairs) – Various Locations</b>	Utilities	Castco Construction Inc.  Steve's Excavating and Paving, Inc.	159,967.22	9/10/15	159,967.22 Total
9.	<b>134-0147-CP (DF)</b>	Change Order No. 1 –  Requests an additional 90 days to accommodate Florida Department of Environmental Protection (FDEP) grant funding requirements for this project.	<b>Honeymoon Island Beach Restoration Project, Phase II (PID No. 000150A)</b>	Public Works	Florida Dredge & Dock, LLC	0.00	9/10/15	4,613,479.33 Total
10.	<b>145-0510-E (DF)</b>	Emergency Purchase	<b>Bypass Pumping System Rental – South Cross Bayou Water Reclamation Facility MLS-016</b>	Utilities	Rowland, Inc.	150,000.00	9/10/15	150,000.00 Total

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11.	<b>145-0519-E (SP)</b>	Emergency Purchase	<b>Grit Removal from Holding Tank – South Cross Bayou Water Reclamation Facility</b>	Utilities	EQ- The Environmental Quality Company DBA – US Ecology	195,000.00	9/10/15	195,000.00 Total
12.	<b>112-0524-B (LN)</b>	Final Term Extension	<b>HVAC/AC Systems Preventative Maintenance and Repairs</b>	Utilities	ConServ Building Services, Inc.	150,000.00	9/10/15	300,000.00 24 Mo.
13.	<b>145-0245-P (JJ)</b>	Approval of Ranking and Negotiated Contract	<b>Public Relations Services – Domestic U.S. and Canada</b>	Convention and Visitors Bureau (CVB)	Nancy J. Friedman Public Relations, Inc.	150,000.00	9/4/15	750,000.00 60 Mo.
14.	<b>145-0341-B (LN)</b>	Award of Bid	<b>Painting Services – Exterior and Infrastructure</b>	Department of Real Estate Management (REM) and Utilities, Various	L & T Brothers, Inc. d/b/a Lowes Commercial Painting	100,800.00	9/4/15	504,000.00 5 Yrs.
15.	<b>145-0241-B (LN)</b>	Rejection of Bids –  Aspects of the specifications were open to interpretation. Staff is revising specifications for clarity and will re-release the bid in the future.	<b>Traffic Control Services (Co-op)</b>	Public Works (PW)	N/A	0.00	9/4/15	0.00
16.	<b>090-0258-B (JJ)</b>	Time Extension/Increase to Contract Purchase Agreement  (3 months)	<b>Security Guard Services (Co-op)</b>	Various	Swift Security, Inc.	Co-op  40,000.000  Pinellas County  160,000.00	9/4/15	200,000.00
17.	<b>145-0303-CP (PF)</b>	Award of Bid	<b>Fire Alarm System Upgrade – 324 South Fort Harrison Avenue, Clearwater (PID No. 002511A)</b>	REM	VSC Fire and Security, Inc.	115,000.00	8/25/15	115,000.00 Total
18.	<b>134-0089-B (PF)</b>	First Amendment-  To add VectoPrime FG Biological Larvicide to the annual mosquito abatement contract.	<b>Mosquito Abatement Products</b>	PW	Valent Biosciences Corporation	37,440.00	8/25/15	2,529,813.15 Total
19.	<b>101-0217-P (JA)</b>	First Amendment-  Due to passage of the Affordable Care Act (ACA) effective January 1, 2015, Randstad is required to offer insurance benefits to certain staff.	<b>Temporary Staffing Services</b>	Human Resources (HR)	Randstad General Partner (U.S.) LLC	33,500.00	8/25/15	1,203,842.00 Annual

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20.	<b>090-0247-CN (RW)</b>	Fourth Amendment (Time Extension)	<b>Mechanical/Electrical Professional Engineering Services</b>	REM	Engineering Matrix, Inc. d/b/a Matrix  Global Sanchez, Inc. f/k/a A.J. Sanchez Consulting Engineers, Inc.  Hahn Engineering, Inc.  Long & Associates Architects/Engineers, Inc.	0.00	8/25/15	13,750,000.00 Total
21.	<b>145-0329-CP (DF)</b>	Award of Bid	<b>Elevator Modernization - South Cross Bayou Water Reclamation Facility (PID No. 000847A/2624A)</b>	Utilities	Oracle Elevator Company	119,999.00	8/17/15	119,999.00 Total
22.	<b>123-0482-CP (DF)</b>	Change Order No. 1 –  Increase in the amount of \$200,000.00 necessary in order to substantially complete various road paving improvements budgeted in FY 2015, prior to September 30, 2015.	<b>Fiscal Year (FY) 2014 – FY 2016 Countywide A.D.A., Sidewalk, Drainage and Roadway Improvements</b>	PW	QRC, Inc.	200,000.00	8/17/15	7,300,000.00 Total
23.	<b>134-0298-CP (DF)</b>	Change Order No. 2 (Final)	<b>Wilshire Drive Culvert Replacement (PID No. 000546A)</b>	Utilities	Kamminga and Roodvoets, Inc.	(24,503.60)	8/17/15	632,313.40 Total
24.	<b>134-0317-S (AA)</b>	Increase in Funds for Purchase Authorization	<b>Maintenance and Support Services CA Products</b>	Business Technology Services (BTS)	CA, Inc.	69,093.00	8/17/15	345,904.62 30 Mo.

