

**BOARD OF COUNTY COMMISSIONERS**

**DATE:** December 16, 2014

**AGENDA ITEM NO.** 9

**Consent Agenda** ☒

**Regular Agenda** ☐

**Public Hearing** ☐

 **County Administrator's Signature:**

**Subject:**

Declare Surplus and Authorize the Sale of Miscellaneous County Owned Equipment

**Department:**

Real Estate Management

**Staff Member Responsible:**

Paul S. Sacco, Director

**Recommended Action:**

I RECOMMEND THE BOARD OF COUNTY COMMISSIONERS (BOARD) DECLARE AS SURPLUS AND AUTHORIZE THE SALE OF A PLATFORM LIFT TRUCK, ASSET NUMBER 47703 TO THE TOWN OF INDIAN SHORES FOR A LUMP SUM OF \$34,415.00 PER SECTIONS 274.05 AND 274.06 OF THE FLORIDA STATE STATUTES AND BOARD PROCEDURES.

IT IS FURTHER RECOMMENDED THE BOARD APPROVE THE DISTRIBUTION OF SALE PROCEEDS FROM GOVERNMENTAL FUNDS TO THE FLEET INTERNAL SERVICE FUND TO OFFSET THE REPLACEMENT COST OF FUTURE VEHICLES.

**Summary Explanation/Background:**

Although this vehicle has not reached the end of its economic life, it is no longer required by the department to which it was assigned and no other intra-county requirement can be established. The Town of Indian Shores has requested to purchase this vehicle at a fair market value of \$34,415.00 to be utilized in Town maintenance activities. The fair market value was established by a value estimate obtained from The Truck Blue Book® a commonly used valuation resource in the heavy truck industry, less anticipated auction fees and an allowance for independent lift certification by the Town.

Asset Number	Year	Make	Model	Vehicle Identification Number	Mileage	Resale Value
47703	2008	Freightliner	M2	1FVACYDJ38HAB0437	13,000	\$34,415.00

**Fiscal Impact/Cost/Revenue Summary:**

Revenues derived from surplus sale: \$34,415.00

**Exhibits/Attachments Attached:**

Contract Review Transmittal Slip  
Indian Shores Town Council Meeting Minutes Expressing Intent-to-Purchase  
Resale Value Worksheet



**NON-PURCHASING CONTRACT REVIEW TRANSMITTAL SLIP**

<b>PROJECT: Sale of surplus equipment to the Town of Indian Shores</b>	
<b>CONTRACT NO.:</b> number	<b>ESTIMATED EXPENDITURE / REVENUE:</b> Less than \$34,415.00 annually (Circle or underline appropriate choice above.)

In accordance with Contract Administration and its Review Process, the attached documents are submitted for your review and comment. Please complete this Non-Purchasing Contract Review Transmittal Slip below with your assessment, and **forward to the next Review Authority on the list, skipping any authority marked "N/A."** Indicate suggested changes by noting those in "Comments" column, or by revising, in RED, the appropriate section(s) of the document(s) to reflect the exact wording of the desired change(s).—

**OTHER SPECIFICS RELATING TO THE CONTRACT:**

Declare surplus and authorize the sale of a platform lift truck, asset 111866, to the Town of Indian Shores, for the lump sum of \$34,415.00.

REVIEW SEQUENCE	DATE	INITIAL/ SIGNATURE	COMMENTS (IF ANY)	COMMENTS REVIEWED & ADDRESSED OR INCORPORATED
<b>Originator:</b> Paul S. Sacco				
<b>Finance:</b> Anne Lawler				
<b>Legal:</b> Michelle Wallace	11/21/14	MW		
Special Assistant Ramon Soriano	11/24/14	RS	cancel year on truck in commission memo - should be 2008	change incorporated on memo ✓

Please return to Andrew Pupke.

All inquiries should be made to Andrew Pupke ext. 43237.

\*\* See Contract Review Process

Revised 02.28.14

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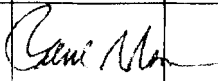
annually

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<b>Originator:</b> Paul S. Sacco	11/20/14		N/A	
<b>Finance:</b> Anne Lawler				
<b>Legal:</b> Michelle Wallace				
<b>County Administrator :</b> Mark Woodard				

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<b>Originator:</b> Paul S. Sacco				
<b>Finance:</b> Anne Lawler	11/21/14	al	111866 is the tag # The asset # is 47703	
<b>Legal:</b> Michelle Wallace				
<b>County Administrator :</b> Mark Woodard				

Please return to Andrew Pupke.

