

Clerk of the Circuit Court and Comptroller
Regular Public Meeting
April 7, 2015

4. Reports received for filing:

- a. Division of Inspector General, Clerk of the Circuit Court and Comptroller, Report No. 2015-04 dated March 5, 2015 – Follow-Up Audit of Justice and Consumer Services' Justice Coordination Programs.
- b. Division of Inspector General, Clerk of the Circuit Court and Comptroller, Annual Report for the year ended December 31, 2014.
- c. Pinellas Planning Council Basic Financial Statements and Regulatory Reports (annual audit) for the year ended September 30, 2014
- d. Tampa Bay Water Annual Financial Report and Audited Financial Statements for the Fiscal Year ended September 30, 2014.
- e. Dock Fee Report for the month of February 2015.



310 Court Street • Clearwater, Florida 33756-5137
Telephone 727.464.8250 • Fax 727.464.8212
www.pinellasplanningcouncil.org

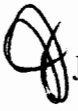
COUNCIL MEMBERS

Councilmember Jim Kennedy, Chair
Commissioner John Morroni, Vice-Chair
Commissioner Joanne "Cookie" Kennedy, Secretary
Vice-Mayor Doreen Hock-DiPolito, Treasurer
Mayor Sandra Bradbury
Commissioner Julie Ward Bujalski
Commissioner Dave Eggers
Vice-Mayor Cliff Merz
Commissioner Kevin Piccarreto
Councilmember Darden Rice
Commissioner Karen Williams Seel
Commissioner Michael Smith
Commissioner John Tornga

Michael C. Crawford, AICP
Interim Executive Director

MEMORANDUM

TO: Norm Loy, Board Records

FROM:  Joann Jacobs, Pinellas Planning Council

SUBJECT: Receipt and File of the Annual Audit for Pinellas County Planning Council

DATE: February 13, 2015

Attached please find the Annual Financial Report as received and accepted by the Planning Council at their February 11, 2015 meeting.

If you have any question, please call me direct at extension 4-8222.

2015 FEB 13 PM 1:34
RECEIVED
COMMISSIONER
JOHN MORRONI
CLERK OF COURTS
CLERK OF COURTS
CLERK OF COURTS

PINELLAS COUNTY PLANNING COUNCIL

**A COMPONENT UNIT OF
PINELLAS COUNTY, FLORIDA**

**BASIC FINANCIAL STATEMENTS AND
REGULATORY REPORTS**

YEAR ENDED SEPTEMBER 30, 2014



**PINELLAS COUNTY PLANNING COUNCIL
TABLE OF CONTENTS
YEAR ENDED SEPTEMBER 30, 2014**

INTRODUCTORY SECTION

COUNCIL MEMBERS AND ADMINISTRATION	1
---	----------

FINANCIAL STATEMENTS

INDEPENDENT AUDITORS' REPORT	2
-------------------------------------	----------

MANAGEMENT'S DISCUSSION AND ANALYSIS	4
---	----------

BASIC FINANCIAL STATEMENTS

STATEMENT OF NET POSITION	9
----------------------------------	----------

STATEMENT OF ACTIVITIES	10
--------------------------------	-----------

BALANCE SHEET – GENERAL FUND	11
-------------------------------------	-----------

RECONCILIATION OF THE BALANCE SHEET – GENERAL FUND TO THE STATEMENT OF NET POSITION	12
--	-----------

STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE – GENERAL FUND	13
--	-----------

RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE – GENERAL FUND TO THE STATEMENT OF ACTIVITIES	14
--	-----------

NOTES TO BASIC FINANCIAL STATEMENTS	15
--	-----------

REQUIRED SUPPLEMENTARY INFORMATION

STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE – BUDGET AND ACTUAL – GENERAL FUND	26
---	-----------

NOTE TO STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE – BUDGET AND ACTUAL – GENERAL FUND	27
---	-----------

REGULATORY REPORTS

INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH <i>GOVERNMENT AUDITING STANDARDS</i>	28
--	-----------

MANAGEMENT LETTER BASED ON RULE 10.554(1)(I) OF THE AUDITOR GENERAL OF THE STATE OF FLORIDA	30
--	-----------

INDEPENDENT ACCOUNTANTS' REPORT BASED ON SECTION 218.415 OF THE FLORIDA STATUTES	32
---	-----------

**PINELLAS COUNTY PLANNING COUNCIL
A COMPONENT UNIT OF PINELLAS COUNTY, FLORIDA
COUNCIL MEMBERS AND ADMINISTRATION
SEPTEMBER 30, 2014**

COUNCIL MEMBERS

Chair	<i>Karen Williams</i> <i>Commissioner, Pinellas County</i>
Vice-Chair	<i>David O. Archie</i> <i>Mayor, City of Tarpon Springs</i>
Treasurer	<i>John Morroni</i> <i>Commissioner, Pinellas County</i>
Secretary	<i>Harriet K. Crozier</i> <i>Commissioner, Pinellas County</i>
	<i>Doreen Hock-DiPolito</i> <i>Vice-Mayor, City of Clearwater</i>
	<i>Sandra Bradbury</i> <i>Mayor, City of Pinellas Park</i>
	<i>Kevin Piccarreto</i> <i>Commissioner, Town of Belleair</i>
	<i>Dave Eggers</i> <i>Mayor, City of Dunedin</i>
	<i>Jim Kennedy</i> <i>Councilmember, City of St. Petersburg</i>
	<i>Joanne Kennedy</i> <i>Commissioner, City of Indian Rocks Beach</i> <i>Representing Group B Communities</i>
	<i>Wengay M. Newton, Sr.</i> <i>Councilmember, City of St. Petersburg</i>
	<i>Kenneth T. Welch</i> <i>Commissioner, Pinellas County</i>
	<i>Julie Ward Bujalski</i> <i>Commissioner, City of Dunedin</i> <i>Representing Pinellas Suncoast Transit Authority</i>

ADMINISTRATION

Michael C. Crawford, AICP
Interim Executive Director



CliftonLarsonAllen LLP
CLAAconnect.com

INDEPENDENT AUDITORS' REPORT

Members
Pinellas County Planning Council
A Component Unit of Pinellas County, Florida
Clearwater, Florida

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities and general fund of the Pinellas County Planning Council (the Council), a component unit of Pinellas County, Florida (the County) as of and for the year ended September 30, 2014, and the related notes to the financial statements, which collectively comprise the Council's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to the financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Members
Pinellas County Planning Council
A Component Unit of Pinellas County, Florida

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and the general fund of the Council as of September 30, 2014, and the respective changes in financial position, thereof, for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and budgetary comparison information, as listed in the table of contents, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated January 7, 2015, on our consideration of the Pinellas County Planning Council's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the result of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Pinellas County Planning Council's internal control over financial reporting and compliance.



