

BOARD OF COUNTY COMMISSIONERS

DATE: October 21, 2014

AGENDA ITEM NO. 12

Consent Agenda ☐

Regular Agenda ☒

Public Hearing ☐

County Administrator's Signature:

Subject:

Contract between Pinellas County and the State of Florida, Department of Health for the operation of the Florida Department of Health-Pinellas County.

Department:

Health and Community Services

Staff Member Responsible:

Lynda Leedy, Interim Director

Recommended Action:

I RECOMMEND THAT THE BOARD OF COUNTY COMMISSIONERS (BOARD) APPROVE AND EXECUTE A CONTRACT BETWEEN PINELLAS COUNTY AND THE STATE OF FLORIDA, DEPARTMENT OF HEALTH FOR THE OPERATION OF THE FLORIDA DEPARTMENT OF HEALTH-PINELLAS COUNTY CONTRACT YEAR 2014-2015.

I FURTHER RECOMMEND THAT UPON APPROVAL, THE CHAIR SIGN AND THE CLERK ATTEST. IT IS ALSO RECOMMENDED THAT THE COUNTY ADMINISTRATOR BE DELEGATED THE AUTHORITY TO EXECUTE FUTURE AMENDMENTS TO THE CONTRACT BETWEEN THE COUNTY AND THE STATE.

Summary Explanation/Background:

Pursuant to Chapter 154 F.S., the intent of the legislature is to "promote, protect, maintain, and improve the health and safety of all citizens and visitors of the State through a system of coordinated county health departments." County health departments were created to satisfy the legislative intent through promotion of the public's health, as well as the control and eradication of preventable diseases and the provision of primary health care for special populations.

The Department of Health-Pinellas relies on three (3) primary sources of funding:

- | | |
|------------------------------------|---------------|
| • Direct State Support | \$17,333,015 |
| • Direct County Ad Valorem Support | \$ 3,471,290 |
| • Locally Collected Fees | \$ 22,423,863 |

This contract will assure coordination between the State and the County in the operation of the Florida Department of Health in Pinellas County and will be in effect from October 1, 2014 until September 30, 2015.

Since the State periodically makes funding adjustments to the contract which do not change the scope or incur any additional costs for the County, it is recommended that the County Administrator be delegated the authority to execute these administrative amendments.

Fiscal Impact/Cost/Revenue Summary:

The amount of the County's appropriated responsibility for fiscal year 2014-2015 is an amount not to exceed \$3,471, 290. These funds are generated by a dedicated millage rate levied County wide.

Exhibits/Attachments Attached:

1. Contract Review Transmittal Slip
2. FY 2014-2015 Contract
3. Attachment I—Pages 10-11
4. Attachment II, Part 1—Page 12
5. Attachment II, Part II—Pages 13-18
6. Attachment III—Page 19
7. Attachment IV—Page 20-21
8. Schedule C
9. Reconciliation Sheet

NON-PURCHASING CONTRACT REVIEW TRANSMITTAL SLIP

PROJECT: State-County Department of Health contract for Core Operations	
CONTRACT NO.: number	ESTIMATED EXPENDITURE / REVENUE: \$3,471,290.00 (Circle or underline appropriate choice above.)

In accordance with Contract Administration and its Review Process, the attached documents are submitted for your review and comment. Please complete this Non-Purchasing Contract Review Transmittal Slip below with your assessment, and **forward to the next Review Authority on the list, skipping any authority marked "N/A."** Indicate suggested changes by noting those in "Comments" column, or by revising, in RED, the appropriate section(s) of the document(s) to reflect the exact wording of the desired change(s).

OTHER SPECIFICS RELATING TO THE CONTRACT: This is a State contract for the operation of the Florida Department of Health-Pinellas County. It is also a deferred signature item, as the County signs first. This contract funds the operations of the DoH-Pinellas County through a dedicated millage rate levied County wide.

REVIEW SEQUENCE	DATE	INITIAL/ SIGNATURE	COMMENTS (IF ANY)	COMMENTS REVIEWED & ADDRESSED OR INCORPORATED
Originator: Lynda Leedy	9/5/14 9/5/14	RL TB	5 copies/ County signs first as State initiated contract	
Risk Mgmt: Virginia Holscher	9/8/14	GW	Public Entity → Public Entity	
Finance:** Cassandra Williams	9/11/14	CRW		
OMB:** Bill Berger	9/17/14	Z	See attached.	
Legal: Carl Brody	9/18/14	S		
Assistant County Administrator: Bruce Moeller	9/23/2014	R		

Please return to Amy Petrila By ASAP.
All inquiries should be made to 4-8497

** See Contract Review Process

OMB Contract Review

Contract Name	Pinellas County Health Care Program Interlocal Agreement between Pinellas County and the Florida Department of Health in Pinellas County		
CATS#	45538	Contract #	N/A

Mark all Applicable Boxes:

Type of Contract									
CIP		Grant		Other	X	Revenue		Project	

Contract information:

New Contract (Y/N)	Y	Original Contract Amount	
Fund(s)	1002	Amount of Change	
Cost Center(s)	302010	Contract Amount	\$3,471,290
Program(s)	1583	Amount Available	Total: \$3,471,290
Account(s)	5810001	Included in Applicable Budget? (Y/N)	Y
Fiscal Year(s)	FY15		

Description & Comments

(What is it, any issues found, is there a financial impact to current/next FY, does this contract vary from previous FY, etc.)

An agreement with Pinellas County and the Florida Department of Health in Pinellas County to promote public health in the County. Pinellas County provides one of the primary sources of funding for the Department of Health (DOH). This funding for these services is generated through a dedicated Health millage rate of 0.0622. This contract is amount is consistent with previous fiscal years.

Analyst: Paul Dean

Ok to Sign: ☒

Instructions/Checklist

1. Upon receipt of a contract and notification in County Admin Tracking System (CATS) review the Agenda and Contract for language and accuracy. Make sure there are available funds, the dept is not overextending itself, was it planned, etc.
2. Complete the form above using the contract document and the County accounting & budgeting systems.
3. Use the "Description & Comments" section to give a brief summary of the contract and include your thoughts and pertinent information.
4. Print the form, initial, and leave folder on the Director's desk.
5. Login to CATS and click in the cell next to your name. A date will appear and click on the date you completed your review. Choose save and close the CATS system.

**CONTRACT BETWEEN
PINELLAS COUNTY
AND
STATE OF FLORIDA DEPARTMENT OF HEALTH
FOR OPERATION OF
THE PINELLAS COUNTY HEALTH DEPARTMENT
CONTRACT YEAR 2014-2015**

This agreement ("Agreement") is made and entered into between the State of Florida, Department of Health ("State") and the Pinellas County, a political sub-division of the State of Florida ("County"), through their undersigned authorities, effective October 1, 2014.

RECITALS

A. Pursuant to Chapter 154, Florida Statutes, the intent of the legislature is to "promote, protect, maintain, and improve the health and safety of all citizens and visitors of this state through a system of coordinated county health department services."

B. County Health Departments were created throughout Florida to satisfy this legislative intent through "promotion of the public's health, the control and eradication of preventable diseases, and the provision of primary health care for special populations."

C. Pinellas County Health Department ("CHD") is one of the County Health Departments created throughout Florida.

D. It is necessary for the parties hereto to enter into this Agreement in order to ensure coordination between the State and the County in the operation of the CHD.

NOW THEREFORE, in consideration of the mutual promises set forth herein, the sufficiency of which are hereby acknowledged, the parties hereto agree as follows:

1. RECITALS. The parties mutually agree that the forgoing recitals are true and correct and incorporated herein by reference.

2. TERM. The parties mutually agree that this Agreement shall be effective from October 1, 2014, through September 30, 2015, or until a written agreement replacing this Agreement is entered into between the parties, whichever is later, unless this Agreement is otherwise terminated pursuant to the termination provisions set forth in paragraph 8, below.

3. SERVICES MAINTAINED BY THE CHD. The parties mutually agree that the CHD shall provide those services as set forth on Part III of Attachment II hereof, in order to maintain the following three levels of service pursuant to Section 154.01(2), Florida Statutes, as defined below:

a. "Environmental health services" are those services which are organized and operated to protect the health of the general public by monitoring and regulating activities in the environment which may contribute to the occurrence or transmission of disease.

Environmental health services shall be supported by available federal, state and local funds and shall include those services mandated on a state or federal level. Examples of environmental health services include, but are not limited to, food hygiene, safe drinking water supply, sewage and solid waste disposal, swimming pools, group care facilities, migrant labor camps, toxic material control, radiological health, and occupational health.

b. "Communicable disease control services" are those services which protect the health of the general public through the detection, control, and eradication of diseases which are transmitted primarily by human beings. Communicable disease services shall be supported by available federal, state, and local funds and shall include those services mandated on a state or federal level. Such services include, but are not limited to, epidemiology, sexually transmissible disease detection and control, HIV/AIDS, immunization, tuberculosis control and maintenance of vital statistics.

c. "Primary care services" are acute care and preventive services that are made available to well and sick persons who are unable to obtain such services due to lack of income or other barriers beyond their control. These services are provided to benefit individuals, improve the collective health of the public, and prevent and control the spread of disease. Primary health care services are provided at home, in group settings, or in clinics. These services shall be supported by available federal, state, and local funds and shall include services mandated on a state or federal level. Examples of primary health care services include, but are not limited to: first contact acute care services; chronic disease detection and treatment; maternal and child health services; family planning; nutrition; school health; supplemental food assistance for women, infants, and children; home health; and dental services.

