



BOARD OF COUNTY COMMISSIONERS

DATE: September 10, 2015

AGENDA ITEM NO. 14

Consent Agenda ☐

Regular Agenda ☒

Public Hearing ☐

 **County Administrator's Signature:**

Subject:

Change Order No. 2 – Fiscal Year (FY) 2014 – FY 2016 Countywide A.D.A., Sidewalk, Drainage and Roadway Improvements
Contract No. : 123-0482-CP(DF)

Department:

Engineering and Technical Support / Purchasing

Staff Member Responsible:

Kevin Becotte, Director / Joe Lauro, Director

Recommended Action:

I RECOMMEND THE BOARD OF COUNTY COMMISSIONERS (BOARD) APPROVE CHANGE ORDER NO. 2 WITH QRC, INC. (QRC), TAMPA, FLORIDA, FOR THE FY 2014 – FY 2016 COUNTYWIDE AMERICANS WITH DISABILITY ACT (A.D.A.), SIDEWALK, DRAINAGE AND ROADWAY IMPROVEMENTS CONTRACT.

IT IS FURTHER RECOMMENDED THE CHAIRMAN SIGN CHANGE ORDER NO. 2 AND CLERK ATTEST.

Summary Explanation/Background:

This contract was awarded to Suncoast Development of Pinellas County (primary contractor), and QRC (secondary contractor) to have as a back-up if the primary contractor is unable to meet demand. The intent, ~~however~~, is to utilize the primary contractor for all work, as the primary contractor was the lowest responsive, responsible bidder.

Due to grant funding requirements, it is necessary to have the Pinellas Trail Shouldering Project substantially complete by December 31, 2015. The current workload of the primary contractor is such that they cannot complete this work within the grant timeframe. Therefore, it is necessary to add funds to the secondary contractor agreement. Comparing actual pay items to be used to complete the proposed work for this change order, construction costs are approximately 0.50% (\$2,250) higher than the primary contractor. This change order increases the contract amount for the secondary contractor by \$450,000.00.

The scope of this contract is to meet annual requirements for replacement and/or repair of sidewalk, A.D.A., drainage, roadway and related infrastructure improvements at various locations throughout the County. Work assignments are issued on a work order basis as needed or required. The contract was approved by the Board on November 5, 2013.

Fiscal Impact/Cost/Revenue Summary:

	Suncoast	QRC	Total
Original Contract Total Approved	\$6,779,826.00	\$320,174.00	\$7,100,000.00
Increase due to Change Order No. 1	0.00	\$200,000.00	\$200,000.00
Increase due to Change Order No. 2	0.00	\$450,000.00	\$450,000.00
Revised Contract Total Amount	\$6,779,826.00	\$970,174.00	\$7,750,000.00

The above spreadsheet is included to illustrate award amounts to both the primary and secondary contractor, in addition to the revised contract total amount. The County Administrator approved Change Order No. 1 through Delegated Authority in August 2015; this change order was facilitated to allow QRC to substantially complete certain work order requirements by September 30, 2015.

Funding for Change Order No. 2 is derived from the Infrastructure Sales Tax (Penny for Pinellas): Fred Marquis Pinellas Trail Improvements Allocation (50%), and from a Florida Department of Environmental Protection Recreational Trails Program Grant (50%).

Exhibits/Attachments:

Contract Review
Change Order No. 2
Project Financial Overview
Location Map



**PURCHASING DEPARTMENT
CONTRACT REVIEW TRANSMITTAL**

CATS
NO.:

47772

PROJECT: Change Order No. 2 - FY 2014 - FY 2016 Countywide A.D.A., Sidewalk, Drainage and Roadway Improvements (PID No. 001648A)

BID NUMBER: 123-0482-CP(DF)

TYPE: ☒ Purchase Contract ☐ Other: ☐ Construction-Less than \$100,000 ☐ One Time

In accordance with the policy guide for Contract Administration, the attached documents are submitted for review and comment.

Upon completion of review, complete Contract Review Transmittal and forward to next Review Authority listed. Please indicate suggested changes by revising, in RED, the appropriate section of the document reflecting the exact wording of the change.

