

BOARD OF COUNTY COMMISSIONERS

DATE: January 13, 2015

AGENDA ITEM NO. 19

Consent Agenda ☐

Regular Agenda ☒

Public Hearing ☐

County Administrator's Signature:

Subject:

Amendment No. 2 to Pinellas County Health Care Program Interlocal Agreement with the Florida Department of Health in Pinellas County

Department:

Human Services

Staff Member Responsible:

Lourdes Benedict, Director

Recommended Action:

I RECOMMEND THE BOARD OF COUNTY COMMISSIONERS (BOARD) APPROVE AND EXECUTE AMENDMENT NO. 2 FOR INCREASED FUNDING, REPORTING REQUIREMENTS AND PERFORMANCE MEASURES TO THE PINELLAS COUNTY HEALTH PROGRAM INTERLOCAL AGREEMENT BETWEEN PINELLAS COUNTY AND THE FLORIDA DEPARTMENT OF HEALTH IN PINELLAS COUNTY (DOH-PINELLAS).

I FURTHER RECOMMEND THAT AUTHORITY BE GRANTED FOR THE CHAIRMAN TO SIGN AND THE CLERK TO ATTEST.

Summary Explanation/Background:

The Board appropriated funds in the Human Services Fiscal Year (FY) 2015 budget to expand access to dental services in Pinellas County. On October 21, 2014, the Board approved a proposal recommended by staff and DOH-Pinellas for expansion of dental services, including preventative care, limited restorative procedures, extractions and pain relief services. The proposal was supported by community stakeholders such as the Dental Roundtable and the Pinellas Oral Health Coalition. An executive summary of the proposal is attached. Amendment No. 2 provides increased funding of \$500,000.00 and adds reporting requirements and performance measures for the new community dental program.

Fiscal Impact/Cost/Revenue Summary:

Amendment No. 2 increases the funding to the Interlocal Agreement with DOH-Pinellas as amended by \$500,000.00 for a total amount of \$10,183,108.00 in FY 2015. Funding for Amendment No. 2 is provided through the existing Fiscal Year 2015 appropriation for Human Services.

Exhibits/Attachments Attached:

1. Contract Review Transmittal Sheet
2. Amendment No. 2 to the Pinellas County Health Program Interlocal Agreement with the Florida Department of Health in Pinellas County
3. Attachment 1: Revised Consolidated Data Spreadsheet
4. Attachment 2: Revised Budget FY 2015
5. Attachment 3: Expanded Dental Services—Executive Summary

NON-PURCHASING CONTRACT REVIEW TRANSMITTAL SLIP

PROJECT: Florida Department of Health Interlocal Agreement Amendment No. 2	
CONTRACT NO.: number	ESTIMATED EXPENDITURE / REVENUE: amount (Circle or underline appropriate choice above.) \$10,183,108

In accordance with Contract Administration and its Review Process, the attached documents are submitted for your review and comment. Please complete this Non-Purchasing Contract Review Transmittal Slip below with your assessment, and **forward to the next Review Authority on the list, skipping any authority marked "N/A."** Indicate suggested changes by noting those in "Comments" column, or by revising, in RED, the appropriate section(s) of the document(s) to reflect the exact wording of the desired change(s).

OTHER SPECIFICS RELATING TO THE CONTRACT: Amendment No. 2 includes additional funding approved by the Board of County Commissioners for expanded dental services to the clients of the Pinellas County Health Program (\$300,000) and funds staff and supplies for community dental services across three community dental clinics (\$200,000). Total contract amount with original, amendment no. 1 and amendment no. 2 is \$10,183,108.

REVIEW SEQUENCE	DATE	INITIAL/ SIGNATURE	COMMENTS (IF ANY)	COMMENTS REVIEWED & ADDRESSED OR INCORPORATED
Originator: Lynda Leedy	11/17/14	<i>LL</i>		
Risk Mgmt: Virginia Holscher	11/17/14	<i>VB</i>		
Risk Mgmt: Virginia Holscher <i>Revised 11/20</i>	11-20-14	<i>VB</i>	Amendment to Original agreement Two. Req in Original	
Finance:** Cassandra Williams	11/24/14	<i>CBW</i>	See Attachment 2 \$2 diff - maybe due to rounding	Rounding at
OMB:** Bill Berger	11-23/14	<i>Z</i>	See attached.	
Legal: Carl Brody	12/4/14			
Assistant County Administrator: Bruce Moeller	12/9/2014	<i>BM</i>	As already amended	

Please return to Amy Petrila By asap.