4. FUNDING. The parties further agree that funding for the CHD will be handled as follows:

a. The funding to be provided by the parties and any other sources are set forth in Part II of Attachment II hereof. This funding will be used as shown in Part I of Attachment II.

i. The State's appropriated responsibility (*direct contribution excluding any state fees, Medicaid contributions or any other funds not listed on the Schedule C*) as provided in Attachment II, Part II is an amount not to exceed \$ 17,333,015 (*State General Revenue, State Funds, Other State Funds and Federal Funds listed on the Schedule C*). The State's obligation to pay under this contract is contingent upon an annual appropriation by the Legislature.

ii. The County's appropriated responsibility (*direct contribution excluding any fees, other cash or local contributions*) as provided in Attachment II, Part II is an amount not to exceed \$ 3,471,290 (*amount listed under the "Board of County Commissioners Annual Appropriations section of the revenue attachment*).

a. Primary Care Services

\$3,471,290

b. Overall expenditures will not exceed available funding or budget authority, whichever is less, (either current year or from surplus trust funds) in any service category. Unless requested otherwise, any surplus at the end of the term of this Agreement in the County Health Department Trust Fund that is attributed to the CHD shall be carried forward to the next contract period.

c. Either party may establish service fees as allowed by law to fund activities of the CHD. Where applicable, such fees shall be automatically adjusted to at least the Medicaid fee schedule.

d. Either party may increase or decrease funding of this Agreement during the term hereof by notifying the other party in writing of the amount and purpose for the change in funding. If the State initiates the increase/decrease, the CHD will revise the Attachment II and send a copy of the revised pages to the County and the Department of Health, Office of Budget and Revenue Management. If the County initiates the increase/decrease, the County shall notify the CHD. The CHD will then revise the Attachment II and send a copy of the revised pages to the Department of Health, Office of Budget and Revenue Management.

e. The name and address of the official payee to who payments shall be made is:

County Health Department Trust Fund
Pinellas County
P. O. Box 13549
St. Petersburg, FL 33733-3549

5. CHD DIRECTOR/ADMINISTRATOR. Both parties agree the director/administrator of the CHD shall be a State employee or under contract with the State and will be under the day-to-day direction of the Deputy Secretary for Statewide Services. The director/administrator shall be selected by the State with the concurrence of the County. The director/administrator of the CHD shall ensure that non-categorical sources of funding are used to fulfill public health priorities in the community and the Long Range Program Plan. A report detailing the status of public health as measured by outcome measures and similar indicators will be sent by the CHD director/administrator to the parties no later than October 1 of each year (*This is the standard quality assurance "County Health Profile" report located on the Division of Public Health Statistics and Performance Management Intranet site*).

6. ADMINISTRATIVE POLICIES AND PROCEDURES. The parties hereto agree that the following standards should apply in the operation of the CHD:

a. The CHD and its personnel shall follow all State policies and procedures, except to the extent permitted for the use of county purchasing procedures as set forth in subparagraph b., below. All CHD employees shall be State or State-contract personnel subject to State personnel rules and procedures. Employees will report time in the Health Management System compatible format by program component as specified by the State.

b. The CHD shall comply with all applicable provisions of federal and state laws and regulations relating to its operation with the exception that the use of county purchasing

procedures shall be allowed when it will result in a better price or service and no statewide Department of Health purchasing contract has been implemented for those goods or services. In such cases, the CHD director/administrator must sign a justification therefore, and all county-purchasing procedures must be followed in their entirety, and such compliance shall be documented. Such justification and compliance documentation shall be maintained by the CHD in accordance with the terms of this Agreement. State procedures must be followed for all leases on facilities not enumerated in Attachment IV.

c. The CHD shall maintain books, records and documents in accordance with those promulgated by the Generally Accepted Accounting Principles (GAAP) and Governmental Accounting Standards Board (GASB), and the requirements of federal or state law. These records shall be maintained as required by the Department of Health Policies and Procedures for Records Management and shall be open for inspection at any time by the parties and the public, except for those records that are not otherwise subject to disclosure as provided by law which are subject to the confidentiality provisions of paragraph 6.i., below. Books, records and documents must be adequate to allow the CHD to comply with the following reporting requirements:

- i.* The revenue and expenditure requirements in the Florida Accounting System Information Resource (FLAIR).
- ii.* The client registration and services reporting requirements of the minimum data set as specified in the most current version of the Client Information System/Health Management Component Pamphlet;
- iii.* Financial procedures specified in the Department of Health's Accounting Procedures Manuals, Accounting memoranda, and Comptroller's memoranda;
- iv.* The CHD is responsible for assuring that all contracts with service providers include provisions that all subcontracted services be reported to the CHD in a manner consistent with the client registration and service reporting requirements of the minimum data set as specified in the Client Information System/Health Management Component Pamphlet.

d. All funds for the CHD shall be deposited in the County Health Department Trust Fund maintained by the state treasurer. These funds shall be accounted for separately from funds deposited for other CHDs and shall be used only for public health purposes in Pinellas County.

e. That any surplus/deficit funds, including fees or accrued interest, remaining in the County Health Department Trust Fund account at the end of the contract year shall be credited/debited to the state or county, as appropriate, based on the funds contributed by each and the expenditures incurred by each. Expenditures will be charged to the program accounts by state and county based on the ratio of planned expenditures in the core contract and funding from all sources is credited to the program accounts by state and county. The equity share of any surplus/deficit funds accruing to the state and county is

determined each month and at contract year-end. Surplus funds may be applied toward the funding requirements of each participating governmental entity in the following year. However, in each such case, all surplus funds, including fees and accrued interest, shall remain in the trust fund until accounted for in a manner which clearly illustrates the amount which has been credited to each participating governmental entity. The planned use of surplus funds shall be reflected in Attachment II, Part I of this contract, with special capital projects explained in Attachment V.

f. There shall be no transfer of funds between the three levels of services without a contract amendment unless the CHD director/administrator determines that an emergency exists wherein a time delay would endanger the public's health and the Deputy Secretary for Statewide Services has approved the transfer. The Deputy Secretary for Statewide Services shall forward written evidence of this approval to the CHD within 30 days after an emergency transfer.

g. The CHD may execute subcontracts for services necessary to enable the CHD to carry out the programs specified in this Agreement. Any such subcontract shall include all aforementioned audit and record keeping requirements.

h. At the request of either party, an audit may be conducted by an independent CPA on the financial records of the CHD and the results made available to the parties within 180 days after the close of the CHD fiscal year. This audit will follow requirements contained in OMB Circular A-133 and may be in conjunction with audits performed by county government. If audit exceptions are found, then the director/administrator of the CHD will prepare a corrective action plan and a copy of that plan and monthly status reports will be furnished to the contract managers for the parties.

i. The CHD shall not use or disclose any information concerning a recipient of services except as allowed by federal or state law or policy.

j. The CHD shall retain all client records, financial records, supporting documents, statistical records, and any other documents (including electronic storage media) pertinent to this Agreement for a period of five (5) years after termination of this Agreement. If an audit has been initiated and audit findings have not been resolved at the end of five (5) years, the records shall be retained until resolution of the audit findings.

k. The CHD shall maintain confidentiality of all data, files, and records that are confidential under the law or are otherwise exempted from disclosure as a public record under Florida law. The CHD shall implement procedures to ensure the protection and confidentiality of all such records and shall comply with sections 384.29, 381.004, 392.65 and 456.057, Florida Statutes, and all other state and federal laws regarding confidentiality. All confidentiality procedures implemented by the CHD shall be consistent with the Department of Health Information Security Policies, Protocols, and Procedures. The CHD shall further adhere to any amendments to the State's security requirements and shall comply with any applicable professional standards of practice with respect to client confidentiality.

l. The CHD shall abide by all State policies and procedures, which by this reference are incorporated herein as standards to be followed by the CHD, except as otherwise permitted for some purchases using county procedures pursuant to paragraph 6.b. hereof.

m. The CHD shall establish a system through which applicants for services and current clients may present grievances over denial, modification or termination of services. The CHD will advise applicants of the right to appeal a denial or exclusion from services, of failure to take account of a client's choice of service, and of his/her right to a fair hearing to the final governing authority of the agency. Specific references to existing laws, rules or program manuals are included in Attachment I of this Agreement.

n. The CHD shall comply with the provisions contained in the Civil Rights Certificate, hereby incorporated into this contract as Attachment III.

o. The CHD shall submit quarterly reports to the county that shall include at least the following:

i. The DE385L1 Contract Management Variance Report and the DE580L1 Analysis of Fund Equities Report;

ii. A written explanation to the county of service variances reflected in the DE385L1 report if the variance exceeds or falls below 25 percent of the planned expenditure amount. However, if the amount of the service specific variance between actual and planned expenditures does not exceed three percent of the total planned expenditures for the level of service in which the type of service is included, a variance explanation is not required. A copy of the written explanation shall be sent to the Department of Health, Office of Budget and Revenue Management.

p. The dates for the submission of quarterly reports to the county shall be as follows unless the generation and distribution of reports is delayed due to circumstances beyond the CHD's control:

- i. March 1, 2015 for the report period October 1, 2014 through December 31, 2014;
- ii. June 1, 2015 for the report period October 1, 2014 through March 31, 2015;
- iii. September 1, 2015 for the report period October 1, 2014 through June 30, 2015; and
- iv. December 1, 2015 for the report period October 1, 2014 through September 30, 2015.