RISK MANAGEMENT: Please enter required liability coverage on pages: _____ **PRODUCT ONLY** ☐
This is an annual contract. Estimated Expenditure: \$450,000.00

REVIEW SEQUENCE	REVIEW AUTHORITY	REVIEW DATE	REVIEW SIGNATURE	COMMENTS (Attach Separate page if necessary)	COMMENTS INCORPORATED
1.	<u>Purchasing Dept.</u> J. Lauro, Director C. Mancuso, Asst. Director D. Fechter, PAC	7/28/15	<i>[Signature]</i>		
2.	<u>Requesting Dept.</u> Kevin Becotte, Director Ivan Fernandez, PM Merry Celeste, Contracts	7/30/15 7/28/15	<i>[Signature]</i> KB see Requested Comments	Redo Memo	DF

Using Dept. please provide below information:

A. ☒ Yes, funding for this project is using grant funding. ☐ No, funding for this project is not using grant funding.
If grant funding is being used you must provide Purchasing with the exact clauses that need to be on attached document.

B. FY15/16 Initial and Date Funding is available for this project.
Provide title of funding source FDEP Recreational Trails Grant

C. Please check attached vendor list. Circle vendors you want bids mailed to. Add additional vendors with complete information (Name, Address, Phone and Email)

3.	<u>BCC Finance</u> Attn: Cassandra Williams	8/4/15	<i>[Signature]</i>		NO COMMENT
4.	<u>Risk Management Director</u> Attn: Virginia E. Holscher (Check applicable box at right)	7/28	Email approval Received	GRC compliance w/ Insurance Reg.	HIGH RISK <i>[Signature]</i>
5.	<u>Legal</u> Attn: Miles Belknap	7/29	Email approval received		NO COMMENT
6.	<u>Asst. County Administrator</u> Attn: Paul Sacco	7/30	Email approval received w/ comment		DF

RETURN ALL DOCUMENTS TO PURCHASING

Make all inquiries to: David Fechter at Extension 3154
In order to meet the following schedule, please return your requirements to Purchasing by: 7/28/2015

TENTATIVE DATES	BCC Agenda Item 8/18/2015
Advertisement:	Opening:



CONSTRUCTION CHANGE ORDER NO. 2

PROJECT: FY 2014 – FY 2016 Countywide A.D.A., Sidewalk, Drainage and Roadway Improvements

CONTRACT NO.: 123-0482-CP(DF)

AGREEMENT DATE: December 3, 2013

COMMENCEMENT DATE: February 13, 2014

OWNER: Pinellas County

CONTRACTOR: QRC, Inc.

REASON FOR CHANGE:

This change order increases the contract amount for Secondary Contractor, QRC, Inc., by \$450,000.00. This is necessary in order to complete the time-sensitive Pinellas Trail shouldering upgrade within the established grant timeframe. The Primary Contractor's workload does not allow for them to complete this project.

The Contractor agrees to conform to all existing contract specifications as well as those specific to this work.

There is no time extension associated with this change order.

CHANGE IN AGREEMENT PRICE:

Original Agreement Amount:	\$ 320,174.00
Increase due to Change Order No. 1:	\$ 200,000.00
Increase due to Change Order No. 2:	\$ 450,000.00
Revised Agreement Amount:	\$ 970,174.00

PLEASE ADDRESS REPLY TO:
400 South Ft. Harrison Avenue, Sixth Floor
Clearwater, Florida 33756
Phone: (727) 464-3311
FAX: (727) 464-3925
Website: www.pinellascounty.org/purchase



Your acceptance of this Change order shall constitute a modification to our Agreement and will be performed subject to all of the same terms and conditions as contained in our Agreement indicated above, as fully as if the same were repeated in this acceptance. Acceptance by Contractor of this adjustment to the agreement shall constitute a full and final settlement and release by Contractor of any and all claims, whether known or unknown, against the Owner arising out of or related to the substance of or the circumstances giving rise to the change or changes set forth herein, including claims for impact and delay costs.