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25.	<b>112-0143-CN (RW)</b>	Third Amendment-Final Term Extension and Name Change	<b>Consultant Professional Engineering for Environmental and Geotechnical Services</b>	PW	Amec Foster Wheeler Environmental and Infrastructure, Inc., f/k/a AMEC Environment & Infrastructure, Inc.  Cardno, Inc.  Environmental Consulting and Technology, Inc.  Gannett Fleming, Inc.  GHD Services, Inc. f/k/a Conestoga-Rovers and Associates, Inc. d/b/a ECT  GLE Associates, Inc.  MC Squared, Inc.  Professional Services Industries, Inc.  S&ME, Inc.  URS Corporation Southern	3,400,000.00 2-176(f)	8/17/15	3,400,000.00 24 Mo.
26.	<b>090-0271-NC (SS)</b>	Third Amendment-Acknowledges a name change to the agreement for AMEC Environment and Infrastructure, Inc. to Amec Foster Wheeler Environmental and Infrastructure, Inc.	The Lake Seminole Sediment Removal Project	PW	Amec Foster Wheeler Environmental and Infrastructure, Inc. f/k/a AMEC Environment and Infrastructure, Inc.	0.00	8/17/15	1,127,160.00 6 Yr. Term
27.	<b>145-0216-B (PF)</b>	Final Term Extension and First Amendment	<b>Restoration of Flatwoods in Brooker Creek Preserve</b>	Parks and Conservation Resources (PCR)	Rick Richards, Inc.	315,000.00 2-176(f) 2-62(a)(2)	8/17/15	315,000.00 12 Mo.

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28.	<b>145-0267-B (JJ)</b>	Award of Bid	<b>Printing/Direct Mail Services for Ambulance Billing and Financial Services</b>	Safety and Emergency Services	Southwest Direct, Inc.	140,384.45	8/14/15	701,922.25 5 Yr. Exp.
29.	<b>N/A</b>	Construction Vendor Pre-Qualification	<b>Pre-Qualification Committee Recommendations</b>	Purchasing	N/A	N/A	8/12/15	N/A
30.	<b>145-0495-E (DF)</b>	Emergency Purchase  Authorizes replacement of collapsed corrugated metal pipe, concrete pipe and inlets that have fractures or joint failure.	<b>Corrugated Metal Pipe Replacement-Variou s Locations</b>	Utilities	Castco Construction, Inc.	159,967.22	8/12/15	159,967.22 Total
31.	<b>145-0492-E (DF)</b>	Emergency Purchase  To repair a gravity sewer collapse. The extent of this repair is outside the current annual services contract.	<b>27" Sewer Main Pipe Repair – 49<sup>th</sup> Avenue N at 37<sup>th</sup> Street N</b>	Utilities	QRC, Inc.	450,000.00 2-181(b)(1)	8/12/15	450,000.00 Total
32.	<b>134-0078-N (JJ)</b>	Second Amendment – Final Term Extension	<b>Marketing Representation – Midwest Region</b>	CVB	Wildcat Enterprises, Inc.	224,500.00	8/12/15	224,500.00 12 Mo.
33.	<b>145-0200-E (DF)</b>	Change Order No. 1- Emergency Purchase  An increase to the contract to replace flexible piping with PVC pipe at the same time the new scum box is installed and to replace the existing thirty (30) year old deteriorating fiberglass grating.	<b>Clarifiers (4) Retrofit – W.E. Dunn Water Reclamation Facility (PID No. 002479A)</b>	Utilities	Ovivo USA, LLC	61,100.00	8/3/15	443,718.00 Total
34.	<b>112-0503-CP (DF)</b>	Change Order No. 1 (Final)	<b>Ultraviolet Disinfection System – South Cross Bayou Water Reclamation Facility (PID No. 000768A/2156)</b>	Utilities	PCL Construction, Inc.	(219,610.15)	7/29/15	4,611,958.10 Total

