

BOARD OF COUNTY COMMISSIONERS

DATE: June 23, 2015

AGENDA ITEM NO. 5

Consent Agenda ☒

Regular Agenda ☐

Public Hearing ☐

 **County Administrator's Signature:**

Subject:

Adoption of a Resolution and approval of State of Florida Department Transportation Supplemental Joint Participation Agreement Number 1 for an additional \$200,000 in Grant Funds.

Department:

St. Pete-Clearwater International Airport

Staff Member Responsible:

Thomas R. Jewsbury, Director

Recommended Action:

I RECOMMEND THE BOARD OF COUNTY COMMISSIONERS (BOARD) ADOPT BY RESOLUTION SUPPLEMENTAL JOINT PARTICIPATION AGREEMENT (JPA) NUMBER 1 PROVIDING \$200,000 IN ADDITIONAL GRANT FUNDS FOR THE AIRPORT, AND AUTHORIZE THE CHAIRMAN TO EXECUTE AND THE CLERK TO ATTEST.

Summary Explanation/Background:

The supplement adds \$200,000 to the original JPA amount of \$825,000, resulting in a total amount of \$1,025,000 for the Remote Parking Lot Expansion Capital Improvement Project.

On March 24, 2015, the Board adopted Resolution No. 15-19 and approved the JPA in the amount of \$825,000 as the State of Florida Department of Transportation's (FDOT) initial 50/50 matched funding share for construction of the Remote Parking Lot, and the acquisition of a new electronic message sign, referred to as an electric billboard sign in the JPA, at the Airport.

The June 30, 2018 completion date, the specified special conditions, and the scope of work have not changed from the original agreement.

Fiscal Impact/Cost/Revenue Summary:

The amended total project cost is \$2,050,000. The FDOT participating amount is \$1,025,000 (50% of the estimated project cost). The County 50% matching funds will be provided by Airport Reserves.

Funding Allocation: JPA	\$ 825,000
Supplemental JPA No 1	\$ 200,000
Airport Reserves	\$1,025,000
Total	\$2,050,000

Exhibits/Attachments Attached:

Contract Review Transmittal Slip
Resolution

State of Florida Department of Transportation Supplemental JPA Number 1
Resolution No. 15-19

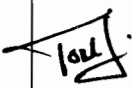


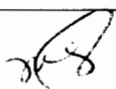


PS

NON-PURCHASING CONTRACT REVIEW TRANSMITTAL SLIP**PROJECT: Supplemental FDOT JPA - \$200,000****CONTRACT NO.: 41244219401****ESTIMATED EXPENDITURE / REVENUE: n/a***(Circle or underline appropriate choice above.)*

In accordance with Contract Administration and its Review Process, the attached documents are submitted for your review and comment. Please complete this Non-Purchasing Contract Review Transmittal Slip below with your assessment, and **forward to the next Review Authority on the list, skipping any authority marked "N/A."** Indicate suggested changes by noting those in "Comments" column, or by revising, in RED, the appropriate section(s) of the document(s) to reflect the exact wording of the desired change(s).

OTHER SPECIFICS RELATING TO THE CONTRACT:

Additional Grant Funding assistance from Florida Department of Transportation

REVIEW SEQUENCE	DATE	INITIAL/ SIGNATURE	COMMENTS (IF ANY)	COMMENTS REVIEWED & ADDRESSED OR INCORPORATED
Originator: Tom Jewsbury	4/23/15			
Finance:** Cassandra Williams	4/28/15	CBW		
OMB:** Bill Berger/K Burbridge	4/29/15		See attached.	
Risk Mgmt: Virginia Holscher <i>CHS 5.1.15</i>	5/1/15	law	Public Entity to Public Entity	
Legal: Michael Zas	5/4/15	mzas	see edit to Resolution	
Assistant County Administrator: David Scott	5/6/15			

Please return to Tom Jewsbury By 5.15.2015 .

All inquiries should be made to Tom Jewsbury, Airport Director ext.37802.

** See Contract Review Process

OMB Contract Review

Contract Name	Supplemental JPA 1 to FDOT Contract ARN35 for the Airport		
CATS#	#47142	Contract #	ARN35

Mark all Applicable Boxes:

Type of Contract							
CIP		Grant		Other	X	Revenue	X
							Project

Contract information:

New Contract (Y/N)	N	Original Contract Amount	\$825,000
Fund(s)	4001	Amount of Change	\$200,000
Cost Center(s)	100200	Contract Amount	Supplement
Program(s)	2049	Amount Available	Total: \$1,025,000
Account(s)	3896410	Included in Applicable Budget? (Y/N)	Y
Fiscal Year(s)	FY15 and FY16		

Description & Comments

(What is it, any issues found, is there a financial impact to current/next FY, does this contract vary from previous FY, etc.)