All inquiries should be made to Amy Petrila { ext.4-8497.

** See Contract Review Process

**PINELLAS COUNTY HEALTH CARE PROGRAM
INTERLOCAL AGREEMENT
AMENDMENT NO. 2**

THIS AGREEMENT is entered into this _____ day of _____, 2014, by and between **PINELLAS COUNTY**, a political subdivision of the State of Florida, hereinafter called the “**COUNTY**” and the **STATE OF FLORIDA DEPARTMENT OF HEALTH IN PINELLAS COUNTY**, hereinafter called “**DOH PINELLAS.**”

WITNESSETH:

WHEREAS, it is the goal of the Pinellas County Health Program (PCHP) and the Mobile Medical Unit (MMU) to increase access to quality healthcare, improve the health outcomes of low-income/high risk individuals, and reduce health disparities; and

WHEREAS, the **COUNTY** has conducted outreach and a dental roundtable to gain feedback from community stakeholders on dental priorities for Pinellas low income residents; and

WHEREAS, the **DOH PINELLAS** also conducted community outreach to gather input from stakeholders and presented a proposal for expansion of dental services to the Oral Health Coalition; and

WHEREAS, the **COUNTY** and **DOH PINELLAS** reviewed stakeholder feedback and developed a series of action items which address many of the stakeholder priorities; and

WHEREAS, the **COUNTY** has allocated \$500,000.00 in FY 2015 to expand dental services provided by **DOH PINELLAS**; and

WHEREAS, the **COUNTY** has accepted the **DOH PINELLAS** expanded dental proposal which expands access to dental care for adults enrolled in the Pinellas County Health Program whose income is under 100% of the Federal Poverty Level. Expanded services include preventive care, limited restorative procedures and extractions in addition to relief of pain. The proposal also establishes a community dental team to expand access for individuals below 200% of the Federal Poverty Level at three designated community dental locations (the Homeless Emergency Project, the Community Dental Clinic, and the Gulf Coast Dental Outreach program); and

NOW, THEREFORE, in consideration of the mutual covenants contained herein, the parties agree as follows:

1. **Section 19. Compensation** is amended to read as follows:

The total compensation provided for under this Agreement shall be in an amount not to exceed Ten Million, One Hundred Eighty Three Thousand, One Hundred Eight Dollars (\$10,183,108.00) for the term of this Agreement. Expanded dental services are covered effective October 1, 2014. A revised Budget is included as Attachment 2 to this Amendment.

2. **Section 24. Reporting Requirements and Performance Measures** is amended to read as follows:

DOH PINELLAS shall submit monthly and quarterly reports utilizing the format established jointly by **DOH PINELLAS** and the **COUNTY** including but not limited to client-specific data elements as described in revised Attachment 1, which includes reporting related to specialty care and expanded dental services. Quarterly

performance reports on selected HEDIS measures are due within 45 days following the end of a quarter.

If any mistake or omission is discovered in a report, an accurate and complete updated report shall be sent within 15 days of notification of the error. The **COUNTY** reserves the right to modify report formats with the aim to collect the most meaningful and significant data.

3. Except as provided herein, all other terms and conditions of the Agreement remain in full force and effect.

<<Signature Page Follows>>

IN WITNESS WHEREOF, the parties have executed this Agreement as of the day and year first written above.

ATTEST:

Ken Burke

Clerk of Circuit Court

By: _____
Deputy Clerk

PINELLAS COUNTY, FLORIDA
acting by and through its Board of
County Commissioners

By: _____
Chairman

Date: _____

THE STATE OF FLORIDA
DEPARTMENT OF HEALTH

By: _____

Printed Name _____

Print Title: _____

Date: _____

APPROVED AS TO FORM
OFFICE OF COUNTY ATTORNEY

By:  _____
Assistant County Attorney

ATTACHMENT 1 REVISED

Nov-14	Homeless Emergency Project	Community Dental Clinic	Gulf Coast Dental Outreach
Client Counts			
Primary CDT Code (list below)		Primary CDT Code (list below)	
(CDT)			
(CDT)			
(CDT)			
Total # Encounters			
Dentist			
Hygienist			
Unduplicated Clients			
Dentist			
Hygienist			
New Clients			
Dentist			
Hygienist			

