



OFFICE OF THE COUNTY ADMINISTRATOR

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M E M O R A N D U M

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**TO:** The Honorable Chairman and  
Members of the Board of County Commissioners

**FROM:** Mark S. Woodard, County Administrator

**SUBJECT:** September 11, 2014 Agenda Changes

**DATE:** September 10, 2014

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The following changes have been made to the September 11, 2014 Board of County Commissioners meeting:

**Deleted Items**

Presentation – Florida Association of Counties County Champion Award Presentation

Item No. 15 Approval of a substance abuse and mental health funding agreement with Personal Enrichment Through Mental Health Services, Inc.

Item No. 26 Approval of the Master Fire Protection Services Agreement

**Amended/Revised Items**

Item No. 27 County Administrator Reports – Update regarding Red Tide by David Downing, Interim Director, Convention and Visitors Bureau – No supporting information

Item No. 32 [Clarification of amendments to Surface Water Assessment and Fees](#)

Item No. 33 Proposed resolutions to adopt tentative Millages and budgets for Fiscal Year 2015 (first public hearing)


a. [Presentation added](#)

b. [Revised resolutions to provide potential for approval by unanimous vote for General Fund, Dependent Special Districts and Municipal Services Taxing Units budgets](#)

COMMISSION AGENDA:

9.11.14 #32

TO: Honorable Chairman and Members of the Pinellas County  
Board of County Commissioners

FROM: James L. Bennett, County Attorney 

SUBJECT: Agenda Item #32 Amendments to Surface Water Assessments and Fees  
Resolution

DATE: September 10, 2014

Introduction: Staff has requested that several minor amendments be made to the Annual Surface Water Rate Resolution as it exists in your agenda packet. Those changes are reflected in the attached underline/strike-thru version and justified in the additional WHEREAS clause on page 2. The amendments can be made during Board action on September 11 or be brought forward at subsequent Board action prior to October 1.

New or Revised Definitions: On pages 3-4 the definitions for several parcel classifications have been revised for clarity by simply specifying the 4-digit land use codes (designated by the Pinellas County Property Appraiser's Office) that fall under a particular parcel classification. In addition, on pages 4-5 definitions have been added for two parcel classifications: "Residential Subdivision Parcel" and "Subdivision Common Element." These new definitions reflect no new action; they are included to better illustrate how common areas are assessed among appurtenant residential parcels. In addition to the definition revisions and additions referenced above, language has been inserted permitting the Surface Water Utility Coordinator to reclassify parcels based on individual verifications of property use.

Further Clarifying Amendments: On page 5 Section 4 clarifies that common areas in residential subdivisions are to be assessed identically to common areas in condominium complexes, that is, equally among appurtenant residential parcels. This is a requirement of the cited state statute.

Page 7-12 of the attached document reflects the substance of the Board's actions for the public hearing and reflects the document in your packet with the exception of minor changes on page 10 clarifying mitigation application timeframes and changing the 45-day review period for mitigation credit applications to 60 days to accord with the existing language of the Mitigation Credit Policy found in Appendix C.

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**PINELLAS COUNTY, FLORIDA**

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**ANNUAL SURFACE WATER RATE RESOLUTION**

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**ADOPTED SEPTEMBER 11, 2014**

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**RESOLUTION NO. 14-\_\_\_\_**

**A RESOLUTION OF PINELLAS COUNTY, FLORIDA, RELATING TO THE PROVISION OF SURFACE WATER MANAGEMENT SERVICES; CONFIRMING THE PRELIMINARY SURFACE WATER RATE RESOLUTION; IMPOSING SURFACE WATER SERVICE ASSESSMENTS AND FEES AGAINST CERTAIN REAL PROPERTY IN THE UNINCORPORATED AREA OF PINELLAS COUNTY ESTABLISHED AS THE SURFACE WATER SERVICE AREA; APPROVING THE SURFACE WATER ROLLS; ESTABLISHING A REVISED MITIGATION CREDIT POLICY; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, Chapter 166, Article VI of the Pinellas County Land Development Code (the "Code") authorizes the Board of County Commissioners (the "Board") of Pinellas County, Florida (the "County") to impose Surface Water Service Assessments and Surface Water Fees against real property benefited by the County's Surface Water Management Services; and

**WHEREAS**, the reimposition of a Surface Water Service Assessment and Surface Water Fees is an equitable and efficient method of allocating and apportioning the cost of the County's Surface Water Management Service among parcels of property that are benefited thereby; and

