



BOARD OF COUNTY COMMISSIONERS

DATE: April 21, 2015

AGENDA ITEM NO. 116.

Consent Agenda ☒

Regular Agenda ☐

Public Hearing ☐

 **County Administrator's Signature:**

Subject:

Receipt and File of Procurement Items Approved by the County Administrator for the Quarter Ending March 31, 2015.

Department:

County Administrator / Purchasing

Staff Member Responsible:

Mark S. Woodard / Joe Lauro

Recommended Action:

I RECOMMEND THE BOARD OF COUNTY COMMISSIONERS (BOARD) RECEIVE AND FILE THE ATTACHED LIST OF COUNTY ADMINISTRATOR APPROVALS OF COMPETITIVE SEALED BIDDING, FLORIDA STATE CONTRACT, MASTER PURCHASE AGREEMENT INCREASE AND CONTRACT EXTENSIONS AS PER COUNTY CODE 2-62, 2-164, 2-176, 2-180, 2-184, 2-185.

Summary Explanation/Background:

The Board has delegated authority to the County Administrator to approve purchases and other purchasing related processes up to \$250,000.00 as per County Code, with the requirement that all delegated approvals be submitted for receipt and file on a quarterly basis.

The County Administrator has delegated authority to increase master/contract purchase orders previously approved by the Board subject to the same unit pricing and terms; the County Administrator has delegated authority to extend Board approved contracts above the threshold of \$250,000.00, pending all prices, terms and conditions remain the same. For purchases initiated from Florida State bid or negotiated contracts, the County Administrator is delegated to approve in any amount. And lastly, the County Administrator has been delegated authority to approve change orders and release retainage and close out construction type contracts when the change order does not exceed \$250,000.00 or ten percent (10%) of the total award, whichever is less.

Attached is a list of last quarter's delegated procurement items for receipt and file.

Fiscal Impact/Cost/Revenue Summary:

See attached.

Exhibits/Attachments:

List of Last Quarter's County Administrator Approved Purchases

Procurement Items Approved by the County Administrator(CA)
Period: January 1, 2015 Through March 31, 2015

<u>No.</u>	<u>Contract No.</u>	<u>Action</u>	<u>Commodity</u>	<u>Department</u>	<u>Vendor</u>	<u>CA Approval Dollar Value County Code</u>	<u>Award Date</u>	<u>Contract Annual/Total Value</u>
1.	123-0001-S (RW)	Continued Purchase Authorization	Telephone Equipment Maintenance and Switch Maintenance	Business Technology Services (BTS)	Unify, Inc.	200,000.00	3/5/15	200,000.00 Total
2.	145-0183-S (RG)	Purchase Authorization Required as a mechanism to purchase computers awaiting State of Florida contract award	Miscellaneous IT Equipment	Various	Hewlett Packard Company	250,000.00 2-185	3/5/15	250,000.00 30 Day Exp.
3.	123-0276-NC (RM)	First Amendment for Time Extension- 90 days to continue providing professional design services due to a decision to build a smaller facility and locate it at Safe Harbor	Professional Design/Build Services Pinellas County Health Facility	Real Estate Management (REM)	Creative Contractors, Inc.	0.00	3/2/15	378,725.00 Total
4.	145-0125-B (RG)	Award of Bid	Workers Compensation Bill Review and Electronic Data Transmission	Risk Management	Corvel Healthcare Corporation DBA Corvel Corporation	431,950.80 36 Mo. 2-176	3/2/15	431,950.80 36 Mo.
5.	123-0139-B (LN)	Acknowledgement of Business Relationship Required to memorialize relationship whereas payment is made to EQ Florida/invoicing is from parent US Ecology	Annual Requirements Waste Collection Services Household Chemical (Re-Bid)	Solid Waste	US Ecology, Inc and EQ Florida, Inc	0.00	2/23/15	2,260,383.00 36 Mo.
6.	145-0200-E (DF)	Emergency Purchase Man bridges and skimmer arms corroded needing immediate replacement	Clarifiers (4) Retrofit – W.E. Dunn Water Reclamation Facility	Utilities	Ovivo USA, LLC	382,618.00 2-181 (b) (1)	2/23/15	382,618.00 Total
7.	134-0393-B (JA)	Rejection of Bids- Due to lack of competition, staff has determined that it is best to reject all bids, revise requirements and re-release in the near future.	Pharmacy Services Pinellas County Indigent Health Program	Human Services	N/A	0.00	2/23/15	0.00