Supplemental Joint Participation Agreement (JPA) 1 to Contract ARN35: a contract to design, develop and construct a remote parking lot and new electronic billboard. The supplement adds \$200,000 only to the original amount of \$825,000 resulting in a total Florida Department of Transportation (FDOT) JPA of \$1,025,000 for CIP Project No. 000321A. The date of completion (6/30/2018), the specified special conditions and the scope of work have not changed from the original agreement.

The amended total project cost is \$2,050,000. The FDOT participating amount is \$1,025,000 [50% of the estimated project cost.] The County 50% match will be from Airport funds (Reserves.)

Comments:

- Original Resolution should be part of the contract review package. I have attached Res. No. 15-19 to the OMB Review.
- The Supplement is to Contract ARN35. The Financial Project Number 41244219401 is a FDOT Project Number and not tracked in OPUS. Please correct.
- Reference to the Contract (ARN35) and original resolution number (RES. No. 15-19) should be mentioned in the BCC agenda memo along with the CIP Project Number 000321A.

Note: Original Agreement Cats #46577

Analyst: Katherine Burbridge

Ok to Sign: ☒

Instructions/Checklist

1. Upon receipt of a contract and notification in County Admin Tracking System (CATS) review the Agenda and Contract for language and accuracy. Make sure there are available funds, the dept is not overextending itself, was it planned, etc.
2. Complete the form above using the contract document and the County accounting & budgeting systems.
3. Use the "Description & Comments" section to give a brief summary of the contract and include your thoughts and pertinent information.
4. Print the form, initial, and leave folder on the Director's desk.
5. Login to CATS and click in the cell next to your name. A date will appear and click on the date you completed your review. Choose save and close the CATS system.

NO. ____

**RESOLUTION AUTHORIZING EXECUTION OF
SUPPLEMENTAL JOINT PARTICIPATION AGREEMENT
BETWEEN THE BOARD OF COUNTY COMMISSIONERS
AND FLORIDA DEPARTMENT OF TRANSPORTATION**

WHEREAS, the Board of County Commissioners of Pinellas County, previously approved the Florida Department of Transportation Joint Participation Agreement (JPA) ARN35 in the amount of \$825,000, and

WHEREAS, the State of Florida Department of Transportation has agreed to provide a Supplemental JPA providing \$200,000 as its share for additional costs associated with the construction of the Remote Parking Lot project and new electronic messaging sign, referred to as an electric billboard sign in the JPA, at the Airport, and

WHEREAS, as required, matching funds will be provided by Airport Reserves, and

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Pinellas County, Florida in meeting duly assembled this ____ day of _____, 2015 that this Board has approved the Supplemental Joint Participation Agreement, Financial Project No. 41244219401 with authority for the Chairman to sign and the Clerk to attest.

Commissioner _____ offered the foregoing Resolution and moved its adoption, which was seconded by Commissioner _____ and upon roll call the vote was:

AYES:

NAYS:

ABSENT AND NOT VOTING:

Approved as to Form
Office of County Attorney

By M Zw

STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION
PUBLIC TRANSPORTATION
SUPPLEMENTAL JOINT PARTICIPATION AGREEMENT
Number 1

725-030-07
PUBLIC TRANSPORTATION
12/14
Page 1 of _____

Financial Project No(s): 41244219401 <small>(item-segment-phase-sequence)</small> Contract No.: ARN35	Fund: DPTO Function: 215 Federal No.: n/a DUNS No.: 80-939-7102	FLAIR Category: 088719 Object Code: 75004 Org. Code: 55072020728 Vendor No.: F596000800011
Catalog of Federal Domestic Assistance Number: n/a Catalog of State Financial Assistance Number: 55004		
CFDA Title: n/a CSFA Title: Aviation Grant		

THIS AGREEMENT, made and entered into this _____ day of _____,
by and between the STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION, an agency of the State of Florida,
hereinafter referred to as the Department, and Pinellas County
315 Court Street, Clearwater Florida 33756
hereinafter referred to as Agency.

WITNESSETH:

WHEREAS, the Department and the Agency heretofore on the _____ day of _____
entered into a Joint Participation Agreement; and

WHEREAS, the Agency desires to accomplish certain project items as outlined in the Attachment "A" appended
hereto; and

WHEREAS, the Department desires to participate in all eligible items for this project as outlined in Attachment
"A" for a total Department Share of \$1,025,000.00

NOW, THEREFORE THIS INDENTURE WITNESSETH: that for and in consideration of the mutual benefits to flow
from each to the other, the parties hereto agree that the above described Joint Participation Agreement is to be amended
and supplemented as follows:

1.00 Project Description: The project description is amended
to provide for the Department's participation through the Aviation program in the design, development and construction of
the remote parking lot and new electronic billboard sign at St. Petersburg Clearwater Airport. Work on this project may
include but is not limited to design, construction, permitting, environmental and utilities.