All inquiries should be made to Andrew Pupke ext. 43237.

\*\* See Contract Review Process

Revised 02.28.14

# Town of Indian Shores

19305 Gulf Boulevard, Indian Shores, FL 33785  
ph 727.595.4020 fax 727.596.0050

[www.myindianshores.com](http://www.myindianshores.com)



November 19, 2014

Mr. John Neal  
Senior Department Administrative Manager  
Fleet Management Division  
Pinellas County Real Estate Management  
9685 Ulmerton Road  
Largo, FL 33771

Re: Purchase of Bucket Truck HT11186

Dear John

As we discussed this morning, the Indian Shores Town Council has approved the request to purchase the bucket truck HT11186 from Pinellas County at a cost of \$35,000 less \$585 to arrange for independent lift certification with a net price of \$34,415. Please see the copy of the Special Council Meeting Minutes attached for reference.

The Town will take care of the recommended corrective services independently.

Please consider this letter as an intent to purchase and a request to proceed with developing an agenda package for the Board of County Commissioners December 16 meeting.

Once approved by the BOCC, the Town will issue a purchase order and produce a check upon receipt of your invoice.

Thank you for your assistance in moving this matter forward.

Sincerely

Bonnie Dhonau  
Town Administrator

James J. Lawrence  
Mayor

Joan G. Herndon-Parrott  
Vice Mayor

William F. Smith  
Councilor

Patrick C. Soranno  
Councilor

Michael "Mike" Petrucci  
Councilor

Bonnie Dhonau  
Town Administrator

Terry E. Hughes  
Chief of Police

Walter H. Pierce, III  
Director of Finance  
and Personnel

Elaine N. Jackson, MMC  
Town Clerk

Robert J. Metz, Jr.  
Town Attorney

Malcolm Green  
Building Official

# Town of Indian Shores

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## **SPECIAL COUNCIL MEETING**

### **MINUTES - 18 NOVEMBER 2014**

***The Indian Shores Special Council Meeting convened at 4:10 P.M. Those present were: Mayor Lawrence, Vice Mayor Herndon, Councilor Petruccelli and Councilor Smith.***

***Absent: Councilor Soranno***

***Also Present: Town Clerk, Elaine Jackson; Director of Finance, Walter Pierce; Town Administrator, Bonnie Dhonau; Chief Hughes; Chief Sal D'Angelo, PSFRD; Carole Irelan and Art Newsome.***

#### **ITEM #      AGENDA ITEM**

- 1.0              Approval of Agenda for Special Council Meeting on 18 November, 2014.**

***Motion by Vice Mayor Herndon – seconded by Councilor Smith, to approve the Agenda for Special Council Meeting on 18 November, 2014. Motion carried 4-0.***

- 2.0              Comments from Public on any agenda item.**

***There were no comments.***

- 3.0              Consideration of purchasing a Bucket Truck HT11186 from Pinellas County for the amount of \$35,000.**

***Town Administrator, Bonnie Dhonau, stated a Lift Truck is one of the items budgeted in the Capital Improvement Plan. Pinellas County sent notice that they would be selling some equipment, and one piece of equipment listed was a 2008 Freightliner Lift Truck, with a Mercedes engine, with 12,877 miles and only 845 hours used on the engine. Original purchase price was \$123,999.***

James J. Lawrence  
Mayor

Joan G. Herndon-Parrott  
Vice Mayor

William F. Smith  
Councilor

Patrick C. Soranno  
Councilor

Michael "Mike" Petruccelli  
Councilor

Bonnie Dhonau  
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Terry E. Hughes  
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Walter H. Pierce, III  
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Malcolm Green  
Building Official

**18 November 2014**

*Ms. Dhonau further reported the Truck is in need of minor repairs such as the particulate filter and two new front tires that have some dry rot and chunking. The Lift is certified through April 2015, and would need to be recertified on a yearly basis. She felt this was a bargain for the Town.*

*Ms. Dhonau stated Public Services personnel like the safety features, such as the lighting, outriggers, and the platform lift which is safer than a bucket and will hold up to 500 lbs., and felt the truck would serve the Town well when used to install Christmas street lights and flags.*