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8.	123-0322-B (PF)	First and Final Term Extension	Inspection Services, Construction – Building Code Enforcement (Re-Bid)	Building and Development Review Services (BDRS)	Quorum Services LLC and Joe Payne, Inc.	936,000.00 24 Mo. 2-176	2/19/15	936,000.00 24 Mo.
9.	090-0431-P (RG)	Third Amendment (Final Term Extension)	Motorola Radio / Pager Repair and Ancillary Maintenance Services	Various	Suncoast Communications and Electronics, Inc.	190,000.00	2/19/15	190,000.00 Total
10.	145-0006-N (PF)	Non-Competitive Purchase	Rodent Eradication Services	Various	Alexxon, LLC	365,000.00 36 Mo. 2-180(b)	2/17/15	365,000.00 36 Mo.
11.	145-0180-S (RG)	Purchase Authorization	Commercial Off-The-Shelf (COTS) Software, VMware Enterprise License Agreement (ELA)	BTS	SHI International Corp.	981,973.25 36 Mo. 2-185	2/16/15	981,973.25 36 Mo.
12.	090-0092-P (RG)	Second Amendment (Time Extension) - Extension through April 16, 2015 to provide continuation of services in preparation for transition to a new contract.	Auction Services, Including Collection, Transport and Storage (CO-OP)	Fleet Management	Tampa Machinery Auction, Inc.	0.00 2-62(a)(2)	2/13/15	300,000.00 Annual Revenue
13.	123-0359-B (PF)	Increase in Funds for Blanket Purchase Agreement – Review of first year expenditures revealed dollar amount for tank wagon delivery was underestimated. Coupled with an increase in consumption in comparison to last year, this increase represents the expected expenditure for the balance of the contract period.	Fuel: Gasoline and Diesel (Co-op)	Fleet Management	J.H. Williams Oil Co.	1,100,000.00 2-184	2/11/15	19,398,093.61 Annual
14.	123-0180-B (LN)	First and Final Term Extension	Gas, Natural, Supply and Manage (Co-op)	Various	Interconn Resources, LLC	Pinellas County: 2,000,000.00 Co-op: 673,680.00 2-176 (f)	2/10/15	2,673,680.00 Total

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15.	089-0535-B (PF)	Increase in Funds for Blanket Purchase Agreement- Funds requested for the extension period were underestimated.	Garbage and Trash Services	Various	Progressive Waste Solutions of Florida, Inc.	70,000.00	2/10/15	3,261,412.63 Total
16.	101-0274-B (PF)	Third and Final Term Extension	Chiller Plant Preventative Maintenance, Repair and Overhaul	REM	Air Mechanical & Service Corp.	240,000.00	2/9/15	240,000.00 Annual
17.	N/A	Construction Vendor Pre-Qualification	Pre-Qualification Committee Recommendations	N/A	N/A	N/A	2/6/15	N/A
18.	123-0260-B (PF)	First and Final Term Extension	Painting Services, Interior – Countywide	Various	Kimszal Contracting, Inc.	224,000.00 24 Mo.	2/6/15	224,000.00 24 Mo.
19.	112-0202-NC (RM)	Change Order No. 1 (FINAL)- Decrease in expenditure is due to (\$203,146.58) in owner contingency; (\$114,750.92) in allowances; and (\$1,032,793.09) direct purchase credits including (\$58,997.15) in tax savings.	Professional Design Build Services (Phase 2) for the Pinellas County Justice Parking Garage	REM	PRBC, Inc.	(1,450,690.59) 2-62(a)(3)	2/4/15	9,644,309.41 Total
20.	034-0355-B (JJ) 090-0132-Q (JJ) 101-0016-P (DF) 112-0340-Q (JJ) 123-0080-Q (JJ) 123-0445-P (LN) 123-0458-Q (JJ) 123-0478-Q (JJ)	Name Change Amendments	Name Change to Various Environmental Services Contracts	Public Works	From: Entrix, Inc. d/b/a Cardno Entrix To: Cardno, Inc.	0.00	2/3/15	3,879,203.20 Total
21.	145-0070-B (LN)	Rejection of Bids- Due to lack of competition - staff will research additional FDOT sources and issue a new bid in the near future.	Traffic, Street Light Poles & Assemblies	Public Works	N/A	0.00	2/3/15	0.00