7. FACILITIES AND EQUIPMENT. The parties mutually agree that:

a. CHD facilities shall be provided as specified in Attachment IV to this contract and the county shall own the facilities used by the CHD unless otherwise provided in Attachment IV.

b. The county shall ensure adequate fire and casualty insurance coverage for County-owned CHD offices and buildings and for all furnishings and equipment in CHD offices through either a self-insurance program or insurance purchased by the County.

c. All vehicles will be transferred to the ownership of the County and registered as county vehicles unless otherwise provided in Attachment IV. The county shall ensure insurance coverage for these vehicles is available through either a self-insurance program or insurance purchased by the County. All vehicles will be used solely for CHD operations. Vehicles purchased through the County Health Department Trust Fund shall be sold at fair market value when they are no longer needed by the CHD and the proceeds returned to the County Health Department Trust Fund.

8. TERMINATION.

a. Termination at Will. This Agreement may be terminated by either party without cause upon no less than one-hundred eighty (180) calendar days notice in writing to the other party unless a lesser time is mutually agreed upon in writing by both parties. Said notice shall be delivered by certified mail, return receipt requested, or in person to the other party's contract manager with proof of delivery.

b. Termination Because of Lack of Funds. In the event funds to finance this Agreement become unavailable, either party may terminate this Agreement upon no less than twenty-four (24) hours notice. Said notice shall be delivered by certified mail, return receipt requested, or in person to the other party's contract manager with proof of delivery.

c. Termination for Breach. This Agreement may be terminated by one party, upon no less than thirty (30) days notice, because of the other party's failure to perform an

obligation hereunder. Said notice shall be delivered by certified mail, return receipt requested, or in person to the other party's contract manager with proof of delivery. Waiver of breach of any provisions of this Agreement shall not be deemed to be a waiver of any other breach and shall not be construed to be a modification of the terms of this Agreement.

9. MISCELLANEOUS. The parties further agree:

a. Availability of Funds. If this Agreement, any renewal hereof, or any term, performance or payment hereunder, extends beyond the fiscal year beginning July 1, 2015, it is agreed that the performance and payment under this Agreement are contingent upon an annual appropriation by the Legislature, in accordance with section 287.0582, Florida Statutes.

b. Contract Managers. The name and address of the contract managers for the parties under this Agreement are as follows:

For the State:

Pervinder K. Birk
Name

CHD Financial Administrator
Title

205 Dr M. L. King Street North

St. Petersburg, FL 33701
Address

(727) 820-4200
Telephone

For the County:

Amy Petrilu
Name

Contracts Section Chief
Title

2189 Cleveland Street, Suite 266

Clearwater, FL 33765
Address

(727) 464-8402
Telephone

If different contract managers are designated after execution of this Agreement, the name, address and telephone number of the new representative shall be furnished in writing to the other parties and attached to originals of this Agreement.

c. Captions. The captions and headings contained in this Agreement are for the convenience of the parties only and do not in any way modify, amplify, or give additional notice of the provisions hereof.

In WITNESS THEREOF, the parties hereto have caused this 21 page agreement to be executed by their undersigned officials as duly authorized effective the 1st day of October, 2014.

PINELLAS COUNTY, FLORIDA

**STATE OF FLORIDA
DEPARTMENT OF HEALTH**


SIGNED BY: _____
NAME: _____
TITLE: _____
DATE: _____

ATTESTED TO:

SIGNED BY: _____
NAME: _____
TITLE: _____
DATE: _____

SIGNED BY: _____
NAME: John H. Armstrong, MD, FACS
TITLE: Surgeon General/Secretary of Health
DATE: _____

SIGNED BY: _____
NAME: Claude M. Dharamraj, MD, MPH, FAAP
TITLE: CHD Director
DATE: _____

APPROVED AS TO FORM
OFFICE OF COUNTY ATTORNEY

Attorney

ATTACHMENT I

PINELLAS COUNTY HEALTH DEPARTMENT

PROGRAM SPECIFIC REPORTING REQUIREMENTS AND PROGRAMS REQUIRING COMPLIANCE WITH THE PROVISIONS OF SPECIFIC MANUALS

Some health services must comply with specific program and reporting requirements in addition to the Personal Health Coding Pamphlet (DHP 50-20), Environmental Health Coding Pamphlet (DHP 50-21) and FLAIR requirements because of federal or state law, regulation or rule. If a county health department is funded to provide one of these services, it must comply with the special reporting requirements for that service. The services and the reporting requirements are listed below:

<u>Service</u>	<u>Requirement</u>
1. Sexually Transmitted Disease Program	Requirements as specified in F.A.C. 64D-3, F.S. 381 and F.S. 384.
2. Dental Health	Periodic financial and programmatic reports as specified by the program office.
3. Special Supplemental Nutrition Program for Women, Infants and Children (including the WIC Breastfeeding Peer Counseling Program)	Service documentation and monthly financial reports as specified in DHM 150-24* and all federal, state and county requirements detailed in program manuals and published procedures.
4. Healthy Start/ Improved Pregnancy Outcome	Requirements as specified in the 2007 Healthy Start Standards and Guidelines and as specified by the Healthy Start Coalitions in contract with each county health department.
5. Family Planning	Requirements as specified in Public Law 91-572, 42 U.S.C. 300, <i>et seq.</i> , 42 CFR part 59, subpart A, 45 CFR parts 74 & 92, 2 CFR 215 (OMB Circular A-110) OMB Circular A-102, F.S. 381.0051, F.A.C. 64F-7, F.A.C. 64F-16, and F.A.C. 64F-19. Requirements and Guidance as specified in the Program Requirements for Title X Funded Family Planning Projects (Title X Requirements)(2014) and the Providing Quality Family Planning Services (QFP): Recommendations of CDC and the U.S. Office of Population Affairs published on the Office of Population Affairs website. Programmatic annual reports as specified by the program office as specified in the annual programmatic Scope of Work for Family Planning and Maternal Child Health Services, including the Family Planning Annual Report (FPAR), and other minimum guidelines as specified by the Policy Web Technical Assistance Guidelines.
6. Immunization	Periodic reports as specified by the department pertaining to immunization levels in kindergarten and/or seventh grade pursuant to instructions contained in the Immunization Guidelines-Florida Schools, Childcare Facilities and Family Daycare Homes (DH Form 150-615) and Rule 64D-3.046, F.A.C. In addition, periodic reports as specified by the department pertaining to the surveillance/investigation of reportable vaccine-preventable diseases, adverse events, vaccine accountability, and assessment of immunization

ATTACHMENT I (Continued)

- levels as documented in Florida. SHOTS and supported by CHD Guidebook policies and technical assistance guidance.
7. Environmental Health Requirements as specified in Environmental Health Programs Manual 150-4* and DHP 50-21*
8. HIV/AIDS Program Requirements as specified in F.S. 384.25 and F.A.C. 64D-3.030 and 64D-3.031. Case reporting should be on Adult HIV/AIDS Confidential Case Report CDC Form DH2139 and Pediatric HIV/AIDS Confidential Case Report CDC Form DH2140.
- Requirements as specified in F.A.C. 64D-2 and 64D-3, F.S. 381 and F.S. 384. Socio-demographic and risk data on persons tested for HIV in CHD clinics should be reported on Lab Request DH Form 1628 in accordance with the Forms Instruction Guide. Requirements for the HIV/AIDS Patient Care programs are found in the Patient Care Contract Administrative Guidelines.
9. School Health Services Requirements as specified in the Florida School Health Administrative Guidelines (May 2012). Requirements as specified in F.S. 381.0056, F.S. 381.0057, F.S. 402.3026 and F.A.C. 64F-6.
10. Tuberculosis Tuberculosis Program Requirements as specified in F.A.C. 64D-3 and F.S. 392.
11. General Communicable Disease Control Carry out surveillance for reportable communicable and other acute diseases, detect outbreaks, respond to individual cases of reportable diseases, investigate outbreaks, and carry out communication and quality assurance functions, as specified in F.A.C. 64D-3, F.S. 381, F.S. 384 and the CHD Epidemiology Guide to Surveillance and Investigations.
12. Refugee Health Program Programmatic and financial requirements as specified by the program office.

*or the subsequent replacement if adopted during the contract period.