*Ms. Dhonau reported Madeira Beach has refused to lend out their truck as they have in the past; thus we have had to rent a truck to get our Christmas decorations up. This item will take six weeks to get on the Pinellas County Board of County Commissioners Agenda.*

**4.0** *Motion by Vice Mayor Herndon – seconded by Councilor Petruccelli, to approve the purchase of a Bucket Truck HT11186 from Pinellas County for the amount of \$35,000. Motion carried 4-0.*

*Vice Mayor Herndon reported the Town is getting ready to host the Big-C meeting on December 3, 2014. The Tampa Bay Beaches Chamber of Commerce will provide table decorations and Sara Mullins will provide some type of holiday ornament for each attendee.*

*Councilor Petruccelli reported the Boat Parade is to take place on December 21, 2014 and inquired as to how the viewing party should be handled in the pavilion. He thought hot chocolate and cookies could be served.*

**18 November 2014**

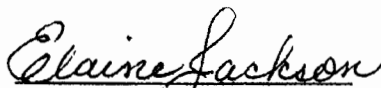
*Mayor Lawrence* stated Salt Rock has participated in the past by providing soup, fish spread and other snacks; however Councilor Petruccelli could assume full responsibility for the viewing party, since he would be out of town on that date.

*Ms. Dhonau* reported on November 25<sup>th</sup> the Town Hall will be decorated and the trees in the community room and lobbies will be put up. The Women's Club will be here to decorate at 1:00 P.M..

*Councilor Petruccelli* reported the local food banks have reported receiving more than one-third more requests for assistance than last year. He encouraged everyone to donate canned goods and bring to the office.

*Mayor Lawrence* announced the Mayor's Council Holiday Luncheon on December 5, 2014 at the Salt Rock Grill. In the past, the Town has paid for Council members and staff to attend, but guests must pay in advance. Cost is \$17.00 per person. Please RSVP to the Town Clerk.

*The Special Council meeting adjourned at 4:30 P.M.*

  
**ELAINE JACKSON, MMC**  
**Deputy Town Clerk**



## Resale Value Worksheet - 47703

Appraised wholesale value, 2008 Freightliner M2 Platform Lift Truck	37,454.00
<b>Less:</b>	
Tampa Machinery Auction Commission - 10% on the first \$10,000	(1,000.00)
Tampa Machinery Auction Commission - 5% on the remaining value	(1,372.70)
Allowance for Lift Testing	(666.30)
<b>Total</b>	<u><u>34,415.00</u></u>

# THE TRUCK BLUE BOOK®

www.truckbluebook.com

The Truck Blue Book®

Fri Oct 17 14:32:20 CDT 2014

## Freightliner - M2 106V

Medium Duty

VIN: 1FVACYDJ38HAB0437

Year: 2008

Make: Freightliner

Model: M2 106V

Model Description: 4x2 M2 Series 106" BBC Conv Chs-Cab w/Dual Hyd ABS Brakes

MSRP: \$74,112

Gross Vehicle Weight (GVW): 35000

Gross Combination Weight (GCW): 0

Wheel Base (WB): 154

VIN Model Code: ACY\*\*

## Blue Book Values - October 01, 2014 - October 31, 2014

	Retail Value	Finance Value	Wholesale Value
Basic Vehicle Value	\$26,300	\$19,725	\$21,925
<b>Major Components</b>			
Engine: Mercedes - MBE906-190	\$0	\$0	\$0
Transmission: Eaton - FS5406A	\$0	\$0	\$0
Front Axle: Meritor - AF-12.0-3	\$0	\$0	\$0
Rear Axle: Meritor - RH-23-160	\$0	\$0	\$0
<b>Adjustments</b>			
Mileage (12,877)	\$3,300	\$2,475	\$2,750
Lifts & Buckets - 40'	\$15,335	\$11,501	\$12,779
<b>Total</b>	<b>\$44,935</b>	<b>\$33,701</b>	<b>\$37,454</b>

## Please Read

The Truck Blue Book® is designed and developed as a service for the purchasers thereof to assist them in arriving at the fair market value of trucks listed herein, but is intended only as a guide and is not to be considered to reflect all factors involved in the appraisal process of any particular truck. All prices in the Digest are considered a representative average.

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