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35.	<b>990-0909-N (RG)</b>	Change Order No. 10 (15-001/15-002)-  (15-001) to supply and install a new Proteus MX 6 GHz microwave link to support communications between the Northside Hospital and the St. Petersburg Radio Site.  (15-002) to include engineering program management and services required to convert the North Zone radio subsystem infrastructure into a single site subsystem in order to improve aircraft radio communications between medical helicopters and the Pinellas County Sheriff's Office.  No increase - adequate funds available.	<b>Radio Console System</b>	Emergency Management Administration	Motorola Solutions, Inc.	0.00	7/29/15	40,256,452.90 Total
36.	<b>101-0131-NC (SS)</b>	Fifth Amendment –  To provide for additional coordination required in order to complete the location and design concept acceptance process with the U.S. Fish and Wildlife Service, Florida Department of Transportation and Federal Highway Administration.	<b>Beckett Bridge Project Development and Environment (PD&amp;E) Study PID No. 2161</b>	PW	URS Corporation Southern, Inc.	17,260.13	7/29/15	803,305.60 Total
37.	<b>123-0262-B (JJ)</b>	First Term Extension	<b>Carpet Maintenance Cleaning Services</b>	Various	Geyen Group South, Inc.	365,000.00 2-176 (f)	7/29/15	365,000.00 24 Mo.
38.	<b>123-0250-S (CM)</b>	Increase Funds – Purchase Authorization and Contract Purchase Agreement	<b>Floor Coverings, Related Supplies, Equipment, and Services</b>	Various	Interface Americas, Inc.	700,000.00 2-185(a)	7/29/15	1,640,000.00 3 Yrs.
39.	<b>123-0353-B (PF)</b>	Increase in Funds – Blanket Purchase Agreement	<b>Demolition and Abatement</b>	REM	Cross Construction Services, Inc.	135,000.00	7/29/15	742,357.40 36 Mo.

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40.	<b>101-0151-P (JJ)</b>	Fourth Amendment – Final Term Extension	<b>International Marketing Representation Central Europe</b>	CVB	Marion S. Wolf, d/b/a MSWolf Marketing	288,750.00 2-176(f)	7/24/15	288,750.00 12 Mo.
41.	<b>101-0356-P (JJ)</b>	Third Amendment – Final Term Extension	<b>Public Relations- United Kingdom, Ireland, and German Speaking Markets</b>	CVB	Rooster Creative Limited	165,000.00	7/24/15	165,000.00 12 Mo.
42.	<b>101-0227-P (JJ)</b>	Third Amendment – Final Term Extension	<b>Research Services – Convention and Visitors Bureau</b>	CVB	Research Data Services, Inc.	200,000.00	7/24/15	200,000.00 12 Mo.
43.	<b>145-0345-B (LN)</b>	Award of Bid	<b>Bridge Preventative Maintenance and Emergency Response Services</b>	PW	Florida Drawbridges, Inc.	192,900.00	7/23/15	964,500.00 5 Yrs.
44.	<b>134-0298-CP (DF)</b>	Approval of Change Order Amendment – Change Order No. 1 (Scriveners error)  Incorrect amount on agreement, amount originally approved was \$105,293.50; the correct amount is \$80,293.50.	<b>Wilshire Drive Culvert Replacement</b>	PW	Kamminga & Roodvoets, Inc.	(25,000.00)	7/21/15	656,817.00 Total
45.	<b>101-0186-NC (SS)</b>	Second Amendment- Time Extension  365 day extension will enable further improvements to the facility that was not inclusive of the original design. The additional design improvements are being implemented to increase productivity and lower operational costs.	<b>Architectoral/ Engineering Services for South Cross Bayou Water Reclamation Facility Ultra Violet (UV) Disinfection System and Related Improvements</b>	Utilities	Parsons Water and Infrastructure, Inc.	0.00	7/21/15	3,033,794.00 Total
46.	<b>145-0192-B (LN)</b>	Award of Bid	<b>Flow Meters- Including – Parts, Repairs and Recalibration Services</b>	Utilities and Solid Waste	G-Tec Equipment Services, LLC  Gossamer Bay, Inc. d/b/a Universal Controls Instrument Service Co.  Instrument Specialties, Inc.	133,525.60	7/13/15	667,628.00 5 Yrs.