*DRAFT

Attachment 2

FL Department of Health in Pinellas County			
Revised Budget 2014 - 2015			
Description	FTE	Enc	With Spec. Care & billing (9 mos) & Expanded Dental (12 mos)
Pinellas County Health Plan (PCHP):			
Total Encounters			27,383
Encounters @ \$124.00	20629		2,558,023
Encounters @ \$105.40	6754		711,843
Total PCHP Encounters			3,269,866
County Medical Director	1.00		181,823
Support Staff	1.00		60,350
5% Administrative Cost			12,109
Total County Medical Director Office	2.00		254,282
MOBILE MEDICAL UNIT			
Medical Director- Ravindra			
Registered Nurse- Streicher	1.00		64,226
Senior Physician- Mungara	1.00		156,961
Supervisor/Case Mgr/- Wagner	1.00		57,507
Nurse-LPN - Hernandez, O.	1.00		52,863
Patient Support Staff- Howland	1.00		30,600
Patient Support Staff- TBD	1.00		29,040
Lab Services- MMU clients			31,226
Expenses include medical supplies, travel, etc.			14,500
5% Administrative Cost			19,560
Total Mobile Medical Unit	6.00		456,483
Safe Harbor Shelter Clinic			
Senior Physician- E. Yacobi	0.8		\$124,276
Team Supervisor			\$4,312
Case Mgr- F. Guillet	1.0		\$57,251
MA & Nurse-M. Gray & L. Werner	1.8		\$87,430
Support Staff-TBD	1.0		\$29,813
Lab Services-MMU Safe Harbor Shelter Clinic Clients			\$10,000
Expense-including equipment for set up, medical supplies, travel, etc.			\$10,000
5% Administrative Cost			\$15,154
Total Safe Harbor Shelter Clinic	4.6		\$338,236

FL Department of Health in Pinellas County

Revised Budget 2014 - 2015

Description	FTE Enc	With Spec. Care & billing (9 mos) & Expanded Dental (12 mos)
UTILIZATION MANAGEMENT & QUALITY ASSURANCE		
Quality Assurance Coordinator	1.00	94,892
Volunteer Coordinator	0.50	19,577
Existing Analyst (three month transition)	0.25	12,020
Manager	1.00	56,886
Referral Services Analysts	3.00	132,900
Support Staff	3.00	113,800
5% Administrative Cost		21,504
Total Utilization Management	8.75	451,579
Billing Adjudication and Claims Management		
Adjudication & Processing staff	4.00	123,668
Supervisor	0.20	9,900
IT programmer	0.50	17,168
Other Expenses		10,500
5% Administrative Cost		7,537
Total Billing Adjudication and Claims Management	4.70	168,772
OTHER SERVICES PROVIDED		
Behavioral Health Services		400,000
Behavioral Health Services for MMU & Safe Harbor		100,000
Specialty Care Services		3,375,000
Lab Services- Specialty Care		220,000
Drug Assistance Program - MedNet		155,000
Commun Based Diabetic Supplies-St Pete FC		20,000
Commun Based Diabetic Hlth Educ @ \$15	3333	50,000
Total Other Services Expenses	0.00	4,320,000

FL Department of Health in Pinellas County

Revised Budget 2014 - 2015

Description	FTE Enc	With Spec. Care & billing (9 mos) & Expanded Dental (12 mos)
DENTAL SERVICES FOR PCHP		
Dental Encounter @ \$109 Dentist	2202	240,000
Expanded Dental Encounters @ \$109 Dentist	2752	300,000
Dental Encounter @ \$70 Hygienist	1371	96,000
Total Dental Encounters	6325	
COMMUNITY DENTAL TEAM		
OPS Dentist	0.60	65,685
Hygienist	1.00	77,172
Hygienist for volunteer community based clinics	1.00	77,172
5% Administrative Cost		7,143
5% Administrative Cost		3,859
Other expenses		6,860
Homeless Emergency Project Dental Supplies & Support		25,000
Community Dental Clinic Dental Supplies & Support		15,000
Gulf Coast Dental Outreach Dental Supplies & Support		10,000
Total Dental Services Expenses	2.60	923,890
BUDGETED / TOTAL		10,183,108
Amendment 1 Specialty Care highlighted in green (9 month)		3,543,772
MMU Beh Hlth highlighted in blue (12 month)		100,000
Expanded Dental highlighted in yellow (12 month)		500,000
COMMENTS		
1 Encounters based on a MD encounter 75% Mid level 25%		
2 As of 10/1/14 Safe Harbor Shelter Clinic will serve as medical home paid by encounters		
3 All personnel cost include Salary & Fringe		
4 Administrative costs are computed as a percentage of direct salaries and wages including fringe benefits. The Department of Health's approved federal rate agreement provides for a maximum Health Services rate of 23.9%. DOH Pinellas has elected to seek recovery of administrative costs at 5% to cover indirect costs.		
5 \$100,000 added Behavioral Health Services for MMU & Safe Harbor		
6 Comprehensive dental services will be provided at \$109/encounter for Dentist & \$70 for Hygienist; merged Volunteer dental clinics and commun. based dental to fund hygienist		

