



BOARD OF COUNTY COMMISSIONERS

DATE: July 21, 2015

AGENDA ITEM NO. 5.C.

Consent Agenda ☒

Regular Agenda ☐

Public Hearing ☐

County Administrator's Signature:

Subject:

Receipt and File - Quarterly Report on Administrative Budget Amendments

Department:

Office of Management and Budget

Staff Member Responsible:

Bill Berger, Director

Recommended Action:

I RECOMMEND THE BOARD OF COUNTY COMMISSIONERS (BOARD) RECEIVE AND FILE THE REPORT ON ADMINISTRATIVE BUDGET AMENDMENTS FOR APRIL 1, 2015 THROUGH JUNE 30, 2015.

Summary Explanation/Background:

In accordance with Chapter 129.06, F.S., the Board may establish procedures by which the designated Budget Officer may authorize certain budget amendments (Administrative Budget Amendments) without Board approval. The Board adopted Resolution 04-62 (superseding Resolution 89-425) that set forth the following criteria:

1) The designated County Budget Officer may authorize certain intradepartmental budget amendments, not to exceed fifty percent (50%) of the total Department budget, provided the total appropriation of the Department shall not be changed, for Departments under the purview of the County Administrator.

2) For capital budgets, departments as noted above shall be defined as the functional classification pursuant to the State of Florida Uniform Accounting System.

3) The procedure by which the designated Budget Officer may authorize these amendments is, subject to Chapter 129, Florida Statutes and other applicable provisions of law, as follows:

A. The Departments shall submit their proposed intradepartmental budget amendments to the County Administrator as the designated Budget Officer.

B. The designated Budget Officer will review and approve or reject the proposed amendments within fifteen (15) days of their submission to the Budget Officer.

C. If the amendments are approved, they will be provided to the Clerk's office within seven (7) days of approval.

D. The designated Budget Officer will file with the Board a quarterly report of all intradepartmental budget amendments for the preceding quarter within four (4) weeks of the close of the quarter, which shall be filed in the Official Records of the Board, as a public record.

The attached schedule reflects the County Administrator approved amendments (Administrative Budget Amendments) processed during the third quarter of Fiscal Year (FY) 2015, together with copies of the amendments.

Budgetary control is maintained at the cost center level in accordance with the criteria set forth in Resolution 04-62 authorizing Administrative Budget Amendments approved by the County Administrator.

Fiscal Impact/Cost/Revenue Summary:

Administrative Budget Amendments reallocate previously budgeted funds. These amendments do not change the total appropriation amount for a department in operating funds or for the function and activity total in capital funds.

Exhibits/Attachments Attached:

Administrator Approved Budget Amendments (FY2015) – April 1, 2015 through June 30, 2015

Amendments processed as of 6/30/15

ADMINISTRATIVE BUDGET AMENDMENTS - FY2015

CATS #	FY 15 NO.	DEPARTMENT	Approved Date	Fund	Amount
47190	6	Street Lighting Districts	05/29/15	1090	29,440
47218	7	Community Development	05/29/15	1009	102,830

PINELLAS COUNTY, FLORIDA
FY2015 ADMINISTRATIVE BUDGET AMENDMENT

Street Lighting Districts

Administrative Budget Amendment No. A - 6

FUND: 1090

BUDGETARY CHANGES

CENTER/ PROGRAM/ PROJECT	ACCOUNT NUMBER	DESCRIPTION	CURRENT BUDGET as of 5/13/15	INCREASE/ (DECREASE)	AMENDED BUDGET
402000 2071	5490001	Street Lighting Districts Street Lighting Districts Othr Current Chgs&Obligat	122,210	(4,140)	118,070
402000 1009	5919980	Street Lighting Districts Transfers Trans To Tax Collector	25,300	(25,300)	0
Total				<u>(29,440)</u>	
402000 2071	5919980	Street Lighting Districts Street Lighting Districts Trans To Tax Collector	0	29,440	29,440
Total				<u>29,440</u>	

EXPLANATION:

This amendment realigns appropriations from Operating to Transfers within the Street Lighting Districts cost center in the Street Lighting Districts fund to provide additional funding for Tax Collector fees. It also realigns the current budget for the Tax Collector fees to the correct program within this cost center. Based on the Uniform Collection Agreement with the Tax Collector, compensation paid to the Tax Collector is calculated as the greater of 2.0% of the collected assessments or for the actual cost of collecting the non-ad valorem assessment. Historically, the amount paid to the Tax Collector has equaled 2.0% of collections. When the FY15 budget was adopted, the budget for the Tax Collector Transfer was estimated too low; therefore, this amendment increases the current appropriation to reflect 2.0% of the total assessments billed for FY15. This allocation is consistent with the FY15 estimates provided during the FY16 budget development process.

Analyst: Barbara Blumh
Peer Review: Pat M. Mah
Director: 5/19/15

Administrator/Assistant: 5/1
Approval Date _____
Filed with Board _____

PINELLAS COUNTY, FLORIDA
FY2015 ADMINISTRATIVE BUDGET AMENDMENT

Community Development Grant

Administrative Budget Amendment No. A **7**

FUND: 1009

BUDGETARY CHANGES

CENTER/ PROGRAM/ PROJECT	ACCOUNT NUMBER	DESCRIPTION	CURRENT BUDGET as of 5-6-2015	INCREASE/ (DECREASE)	AMENDED BUDGET
242250		HOME			
1331		Community Vitality & Improvement			
	5800001	Budget - Grants and Aids	6,652,260	(102,830)	6,549,430
		Total		(102,830)	
242290		Neighborhood Stabilization Program-NSP2 Grant			
1331		Community Vitality & Improvement			
	5800001	Budget - Grants and Aids	46,300	102,830	149,130
		Total		102,830	

EXPLANATION:

This amendment realigns appropriations within the Planning Department, Community Development and Planning Division. The Neighborhood Stabilization Program - NSP2 Grant cost center needs additional appropriation of \$102,830 to cover unexpected current fiscal year expenses. During FY15 Budget development it was anticipated that the Country Club Homes project located at the southeast corner of N. Betty Lane and Drew Street, Clearwater, would not reach completion in FY15 and therefore not require the payment related to the developer fee. The final affordable unit sale date was January 28, 2015. This will be the last expenditure for the project. Appropriation is available in the HOME (Investment Partnerships Program) cost center from funds previously unallocated to specific projects. This allocation is consistent with FY15 estimates provided during the FY16 budget development process.

Analyst: Katherine Bui

Administrator/Assistant: Mark H. Woodard

Peer Review: [Signature]

Approval Date: 5/29/15

Director: [Signature] 5/26/15

Filed with Board: _____