ATTACHMENT II**PINELLAS COUNTY HEALTH DEPARTMENT****PART 1. PLANNED USE OF COUNTY HEALTH DEPARTMENT TRUST FUND BALANCES**

	Estimated State Share of CHD Trust Fund Balance	Estimated County Share of CHD Trust Fund Balance	Total
1. CHD Trust Fund Ending Balance 09/30/14	\$ 1,506,434	\$ 2,024,814	\$ 3,531,248
2. Drawup/Drawdown for Contract Year October 1, 2014 to September 30, 2015	\$ -	\$ -	\$ -
3. Special Capital Project Use for Contract Year October 1, 2014 to September 30, 2015	\$ -	\$ -	\$ -
4. Balance Reserved for Contingency Fund October 1, 2014 to September 30, 2015	\$ 1,506,434	\$ 2,024,814	\$ 3,531,248

Special Capital Projects are new construction or renovation projects and new furniture or equipment associated with these projects, and mobile health vans.

Pursuant to 154.02, F.S., At a minimum, the trust fund shall consist of: an operating reserve, consisting of 7.0 - 9.5 percent of the annual operating budget, maintained to ensure adequate cash flow from nonstate revenue sources.

ATTACHMENT II

PINELLAS COUNTY HEALTH DEPARTMENT

Part II, Sources of Contributions to County Health Department

October 1, 2014 to September 30, 2015

	State CHD Trust Fund (cash)	County CHD Trust Fund	Total CHD Trust Fund (cash)	Other Contribution	Total
1. GENERAL REVENUE - STATE					
015040 AIDS PATIENT CARE	360,000	0	360,000	0	360,000
015040 AIDS PREVENTION & SURVEILLANCE - GENERAL REVENUE	145,774	0	145,774	0	145,774
015040 AIDS NETWORK REIMBURSEMENT	574,809	0	574,809	0	574,809
015040 CHD - TB COMMUNITY PROGRAM	203,042	0	203,042	0	203,042
015040 SEXUALLY TRANSMITTED DISEASE CONTROL PROGRAM GR	14,261	0	14,261	0	14,261
015040 MARY BROGAN BREAST & CERVICAL CANCER (NONREC GR)	8,364	0	8,364	0	8,364
015040 DENTAL SPECIAL INITIATIVE PROJECTS	7,075	0	7,075	0	7,075
015040 FAMILY PLANNING GENERAL REVENUE	191,997	0	191,997	0	191,997
015040 HEPATITIS AND LIVER FAILURE PREVENTION & CONTROL	136,320	0	136,320	0	136,320
015040 PRIMARY CARE PROGRAM	421,466	0	421,466	0	421,466
015040 SCHOOL HEALTH SERVICES - GENERAL REVENUE	714,030	0	714,030	0	714,030
015050 CHD GENERAL REVENUE NON-CATEGORICAL	7,352,216	0	7,352,216	0	7,352,216
GENERAL REVENUE TOTAL	10,129,354	0	10,129,354	0	10,129,354
2. NON GENERAL REVENUE - STATE					
015010 STATE UNDERGROUND PETROLEUM RESPONSE ACT	157,360	0	157,360	0	157,360
015010 ENVIRONMENTAL BIOMEDICAL WASTE PROGRAM	33,803	0	33,803	0	33,803
015010 TOBACCO STATE AND COMMUNITY INTERVENTIONS	247,805	0	247,805	0	247,805
015020 PETROLEUM STORAGE TANK CLEANUP CONTRACT	385,000	0	385,000	0	385,000
NON GENERAL REVENUE TOTAL	823,968	0	823,968	0	823,968
3. FEDERAL FUNDS - STATE					
007000 AIDS DRUG ASSISTANCE PROGRAM ADMIN	137,112	0	137,112	0	137,112
007000 AIDS SURVEILLANCE - CORE	79,208	0	79,208	0	79,208
007000 AFRICAN AMERICAN HIV TESTING INITIATIVE/NONCLINC	75,000	0	75,000	0	75,000
007000 BREAST & CERVICAL CANCER - ADMIN/CASE MANAGEMENT	110,785	0	110,785	0	110,785
007000 BIOTERRORISM HOSPITAL PREPAREDNESS	34,500	0	34,500	0	34,500
007000 WIC BREASTFEEDING PEER COUNSELING PROG	71,127	0	71,127	0	71,127
007000 COASTAL BEACH WATER QUALITY MONITORING	18,330	0	18,330	0	18,330
007000 COMPREHENSIVE COMMUNITY CARDIO - PHBG	52,705	0	52,705	0	52,705
007000 FAMILY PLANNING TITLE X - GRANT	337,984	0	337,984	0	337,984
007000 ADULT VIRAL HEPATITIS PREVENTION & SURVEILLANCE	47,192	0	47,192	0	47,192
007000 IMMUNIZATION FIELD STAFF	4,000	0	4,000	0	4,000
007000 IMMUNIZATION ACTION PLAN	172,616	0	172,616	0	172,616
007000 INJURY SURVEILLANCE & PREVENTION GRANT	5,000	0	5,000	0	5,000
007000 MCH SPECIAL PROJCT DENTAL	76,000	0	76,000	0	76,000
007000 PHP PUBLIC HEALTH PREPAREDNESS BASE ALLOC	301,918	0	301,918	0	301,918
007000 PHP-CITIES RESPONSE INITIATIVE	83,163	0	83,163	0	83,163
007000 AIDS PREVENTION	282,626	0	282,626	0	282,626
007000 RYAN WHITE TITLE II CARE GRANT	88,349	0	88,349	0	88,349
007000 RYAN WHITE TITLE II GRANT/CHD CONSORTIAM	1,445,595	0	1,445,595	0	1,445,595
007000 IMPROVING STD PROGRAMS	60,285	0	60,285	0	60,285
007000 STD - COMPREHENSIVE PREVENTION 2014	67,286	0	67,286	0	67,286
007000 TB CONTROL PROJECT	132,364	0	132,364	0	132,364

ATTACHMENT II

PINELLAS COUNTY HEALTH DEPARTMENT

Part II, Sources of Contributions to County Health Department

October 1, 2014 to September 30, 2015

	State CHD Trust Fund (cash)	County CHD Trust Fund	Total CHD Trust Fund (cash)	Other Contribution	Total
007000 WIC PROGRAM ADMINISTRATION	2,703,386	0	2,703,386	0	2,703,386
015075 INSPECTIONS OF SUMMER FEEDING PROGRAM - DOE	12,235	0	12,235	0	12,235
015075 SUPPLEMENTAL SCHOOL HEALTH	356,499	0	356,499	0	356,499
015075 REFUGEE HEALTH SCREENING EXPENSE REIMBURSEMENT	67,414	0	67,414	0	67,414
015075 REFUGEE HEALTH SCREENING REIMBURSEMENT	202,239	0	202,239	0	202,239
FEDERAL FUNDS TOTAL	7,024,918	0	7,024,918	0	7,024,918

4. FEES ASSESSED BY STATE OR FEDERAL RULES - STATE

001020 CHD STATEWIDE ENVIRONMENTAL FEES	819,090	0	819,090	0	819,090
001092 CHD STATEWIDE ENVIRONMENTAL FEES	56,000	0	56,000	0	56,000
001170 CHD STATEWIDE ENVIRONMENTAL FEES	390	0	390	0	390
001206 ON SITE SEWAGE DISPOSAL PERMIT FEES	4,035	0	4,035	0	4,035
001206 SANITATION CERTIFICATES (FOOD INSPECTION)	9,451	0	9,451	0	9,451
001206 VITAL STATISTICS CERTIFIED RECORDS	0	200	200	0	200
001206 PUBLIC SWIMMING POOL PERMIT FEES-10% HQ TRANSFER	38,160	0	38,160	0	38,160
001206 DRINKING WATER PROGRAM OPERATIONS	117	0	117	0	117
001206 REGULATION OF BODY PIERCING SALONS	422	0	422	0	422
001206 TANNING FACILITIES	1,248	0	1,248	0	1,248
001206 ONSITE SEWAGE TRAINING CENTER	800	0	800	0	800
001206 TATTO PROGRAM ENVIRONMENTAL HEALTH	3,650	0	3,650	0	3,650
001206 MOBILE HOME & RV PARK FEES	8,331	0	8,331	0	8,331
FEES ASSESSED BY STATE OR FEDERAL RULES TOTAL	941,694	200	941,894	0	941,894

5. OTHER CASH CONTRIBUTIONS - STATE:

010304 PETROLEUM STORAGE TANK CONTRACT	325,000	0	325,000	0	325,000
010304 PETROLEUM STORAGE TANK DEP TRAINING	15,000	0	15,000	0	15,000
090001 DRAW DOWN FROM PUBLIC HEALTH UNIT	0	0	0	0	0
OTHER CASH CONTRIBUTION TOTAL	0	0	0	0	0

6. MEDICAID - STATE/COUNTY:

001059 LOW INCOME POOL AHCA ENHANCMENT	0	560,000	560,000	0	560,000
001076 CHD CLINIC FEES	0	10,000	10,000	0	10,000
001078 CHD CLINIC FEES	0	7,000	7,000	0	7,000
001082 CHD CLINIC FEES	0	159,000	159,000	0	159,000
001083 CHD CLINIC FEES	0	140,000	140,000	0	140,000
001148 CHD CLINIC FEES	0	208,073	208,073	0	208,073
001148 SCHOOL HEALTH SERVICES - MEDICAID BILLING	0	79,267	79,267	0	79,267
001180 CHD CLINIC FEES	0	1,892,762	1,892,762	0	1,892,762
001191 CHD CLINIC FEES	0	208,000	208,000	0	208,000
001192 CHD CLINIC FEES	0	311,300	311,300	0	311,300
001192 SCHOOL HEALTH SERVICES - MEDICAID BILLING	0	29,761	29,761	0	29,761
001193 CHD CLINIC FEES	0	3,000	3,000	0	3,000
MEDICAID TOTAL	0	3,608,163	3,608,163	0	3,608,163