COMMISSION AGENDA:


10.21.14 #27



OFFICE OF THE COUNTY ADMINISTRATOR

M E M O R A N D U M

TO: The Honorable Chairman and Members of the Board
of County Commissioners

FROM:  Mark S. Woodard, County Administrator

SUBJECT: Expanded Dental Services – Executive Summary

DATE: October 21, 2014

What does the additional \$500,000 pay for and how many additional clients/encounters will this provide?

- Priority 1: Provides **\$300,000** to fund expanded care for individuals at or below 100% Federal Poverty Level (FPL) that are enrolled within the County Health Program.
 - Services include relief of pain, preventative care, limited restorative care, and extractions.
 - This priority area is expected to provide expanded service to **780** unduplicated clients for **2,750** dental visits at Department of Health - Pinellas (DOH Pinellas) locations throughout the County.
- Priority 2: Provides **\$200,000** for the funding of a community dental team and associated lab fees and supplies to rotate across DOH Pinellas and three (3) community dental clinics to increase dental services, coordinate on volunteer dental services, and expand access to adults between 101% and 200% FPL.
 - The dental team will consist of one part-time dentist (.6 FTE) and one full-time hygienist (1 FTE) at a cost of **\$150,000**.
 - The part-time dentist will also have oversight of volunteer dental operations for reporting and quality assurance.
 - The dental team will rotate to expand service hours at the Homeless Emergency Project (HEP), Community Dental Clinic, and Gulf Coast Dental Outreach.

- The remaining \$50,000 will be used to help cover the cost of lab fees and supplies at the three (3) clinic locations.
 - This priority area is expected to provide an additional **1,920** hygienist visits and **1,536** dentist visits under the DOH Pinellas proposal.
- In addition to the \$500,000 increase to dental services, Pinellas County has funded:
 - Continued DOH Pinellas dental services at \$423,891 in their existing FY15 contract to support an estimated 3,500 dental encounters.
 - \$70,000 in one-time funding in FY15 for the acquisition of a dental sealant van to serve 1,000 youth annually.
 - \$19,577 for a part-time volunteer coordinator in FY15 to support expansion of volunteer programs including dental volunteers.

Community Feedback:

- Pinellas County initially held a dental roundtable in June 2014 to gain stakeholder input.
- Pinellas County forwarded the DOH Pinellas proposal and surveyed roundtable participants for additional feedback on priorities. Eight stakeholders submitted feedback on priorities with the greatest feedback supporting the dental team and funding for lab fees/supplies:
 - Gulfcoast Dental Outreach
 - Community Dental Clinic
 - St. Petersburg Free Clinic
 - DOH Dental Service Manager
 - Homeless Emergency Project
 - Clearwater Free Clinic
 - Commissioner Long's Office
 - Pinellas County Dental Association
- In addition to the roundtable discussion and survey, DOH Pinellas performed outreach to inform and gather input from stakeholders.
 - DOH Pinellas met with Faith and Action for Strength Together (FAST) to discuss proposal and dental services within Pinellas County. While DOH Pinellas reports this was generally supportive, FAST expressed continued interest in significant funding increases.
 - DOH Pinellas presented their proposal at the Oral Health Coalition in September 2014.
- DOH Pinellas and Health and Community Services reviewed stakeholder feedback and developed a series of action items for FY15, including the DOH Pinellas proposal, which address many of the stakeholder priorities received.