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47.	<b>134-0253-CP (DF)</b>	Change Order No. 1-  Due to site environment concerns during shop drawing review, the FAA requested revisions be made to the communication infrastructure layout and the type of control cable.	<b>Taxiway Rehabilitation Phase 1 Project</b>	Airport	Ajax Paving Industries of Florida, LLC	0.00  No change to award amount.	7/13/15	15,356,888.00 Total
48.	<b>978-0274-S (RM)</b>	Continued Purchase Authorization	<b>State of Florida Purchasing Card Services</b>	Purchasing Department	Bank of America, N.A.	0.00	7/13/15	0.00
49.	<b>123-0436-B (JJ)</b>	Final Term Extension –  .	<b>Limo, Bus and Taxi Services</b>	CVB	Limosouth, Inc. d/b/a Carey Limousine of Tampa Bay  First Class Coach Company, Inc. d/b/a Martz Group  Olympus Limo, Inc.	185,000.00	7/13/15	370,000.00 24 Mo.
50.	<b>112-0264-P (RM)</b>	First Amendment – Corporate Acquisition and Name Change  Acknowledgement of corporate acquisition and name change resulting in an acquisition of First Call's stock by ECN with ECN becoming the parent company	<b>Services Auto Dialer Notification System</b>	Various	From:  First Call Network, Inc.  To:  Emergency Communications Network, LLC	0.00	7/13/15	123,100.00 Annual
51.	<b>101-0150-P (JJ)</b>	Fourth Amendment - Final Term Extension	<b>International Marketing Representation – UK, Ireland, and Scandinavia</b>	CVB	Global Travel Marketing LTD d/b/a Tourism Marketing Partnership	288,750.00 2-176(f)	7/13/15	288,750.00 12 Mo.
52.	<b>123-0006-B (JJ)</b>	Second Term Extension	<b>Uniforms, Industrial – Purchase and Rental</b>	Various	Designlab, Inc.  UniFirst Corporation	407,638.81 2-176(f)	7/13/15	407,638.81 12 Mo.
53.	<b>145-0288-SS (DF)</b>	Sole Source Purchase	<b>Job Order Contract (JOC) – Consultant Services</b>	Various	The Gordian Group, Inc.	120,000.00	7/13/15	120,000.00 Annual

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54.	<b>123-0394-B (LN)</b>	Increase in Funds to Blanket Purchase Agreement –  To replace worn-out roadway markings that require priority handling, increase will allow the County to be responsive to heightened citizen complaints and greatly improve roadway conditions.	<b>Traffic Marking Materials and Services</b>	PW	AKCA, Inc.	600,000.00 2-184(b)	6/25/15	1,870,450.90 Total
55.	<b>145-0370-B (RG)</b>	Award of Bid	<b>Maintenance and Support of IBM Passport Advantage (Re-bid)</b>	BTS	Dataskill, Inc.	151,758.16	6/24/15	151,758.16 Total
56.	<b>134-0106-B (LN)</b>	Acknowledgement of Name Change	<b>Odor Control Units – Preventative Maintenance and Repair</b>	Utilities	From:  U.S. Peroxide, LLC  To:  U.S. Peroxide, LLC d/b/a USP Technologies	0.00	6/22/15	720,000.00 36 Mo.
57.	<b>078-0393-P (JA)</b>	Time Extension	<b>Group Long Term Disability (LTD), Short Term Disability (STD) and Family Medical Leave Act Administration (FMLA) Program Services</b>	HR	Standard Insurance Company	0.00	6/18/15	0.00
58.	<b>145-0081-B (PF)</b>	Second Amendment –  Requesting Trash pickup at Phillippe Park.	<b>Trash Collection Services</b>	Various	Waste Management Inc. d/b/a Waste Management of Pinellas County	21,420.00	6/17/15	1,303,716.00 Total

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59.	<b>145-0073-S (AA)</b>	Increase in Funds to the Purchase Authorization and Contract Purchase Agreement –  Increase will be used by the Pinellas County Safety and Emergency Services Department to install radios in Sunstar ambulances, being placed into service per the new ambulance services agreement.	<b>Land Mobile Communications Equipment</b>	Safety and Emergency Services	Motorola Solutions, Inc.	50,000.00	6/15/15	250,000.00 Total
60.	<b>112-0375-CP (DF)</b>	Change Order No. 3 (Final)	<b>2013 – 2014 Countywide Pavement Preservation (PID No. 001055A)</b>	PW	Hubbard Construction Company, d/b/a Tampa Pavement Constructors	(1,636,783.20)	6/10/15	8,201,341.88 Total
61.	<b>112-0444-B (PF)</b> <b>145-0376-E (PF)</b>	Suspension of Services and Approval of Emergency Contract-  Buccaneer has multiple code violations related to environmental concerns and decided to stop providing service. Staff is requesting the County Administrator also approve an emergency contract with NDL for the same services.	<b>Landscape and Ground Maintenance Services – Utilities Department</b>	Utilities	Suspended:  Buccaneer Landscape Management  Approved:  NDL, LLC	80,000.00	6/10/15	80,000.00
					<b>Total</b>	10,876,688.55		134,061,502.18