7. ALLOCABLE REVENUE - STATE:

ATTACHMENT II

PINELLAS COUNTY HEALTH DEPARTMENT

Part II, Sources of Contributions to County Health Department

October 1, 2014 to September 30, 2015

	State CHD Trust Fund (cash)	County CHD Trust Fund	Total CHD Trust Fund (cash)	Other Contribution	Total
	0	0	0	0	0
MEDICAID TOTAL	0	0	0	0	0
8. OTHER STATE CONTRIBUTIONS NOT IN CHD TRUST FUND - STATE					
ADAP	0	0	0	3,499,579	3,499,579
PHARMACY DRUG PROGRAM	0	0	0	636,330	636,330
STD	0	0	0	0	0
WIC PROGRAM	0	0	0	11,328,822	11,328,822
BUREAU OF PUBLIC HEALTH LABORATORIES	0	0	0	235,844	235,844
IMMUNIZATIONS	0	0	0	751,689	751,689
OTHER STATE CONTRIBUTIONS TOTAL	0	0	0	16,452,264	16,452,264
9. DIRECT LOCAL CONTRIBUTIONS - BCC/TAX DISTRICT					
008034 CHD LOCAL REVENUE & EXPENDITURES	0	3,471,290	3,471,290	0	3,471,290
DIRECT COUNTY CONTRIBUTIONS TOTAL	0	3,471,290	3,471,290	0	3,471,290
10. FEES AUTHORIZED BY COUNTY ORDINANCE OR RESOLUTION - COUNTY					
001060 VITAL STATISTICS CERTIFIED RECORDS	0	33,985	33,985	0	33,985
001077 CHD CLINIC FEES	0	774,497	774,497	0	774,497
001094 CHD STATEWIDE ENVIRONMENTAL FEES	0	377,014	377,014	0	377,014
001094 PINELLAS COUNTY LICENSING BOARD	0	23,034	23,034	0	23,034
001094 PINELLAS COUNTY LICENSING BOARD	0	69,111	69,111	0	69,111
001114 VITAL STATISTICS CERTIFIED RECORDS	0	250,225	250,225	0	250,225
001115 VITAL STATISTICS CERTIFIED RECORDS	0	822,550	822,550	0	822,550
001117 VITAL STATISTICS CERTIFIED RECORDS	0	10,750	10,750	0	10,750
FEES AUTHORIZED BY COUNTY TOTAL	0	2,361,166	2,361,166	0	2,361,166
11. OTHER CASH AND LOCAL CONTRIBUTIONS - COUNTY					
001009 CHD CLINIC FEES	0	1,300	1,300	0	1,300
001029 CHD CLINIC FEES	0	91,601	91,601	0	91,601
001029 GENERAL CLINIC RABIES SERVICES & DRUG PURCHASES	0	3,000	3,000	0	3,000
001090 CHD CLINIC FEES	0	13,300	13,300	0	13,300
005041 CHD LOCAL REVENUE & EXPENDITURES	0	8,000	8,000	0	8,000
007010 HEALTHY START DIRECT TO CHD FEDERAL GRANT	0	76,103	76,103	0	76,103
007010 HEALTHY START DIRECT TO CHD FEDERAL GRANT	0	147,746	147,746	0	147,746
007099 CHD FEDERAL & LOCAL INDIRECT EARNINGS	0	18,368	18,368	0	18,368
010300 CHD SALE OF SERVICES IN OR OUTSIDE OF STATE GOVT	0	9,508	9,508	0	9,508
010303 CHD CLINIC FEES	0	1,000	1,000	0	1,000
010500 CHD SALE OF SERVICES IN OR OUTSIDE OF STATE GOVT	0	43,433	43,433	0	43,433
011000 CHD CLINIC FEES	0	10,500	10,500	0	10,500
011000 COMPREHENSIVE YOUTH SUPPORTS (JWB)	0	132,483	132,483	0	132,483
011000 CHD STATEWIDE ENVIRONMENTAL FEES	0	3,500	3,500	0	3,500
011000 HEALTHY FAMILIES FLORIDA GRANT	0	426,546	426,546	0	426,546
011000 HEALTHY FAMILIES PINELLAS (JWB) GRANT	0	1,629,237	1,629,237	0	1,629,237
011000 HEALTHY FAMILIES PINELLAS (JWB) GRANT	0	3,174,030	3,174,030	0	3,174,030
011000 CHD FEDERAL & LOCAL INDIRECT EARNINGS	0	818,444	818,444	0	818,444

ATTACHMENT II

PINELLAS COUNTY HEALTH DEPARTMENT

Part II, Sources of Contributions to County Health Department

October 1, 2014 to September 30, 2015

	State CHD Trust Fund (cash)	County CHD Trust Fund	Total CHD Trust Fund (cash)	Other Contribution	Total
011000 CHD LOCAL REVENUE & EXPENDITURES	0	70,000	70,000	0	70,000
011000 MOBILE MEDICAL UNIT	0	456,483	456,483	0	456,483
011000 NURSE FAMILY PARTNERSHIP GRANT	0	156,499	156,499	0	156,499
011000 NURSE FAMILY PARTNERSHIP GRANT	0	433,728	433,728	0	433,728
011000 PRIMARY CARE LOCAL AGREEMENT PROJECT	0	1,919,845	1,919,845	0	1,919,845
011000 PRIMARY CARE LOCAL AGREEMENT PROJECT	0	3,692,876	3,692,876	0	3,692,876
011000 PINELLAS COUNTY LICENSING BOARD	0	288,252	288,252	0	288,252
011000 PINELLAS COUNTY LICENSING BOARD	0	564,504	564,504	0	564,504
011000 CHD SALE OF SERVICES IN OR OUTSIDE OF STATE GOVT	0	1,125	1,125	0	1,125
011000 SCHOOL HEALTH CLUSTER INITIATIVE - JWB	0	218,486	218,486	0	218,486
011000 SCHOOL HEALTH CLUSTER INITIATIVE - JWB	0	596,394	596,394	0	596,394
011000 TARGETED CASE MANAGEMENT - JWB MENTL HEALTH SRVC	0	22,500	22,500	0	22,500
011001 CHD HEALTHY START COALITION CONTRACT	0	1,399,339	1,399,339	0	1,399,339
012020 CHD STATEWIDE ENVIRONMENTAL FEES	4,000	0	4,000	0	4,000
012020 PINELLAS COUNTY LICENSING BOARD	0	4,173	4,173	0	4,173
012020 PINELLAS COUNTY LICENSING BOARD	0	12,519	12,519	0	12,519
012021 CHD CLINIC FEES	0	210	210	0	210
090002 DRAW DOWN FROM PUBLIC HEALTH UNIT	0	0	0	0	0
OTHER CASH AND LOCAL CONTRIBUTIONS TOTAL	4,000	16,445,032	16,449,032	0	16,449,032
12. ALLOCABLE REVENUE - COUNTY					
018000 CHD CLINIC FEES	1,698	9,302	11,000	0	11,000
COUNTY ALLOCABLE REVENUE TOTAL	1,698	9,302	11,000	0	11,000
13. BUILDINGS - COUNTY					
ANNUAL RENTAL EQUIVALENT VALUE	0	0	0	2,064,465	2,064,465
OTHER (Specify)	0	0	0	0	0
UTILITIES	0	0	0	0	0
BUILDING MAINTENANCE	0	0	0	0	0
GROUNDS MAINTENANCE	0	0	0	0	0
INSURANCE	0	0	0	0	0
OTHER (Specify)	0	0	0	0	0
OTHER (Specify)	0	0	0	0	0
BUILDINGS TOTAL	0	0	0	2,064,465	2,064,465
14. OTHER COUNTY CONTRIBUTIONS NOT IN CHD TRUST FUND - COUNTY					
EQUIPMENT / VEHICLE PURCHASES	0	0	0	0	0
VEHICLE INSURANCE	0	0	0	0	0
VEHICLE MAINTENANCE	0	0	0	0	0
Legal Services	0	0	0	4,496	4,496
Inventory Control Services	0	0	0	1,000	1,000
OTHER COUNTY CONTRIBUTIONS TOTAL	0	0	0	5,496	5,496
GRAND TOTAL CHD PROGRAM	19,265,632	25,895,153	45,160,785	18,522,225	63,683,010

ATTACHMENT II
PINELLAS COUNTY HEALTH DEPARTMENT

Part III, Planned Staffing, Clients, Services and Expenditures By Program Service Area Within Each Level of Service
October 1, 2014 to September 30, 2015