CliftonLarsonAllen LLP

Tampa, Florida
January 7, 2015

**PINELLAS COUNTY PLANNING COUNCIL
A COMPONENT UNIT OF PINELLAS COUNTY, FLORIDA
MANAGEMENT'S DISCUSSION AND ANALYSIS
SEPTEMBER 30, 2014**

This section of the Pinellas County Planning Council's (the Council's) annual financial report presents a narrative overview and an analysis of the financial activities of the Council for the fiscal year ended September 30, 2014.

Financial Highlights

- The assets of the Council exceeded its liabilities at September 30, 2014 by \$485,694 (net position). This amount may be used to meet the Council's ongoing obligations to citizens and creditors. Net position increased by \$15,534 from the previous fiscal year.
- As of September 30, 2014, the Council's general fund reported an ending fund balance of \$589,011, an increase of \$41,806 from the previous fiscal year.
- Fund balance has been assigned in an amount equal to approximately 23% of total fund balance. Prior to fiscal year 2014, fund balance was used incrementally over the previous four years to assist in funding Council operations so as to mitigate the need for any increase in ad valorem tax revenues.

Overview of the Financial Statements

This discussion and analysis is intended to serve as an introduction to the Council's basic financial statements. The financial section of this report consists of three parts: Independent Auditors' Report, required supplementary information which includes the management's discussion and analysis (this section), and the basic financial statements. The basic financial statements include two kinds of statements that present different views of the Council:

Government-Wide Financial Statements

The government-wide financial statements provide both long-term and short-term information about the Council's overall financial status. These statements use a format similar to a private sector business. They include a statement of net position and a statement of activities.

The statement of net position presents information on the Council's assets and liabilities. Net position, the difference between these assets and liabilities, are a useful way to measure the Council's financial health.

The statement of activities presents information showing how the Council's net position changed during this fiscal year. All of the current year's revenues and expenses are accounted for in the statement of activities regardless of when cash is received or paid. This statement separates program revenue (charges for services, grants, and contributions) from general revenue (including taxes), which shows the extent to which each program must rely on taxes for funding.

**PINELLAS COUNTY PLANNING COUNCIL
A COMPONENT UNIT OF PINELLAS COUNTY, FLORIDA
MANAGEMENT'S DISCUSSION AND ANALYSIS
SEPTEMBER 30, 2014**

Overview of the Financial Statements (Continued)

Fund Financial Statements

Traditional users of governmental financial statements will find the fund financial statements' presentation more familiar. A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The Council, like other governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. The Council uses one governmental fund to account for its operations.

The Council follows Governmental Accounting Standard Board (GASB) Statement 54, *Fund Balance Reporting and Governmental Fund Type Definitions*. The reporting standard establishes a hierarchy for fund balance classifications and the constraints imposed on the uses of those resources.

Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, this set of financial statements focuses on events that produce near-term inflows and outflows of spendable resources as well as on the balances of spendable resources available at the end of the fiscal year and is a narrower focus than the government-wide financial statements.

By comparing functions between the two sets of statements for governmental funds and governmental activities, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balance provide a reconciliation to facilitate this comparison.

The Council adopts an annual appropriated budget for the general fund. A budgetary comparison statement is provided for the general fund in order to present budgetary compliance.

The financial statements also include notes. The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

**PINELLAS COUNTY PLANNING COUNCIL
A COMPONENT UNIT OF PINELLAS COUNTY, FLORIDA
MANAGEMENT'S DISCUSSION AND ANALYSIS
SEPTEMBER 30, 2014**

Financial Analysis of the Government as a Whole

As noted earlier, changes in net position over time can be a useful indicator of a government's financial position. At the end of the fiscal year ended September 30, 2014, the assets of the Council exceeded the liabilities by \$485,694.

Unrestricted net position may be used to meet the Council's ongoing obligations to citizens and creditors. At the end of the current fiscal year, the Council reported positive balances in all categories of net position.

Following is a comparison of the Council's net position as of September 30, 2014 and 2013:

	<u>2014</u>	<u>2013</u>
Cash and Investments	\$ 600,859	\$ 561,475
Taxes and Other Receivables	15,500	16,122
Prepaid Expenses	<u>3,512</u>	<u>-</u>
Total Assets	619,871	577,597
Accounts Payable and Accrued Expenses	78,272	62,582
Liabilities Due in More Than One Year	<u>55,905</u>	<u>44,855</u>
Total Liabilities	<u>134,177</u>	<u>107,437</u>
Net Position:		
Unrestricted	<u>485,694</u>	<u>470,160</u>
Net Position	<u><u>\$ 485,694</u></u>	<u><u>\$ 470,160</u></u>

Governmental activities increased the Council's net position by \$15,534 primarily as a result of increased property tax revenue.

**PINELLAS COUNTY PLANNING COUNCIL
A COMPONENT UNIT OF PINELLAS COUNTY, FLORIDA
MANAGEMENT'S DISCUSSION AND ANALYSIS
SEPTEMBER 30, 2014**

Following is a comparison of the Council's statement of activities for the years ending September 30, 2014 and 2013:

	2014	2013
REVENUES		
Program Revenues:		
Charges for Services	\$ 5,730	\$ 3,442
General Revenues:		
Property Taxes	874,534	663,751
Other	-	56,960
Investment Earnings	38	1,392
Total Revenues	880,302	725,545
EXPENSES		
Planning Expenses	864,768	854,732
INCREASE (DECREASE) IN NET POSITION	15,534	(129,187)
Net Position, Beginning of the Year	470,160	599,347
NET POSITION, END OF THE YEAR	<u>\$ 485,694</u>	<u>\$ 470,160</u>

Financial Analysis of the Council's General Fund

As noted earlier, the Council uses fund accounting to ensure and demonstrate compliance with finance related legal requirements. Governmental funds provide information on near-term inflows, outflows, and balances of spendable resources. This information is useful in assessing the Council's financing requirements. In particular, unassigned fund balance may serve as a useful measure of the Council's net resources available for spending at the end of the fiscal year.