2.00 Project Cost:

Paragraph 3.00 of said Agreement is ☒ increased/ ☐ decreased by \$400,000.00
bringing the revised total cost of the project to \$2,050,000.00.

Paragraph 4.00 of said Agreement is ☒ increased/ ☐ decreased by \$200,000.00
bringing the Department's revised total cost of the project to \$1,025,000.00.

3.00 Amended Exhibits:

Exhibit(s) B of said Agreement is amended by Attachment "A".

4.00 Contract Time:

Paragraph 18.00 of said Agreement June 30th, 2018

5.00 E-Verify

Vendors/Contractors:

1. shall utilize the U.S. Department of Homeland Security's E-Verify system to verify the employment eligibility of all new employees hired by the Vendor/Contractor during the term of the contract; and

2. shall expressly require any subcontractors performing work or providing services pursuant to the state contract to likewise utilize the U.S. Department of Homeland Security's E-Verify system to verify the employment eligibility of all new employees hired by the subcontractor during the contract term.

Financial Project No. 41244219401

Contract No. ARN35

Agreement Date _____

Except as hereby modified, amended or changed, all other terms of said Agreement dated _____
and any subsequent supplements shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have caused these presents to be executed, the day and year first
above written.

AGENCY

Pinellas County Board of County Commissioners
AGENCY NAME

John Morroni

SIGNATORY (PRINTED OR TYPED)

SIGNATURE

Chairman

TITLE

FDOT

See attached Encumbrance Form for date of Funding
Approval by Comptroller

Marta D. Hernandez
LEGAL REVIEW
DEPARTMENT OF TRANSPORTATION

Debbie Hunt

DEPARTMENT OF TRANSPORTATION

Director of Transportation Development

TITLE

Approved as to Form
Office of County Attorney

BY AZas

Financial Project No. 41244219401

Contract No. ARN35

Agreement Date _____

ATTACHMENT "A"
SUPPLEMENTAL JOINT PARTICIPATION AGREEMENT

This Attachment forms an integral part of that certain Supplemental Joint Participation Agreement between the State of Florida, Department of Transportation and Pinellas County
315 Court Street, Clearwater Florida 33756

dated _____

DESCRIPTION OF SUPPLEMENT (Include justification for cost change):

This supplemental agreement adds an additional \$200,000 funding to this project.

I.	Project Cost:	As Approved	As Amended	Net Change
		\$1,650,000.00	\$2,050,000.00	\$400,000.00
	Total Project Cost	\$1,650,000.00	\$2,050,000.00	\$400,000.00
II.	Fund Participation:	As Approved	As Amended	Net Change
	Department:	\$825,000.00	\$1,025,000.00	\$200,000.00
	Agency:	\$825,000.00	\$1,025,000.00	\$200,000.00
				\$0.00
	Total Project Cost	\$1,650,000.00	\$2,050,000.00	\$400,000.00

Comments:

III. MULTI-YEAR OR DEFERRED REIMBURSEMENT PROJECT FUNDING

If a project is a multi-year or prequalified project subject to paragraphs 4.10 and 17.20 of this agreement, funds are programmed in the Department's Work program in the following fiscal year(s):

FY	FY
FY	FY
FY	FY
FY	FY
FY	FY
FY	FY
FY	FY
FY	FY
FY	FY
FY	FY

Project years may be advanced or deferred subject to Legislative appropriation or availability of funds.

NO. 15-19

**RESOLUTION AUTHORIZING EXECUTION OF
JOINT PARTICIPATION AGREEMENT
BETWEEN THE BOARD OF COUNTY COMMISSIONERS
AND STATE OF FLORIDA DEPARTMENT OF
TRANSPORTATION**

NOW WHEREAS, the Board of County Commissioners of Pinellas County has programmed improvements for the Remote Parking Lot Expansion in the six-year Capital Improvement Program budget for the St. Pete-Clearwater International Airport and installation of a new electronic billboard sign at the Airport; and

WHEREAS, the State of Florida Department of Transportation has agreed to provide \$825,000 for design and construction costs associated with this project; and

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Pinellas County, Florida, in their meeting, duly assembled this 24th day of March 2015, that this Board approve this Joint Participation Agreement Contract ARN35 (Financial Project No. 41244219401), and grant authority for the Chairman to sign and the Clerk to attest.

Commissioner Welch offered the foregoing Resolution and moved its adoption, which was seconded by Commissioner Long and upon roll call the vote was:

AYES: Morroni, Justice, Long, Welch, Eggers, Gerard and Seel.

NAYS: None.

ABSENT AND NOT VOTING: None.