	Quarterly Expenditure Plan									Grand Total
	FTE's	Clients	Services/	1st	2nd	3rd	4th	State	County	
	(0.00)	Units	Visits	(Whole dollars only)						
A. COMMUNICABLE DISEASE CONTROL:										
IMMUNIZATION (101)	17.88	16,500	21,000	417,345	277,268	374,067	373,923	777,826	664,777	1,442,603
SEXUALLY TRANS. DIS. (102)	35.25	9,500	15,800	535,094	458,534	535,094	534,889	1,573,695	489,916	2,063,611
HIV/AIDS PREVENTION (03A1)	7.06	1,500	2,000	118,037	101,149	118,037	117,992	382,169	73,046	455,215
HIV/AIDS SURVEILANCE (03A2)	3.45	0	10	60,368	51,731	60,368	60,344	194,226	38,585	232,811
HIV/AIDS PATIENT CARE (03A3)	6.29	0	250	663,438	568,515	663,438	663,184	2,488,237	70,338	2,558,575
ADAP (03A4)	3.48	0	15	44,076	37,769	44,076	44,058	133,553	36,426	169,979
TUBERCULOSIS (104)	10.11	460	2,746	192,626	165,065	192,626	192,552	585,009	157,860	742,869
COMM. DIS. SURV. (106)	7.25	0	6,000	111,584	95,619	111,584	111,541	410,221	20,107	430,328
HEPATITIS (109)	3.81	1,300	2,150	62,738	53,762	62,738	62,714	207,291	34,661	241,952
PREPAREDNESS AND RESPONSE (116)	2.94	0	750	76,774	65,789	76,774	76,745	293,805	2,277	296,082
REFUGEE HEALTH (118)	2.40	700	1,500	77,077	66,049	77,077	77,047	270,625	26,625	297,250
VITAL RECORDS (180)	8.83	49,500	125,000	133,603	114,487	133,603	133,550	92	515,151	515,243
COMMUNICABLE DISEASE SUBTOTAL	108.75	79,460	177,221	2,492,760	2,055,737	2,449,482	2,448,539	7,316,749	2,129,769	9,446,518
B. PRIMARY CARE:										
CHRONIC DISEASE PREVENTION PRO (210)	0.93	450	450	28,641	24,543	28,641	28,629	86,496	23,958	110,454
WIC (21W1)	66.35	34,000	190,400	896,636	768,347	896,636	896,290	3,376,174	81,735	3,457,909
TOBACCO USE INTERVENTION (212)	2.90	0	450	70,456	60,376	86,758	54,128	268,151	3,567	271,718
WIC BREASTFEEDING PEER COUNSELING (21W2)	3.96	0	8,000	26,068	22,338	26,068	26,057	95,650	4,881	100,531
FAMILY PLANNING (223)	36.14	11,000	19,500	646,527	554,024	646,527	646,279	1,786,433	706,924	2,493,357
IMPROVED PREGNANCY OUTCOME (225)	6.88	1,200	6,000	148,326	127,104	148,326	148,270	242,909	329,117	572,026
HEALTHY START PRENATAL (227)	49.89	5,000	34,000	730,227	625,748	730,227	729,944	458,725	2,357,421	2,816,146
COMPREHENSIVE CHILD HEALTH (229)	34.79	5,500	16,500	618,062	513,835	618,062	462,939	387,921	1,824,977	2,212,898
HEALTHY START CHILD (231)	95.82	2,500	49,000	1,563,078	1,339,436	1,563,078	1,562,474	67,466	5,960,600	6,028,066
SCHOOL HEALTH (234)	23.53	0	750,000	461,421	383,609	461,421	345,608	1,623,079	28,980	1,652,059
COMPREHENSIVE ADULT HEALTH (237)	94.49	16,000	40,000	1,957,470	1,677,400	1,957,470	1,956,714	707,905	6,841,149	7,549,054
COMMUNITY HEALTH DEVELOPMENT (238)	3.75	0	0	59,189	50,720	59,189	59,166	228,264	0	228,264
DENTAL HEALTH (240)	49.96	12,000	31,500	1,028,331	881,200	1,028,331	1,027,933	108,100	3,857,695	3,965,795
PRIMARY CARE SUBTOTAL	469.39	87,650	1,145,800	8,234,432	7,028,680	8,250,734	7,944,431	9,437,273	22,021,004	31,458,277
C. ENVIRONMENTAL HEALTH:										
Water and Onsite Sewage Programs										
COSTAL BEACH MONITORING (347)	0.24	240	240	6,281	5,382	6,281	6,279	24,223	0	24,223
LIMITED USE PUBLIC WATER SYSTEMS (357)	0.31	13	65	8,857	7,589	8,857	8,853	28,531	5,625	34,156
PUBLIC WATER SYSTEM (358)	0.00	0	0	0	0	0	0	0	0	0
PRIVATE WATER SYSTEM (359)	0.01	0	0	258	221	258	259	996	0	996
ONSITE SEWAGE TREATMENT & DISPOSAL (361)	1.68	620	1,300	30,171	25,854	30,171	30,160	103,706	12,650	116,356
Group Total	2.24	873	1,605	45,567	39,046	45,567	45,551	157,456	18,275	175,731
Facility Programs										
TATTOO FACILITY SERVICES (344)	0.71	0	109	14,102	10,470	12,218	10,329	43,816	3,303	47,119

ATTACHMENT II
PINELLAS COUNTY HEALTH DEPARTMENT

Part III, Planned Staffing, Clients, Services and Expenditures By Program Service Area Within Each Level of Service
October 1, 2014 to September 30, 2015

	FTE's (0.00)	Clients Units	Services/ Visits	Quarterly Expenditure Plan				State	County	Grand Total
				1st	2nd (Whole dollars only)	3rd	4th			
FOOD HYGIENE (348)	9.34	695	5,093	156,764	124,715	151,151	128,642	479,065	82,207	561,272
BODY PIERCING FACILITIES SERVICES (349)	0.19	31	39	3,410	2,922	3,410	3,408	10,950	2,200	13,150
GROUP CARE FACILITY (351)	22.71	750	4,600	349,416	299,422	349,416	349,281	0	1,347,535	1,347,535
MIGRANT LABOR CAMP (352)	0.00	0	0	0	0	0	0	0	0	0
HOUSING & PUB. BLDG. (353)	0.01	0	1	242	208	242	243	0	935	935
MOBILE HOME AND PARK (354)	0.94	264	608	13,059	11,191	13,059	13,054	50,363	0	50,363
POOLS/BATHING PLACES (360)	7.89	2,785	7,250	111,502	108,048	140,674	126,039	380,035	106,228	486,263
BIOMEDICAL WASTE SERVICES (364)	2.88	1,823	1,928	54,931	47,071	54,931	54,909	206,142	5,700	211,842
TANNING FACILITY SERVICES (369)	0.33	52	119	4,850	4,156	4,850	4,850	18,386	320	18,706
Group Total	45.00	6,400	19,747	708,276	608,203	729,951	690,755	1,188,757	1,548,428	2,737,185
Groundwater Contamination										
STORAGE TANK COMPLIANCE SERVICES (355)	10.69	450	2,500	211,262	181,035	211,262	211,180	814,739	0	814,739
SUPER ACT SERVICES (356)	3.51	715	1,735	51,505	44,136	51,505	51,486	198,632	0	198,632
Group Total	14.20	1,165	4,235	262,767	225,171	262,767	262,666	1,013,371	0	1,013,371
Community Hygiene										
COMMUNITY ENVIR. HEALTH (345)	0.06	0	58	1,070	917	1,070	1,071	4,128	0	4,128
INJURY PREVENTION (346)	0.11	0	30	4,431	3,797	4,431	4,429	17,088	0	17,088
LEAD MONITORING SERVICES (350)	0.08	10	15	1,742	1,493	1,742	1,743	0	6,720	6,720
PUBLIC SEWAGE (362)	0.00	0	0	0	0	0	0	0	0	0
SOLID WASTE DISPOSAL SERVICE (363)	0.00	0	0	0	0	0	0	0	0	0
SANITARY NUISANCE (365)	0.03	7	16	592	507	592	591	2,282	0	2,282
RABIES SURVEILLANCE (366)	0.02	400	1,024	556	476	556	555	2,143	0	2,143
ARBORVIRUS SURVEIL. (367)	0.00	0	0	0	0	0	0	0	0	0
RODENT/ARTHROPOD CONTROL (368)	0.01	0	0	253	217	253	254	977	0	977
WATER POLLUTION (370)	0.00	0	0	0	0	0	0	0	0	0
INDOOR AIR (371)	2.52	0	3,126	44,329	37,987	44,329	44,312	0	170,957	170,957
RADIOLOGICAL HEALTH (372)	0.06	0	103	1,088	932	1,088	1,086	4,194	0	4,194
TOXIC SUBSTANCES (373)	0.00	0	0	0	0	0	0	0	0	0
Group Total	2.89	417	4,372	54,061	46,326	54,061	54,041	30,812	177,677	208,489
ENVIRONMENTAL HEALTH SUBTOTAL	64.33	8,855	29,959	1,070,671	918,746	1,092,346	1,053,013	2,390,396	1,744,380	4,134,776
D. NON-OPERATIONAL COSTS:										
SPECIAL CONTRACTS (599)	0.00	0	0	0	0	0	0	0	0	0
ENVIRONMENTAL HEALTH SURCHARGE (399)	0.00	0	0	17,169	14,713	17,169	17,163	66,214	0	66,214
MEDICAID BUYBACK (611)	0.00	0	0	14,262	12,221	14,262	14,255	55,000	0	55,000
NON-OPERATIONAL COSTS SUBTOTAL	0.00	0	0	31,431	26,934	31,431	31,418	121,214	0	121,214
TOTAL CONTRACT	642.47	175,965	1,352,980	11,829,294	10,030,097	11,823,993	11,477,401	19,265,632	25,895,153	45,160,785

ATTACHMENT III
PINELLAS COUNTY HEALTH DEPARTMENT
CIVIL RIGHTS CERTIFICATE

The applicant provides this assurance in consideration of and for the purpose of obtaining federal grants, loans, contracts (except contracts of insurance or guaranty), property, discounts, or other federal financial assistance to programs or activities receiving or benefiting from federal financial assistance. The provider agrees to complete the Civil Rights Compliance Questionnaire, DH Forms 946 A and B (or the subsequent replacement if adopted during the contract period), if so requested by the department.

