



## Staff Report

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**File #:** 15-416, **Version:** 1

**Agenda Date:** 10/20/2015

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**Subject:**

Receipt and file report of non-procurement items delegated to the County Administrator.

**Recommended Action:**

Acceptance of receipt and file report of non-procurement items delegated to the County Administrator.

**Strategic Plan:**

Deliver First Class Services to the Public and our Customers

5.2 Be responsible stewards of the public's resources

5.3 Ensure effective and efficient delivery of county services and support

**Summary:**

Attached is a list of items in alphabetical order by submitting department and the date the County Administrator executed the document. Only fully executed, complete items are filed on this report, resulting in a timing difference in filing of some items if the County Administrator executes the document prior to the other party.

**Background Information:**

The Board of County Commissioners (Board) granted authority to the County Administrator to approve and sign certain documents per §2-62, Pinellas County Code. This delegated authority includes, but is not limited to: contracts, interlocal agreements, intergovernmental contracts, grant agreements not to exceed \$250,000, change orders not exceeding 10% of the amount awarded by the Board or \$250,000, whichever is less, grant applications for grants from state or federal agencies in amounts not to exceed \$1,000,000, temporary licenses, options of renewal under same terms and conditions and releases of lien and mortgage paid in full. The items approved by the County Administrator are filed as a consent agenda item with the Board at least quarterly.

**Fiscal Impact:**

List of items approved by the County Administrator.

**Staff Member Responsible:**

Paul S. Sacco, Assistant County Administrator

**Partners:**

N/A

List of Delegated Items Approved by the County Administrator  
Board of County Commissioners' (BCC) Agenda  
October 20, 2015

	Department	Item	Dollar Value	Approval Date
1.	Airport	Agreement with Allegiant Air, LLC for airport terminal ticket counter area office space allocation at St. Pete-Clearwater International Airport	\$20,200.00 revenue	10.1.15
2.	Business Technology Services	Fourth Amendment to the Intergovernmental Services Agreement with Juvenile Welfare Board for Information Technology Services	\$282,500.00 revenue	8.3.15
3.	Convention and Visitors Bureau	Tourism Promotion Agreement with Clearwater Jazz Holiday Foundation, Inc. for the 2015 Clearwater Jazz Holiday	\$100,000.00	10.5.15
4.	Convention and Visitors Bureau	Agreement with Gotham Artists for Freddie Wong's Appearance in a destination video and participation in a question and answer session to promote tourism	\$23,600.00	10.5.15
5.	Convention and Visitors Bureau	Production Agreement with Smarter Every Day, LLC for creation of video and social media content to promote tourism	\$60,000.00	9.28.15
6.	Convention and Visitors Bureau	Group Sales Agreement with The Vinoy Renaissance St. Petersburg Resort and Golf Club for a guest room commitment	\$19,875.00	9.14.15
7.	Convention and Visitors Bureau	Sponsorship Agreement with Amateur Softball Association of America to promote and market tourism as it relates to the 2015 World Baseball Softball Confederation Junior Women's Softball World Championship event	\$25,000.00	9.10.15
8.	Convention and Visitors Bureau	Production Agreement with Fox US Productions 35, Inc. for "Miss Peregrine's Home for Peculiar Children" Film Production	\$100,000.00	9.4.15
9.	Convention and Visitors Bureau	Sixth and Seventh Amendments to the Agreements with Touristikdienst and BH&P Direct Mail, Ltd., respectively, for international mail fulfillment services	\$25,000.00	9.4.15
10.	Convention and Visitors Bureau	Interlocal Agreement with Tampa Bay Regional Planning Council for a Regional Medical Tourism and Opportunities Study	\$75,000.00	9.4.15