ATTEST:

By:

Ken Burke
Clerk of the Court

PINELLAS COUNTY, FLORIDA
by and through its Board of County
Commissioners

By:

Chairman
Board of County Commissioners

Date:

By:

APPROVED AS TO FORM
Office of County Attorney

ATTEST:

By:

Stacey M. Haney
Stacey M. Haney V.P. Secretary
Type/Print Name and Title

CONTRACTOR:

By:

Harry Haney Jr President
Type/Print Name and Title

(SEAL)

PINELLAS COUNTY CAPITAL IMPROVEMENT PROJECT (CIP) PROJECT FINANCIAL OVERVIEW

1. Construction Phase: ☒ 2. Date - September 10, 2015
3. Change Order # 2: ☒

4. Title: Fred Marquis Pinellas County Trail Improvements (PID # 000049A)		
5. Anticipated Scope and Description: Countywide improvements to the Fred Marquis Pinellas Trail.		
6. YEAR OF CONSTRUCTION START: FY 08		
7. PROJECT BUDGET:	FY 15 Estimated	Multi-Year Plan
Professional Services (Architectural/Engineering/Consulting)	\$ 20,000	\$ 244,190
Land/Right of Way/Building Acquisitions		
Construction:	200,000	2,000,000
Testing		
Other: Inter-local Agreement Payments, Misc. Materials, etc.		116,530
TOTAL	\$ (1) 220,000	\$ (2) 2,360,720
8. FINANCIAL RESOURCES:		
Penny for Pinellas Sales Tax:		\$ 2,140,720
Local Option Gas Tax:		
Transportation Impact Fees		
Grant(s): State		200,000
Reimbursements:		
Enterprise Revenue (Water, Sewer, Solid Waste, Airport):		
Other:		
TOTAL FINANCIAL RESOURCES		\$ (2) 2,340,720
9. Project's First Full Year Estimated Operating Budget Fiscal Impact: ⁽³⁾		
Fiscal Year:	FY	
New Positions:	NONE	
Number:	N.A.	
Type:	N.A.	
Total Est. Fiscal Impact (Personal Services, Operating Expenses)	\$	0