The applicant assures that it will comply with:

1. Title VI of the Civil Rights Act of 1964, as amended, 42 U.S.C., 2000 Et seq., which prohibits discrimination on the basis of race, color or national origin in programs and activities receiving or benefiting from federal financial assistance.
2. Section 504 of the Rehabilitation Act of 1973, as amended, 29 U.S.C. 794, which prohibits discrimination on the basis of handicap in programs and activities receiving or benefiting from federal financial assistance.
3. Title IX of the Education Amendments of 1972, as amended, 20 U.S.C. 1681 et seq., which prohibits discrimination on the basis of sex in education programs and activities receiving or benefiting from federal financial assistance.
4. The Age Discrimination Act of 1975, as amended, 42 U.S.C. 6101 et seq., which prohibits discrimination on the basis of age in programs or activities receiving or benefiting from federal financial assistance.
5. The Omnibus Budget Reconciliation Act of 1981, P.L. 97-35, which prohibits discrimination on the basis of sex and religion in programs and activities receiving or benefiting from federal financial assistance.
6. All regulations, guidelines and standards lawfully adopted under the above statutes. The applicant agrees that compliance with this assurance constitutes a condition of continued receipt of or benefit from federal financial assistance, and that it is binding upon the applicant, its successors, transferees, and assignees for the period during which such assistance is provided. The applicant further assures that all contracts, subcontractors, subgrantees or others with whom it arranges to provide services or benefits to participants or employees in connection with any of its programs and activities are not discriminating against those participants or employees in violation of the above statutes, regulations, guidelines, and standards. In the event of failure to comply, the applicant understands that the grantor may, at its discretion, seek a court order requiring compliance with the terms of this assurance or seek other appropriate judicial or administrative relief, to include assistance being terminated and further assistance being denied.

ATTACHMENT IV

PINELLAS COUNTY HEALTH DEPARTMENT FACILITIES UTILIZED BY THE COUNTY HEALTH DEPARTMENT AND IN-KIND SERVICES AND ADMINISTRATIVE AGREEMENTS

I. FACILITITES.

A. Pinellas County agrees to:

1. Lease to the CHD real property listed in the lease document between the parties dated October 1, 2009.
2. Provide to CHD an in-kind amount equal to the total rental equivalent value of these facilities of \$2,064,465 per year as shown in Attachment II, Part II of this agreement.

B. The CHD agrees to:

1. Be responsible for all facility maintenance and equipment replacement, as required, excluding those items identified as being provided by Pinellas County.
2. Be responsible for operational costs associated with the facilities which include, but not be limited to, such items as utilities (e.g. electrical, gas, water, sewer, trash disposal, etc.), pest control services, painting, janitorial services, fire extinguisher services, window cleaning, alarm and security monitoring.
3. Notify Pinellas County, through the Director of the Pinellas County General Services Department, of any alterations or modifications to the facilities prior to implementation.

Any item related to facility maintenance or operation not specifically identified within this Agreement as the responsibility of Pinellas County will remain the responsibility of the CHD.

II. LEGAL SERVICES.

A. Pinellas County agrees to provide Legal Services on matters related to Pinellas County ordinances which are administered and enforced by the CHD. These services, as shown in Attachment II, Part II of this agreement, are valued at:

80 hours / year @ \$56.20 / hour

\$4,496

B. The Department of Health agrees to provide all legal services to the CHD on matters related to state law, rules, guidelines, manuals, and the general operation of the CHD.

III. DATA PROCESSING SERVICES.

A. Use of the County computer system and Information Technology Department will be determined jointly by the County and the CHD according to need.

B. The CHD will pay billed charges for services rendered.

IV. PURCHASING.

A. The County agrees:

1. To be responsible for property inventory control for County Health Department personal property for an in-kind consideration of \$1,000 per year.
2. All inventoried furniture, fixtures, and equipment which is tagged as County-owned property shall be insured by the County for its replacement value including any future County tagged items at future leased space. TENANT will notify the General Services Department, Lease Management Division, at 201 Rogers Street, Clearwater, Florida 33756, of any new leased space with County tagged assets. The County shall be the insured party, and the State shall be named as additionally Insured. The County shall receive in-kind consideration in the amount of the value of the annual insurance premium paid.

B. The Department of Health agrees:

1. To provide insurance coverage for non-County-owned health department/DOH property and non-tagged county health department /DOH assets, and for general casualty losses arising from health department operations. The State of Florida shall be the insured party. Such coverage may be provided by a self-insurance program established and operated under the laws of the State of Florida.
2. The CHD shall be responsible for administering its own purchasing.

V. VEHICLES.

- A. All vehicles purchased by CHD will be transferred to the ownership of the State and registered as state vehicles.
- B. The State will provide insurance for vehicles either through the State Risk Management Fund, or through a policy of insurance purchased from an insurance carrier licensed to do business in the State of Florida.

VI. MISCELLANEOUS.

- A. The Director of the CHD agrees to brief the County Administrator's Office on a regular basis, and the Board of County Commissioners upon request, on the operation and programs of the County Health Department.
- B. The Director of the CHD agrees to coordinate, advise and consult with other County Departments on issues related to the successful functioning of County Departments.

Pinellas County Health Department - Schedule C Detail by Appropriation Category
Fiscal Year 2014 - 2015
As Of July 21, 2014

<u>Category</u>	Approved Operating Budget:	FY 14/15
010000	Salaries & Benefits	33,361,744
030000	Other Personal Services	1,050,635
040000	Expenses	3,418,210
060000	Operating Capital Outlay	98,276
100021	Vehicle Acquisition	-
100777	Contractual Services	6,364,010
103241	Risk Management Insurance	300,404
105281	Lease-Purchase of Equipment	99,828
107040	TR/DMS/HR Services/Statewide Contract	207,781
Total Approved Operating Budget		44,900,888

	Approved Non-Operating Budget:	
180001	Transfer to AHCA/Medicaid	-
185080	TR to Admin TR	-
185084	TR EH Surcharge/Admin TR	66,214
220020	State Refunds	-
310405	Transfers within CHDTF	6,043
Total Approved Non-Operating Budget		72,257
Total Budget		44,973,145

<u>Obj. Code</u>	Fund Sources:	L5	Revenue	Expense	FY 14/15
015050	ALG/Contr. to CHDs	000	NCGRV	NCGRV	7,391,094
015040	STD General Revenue	102	9P000	9P000	14,261
015040	Community TB Program	104	7F000	7F000	203,042
015040	Hepatitis & Liver Failure Prevention Control	109	HEPLI	HEPLI	136,320
015040	AIDS Prevention	111	4BAPS	4BAPS	45,299
015040	AIDS Surveillance	112	4BAPS	4BAPS	100,475
015040	ALG/Contr. to CHDs - AIDS Patient Care	113	4B000	4B000	360,000
015040	ALG/Contr. to CHDs - AIDS Patient Care Network	113	4BNWK	4BNWK	574,809
015040	Family Planning General Revenue	223	FMPGR	FMPGR	191,997
015040	ALG/Primary Care	225	PCG00	PCG00	161,983
015040	ALG/Primary Care	229	PCG00	PCG00	161,983
015040	School Health General Revenue - Full Service	234	SCHGR	SCHGR	229,648
015040	School Health General Revenue - Supplemental	234	SCHGR	SCHGR	484,382
015040	Breast & Cervical Early Detection Program	237	BCAGR	BCAGR	8,364
015040	LIP Match - Primary Care GR (Transferred to AHCA)	237	PCLIP	PCLIP	226,464
015040	ALG/Primary Care	237	PCG00	PCG00	97,500
015040	Dental Special Initiatives	240	DNSPJ	DNSPJ	7,075
Subtotal State General Revenue					10,394,696

Pinellas County Health Department - Schedule C Detail by Appropriation Category
Fiscal Year 2014 - 2015
As Of July 21, 2014