As of September 30, 2014, the Council's general fund reported an ending fund balance of \$589,011, an increase of \$41,806 in comparison with the previous fiscal year. Of this amount, \$449,629 or 76% is considered unassigned. The remainder fund balance has been assigned to finance next years' operations.

**PINELLAS COUNTY PLANNING COUNCIL
A COMPONENT UNIT OF PINELLAS COUNTY, FLORIDA
MANAGEMENT'S DISCUSSION AND ANALYSIS
SEPTEMBER 30, 2014**

Economic Factors/ Currently Known facts, Decisions or Conditions

The Council does not foresee any major economic conditions that may adversely affect the Council's future financial position. The Council's board is keeping apprised of the property values when budgeting; these directly impact the Council's primary source of funding (i.e., ad valorem tax revenue). As of June 24, 2013, the Pinellas County Property Appraiser has estimated that tax revenues for fiscal year 2015 will increase by approximately 3%, or \$13,000.

The unification with the Pinellas County Metropolitan Planning Organization (MPO) occurred during fiscal year 2014. The Council has experienced savings thus far with the "pre-unification" efforts and expects that additional savings will occur as they fully unify. As part of the unification, the budgets of the MPO and the Council will be coordinated.

Requests for Information

This financial report is designed to provide a general overview of Pinellas County Planning Council's finances for all those with an interest in the government's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed as follows:

Michael Crawford, AICP
Interim Executive Director
Pinellas County Planning Council
310 Court Street
Clearwater, Florida 33756

**PINELLAS COUNTY PLANNING COUNCIL
A COMPONENT UNIT OF PINELLAS COUNTY, FLORIDA
STATEMENT OF NET POSITION
SEPTEMBER 30, 2014**

	<u>Governmental Activities</u>
ASSETS	
Current Assets:	
Cash and Investments	\$ 600,859
Taxes and Other Receivables	15,500
Prepaid Expenses	<u>3,512</u>
Total Current Assets	619,871
 LIABILITIES	
Current Liabilities:	
Accounts Payable and Accrued Expenses	78,272
 Non Current Liabilities:	
Compensated Absences	<u>55,905</u>
Total Liabilities	<u>134,177</u>
 NET POSITION	
Unrestricted	<u><u>\$ 485,694</u></u>

See accompanying Notes to Basic Financial Statements.

**PINELLAS COUNTY PLANNING COUNCIL
A COMPONENT UNIT OF PINELLAS COUNTY, FLORIDA
STATEMENT OF ACTIVITIES
YEAR ENDED SEPTEMBER 30, 2014**

	<u>Governmental Activities</u>
EXPENSES	
Planning:	
Personal Services	\$ 627,715
Materials and Service	123,797
Rent	89,515
Property Appraiser and Tax Collector Commissions	<u>23,741</u>
Total Program Expenses - Planning	864,768
PROGRAM REVENUES	
Charges for Services - Planning	<u>5,730</u>
Net Program Expenses	(859,038)
GENERAL REVENUE	
Property Taxes	874,534
Investment Income	<u>38</u>
Total General Revenue	<u>874,572</u>
INCREASE IN NET POSITION	15,534
Net Position, Beginning of Year	<u>470,160</u>
NET POSITION, END OF YEAR	<u><u>\$ 485,694</u></u>

See accompanying Notes to Basic Financial Statements.

**PINELLAS COUNTY PLANNING COUNCIL
A COMPONENT UNIT OF PINELLAS COUNTY, FLORIDA
BALANCE SHEET – GENERAL FUND
SEPTEMBER 30, 2014**

ASSETS

Cash and Investments	\$ 600,859
Taxes and Other Receivables	15,500
Prepaid Expenses	<u>3,512</u>
Total Assets	<u><u>\$ 619,871</u></u>

LIABILITIES AND FUND BALANCE

Liabilities:	
Accounts Payable and Accrued Expenses	\$ 30,860
Fund Balances:	
Nonspendable	3,512
Assigned to:	
Subsequent Year's Budget	135,870
Unassigned	<u>449,629</u>
Total Fund Balances	<u>589,011</u>
Total Liabilities and Fund Balances	<u><u>\$ 619,871</u></u>

See accompanying Notes to Basic Financial Statements.

**PINELLAS COUNTY PLANNING COUNCIL
A COMPONENT UNIT OF PINELLAS COUNTY, FLORIDA
RECONCILIATION OF THE BALANCE SHEET – GENERAL FUND
TO THE STATEMENT OF NET POSITION
SEPTEMBER 30, 2014**

Total Fund Balance for Governmental Funds	\$ 589,011
Total Net Assets Reported for Governmental Activities in the Statement of Net Assets is Different Because:	
Long-term liabilities, including compensated absences, are not due and payable in the current period, therefore, are not reported in the fund statements.	(55,905)
Operating lease transactions were not reported in the fund statements since there was no amount due for payment; however, in the statement of activities, they are reported as expenses as they increase the liabilities on the statement of net position.	<u>(47,412)</u>
Net Position of Governmental Activities	<u>\$ 485,694</u>

See accompanying Notes to Basic Financial Statements.

**PINELLAS COUNTY PLANNING COUNCIL
A COMPONENT UNIT OF PINELLAS COUNTY, FLORIDA
STATEMENT OF REVENUES, EXPENDITURES, AND
CHANGES IN FUND BALANCE – GENERAL FUND
YEAR ENDED SEPTEMBER 30, 2014**

REVENUES

Pinellas County Property Taxes	\$ 874,534
Contract Services	5,730
Net Investment Activity	<u>38</u>

Total Revenues	880,302
----------------	---------

EXPENDITURES

Payroll, Taxes and Benefits	616,663
Office Rent	74,295
Contractual Support Services	60,570
Property Appraiser and Tax Collector Commissions	23,741
Advertising Notice	30,678
Accounting and Audit	13,000
Printing and Reproduction	4,727
Office Supplies and Materials	2,463
Telephone	2,963
Reference and Education	2,667
Travel	308
Mail	1,690
Miscellaneous	<u>4,731</u>

Total Expenditures	<u>838,496</u>
--------------------	----------------

NET CHANGE IN FUND BALANCE	41,806
-----------------------------------	--------

Fund Balance, Beginning of Year	<u>547,205</u>
---------------------------------	----------------

FUND BALANCE, END OF YEAR	<u><u>\$ 589,011</u></u>
----------------------------------	--------------------------

See accompanying Notes to Basic Financial Statements.