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11.	Convention and Visitors Bureau	Grant Award with Deepwater Horizon Economic Claims Administration for a third distribution from the Gulf Tourism and Seafood Promotional Fund	\$74,980.00, grant revenue	8.31.15
12.	Economic Development	Cost Reimbursable Agreement with the University of South Florida for funding in the Small Business Development Center	\$66,600.00	8.19.15
13.	Economic Development Legistar File: 15-293	Data Sharing Agreement with the Florida Department of Economic Opportunity for the quarterly census of employment wage data	N/A	8.6.15
14.	Engineering and Technical Support Legistar File: 15-235	Cooperative funding correspondence with the Water Management District (SWFWMD) for prioritization of Fiscal Year 2017 Capital Improvement Projects	N/A	9.24.15
15.	Engineering and Technical Support Legistar File: 15-205	Grant Application with SWFWMD for the Pinellas Trail – 54 <sup>th</sup> Avenue Drainage Improvements Project	\$825,000.00 requested funds; equal County match	9.24.15
16.	Human Services	Funding Agreement with Suncoast Center, Inc. (Suncoast) for the Sexual Assault Victim Examination program	\$164,000.00	10.1.15
17.	Human Services	Funding Agreement with Suncoast for specialized medical assessments through the Child Protection Team	\$100,000.00	10.1.15
18.	Human Services	Grant Application with the U.S. Department of Health and Human Services (HHS) for the Health Care for the Homeless (HCH) program	\$743,319.00 revenue	9.28.15
19.	Human Services	Grant Application with HHS for HCH program	\$325,000.00 requested funds	9.28.15
20.	Human Services	Funding Agreement with WestCare Gulfcoast-Florida, Inc. (WestCare) for the Turning Point Shelter and Inebriate Receiving Facility	\$147,330.00	9.21.15
21.	Human Services	Service Funding Agreement renewal and Amendment No. 1 with the Pinellas County Homeless Leadership Board, Inc. for direct services and administrative costs	\$100,000.00	8.21.15

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22.	Justice and Consumer Services	Second Amendment to the Service Funding Agreement with WestCare for the Pinellas County You Can! Grant program	\$6,500.00	9.28.15
23.	Justice and Consumer Services	Grant Award with the Pinellas County Sheriff's Office (PCSO) and the Bureau of Justice Assistance for the Edward Byrne Memorial Justice Assistance Grant program	\$231,400.00	9.21.15
24.	Justice and Consumer Services	Interlocal Agreement with PSCO for the Fiscal Year 2016 Day Reporting Program	N/A	9.21.15
25.	Justice and Consumer Services	Interlocal Agreements with the Pinellas County Public Defender for the Incompetent to Proceed (ITP) Program and the Information Technology (IT) Position	ITP Program: \$165,440.00 IT Position: \$47,000.00	9.14.15
26.	Justice and Consumer Services	Service Funding Agreement with WestCare for year three (3) of the Substance Abuse and Mental Health Services Administration Veterans Treatment Court	\$197,253.00	9.4.15
27.	Justice and Consumer Services	Amendment One to the Agreement with the Sixth Judicial Circuit for the Drug Court Expansion Program	N/A	8.18.15
28.	Office of Management and Budget Legistar File: 15-291	Letter with Florida Department of Transportation indicating interest in receipt of grant funding for landscaping State Road 679 (Pinellas Bayway South/Tierra Verde Causeway)	N/A	10.1.15
29.	Parks and Conservation Resources Legistar File: 15-181	Continued Purchase Authorization with Playcore Wisconsin, Inc., DBA Gametime, for playground equipment, surfacing, site furnishings and related products and services	\$245,000.00	9.26.15
30.	Parks and Conservation Resources	Award Agreement with the U.S. Environmental Protection Agency (EPA) for the EPA National Air Toxics Trends Site	\$101,411.00 revenue	9.23.15
31.	Parks and Conservation Resources	Temporary Alcohol Waivers with WaterCross International, Inc. in partnership with the Starfish Support Foundation, Inc. for the Ft. De Soto Distance Classic, the Florida Halloween Halfathon and the Florida Holiday Halfathon	N/A	9.17.15