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22.	123-0279-NC (RM)	Second Amendment – To extend term through March 31, 2015 for time required to complete punch list items and project closeout.	Professional Services – Construction Management – Terminal Renovations, Phase II, St. Pete-Clearwater International Airport	Airport	Biltmore Construction Co., Inc.	0.00	1/29/15	376,257.18 Total
23.	134-0117-P (RM)	Waiver of Indemnification for Banking Services Agreement	N/A	N/A	Wells Fargo Bank N.A.	0.00	1/29/15	0.00
24.	123-0091-PB (LN)	Acknowledgement of Acquisition	Annual Requirements Hydrofluorosilic Acid (Fluoride)	Utilities	From: The Dumont Company, Inc. To: Hawkins, Inc. D/B/A The Dumont Company	0.00	1/23/15	130,000.00 Annual
25.	123-0040-CP (DF)	First Amendment – First and Final Term Extension and fund reallocation of \$50,000.00, moving funds from individual pay items into unspecified work.	Sanitary Sewer Repair, Rehabilitation & Extensions (PID No. 001272A/2095)	Utilities	Rowland, Inc.	1,264,624.53 2-62(a)(2)	1/22/15	3,793,873.58 Total
26.	123-0176-B (LN)	First and Final Term Extension	Corrosion Inhibitor	Utilities	Carus Corporation	250,000.00 24 Mo. 2-176	1/22/15	250,000.00 24 Mo.
27.	101-0146-M (LN)	Second and Final Term Extension	Maintenance & Repair, Pipeline (Poly Pig Cleaning)	Utilities	Professional Piping Services, Inc.	150,000.00	1/22/15	150,000.00 Annual
28.	101-0224-P (JA)	Approval of Financial Renewal and Terms Amendment and Rider No. 10 Originally approved by BCC August 2011. County Administrator approves subsequent annual expenditures for stop loss premium	Medical Benefits	Human Resources (HR)	United Healthcare Services, Inc.	2,500,000.00 2-176(f)	1/19/15	2,500,000.00 Total

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29.	134-0252-CP (DF)	Construction Change Order No. 1- Primary Contractor, Insituform has had difficulties meeting demands to mobilize and begin work. This Change Order transfers \$1,000,000.00 from the award/agreement (\$3,088,001.00) with Insituform to the award /agreement with Layne to allow for increased work assignments over the remaining contract term.	Storm Sewer Cured-In-Place Pipelining (PID No. 1922A)	Public Works	Insituform Technologies, Inc. Layne Inliner, LLC	0.00	1/19/15	3,688,001.00 Total
30.	112-0182-B (LN)	First and Final Term Extension	Chemicals – Aluminum Sulfate (Liquid) (Co-op)	Utilities	Chemtrade Chemicals Corporation d/b/a Chemtrade Chemicals US LLC	Pinellas County 1,400,000.00 Co-op 20,000.00 2-176	1/19/15	1,420,000.00 Total
31.	112-0524-B (LN)	Increase in Funds for Blanket Purchase Agreement – This request for an increase exceeds the delegated authority of the Purchasing Director; the County Administrator was requested to approve the increase to the BPA.	HVAC/AC Systems Preventative Maintenance and Repairs - Utilities	Utilities	Conserv Building Services, Inc.	100,000.00	1/19/15	396,621.00 Total
32.	112-0027-B (PF)	Second and Final Term Extension	Repairs Electrical – Light Commercial	Utilities	Tamco Electric Inc.,	140,000.00	1/13/15	140,000.00 Annual
33.	112-0034-CP (DF)	Construction Change Order No. 1 (FINAL)	2012 – 2013 Countywide A.D.A., Sidewalk, Drainage and Roadway Improvements (PID No. 2421)	Public Works	Suncoast Development of Pinellas County, Inc.	(81,542.43)	1/8/15	3,594,264.57 Total
34.	112-0131-B (LN)	First and Final Term Extension	25% Sodium Hydroxide (NaOH solution)	Utilities	Allied Universal Corp. Univar USA, Inc.	378,000.00 24 Mo. 2-176	1/8/15	378,000.00 24 Mo.

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35.	978-0274-S (RM)	Continued Purchase Authorization – The State of Florida extended their contract with BOA for 6 months (through 7/2/15) to complete negotiations currently under way for a new purchasing card contract.	State of Florida Purchasing Card Services	Various	Bank of America, N.A.	N/A	1/6/15	N/A
					Total			12,557,646.36
					Revenue Total			300,000.00