**PINELLAS COUNTY PLANNING COUNCIL
A COMPONENT UNIT OF PINELLAS COUNTY, FLORIDA
RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCE – GENERAL FUND
TO THE STATEMENT OF ACTIVITIES
YEAR ENDED SEPTEMBER 30, 2014**

Net Change in Fund Balance - Governmental Funds	\$ 41,806
Amounts Reported for Governmental Activities in the Statement of Activities are Different Because:	
Some liabilities, namely compensated absences, are not due and payable in the current period and, therefore, are not reported in the funds. This amount represents the change in compensated absences in the current year.	(11,050)
Operating lease payments are recorded as expenditures when amounts become due for payment; however, in the statement of activities, they are reported as expenses under the straight line basis.	<u>(15,222)</u>
Change in Net Position of Governmental Activities	<u>\$ 15,534</u>

See accompanying Notes to Basic Financial Statements.

**PINELLAS COUNTY PLANNING COUNCIL
A COMPONENT UNIT OF PINELLAS COUNTY, FLORIDA
NOTES TO BASIC FINANCIAL STATEMENTS
SEPTEMBER 30, 2014**

NOTE 1 ORGANIZATION AND REPORTING ENTITY

The Pinellas County Planning Council (the Council), a component unit of Pinellas County, Florida (the County) is authorized under Chapters 88-464, and 90-396, of the Laws of Florida. The Council's purpose is to formulate and execute objectives and policies necessary for the orderly growth, development and environmental protection of Pinellas County as a whole. The Council serves as an advisory board and provides preliminary recommendations on proposed changes to the adopted Countywide Future Land Use Plan. The Board of County Commissioners, sitting as the Countywide Planning Authority, can overrule the Council with a super majority vote (majority plus one).

The Board of County Commissioners of Pinellas County also has the right to review the Council's budget, and increase or reduce it as it deems necessary. Based on the control the County Commissioners of Pinellas County have over the Council, as described above, the Council is considered a component unit of Pinellas County, Florida, in accordance with Statement 14 of the *Governmental Accounting Standards Board of the Financial Accounting Foundation* (GASB), as amended. The Council has considered any entities for which it has oversight and there are none meeting the criteria for inclusion in their financial statements.

Membership of the Planning Council

The Council is composed of the same membership as the Pinellas County Metropolitan Planning Organization, including three members appointed from the Pinellas County Board of County Commissioners, two members from the City of St. Petersburg, and one member from the Pinellas Suncoast Transit Authority, and one member representing the following municipalities: Clearwater, Dunedin, Largo, Oldsmar, Pinellas Park, Safety Harbor, Tarpon Springs. The Council also has one member representing the municipalities of Belleair, Belleair Bluffs, Gulfport Seminole, and South Pasadena (the "Inland" communities), and one member representing the "Beach" communities of Belleair Beach, Belleair Shore, Indian Shores, Indian Rocks Beach, Treasure Island, Madeira Beach, North Redington Beach, Redington Beach, Redington Shores, and St. Pete Beach.

NOTE 2 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Basis of Presentation

The financial statements of the Council have been prepared in conformity with accounting principles generally accepted in the United States of America (GAAP) as applied to government units. GASB is the accepted standard-setting body for establishing governmental accounting and financial reporting principles in the United States of America. The more significant of the Council's accounting policies are described below.

**PINELLAS COUNTY PLANNING COUNCIL
A COMPONENT UNIT OF PINELLAS COUNTY, FLORIDA
NOTES TO BASIC FINANCIAL STATEMENTS
SEPTEMBER 30, 2014**

NOTE 2 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Government-Wide and Fund Financial Statements

The government-wide financial statements (i.e., the statement of net position and the statement of changes in net position) report information on all activities of the government.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment is offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Amounts reported as program revenues include 1) charges to customers or applicants for goods, services, or privileges provided, 2) operating grants and contributions, and 3) capital grants and contributions, including special assessments. Internally dedicated resources are reported as general revenues rather than as program revenues. Likewise, general revenues include all taxes.

Separate financial statements are provided for governmental funds.

Measurement Focus, Basis of Accounting, and Financial Statement Presentation

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the Council considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

Property taxes and interest associated with current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period.

The Council reports the general fund as a major governmental fund, which represents the Council's sole operating fund and accounts for all financial resources of the Council.

Cash and Investments

Cash includes amounts on hand and in demand deposit accounts.

The Council's investment policy is to maintain funds in near-cash investments, which yield the highest possible return within the limitations established by Florida Statutes and Pinellas County, Florida, ordinances. Investments are stated at fair value.

**PINELLAS COUNTY PLANNING COUNCIL
A COMPONENT UNIT OF PINELLAS COUNTY, FLORIDA
NOTES TO BASIC FINANCIAL STATEMENTS
SEPTEMBER 30, 2014**

NOTE 2 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Capital Assets

Capital assets, which include furniture and equipment, are reported in governmental activities in the government-wide financial statements. The Council defines capital assets as assets with an initial, individual cost of more than \$1,000 and an estimated useful life in excess of two years. Such assets are recorded at historical cost or estimated historical cost if purchased. Donated capital assets are recorded at estimated market value at the date of donation.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend the assets' lives are not capitalized.

The Council's furniture and equipment is depreciated using the straight-line method over the following estimated useful lives:

<u>Assets</u>	<u>Years</u>
Office Equipment	5
Computer Equipment and Software	3

Receivables

No substantial losses are anticipated from present receivable balances, therefore, no allowance for uncollectible accounts is deemed necessary.

Compensated Absences

It is the Council's policy to permit employees to accumulate earned but unused annual leave. All annual leave is accrued when incurred in the government-wide financial statements. A liability for these amounts is reported in governmental funds only if they have matured, for example, as a result of employee resignations and retirements.

