Subject: Award of Bid: Restoration of Flatwoods in Brooker Creek Preserve

Contract No. 145-0216-B(PF)

Department: Parks and Conservation Resources / Purchasing

Staff Member Responsible: Paul Cozzie / Joe Lauro

Recommended Action: I RECOMMEND THE BOARD OF COUNTY COMMISSIONERS (BOARD) AWARD THE BID TO RICK RICHARDS INC., MYAKKA CITY, FLORIDA FOR RESTORATION OF FLATWOODS IN BROOKER CREEK PRESERVE, ON THE BASIS OF BEING THE ONLY RESPONSIVE, RESPONSIBLE BID RECEIVED.

Summary Explanation/Background:
The purpose of this contract is to restore flatwoods biodiversity at the Brooker Creek Preserve through a mechanical thinning process. Flatwoods require fire intervals every two (2) to seven (7) years to maintain a healthy state. A prescribed burn program has been in place at Brooker Creek Preserve since 1997; however, some areas are not under a regular burn regime or were last fire suppressed over twenty (20) years ago. Because of this, the vegetation is overgrown to the point that fire alone will not restore healthy conditions to many of these flatwood ecosystems. Mechanical thinning will greatly assist in restoring health to the Brooker Creek Preserve; approximately two hundred fifty (250) acres are in need of mechanical thinning.

Notification of the bid was sent to over two hundred fifty (250) vendors; only one bid was received. Specific equipment is required in order to complete this specialized type of work. Few vendors are qualified or have the equipment required to perform this work.

The term of this contract is from the date of award through September 30, 2015 and contains provision for one (1) twelve (12) month term extension. The term extension shall be exercised if all prices, terms and conditions remain the same with approval granted by the County Administrator.

Fiscal Impact/Cost/Revenue Summary:
Total Estimated Expenditure Not to Exceed: $296,250.00

Funding is derived from a specific appropriation ($315,000) approved by the Board for the purpose of restoring preserve properties.

Exhibits/Attachments:
Contract Review
Tabulation
**PURCHASING DEPARTMENT**
**CONTRACT REVIEW TRANSMITTAL**

**PROJECT:** Restoration of Flatwoods in Brooker Creek Preserve

**BID NUMBER:** 146-9218-B(PF)

**TYPE:** ☑ Purchase Contract  ☐ Other: ☑ Construction—Less than $100,000  ☑ One Time

In accordance with the policy guide for Contract Administration, the attached documents are submitted for review and comment.

Upon completion of review, complete Contract Review Transmittal and forward to next Review Authority listed. Please indicate suggested changes by revising, in RED, the appropriate section of the document reflecting the exact wording of the change.

**RISK MANAGEMENT:** Please order required liability coverage on pages 18-20

**PRODUCT ONLY:** ☐

**Estimated Expenditure:** $345,999.60

<table>
<thead>
<tr>
<th>Contract Sequence</th>
<th>Purchasing Authority</th>
<th>Review Date</th>
<th>Purchasing Signature</th>
<th>Contract Waiver Separately Signed and Approved by:</th>
<th>Comments—Add potential option to renew up to 3.5K next year. See pg 22</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>J. Laura, Director C. Mancuso, Ass’t. Director</td>
<td>3/18/15</td>
<td>[Signature]</td>
<td></td>
<td></td>
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<tr>
<td>2.</td>
<td>Paul Cazzale, Director Lisa Bauts</td>
<td>3/19/15</td>
<td>[Signature]</td>
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<td></td>
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Using Dept please provide below information:

A. ☐ Yes, funding for this project is using grant funding. ☐ No, funding for this project is not using grant funding.

   If grant funding is being used you must provide Purchasing with the exact clauses that need to be on attached document.

B. [L] 3-20-15 Initial and Date Funding is available for this project.

   Provide title of funding source: [General Fund]

C. Please check attached vendor list. Circle vendors you want bids mailed to. Add additional vendors with complete information (Name, Address, Phone and Email)

<table>
<thead>
<tr>
<th>Risk Management Director</th>
<th>Attn: Virginia E. Hoferer</th>
<th>3/19/15</th>
<th>[Signature]</th>
<th>See changes pg 16-20</th>
<th>HIGH RISK</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>RETURN ALL DOCUMENTS TO PURCHASING</td>
<td>NOT HIGH</td>
</tr>
</tbody>
</table>

**RETURN ALL DOCUMENTS TO PURCHASING**

Make all inquiries to: Petti Fontaine at Extension 4-3147

In order to meet the following schedule, please return your requirements to Purchasing by: ASAP

<table>
<thead>
<tr>
<th>Tentative Dates</th>
<th>Advertisement:</th>
<th>Opening:</th>
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</table>

Revised 11/2014 (all types)
**PINELLAS COUNTY GOVERNMENT, FLORIDA**

Tabulation

**Bid No.:** 145-0216-B(PF)

**Bid Title:** Restoration of Flatwoods in Brooker Creek Preserve

**Date & Time Due:** April 14, 2015 @ 3:00 P.M.

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**Item No.** | **Description** | **UOM** | **Quantity** | **Unit Price** | **Amount**
--- | --- | --- | --- | --- | ---
1 | Mulching, in place; palmetto, shrubs, exotics, and small trees <=3” inch dbh. Price to be inclusive of all cost including labor, equipment, material & travel. | Acre | 250 | $1,185.00 | $296,250.00

**Total Bid** | **$ 296,250.00**