Fund Sources (continued):						
Obj. Code	Other State Funds	Grant Period	L5	Revenue	Expense	FY 14/15
015010	Tobacco Community Intervention		212	TCI15	TCI15	247,805
015010	ALG/Contr. to CHDs - Biomedical Waste		364	BU000	BU000	33,803
Subtotal - Other State Funds						281,608

Obj. Code	Federal Funds	Grant Period	L5	Revenue	Expense	FY 14/15
007000	Immunization Field Staff	07/01/14 - 12/31/14	101	IMF14	IMF14	2,000
007000	Immunization Field Staff	01/01/15 - 06/30/15	101	IMF15	IMF15	2,000
007000	FG TF/Immunization Action Plan	07/01/14 - 12/31/14	101	IMM14	IMM14	86,308
007000	FG TF/Immunization Action Plan	01/01/15 - 06/30/15	101	IMM15	IMM15	86,308
007000	STD Program - CSPA	07/01/14 - 12/31/14	102	STD14	STD14	67,286
007000	STD Program - CSPA	01/01/15 - 06/30/15	102	STD15	STD15	60,285
007000	Tuberculosis Control - Federal Grant	07/01/14 - 12/31/14	104	TB014	TB014	63,792
007000	Tuberculosis Control - Federal Grant	01/01/15 - 06/30/15	104	TB015	TB015	68,572
007000	Adult Viral Hepatitis Prevention & Surveillance	07/01/14 - 10/31/14	106	HPS14	HPS14	28,000
007000	Adult Viral Hepatitis Prevention & Surveillance	11/01/14 - 06/30/15	106	HPS15	HPS15	19,192
007000	African American Testing Initiative (AATI)	07/01/14 - 12/31/14	111	ATN14	ATN14	37,500
007000	African American Testing Initiative (AATI)	01/01/15 - 06/30/15	111	ATN15	ATN15	37,500
007000	AIDS Prevention	07/01/14 - 12/31/14	111	PRV14	PRV14	141,311
007000	AIDS Prevention	01/01/15 - 06/30/15	111	PRV15	PRV15	141,315
007000	AIDS Surveillance	07/01/14 - 12/31/14	112	ADS14	ADS14	39,604
007000	AIDS Surveillance	01/01/15 - 06/30/15	112	ADS15	ADS15	39,604
007000	FG TF/Ryan White	07/01/14 - 03/31/15	113	PT015	PT015	66,263
007000	FG TF/Ryan White	04/01/15 - 06/30/15	113	PT016	PT016	22,086
007000	Ryan White - Consortia	07/01/14 - 03/31/15	113	PTC15	PTC15	1,084,196
007000	Ryan White - Consortia	04/01/15 - 06/30/15	113	PTC16	PTC16	361,399
007000	Ryan White - Emerging Communities	07/01/14 - 03/31/15	113	PTE15	PTE15	10,800
007000	Ryan White - Emerging Communities	04/01/15 - 06/30/15	113	PTE16	PTE16	3,600
007000	FG TF/Ryan White - AIDS Drug Assist Prog. - Admin.	07/01/14 - 03/31/15	114	ADAP5	ADAP5	102,834
007000	FG TF/Ryan White - AIDS Drug Assist Prog. - Admin.	04/01/15 - 06/30/15	114	ADAP6	ADAP6	34,278
007000	Bioterrorism Hospital Preparedness	07/01/14 - 06/30/15	116	BHP15	BHP15	34,500
007000	Public Health Preparedness Base	07/01/14 - 06/30/15	116	PHPB5	PHPB5	301,918
007000	PHP - Cities Response Initiative	07/01/14 - 06/30/15	116	PHPR5	PHPR5	83,163
007000	Chronic Disease Prevention & Health Promotion	10/01/14 - 06/30/15	210	CIP14	CIP14	13,668
007000	FG TF/WIC Administration	07/01/14 - 09/30/14	211	WIC14	WIC14	720,271
007000	FG TF/WIC Administration	10/01/14 - 06/30/15	211	WIC15	WIC15	1,983,115

Pinellas County Health Department - Schedule C Detail by Appropriation Category
Fiscal Year 2014 - 2015
As Of July 21, 2014

Fund Sources (continued):							
<u>Obj. Code</u>	<u>Federal Funds (continued)</u>	<u>Grant Period</u>	<u>L5</u>	<u>Revenue</u>	<u>Expense</u>	<u>FY 14/15</u>	
007000	WIC Breastfeeding Peer Counseling	07/01/14 - 09/30/14	213	BPC13	BPC13	17,782	
007000	WIC Breastfeeding Peer Counseling	10/01/13 - 06/30/14	213	BPC14	BPC14	-	
007000	Family Planning - Title X	07/01/14 - 06/30/15	223	FMP15	FMP15	337,984	
007000	Unintended - Teen Pregnancy Prevention	07/01/14 - 06/30/15	223	MC234	MC234	12,000	
007000	Pregnancy Mortality Prevention	07/01/14 - 06/30/15	225	MC254	MC254	2,448	
007000	FG TF/Breast & Cervical Cancer - Admin Case Management	07/01/14 - 06/29/15	237	BCA15	BCA15	88,000	
007000	Dental Services MCHBG	07/01/14 - 06/30/15	240	MC404	MC404	76,000	
007000	Child Drowning Prevention Awareness	08/01/14 - 06/30/15	346	IPG15	IPG15	5,000	
007000	Federal Coastal Beach Monitoring Program	07/01/14 - 07/31/14	347	CBM14	CBM14	1,456	
007000	Federal Coastal Beach Monitoring Program	08/01/14 - 06/30/15	347	CBM15	CBM15	16,874	
015075	School Health Supplemental	07/01/14 - 06/30/15	234	SCHSP	SCHSP	356,499	
Subtotal - Federal Funds						6,656,711	
Total Schedule C Revenue						17,333,015	
Local Funds Required to Support Current Budget Authority						27,567,873	
Total Anticipated Revenue						44,900,888	

Key:

Federal grant year 2014 OCA and funding.

Federal grant year 2015 OCA and funding.

Notes

1

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PINELLAS COUNTY HEALTH DEPARTMENT
Reconciliation Between Attachment II, Part II and Schedule C
Contract Year 2014-2015
October 1, 2014 through September 30, 2015

Attachment II part II (section 1, 2, & 3)	17,978,240
Schedule C (version 01 as of July 21, 2014)	<u>17,333,015</u>
difference	645,225

<u>Object code</u>	<u>Title</u>	<u>Att. II part II</u>	<u>Sch. C</u>	<u>Difference</u>
Schedule C section 1		10,129,354	10,394,696	(265,342)
015040	ALG / Primary Care ⁽¹⁾	421,466	647,930	(226,464)
015040	Non-Categorical General Revenue ⁽²⁾	7,352,216	7,391,094	(38,878)
Schedule C section 1 Subtotal		7,773,682	8,039,024	(265,342)
Schedule C section 2		823,968	281,608	542,360
015010	Super Act Transfers ⁽³⁾	157,360	0	157,360
015010	Petroleum Storage Tank Cleanup Contract (DEP) ⁽⁴⁾	385,000	0	385,000
Schedule C section 2 Subtotal		542,360	0	542,360
Schedule C section 3		7,024,918	6,656,711	368,207
007000	Breast & Cervical Cancer Admin/Case Manag ⁽⁵⁾	110,785	88,000	22,785
007000	WIC Breast Feeding Peer Counseling Pgm ⁽⁶⁾	71,127	17,782	53,345
007000	Local Community Health Improvement Planning ⁽⁷⁾	52,705	13,668	39,037
007000	Ryan White - Emerging Communities ⁽⁸⁾	0	14,400	(14,400)
007000	Untended Teen Pregnancy Prevention ⁽⁹⁾	0	12,000	(12,000)
007000	Pregnancy Mortality Prevention ⁽¹⁰⁾	0	2,448	(2,448)
015075	Inspections of Summer Feeding Program ⁽¹¹⁾	12,235	0	12,235
015075	Refugee Screening Reimbursement ⁽¹²⁾	269,653	0	269,653
Schedule C section 3 Subtotal		516,505	148,298	368,207
Total				<u><u>645,225</u></u>

⁽¹⁾ Primary Care revenue reduced to account for state match for Low Income Pool program.

⁽²⁾ Anticipated decrease in non-categorical general revenue from DOH.

⁽³⁾ Anticipated payments reflecting Super Act activities. Amount based upon activity over several prior years.

⁽⁴⁾ Contract between Pinellas CHD & Dept. of Environmental Protection for a storage tank cleanup program.

⁽⁵⁾ Anticipated funding increase for Breast & Cervical Cancer screening program.

⁽⁶⁾ Anticipated funding for WIC Breast Feeding Peer Counseling FFY 14/15

⁽⁷⁾ Balance of unspent funds from 13/14 fiscal year plus additional funding for community health improvement planning.

⁽⁸⁾ Funding for Ryan White Emerging Communities to be transferred to Polk CHD.

⁽⁹⁾ Additional funding from DOH to be budgeted for teen pregnancy prevention

⁽¹⁰⁾ Additional funding from DOH to be budgeted for pregnancy mortality prevention.

⁽¹¹⁾ Summer Feeding Program reimbursement from Dept. of Education.

⁽¹²⁾ Refugee Screening reimbursement by Department of Children & Families.