Net Position

Net position represents the difference between assets and liabilities in the government-wide financial statements. Net position invested in capital assets consist of capital assets, net of accumulated depreciation. The Council does not have any related long-term debt used to acquire capital assets. Net position is reported as restricted in the government-wide financial statement when there are limitations imposed on their use through external restrictions imposed by creditors, grantors, laws or regulations of other governments. The Council has no assets subject to restriction.

**PINELLAS COUNTY PLANNING COUNCIL
A COMPONENT UNIT OF PINELLAS COUNTY, FLORIDA
NOTES TO BASIC FINANCIAL STATEMENTS
SEPTEMBER 30, 2014**

NOTE 2 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

New Accounting Pronouncements

For the year ended September 30, 2014, the financial statements include the impact of adoption of Governmental Accounting Standards Board *Statement* (GASBS) No. 65, *Items Previously Reported as Assets and Liabilities* (GASBS 65).

GASBS 65 reclassifies certain items that were previously reported as assets and liabilities, as deferred outflows of resources or deferred inflows of resources to ensure consistency in financial reporting. The Statement also provides other financial reporting guidance related to the impact of the financial statement elements deferred outflows of resources and deferred inflows of resources, such as changes in the determination of major fund calculations and limiting the use of the term *deferred* in financial statement presentations.

NOTE 3 CASH AND INVESTMENTS

Cash and investments consisted of the following at September 30, 2014:

Petty Cash on Hand	\$ 100
Bank Deposits	503,810
Florida State Board of Administration - Local Government Investment Pool	<u>96,949</u>
Total Cash and Investments	<u><u>\$ 600,859</u></u>

Deposits

At September 30, 2014, the bank balance of the Council's operating deposits was \$511,811.

Deposits are covered by federal depository insurance and, for the amount in excess of such federal depository insurance, by the State of Florida's Security for Public Deposits Act (the Act). Provisions of the Act require that public deposits may only be made at qualified public depositories. The Act requires each qualified public depository to deposit with the State Chief Financial Officer acting as State Treasurer, eligible collateral equal to or in excess of the required collateral as determined by the provisions of the Act. In the event of a failure by a qualified public depository, losses in excess of federal depository insurance and proceeds from the sale of the securities pledged by the defaulting depository are assessed against the other qualified public depositories of the same type as the depository in default.

**PINELLAS COUNTY PLANNING COUNCIL
A COMPONENT UNIT OF PINELLAS COUNTY, FLORIDA
NOTES TO BASIC FINANCIAL STATEMENTS
SEPTEMBER 30, 2014**

NOTE 3 CASH AND INVESTMENTS (CONTINUED)

Investments

The Council does not have its own investment policy and, therefore, follows Section 218.415, Florida Statutes, regarding the investment of public funds. The Council's excess deposits are invested entirely in the State of Florida State Board Administration (SBA) Local Government Investment Pool. The SBA Pool experienced a liquidity crisis in November 2007, which caused the Pool to be frozen, due to downgrades in a portion (approximately 3%) of the Pool's investments. The Pool was eventually divided into two pools, currently Florida PRIME and Fund B. As of September 30, 2014, the Council had \$96,949 deposited in Florida PRIME and zero balance remaining in Fund B.

The SBA manages Florida PRIME, a 2a-7-like pool. A 2a-7-like pool is not registered with the Securities and Exchange Commission (SEC) as an investment company, but has a policy that it operates in a manner consistent with the SEC's Rule 2a-7 of the Investment Company Act of 1940, which regulates money market funds. Therefore, Florida PRIME operates essentially as a money market fund and the Council's position in Florida PRIME is considered to be equivalent to its fair value. Florida PRIME is rated by Standard & Poor's with a current rating of AAAm. The investment policy of Florida PRIME is to manage the weighted average maturity to 60 days or less.

NOTE 4 PROPERTY TAXES

The Council is funded through the assessment of ad valorem property tax as approved by the Board of County Commissioners, not to exceed one-sixth mil. The Council's ad valorem tax was levied at 0.0160 mil at October 1, 2013 on property with a gross taxable value of \$56,092,698,300.

Under Florida law, the valuation and assessment of all properties and the collection of all county, municipal and school board property taxes are consolidated in the offices of the County Property Appraiser and County Tax Collector.

All property is reassessed according to its fair market value at January 1 of each year. Each assessment roll is submitted to the Executive Director of the State Department of Revenue for review to determine if the rolls meet all of the appropriate requirements of state statutes.

All taxes are due and payable on November 1 (levy date) of each year or as soon thereafter as the assessment roll is certified and delivered to the County Tax Collector. All unpaid taxes become delinquent on April 1 (lien date) following the year in which they are assessed. Discounts are allowed for early payments at the rate of 4% in the month of November, 3% in the month of December, 2% in the month of January and 1% in the month of February. The taxes paid in March (due date) are without discount.

**PINELLAS COUNTY PLANNING COUNCIL
A COMPONENT UNIT OF PINELLAS COUNTY, FLORIDA
NOTES TO BASIC FINANCIAL STATEMENTS
SEPTEMBER 30, 2014**

NOTE 4 PROPERTY TAXES (CONTINUED)

Delinquent taxes on real property bear interest at 18% per year. On or prior to June 1 following the tax year, certificates are sold for all delinquent taxes on real property. After sale, tax certificates bear interest at 18% per year or at any lower- rate bid by the buyer.

The certificate holder may make application for a tax deed on any unredeemed tax certificates after a period of two years.

Because of the Pinellas County Tax Collector's efficient system for selling tax certificates and remitting the proceeds to the Council, any delinquent or uncollected real property taxes at year-end are immaterial. Tangible personal property taxes remaining delinquent at September 30 are recorded as receivable, less an allowance for uncollected amounts. Based on prior experience, the Council has always been able to fully collect on property taxes. The County's tax calendar is as follows:

Valuation Date:	January 1
Levy Date:	November 1
Due Date:	March 31, Succeeding Year
Lien Date:	April 1, Succeeding Year

NOTE 5 RISK MANAGEMENT

As of September 30, 2014, the Council had not separately established a Risk Management Fund or Pool. As a component unit of Pinellas County, Florida, insurance coverage is provided entirely through the County's risk management pool for property, general liability, employee liability and workers' compensation coverage.