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32.	Parks and Conservation Resources	Interlocal Agreement with Tampa Bay Water for funding for the Pinellas County Extension Florida-Friendly Landscaping program	\$138,706.00 revenue	9.10.15
33.	Planning	Second Amendment to the Specific Performance Agreement with Pinellas County Housing Authority for funding sources and a term extension	\$2,950.00	9.14.15
34.	Planning	Second Amendment to the Specific Performance Agreement with Catholic Charities, Diocese of St. Petersburg, Inc. for funding sources and a term extension	\$15,972.00	9.4.15
35.	Public Works Legistar File: 15-187	Grant Application with SWFWMD for the Anclote River watershed management plan	\$150,000.00 requested funds; equal County match	9.26.15
36.	Public Works Legistar File: 15-198	Grant Application with SWFWMD for construction of McKay Creek water quality improvements	\$162,500.00 requested funds; equal County match	9.26.15
37.	Public Works Legistar File: 15-203	Grant Application with SWFWMD for the Bee Branch Phase I Project	\$440,000.00 requested funds; equal County match	9.24.15
38.	Public Works Legistar File: 15-196	Grant Application with SWFWMD for the County's stormwater facility improvements	\$250,000.00 requested funds; equal County match	9.24.15
39.	Public Works Legistar File: 15-197	Grant Application with SWFWMD for the Curlew Creek and Smith Bayou watershed management plan	\$150,000.00 requested funds; equal County match	9.24.15
40.	Public Works	Release of Cash Surety with Van A-19, LLC for work within the Wisconsin Avenue right-of-way (ROW)	N/A	9.10.15
41.	Public Works	Partial Release of Cash Surety with 3090 Sunset Point, LLC for construction work within the Sunset Point Road ROW	N/A	9.10.15

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42.	Public Works	Amendment No. 1 to the Transportation Regional Incentive Program Agreement with FDOT for the design services of the South Belcher Road Advanced Traffic Management System/ Intelligent Transportation System (ATMS/ITS) project from Park Boulevard to Druid Road	\$137,500.00; equal County match	8.20.15
43.	Real Estate Management	Lease Agreement with Belcher Commons, LLC for Human Services' office space	\$106,193.52	9.28.15
44.	Real Estate Management	Temporary Construction Easement Agreement and Force Main Easement Agreement with the Pinellas County School Board for the Madeira Beach subaqueous force main crossing project	N/A	9.23.15
45.	Real Estate Management	Second Amendment to the Lease Agreement with Banker Lopez Gassler for the 501 Building – 1 <sup>st</sup> Avenue North, St. Petersburg	\$36,208.29 monthly revenue	9.15.15
46.	Real Estate Management	Declaration of Restrictive Covenant with the Florida Department of Environmental Protection for the Dansville Central Brownfield Site	N/A	8.20.15
47.	Real Estate Management	Restrictive Covenant with the Florida Department of State for the Palm Harbor Historical Museum	N/A	6.25.15
48.	Real Estate Management	Amendment No. 1 to the Contractual Services Agreement with the Florida Department of Transportation (FDOT) for vehicle and equipment repair and maintenance	N/A	6.2.15
49.	Safety and Emergency Services	Grant Agreement with Emergency Management Preparedness and Assistance for funding to maintain emergency plans and programs	\$105,806.00 revenue	8.21.15
50.	Safety and Emergency Services	Grant Agreement with the State of Florida Division of Emergency Management for emergency management resources	\$216,703.00 revenue	7.29.15
51.	Safety and Emergency Services	Grant Agreement with the State of Florida Division of Emergency Management for funding for inspection of designated chemical facilities	\$19,488.00 revenue	7.26.15

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52.	Utilities	Release of Lien (1)	Liens have been paid in full	8.20.15
53.	Utilities	Release of Liens (20)	Liens have been paid in full	8.19.15
54.	Utilities	Notice of Lien (1)	N/A	8.14.15
55.	Utilities	Notice of Lien (1)	N/A	8.13.15
56.	Utilities	Release of Lien (11)	Liens have been paid in full	8.12.15
57.	Utilities	Notice of Liens (14)	N/A	8.6.15
58.	Utilities	Release of Liens (33)	Liens have been paid in full	8.4.15
59.	Utilities	Notice of Liens (7)	N/A	8.4.15

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