

**BOARD OF COUNTY COMMISSIONERS**

**DATE:** November 18, 2014

**AGENDA ITEM NO.** 20

**Consent Agenda** ☐

**Regular Agenda** ☒

**Public Hearing** ☐

 **County Administrator's Signature:**

**Subject:**

Revision of Fiscal Year (FY) 2015 Adopted Schedule of User Fees for Non-Proprietary Departments and Enterprise Divisions retroactive to October 13, 2014, by deleting the Planning and Development Services - Building Services, Section XIV.4.b. Permit Plus Contractor Information Registration Biennial Update Fee.

**Department:**

Office of Management & Budget

**Staff Member Responsible:**

Bill Berger, Director

**Recommended Action:**

I RECOMMEND THE BOARD OF COUNTY COMMISSIONERS (BOARD) ADOPT THE RESOLUTION AMENDING RESOLUTION NO. 14-64, THE FY 2015 ADOPTED SCHEDULE OF USER FEES TO BE RENDERED BY NON-PROPRIETARY AND ENTERPRISE DEPARTMENTS RETROACTIVE TO OCTOBER 13, 2014.

**Summary Explanation/Background:**

On August 19, 2014, the Board adopted Resolution No. 14-64, setting User Fees for services to be rendered by the Non-Proprietary Departments and Enterprise Departments for FY 2015. Subsequent to the Board's action, on August 22, 2014, the Planning and Development Services Department requested the removal of the Building Services' Permit Plus Contractor Information Registration Biennial Update Fee of \$15 from the FY2015 Adopted Schedule of User Fees. This fee is shown in Exhibit A of the attached Resolution: FY 2015 Adopted Schedule of User Fees, Page 29, Planning and Development Services – Building Services, Section XIV.4.b.

Based upon customer input, the Building Services Division has concluded that other existing building fees can cover the cost of file maintenance for the Permit Plus software. The Division's FY 2015 revenue estimate from this fee is \$30,000. This amount is only 0.6% of the total FY 2015 Building Services Division's permit revenues, which is estimated to be \$5,204,810 in the FY 2015 Adopted Budget.

**Fiscal Impact/Cost/Revenue Summary:**

Removal of the Permit Plus Contractor Information Registration Biennial Update Fee will not have a significant impact to the FY 2015 budgeted revenues to the Building and Development Services Fund.

**Exhibits/Attachments Attached:**

Resolution

RESOLUTION NO. 14 - \_\_\_\_\_

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF PINELLAS COUNTY, FLORIDA, AMENDING RESOLUTION NO. 14-64 BY DELETING THE BIENNIAL CONTRACTOR INFORMATION REGISTRATION UPDATE FEE IN THE FY2015 ADOPTED USER FEES FOR SERVICES TO BE RENDERED BY NON-PROPRIETARY DEPARTMENTS AND THE DEPARTMENT OF ENVIRONMENT AND INFRASTRUCTURE - AIRPORT AND UTILITY DIVISIONS.

WHEREAS, the Pinellas County Board of County Commissioners (“Board”), in Resolution No. 14-64, approved the FY2015 Adopted User Fees for Services to be Rendered by Non-Proprietary Departments and the Department of Environment and Infrastructure – Airport and Utility Divisions (“FY2015 Fee Schedule”); and

WHEREAS, as part of the FY 2015 Fee Schedule, the Board approved a \$15.00 Biennial Contractor Information Registration Update Fee (“Contractor Information Registration Fee”); and

WHEREAS, the Building Services Division of the Planning and Development Services Department recommends that the Board amend Resolution No. 14-64 by deleting the Contractor Information Registration Fee from the FY2015 Fee Schedule because the existing building fees can cover the cost of file maintenance; and

WHEREAS, the Board accepts the recommendation of the Building Division and wishes to delete the Contractor Information Registration Fee from the FY2015 Fee Schedule.

NOW THEREFORE, Be It Resolved By The Board Of County Commissioners Of Pinellas County, Florida, at a duly assembled meeting held on this day of \_\_\_\_\_ November, 2014, as follows:

SECTION 1. The Board hereby deletes the Biennial Contractor Information Registration Update Fee in Subsection XIV.4.b. of the Planning and Development Services – Building Services Section of the FY2015 Adopted User Fees for Services to be Rendered by Non-Proprietary Departments and the Department of Environment and Infrastructure – Airport and Utility Divisions, previously approved in Pinellas County Resolution No. 14-64. See Exhibit “A”

SECTION 2. This Resolution shall be applied retroactively to Monday, October 13, 2014.

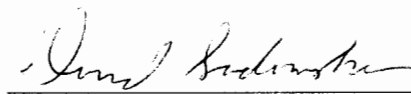
Commissioner \_\_\_\_\_ offered the foregoing Resolution and moved its adoption, which was seconded by Commissioner \_\_\_\_\_, and upon roll call, the vote was:

Ayes:

Nays:

Absent and not voting:

APPROVED AS TO FORM  
OFFICE OF THE COUNTY ATTORNEY

By:   
Attorney

## EXHIBIT "A"

PLANNING AND DEVELOPMENT SERVICES - BUILDING SERVICES		FY15 Adopted
<b>XII. Appeals</b>		
1. Building Materials and Codes		\$121.00 Each
2. Building Official Determination		\$116.00 Each
3. Electrical Materials and Codes		\$121.00 Each
4. Plumbing Materials and Codes		\$121.00 Each
5. Gas Materials and Codes		\$121.00 Each
6. Swimming Pool Materials and Codes		\$121.00 Each
7. Mechanical Materials and Codes		\$121.00 Each
8. Flood Variance Request		\$358.00 Each
<b>XIII. Documents</b>		
1. Duplicate Certificate of Occupancy or Duplicate Placard		\$29.00 Each
2. Duplicate Plan Certification - for all projects over 600 sq. ft. (may be charged on a percentage basis per trade section)		\$0.03 per Sq. Ft.
3. Certificate of Completion Request – More than 15 days after Final Inspection		\$15.00 Each
<b>XIV. Services</b>		
1. Address change (numbers only) while permit is active and open.		No Charge
2. Address change (numbers only) after permit is closed.		\$79.00 Each
3. Contractor Change. Includes all Trade Sections. Can be combined with reinstatement of permit for one fee if both are done with the same transaction.		\$108.00 Not to Exceed the Original Permit Fee When Within 1 Year of Issue
4. Permit Plus Contractor Information Registration		
a. Initial Set Up and Issue I.D. and Pin Numbers		\$22.00
b. Biennial Update		\$15.00
5. Mail-In Commercial Permit submittal processing fee.		\$44.00 Each
6. Notarize signature.		\$5.50 Each
7. Notice of Commencement Form Process Filing Fee - for Clerk certification (optional) + Costs as Billed by Clerk		\$5.50
8. Refund processing Fee: No refund of permits unless issued in error on part of County; or if work has commenced or if permit is over 180 days old. Subject to management determination.		\$91.00 Each