NOTE 6 TRANSACTIONS WITH PINELLAS COUNTY, FLORIDA

Throughout the fiscal year, the Council incurs various operating expenditures relating to services provided by the County to the Council. Such services include the following: medical, life, and disability insurance coverage, legal services, risk management services, printing and reproduction services, and telecommunications. Also, the Council receives payments from municipalities located within Pinellas County for contractual support services (Interlocal Agreements).

**PINELLAS COUNTY PLANNING COUNCIL
A COMPONENT UNIT OF PINELLAS COUNTY, FLORIDA
NOTES TO BASIC FINANCIAL STATEMENTS
SEPTEMBER 30, 2014**

NOTE 7 CAPITAL ASSETS

Capital asset activity for the year ended September 30, 2014 was as follows:

	Balance September 30, 2013	Additions	Deletions	Balance September 30, 2015
Capital Assets Being Depreciated:				
Furniture and Office Equipment	\$ 10,552	\$ -	\$ -	\$ 10,552
Less: Accumulated Depreciation	<u>10,552</u>	<u>-</u>	<u>-</u>	<u>10,552</u>
Capital Assets Being Depreciated, Net	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

NOTE 8 OPERATING LEASE

The Council entered into a five-year operating lease agreement with two five-year renewal options, exercisable by the Council beginning May 1999 and extending to May 2014. Lease payments after the first lease year will increase by an amount equal to the change in the Consumer Price Index from the previous year. However, the annual increase is subject to a minimum of three percent (3%) and a maximum of six percent (6%). Total rent payments made from October 2013 to May 2014 (at which time the lease expired) were \$63,684.

The Council entered into a five-year operating lease agreement beginning July 2012 and extending to June 2017. The Council paid no rent for the first two years of the lease. The Council recorded accrued rent payable in the amount of \$47,412 on a straight-line basis in the government-wide statements, which is included in total rent expense for the year. The lease may be cancelled by the Council with a 90-day written notice. If the lease is cancelled before the completion of the five-year term, the Council shall pay all deferred rent from year one and year two of the lease.

**PINELLAS COUNTY PLANNING COUNCIL
A COMPONENT UNIT OF PINELLAS COUNTY, FLORIDA
NOTES TO BASIC FINANCIAL STATEMENTS
SEPTEMBER 30, 2014**

NOTE 9 COMPENSATED ABSENCES

Hours of annual leave are earned by employees for each year of service to the Council. There is no maximum limitation on the number of annual leave hours which may be accrued. Upon separation from service, employees shall receive lump sum payment for all unused annual leave up to a maximum of three times the employee's annual accrual rate for annual leave. Such payment shall be made at the employee's regular rate of pay at the time of separation. The change in compensated absences liability is summarized as follows:

	Balance September 30, 2013	Additions	Used	Balance September 30, 2014
Compensated Absences	\$ 42,885	\$ 31,105	\$ 18,085	\$ 55,905

NOTE 10 PENSION PLAN

The Council participates in the Florida Retirement System (FRS), a cost sharing, multiple-employer, and public employee retirement system. The FRS provides retirement and disability benefits, annual cost of living adjustments, and death benefits to plan members and beneficiaries. The FRS issues a publicly available financial report that incorporates the financial statements and required supplementary information for the FRS. That report may be obtained by writing to State of Florida, Division of Retirement, 2639 North Monroe Street, Building C, Tallahassee, Florida 32399-1560 or by calling 850.488.5541.

From October 1, 2013 through June 30, 2014, the employer rates, which include the health insurance subsidy contributions of 1.20%, and the 0.03% administrative/education fee, are applied to employee salaries as follows: regular employees – 6.95%; senior management – 18.31%; and deferred retirement option plan – 12.84%. The employer contribution rates, effective July 1, 2014, which include the health insurance subsidy of contributions of 1.26%, and the 0.04% administrative/education fee, are applied to employee salaries as follows: regular employees – 7.37%; senior management – 21.14%; and deferred retirement option plan – 12.28%. Annual covered payroll was \$434,733, \$431,014 and \$416,677 for the three years ended September 30, 2014, 2013 and 2012, respectively. The Council's contributions to FRS for the three years ended September 30, 2014, 2013 and 2012 were \$44,826, \$28,117 and \$21,676, respectively, equal to the required contribution for each year.

Employees with the Council may also participate in an Internal Revenue Code (IRC) Section 457(b) deferred compensation plan, which is available for certain state and local governments and non-governmental entities tax exempt under IRC Section 501. The plan allows employees of the Council to make contributions to the plan on a pre-tax basis, thus deferring income taxation on retirement savings into future years. The Council does not contribute to this plan on behalf of its employees.

**PINELLAS COUNTY PLANNING COUNCIL
A COMPONENT UNIT OF PINELLAS COUNTY, FLORIDA
NOTES TO BASIC FINANCIAL STATEMENTS
SEPTEMBER 30, 2014**

NOTE 11 POST-EMPLOYMENT BENEFITS

The Council does not provide any post-retirement health care benefits. Post-employment health care benefits are made available to the Council's terminated employees in accordance with the Consolidated Omnibus Budget Reconciliation Act of 1985 (COBRA). Under COBRA, the Council is required to offer an election to terminating participants to decrease or terminate participants, their spouses or dependents or to continue coverage in the health plan provided by the Council. The cost of coverage that the Council may charge the participant may not exceed 102% of the applicable premium. The Council's Other Post-Employment Benefit (OPEB) liability is considered immaterial since there are no employer contributions or premium or claim payments made on behalf of retirees.

NOTE 12 FUND BALANCE REPORTING

There are two major types of fund balances, which are nonspendable and spendable. Nonspendable fund balances are balances that cannot be spent because they are either (a) not in spendable form or; (b) legally contractually required to be maintained intact. At September 30, 2014, the Council had \$3,512 of nonspendable fund balance. In addition to the nonspendable fund balance, GASB 54 has provided a hierarchy of spendable fund balances, based on a hierarchy of spending constraints.