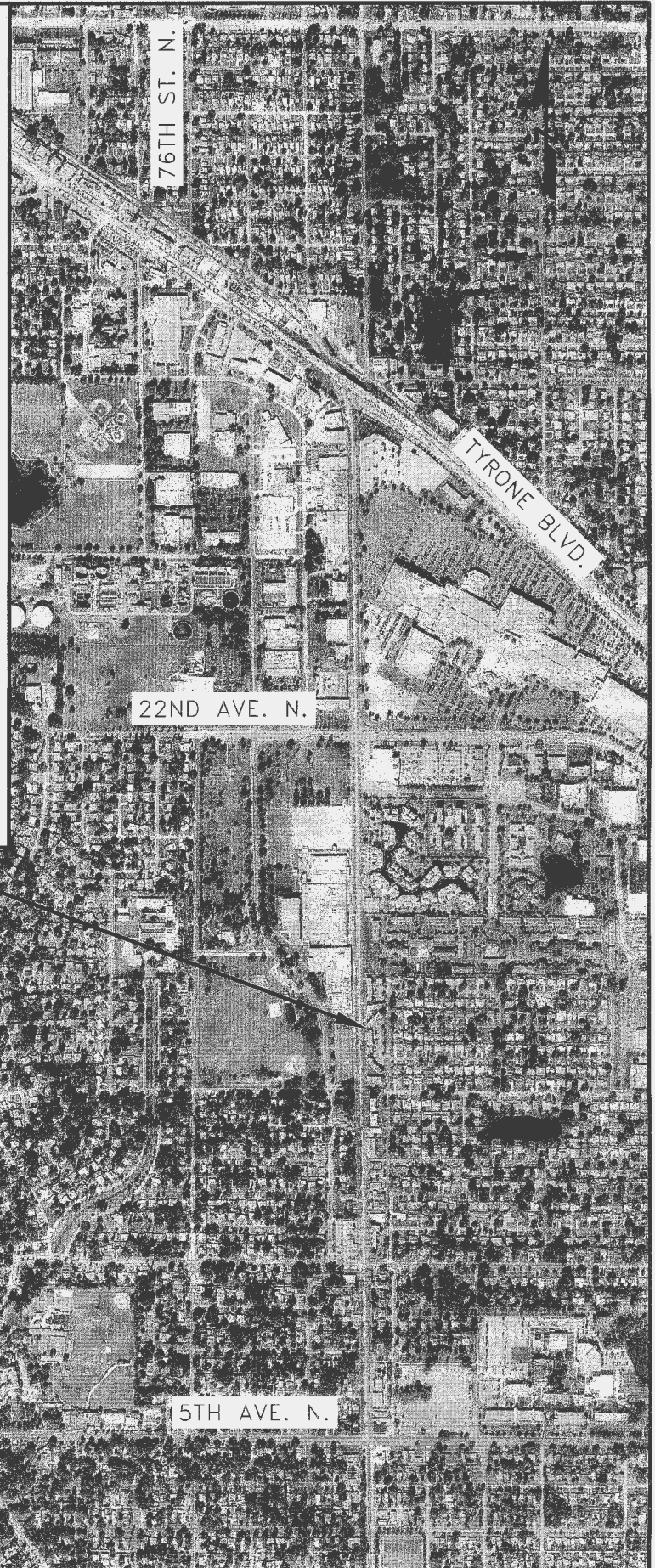
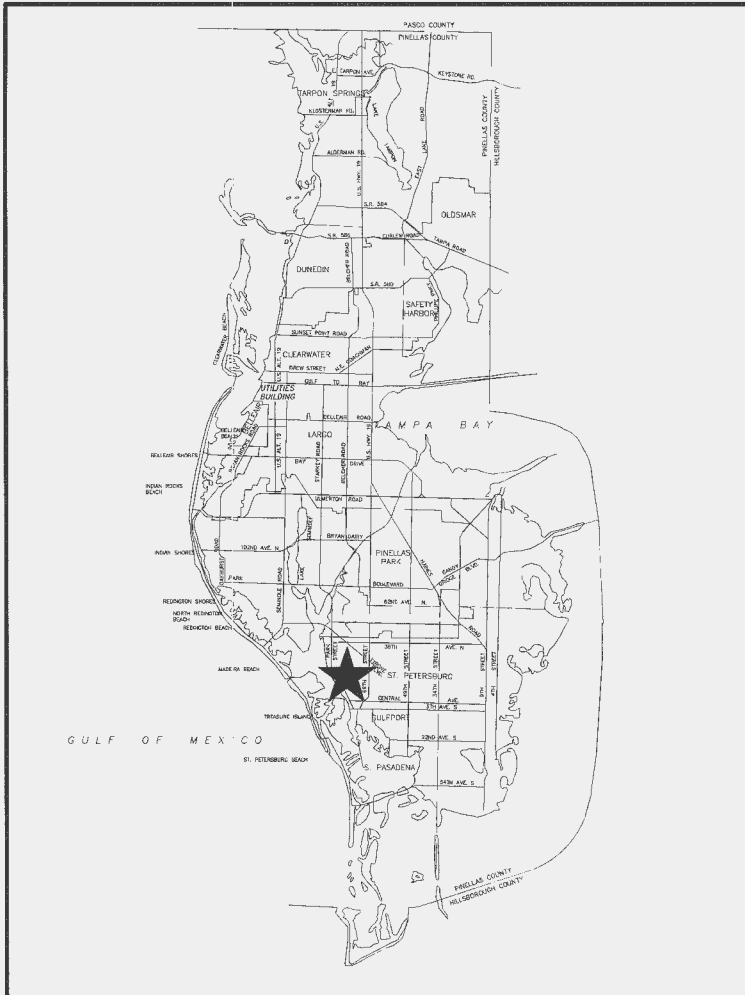
(1) Amount represents current FY 15 estimate.

(2) Amount represents expenditures from prior years, current Multi - Year Plan's project estimate and anticipated resources.

(3) Does not apply to current phase.

Prepared By The Office of Management & Budget, July 24, 2015.

Revised Form 11/03



PINELLAS TRAIL SHOULDERING UPGRADE LOCATION MAP

