



BOARD OF COUNTY COMMISSIONERS

DATE: April 21, 2015

AGENDA ITEM NO. 10

Consent Agenda ☒

Regular Agenda ☐

Public Hearing ☐

County Administrator's Signature:

Subject:

Termination of Contract - Management Services of Active Receivables
Contract No. 123-0210-P (RG)

Department:

Ambulance Billing and Finance Services / Purchasing

Staff Member Responsible:

Jodie Sechler / Joe Lauro

Recommended Action:

I RECOMMEND THE BOARD OF COUNTY COMMISSIONERS (BOARD) TERMINATE THE CONTRACT WITHOUT CAUSE WITH THIRTY (30) DAYS NOTICE FOR MANAGEMENT SERVICES OF ACTIVE RECEIVABLES WITH CUSTOMER SERVICE CENTER, INC. D/B/A UNITED FINANCIAL MANAGEMENT SERVICES, INC. (UNITED FINANCIAL MANAGEMENT), LAKE MARY, FLORIDA.

Summary Explanation/Background:

Board action will terminate the contract with United Financial Management for Emergency Medical Services (EMS) account receivable services. During the first twelve (12) months of the contract, revenues generated were \$3,240,830 at a cost of \$442,986. Based on initial expectations, this contract has not been cost effective.

In an attempt to better manage patient receivable accounts for EMS, this contract was awarded by the County Administrator on January 7, 2014. Contract services include, but are not limited to: processing patient receivables; printing and mailing of payment demand notices, and verification of insurance coverage. The contract was expected to reduce collection costs and increase revenues from our worse-performing payer type.

Going forward, Ambulance Billing and Finance Services staff will process and manage active receivables utilizing a temporary contract for printing and mailing services and temporary staffing. A competitive solicitation for printing and mailing services is in process and will be presented to the appropriate approval authority in the near future.

As expenditures have exceeded County Administrator delegated authority, the Board is requested to terminate this contract without cause providing a thirty (30) day notice, in accordance with Section 7 of the agreement.

Fiscal Impact/Cost/Revenue Summary:

As a result of this cancellation, expenses are projected to decrease by \$309,746.00

Exhibits/Attachments:

N/A