- Restricted: Amounts that can be spent only for the specific purposes stipulated by: (a) external resource providers such as creditors (by debt covenants), grantors, contributors, or laws or regulations of other Councils; or (b) imposed by law through constitutional provisions or enabling legislation.
- Committed: Amounts that can be used only for the specific purposes determined by a formal action of the Council's highest level of decision-making authority.
- Assigned: Amounts intended to be used by the Council for specific purposes. Assigned fund balance represents the amount that is not restricted or committed. The intent shall be expressed by the Council. At September 30, 2014, the Council had \$135,870 of assigned fund balance, which represents the amount needed to eliminate the projected deficit in the subsequent year's budget in an amount no greater than the projected excess of expected expenditures and budgeted contingency reserve over expected revenues.
- Unassigned: This classification represents fund balance that has not been assigned to other funds and that has not been restricted, committed, or assigned to specific purposes. At September 30, 2014, unassigned fund balance is \$449,629. It is the goal of the Council to achieve and maintain an unassigned fund balance equal to or greater than 10% of expenditures to cover unexpected expenditures and revenue shortfalls from year to year

**PINELLAS COUNTY PLANNING COUNCIL
A COMPONENT UNIT OF PINELLAS COUNTY, FLORIDA
NOTES TO BASIC FINANCIAL STATEMENTS
SEPTEMBER 30, 2014**

NOTE 12 FUND BALANCE REPORTING (CONTINUED)

The Council's policy is to apply expenditures against restricted fund balance, committed fund balance, assigned fund balance and unassigned fund balance, in that order, under circumstances where a particular expenditure can be made from more than one fund classification.

NOTE 13 UNIFICATION LEGISLATION

With the Legislature's creation of the Tampa Bay Area Regional Transportation Authority (TBARTA) in 2007, the provision of enhanced public transit within the county has become a high transportation planning priority. In April 2010, the Transportation Committee consisting of three representatives from the Council, three representatives of the Pinellas County Board of County Commissioners (BCC), and three from Pinellas County Metropolitan Planning Organization (MPO) convened to study the potential of integrating transportation and future land use planning at the countywide level. The objective was that the Council's and MPO's functions be more closely aligned on transportation and land use issues, to create a more streamlined and integrated process.

It was determined that the most effective way to accomplish these goals was to unify the membership of the MPO and the Council into a single board that would empowered to carry out the functions of both organizations. The new unified board required reappointment of the MPO membership, which was done in conformity with Section 339.175, Florida Statutes.

The new unified board consists of elected officials and ensures adequate representation for all local governments within Pinellas County, recognizing that the Pinellas Suncoast Transportation Authority (PSTA) is now seated on the new board.

NOTE 14 SUBSEQUENT EVENT

The Council entered into an interlocal agreement in December 2014 as part of the Unification with the Pinellas County Metropolitan Planning Organization (MPO). The agreement calls for the Council to provide staff and support services to assist the MPO in managing the comprehensive transportation planning process as necessary to carry out an efficient program on behalf of Pinellas County. The Council will charge the MPO quarterly, or as otherwise agreed to by both parties, for all costs associated with providing supportive services. This agreement is effective prospectively beginning in fiscal year 2015.

REQUIRED SUPPLEMENTARY INFORMATION

**PINELLAS COUNTY PLANNING COUNCIL
A COMPONENT UNIT OF PINELLAS COUNTY, FLORIDA
STATEMENT OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCE –
BUDGET AND ACTUAL – GENERAL FUND
YEAR ENDED SEPTEMBER 30, 2014**

	General Fund Original Budget	Final Budget	Actual Amounts (Budgetary Basis)	Variance- Favorable (Unfavorable)
REVENUES				
Pinellas County Property Taxes	\$ 854,060	\$ 854,060	\$ 874,534	\$ 20,474
Cash Reserves	100,900	100,900	393,765	292,865
Carryforward/Encumbered	153,440	153,440	153,440	-
Net Investment Activity	1,500	1,500	38	(1,462)
Contract Services	-	-	5,730	5,730
Other	-	-	-	-
Total Revenues	1,109,900	1,109,900	1,427,507	317,607
EXPENDITURES				
Payroll, Taxes and Benefits	693,000	693,000	616,663	76,337
Contractual Support Services	70,000	70,000	60,570	9,430
Legal Services	5,000	5,000	-	5,000
Office Rent	75,000	75,000	74,295	705
Equipment Rental and Furnishings	15,000	15,000	-	15,000
Telephone	4,000	4,000	2,963	1,037
Mail	4,000	4,000	1,690	2,310
Advertising Notice	42,000	42,000	30,678	11,322
Printing and Reproduction	17,000	17,000	4,727	12,273
Office Supplies and Materials	9,000	9,000	2,463	6,537
Property Appraiser and Tax Collector Commissions	38,000	38,000	23,741	14,259
Travel	9,000	9,000	308	8,692
Reference and Education	5,000	5,000	2,667	2,333
Accounting and Audit	14,000	14,000	13,000	1,000
Administrative Hearing	4,000	4,000	-	4,000
Council Activities	2,000	2,000	481	1,519
Contingency	3,000	3,000	4,250	(1,250)
Total Expenditures	1,009,000	1,009,000	838,496	170,504
EXCESS OF REVENUES OVER EXPENDITURES	\$ 100,900	\$ 100,900	\$ 589,011	\$ 488,111

Note A - Budget-to-Actual Reconciliation

An Explanation of the Differences Between Budgetary Inflows and Revenues
Determined in Accordance with Generally Accepted Accounting Principles Follows:

Actual Amounts (Budgetary Basis) "Revenue" from the Budgetary Comparison Schedule	\$ 1,427,507
Differences - Budget to GAAP:	
Fund Balance/Cash Reserves at the Beginning of the Year is a Budgetary Resource but is not a Current-Year Revenue for Financial Reporting Purposes	(393,765)
Encumbrances for Expenditures Planned but not Purchased in the Prior Year is a Budgetary Resources but is not a Current-Year Revenue for Financial Reporting Purposes	(153,440)
Total Revenue as Reported on the Statement of Revenues, Expenditures and Changes in Fund Balance - Governmental Funds	<u>\$ 880,302</u>

**PINELLAS COUNTY PLANNING COUNCIL
A COMPONENT UNIT OF PINELLAS COUNTY, FLORIDA
NOTE TO STATEMENT OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCE –
BUDGET AND ACTUAL – GENERAL FUND
YEAR ENDED SEPTEMBER 30, 2014**

NOTE 1 BUDGET COMPLIANCE

Budgets

On or before July 1 of each year, the Council's Executive Director prepares a budget, which includes requested appropriations for the next fiscal year.

The proposed budget is presented to the Council members on or before July 31 for review. The Council approves the budget at a public meeting and transmits it to the Board of County Commissioners for approval and certification of the millage rate at a public hearing, as provided by law.

Expenditures may not legally exceed budgeted appropriations at the fund level. Any revision that alters the total expenditures must be approved by a majority of the Council members. In instances where budget appropriations and estimated revenues have been revised during the year, the budget data presented in the financial statements represents final authorized amounts. Unexpended appropriations lapse at year-end. All deliberations on the budget by the Council shall be done at meetings open to the public.



CliftonLarsonAllen LLP
CLAconnect.com

**INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED
IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS***

Members

Pinellas County Planning Council
A Component Unit of Pinellas County, Florida
Clearwater, Florida

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities and general fund of Pinellas County Planning Council, as of and for the year ended September 30, 2014, and the related notes to the financial statements, which collectively comprise Pinellas County Planning Council's basic financial statements, and have issued our report thereon dated January 7, 2015.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered Pinellas County Planning Council's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Pinellas County Planning Council's internal control. Accordingly, we do not express an opinion on the effectiveness of Pinellas County Planning Council's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.


Members
Pinellas County Planning Council
A Component Unit of Pinellas County, Florida

Compliance and Other Matters

As part of obtaining reasonable assurance about whether Pinellas County Planning Council's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the result of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Pinellas County Planning Council's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



CliftonLarsonAllen LLP

Tampa, Florida
January 7, 2015



CliftonLarsonAllen LLP
CLAconnect.com

MANAGEMENT LETTER

Members
Pinellas County Planning Council
A Component Unit of Pinellas County, Florida
Clearwater, Florida

Report on the Financial Statements

We have audited the financial statements of the Pinellas County Planning Council, as of and for the fiscal year ended September 30, 2014 and have issued our report thereon dated January 7, 2015.

Auditor's Responsibility

We conducted our audit in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and Chapter 10.550 Rules of the Florida Auditor General.

Other Reports and Schedule

We have issued our Independent Auditors' Report on Internal Control over Financial Reporting and Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards* and Independent Accountants' Report on an examination conducted in accordance with *AICPA Professional Standards*, Section 601, regarding compliance requirements with Chapter 10.550, Rule of the Auditor General. Disclosures in those reports, which are dated January 7, 2015, should be considered in conjunction with this management letter.

Prior Audit Findings

Section 10.554(1)(i)1., Rules of the Auditor General, requires that we determine whether or not corrective actions have been taken to address findings and recommendations made in the preceding annual financial audit report. There were no recommendations made in the preceding annual financial audit report.

Official Title and Legal Authority

Section 10.554(1)(i)4., Rules of the Auditor General, requires that the name or official title and legal authority for the primary government and each component unit of the reporting entity be disclosed in this management letter, unless disclosed in the notes to the financial statements. This information is disclosed in the notes to the financial statements.

Financial Condition

Section 10.554(1)(i)5.a., Rules of the Auditor General, requires that we report the results of our determination as to whether or not the Council has met one or more of the conditions described in Section 218.503(1), Florida Statutes, and identification of the specific condition(s) met. In connection with our audit, we determined that the Council did not meet any of the conditions described in Section 218.503(1), Florida Statutes.

Members
Pinellas County Planning Council
A Component Unit of Pinellas County, Florida

Financial Condition (Continued)

Pursuant to Sections 10.554(1)(i)5.c. and 10.556(8), Rules of the Auditor General, we applied financial condition assessment procedures. It is management's responsibility to monitor the Council's financial condition, and our financial condition assessment was based in part on representations made by management and the review of financial information provided by same.

Annual Financial Report

Section 10.554(1)(i)5.b., Rules of the Auditor General, requires that we report the results of our determination as to whether the annual financial report for the Council for the fiscal year ended September 30, 2014, filed with the Florida Department of Financial Services pursuant to Section 218.32(1)(a), Florida Statutes, is in agreement with the annual financial audit report for the fiscal year ended September 30, 2014. In connection with our audit, we determined that these two reports were in agreement.

Special District Component Units

Section 10.554(1)(i)5.d, Rules of the Auditor General, requires that we determine whether or not a special district that is a component unit of a county, municipality, or special district, provided the financial information necessary for proper reporting of the component unit, within the audited financial statements of the county, municipality, or special district in accordance with Section 218.39(3)(b), Florida Statutes. The Council does not have any component units.

Other Matters

Section 10.554(1)(i)2., Rules of the Auditor General, requires that we address in the management letter any recommendations to improve financial management. In connection with our audit, we did not have any such recommendations.

Section 10.554(1)(i)3., Rules of the Auditor General, requires that we address noncompliance with provisions of contracts or grant agreements, or abuse, that have occurred, or are likely to have occurred, that have an effect on the financial statements that is less than material but which warrants the attention of those charged with governance. In connection with our audit, we did not have any such findings.

Purpose of this Letter

Our management letter is intended solely for the information and use of the Legislative Auditing Committee, members of the Florida Senate and the Florida House of Representatives, the Florida Auditor General, Federal and other granting agencies, the Board of Directors and applicable management, and is not intended to be and should not be used by anyone other than these specified parties.



CliftonLarsonAllen LLP

Tampa, Florida
January 7, 2015



CliftonLarsonAllen LLP
CLAconnect.com

INDEPENDENT ACCOUNTANTS' REPORT

Board of Members
Pinellas County Planning Council
Clearwater, Florida

We have examined the Pinellas County Planning Council's (Council) compliance with Section 218.415, Florida Statutes, regarding the investment of public funds during the year ended September 30, 2014. Management is responsible for the Council's compliance with those requirements. Our responsibility is to express an opinion on the Council's compliance based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants and, accordingly, included examining, on a test basis, evidence about the Council's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our examination provides a reasonable basis for our opinion. Our examination does not provide a legal determination on the Council's compliance with specified requirements.

In our opinion, the Council complied, in all material respects, with the aforementioned requirements for the year ended September 30, 2014.

This report is intended solely for the information and use of the Council and the Auditor General, State of Florida, and is not intended to be and should not be used by anyone other than these specified parties.

CliftonLarsonAllen LLP

Tampa, Florida
January 7, 2015