**WHEREAS**, the Board adopted Resolution No. 14-48, the Preliminary Surface Water Rate Resolution, geographically identifying the area within which the County provides Surface Water Management Services and those properties to be benefited by the County's Surface Water Management Services (the "Surface Water Service Area"), describing the method of assigning ERUs and apportioning the cost of the Surface Water Management Services (the "Surface Water Service Cost") against Developed Property located within the Surface Water Service Area, directing the preparation of the tentative

Surface Water Rolls, and directing the provision of the notices required by Sections 166-503 and 166-504 of the Code; and

**WHEREAS**, pursuant to the provisions of Section 166-506 of the Code, the County is required to confirm or repeal the Preliminary Surface Water Rate Resolution, with such amendments as the Board deems appropriate, after hearing comments and receiving objections of all interested parties; and

**WHEREAS**, as the result of the Surface Water Utility Coordinator's continued efforts to refine the database on which the Surface Water Service Assessments and Surface Water Fees are based, there are certain amendments the Board now desires to incorporate into the Preliminary Surface Water Rate Resolution for the Fiscal Year beginning October 1, 2014; and

**WHEREAS**, the Surface Water Rolls have heretofore been updated and filed with the office of the Surface Water Utility Coordinator, as provided in Section 166-506 of the Code; and

**WHEREAS**, notice of a public hearing has been published in accordance with Section 166-503 of the Code and, if required by the terms of Section 166-506 of the Code, mailed to each affected property owner in accordance with Section 166-504 of the Code, notifying such property owners of the opportunity to be heard; the proof of publication and an affidavit of mailing are attached hereto as Appendices A and B respectively; and

**WHEREAS**, a public hearing has been duly held on September 11, 2014 and comments and objections of all interested persons have been heard and considered as required by the Section 166-506 of the Code.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF PINELLAS COUNTY, FLORIDA, AS FOLLOWS:**

**SECTION 1. RECITALS.** The above recitals are true and correct and are hereby incorporated herein by reference.

**SECTION 2. AUTHORITY.** This resolution is adopted pursuant to the provisions of Chapter 166, Article VI of the Code; the Initial Surface Water Rate Resolution (Resolution No.13-60); the Final Surface Water Rate Resolution (Resolution No. 13-136); the Preliminary Surface Water Resolution (Resolution No. 14-48); the Pinellas County Charter; Article VIII, Section 1(g) of the Florida Constitution; Sections 125.01 and 125.66 of the Florida Statutes; and other applicable provisions of law.

**SECTION 3. DEFINITIONS.**

(A) This resolution is the Annual Surface Water Rate Resolution for the imposition of Surface Water Service Assessments and Surface Water Fees.

(B) Unless otherwise defined below, All capitalized terms in this resolution shall have the meanings defined in the Code, the Initial Surface Water Rate Resolution, and the Final Surface Water Rate Resolution. As used in this Annual Surface Water Rate Resolution, the following terms shall have the following meanings, unless the context hereof otherwise requires:

"Condominium Residential Unit Parcel" means a Tax Parcel of Developed Property constituting a Condominium "unit," as defined in section 718.103, Florida Statutes, which contains a Dwelling Unit and is assigned a Land Use Code of 0430, 0431, 0436, 3937, or 3944, together with those Tax Parcels that the Surface Water Utility

Coordinator has determined should be treated as Condominium Residential Unit Parcels based upon an individual verification of property use.

**"Condominium Non-Residential Unit Parcel"** means a Tax Parcel of Developed Property constituting a Condominium "unit," as defined in section 718.103, Florida Statutes, which does not contain a Dwelling Unit and is assigned a Land Use Code of 1134, 1738, or 4148, together with those Tax Parcels that the Surface Water Utility Coordinator has determined should be treated as Condominium Non-Residential Unit Parcels based upon an individual verification of property use.

**"General Parcel"** means a Tax Parcel of Developed Property that is not a Single Family Parcel, a Condominium Common Area Parcel, a Condominium Residential Unit Parcel, a Subdivision Common Element, a Residential Subdivision Parcel, or a Condominium Non-Residential Unit Parcel.

**"Land Use Codes"** mean the four-digit codes assigned by the Property Appraiser to properties within the County designating the predominant use of the property.

**"Residential Subdivision Parcel"** means a Single Family Parcel within a platted residential subdivision as defined in Section 193.0235, Florida Statutes, or its statutory successor in function, that also has Subdivision Common Elements associated therewith, together with those Tax Parcels that the Surface Water Utility Coordinator has determined should be treated as Residential Subdivision Parcels based upon an individual verification of property use.

**"Single Family Parcel"** means a Tax Parcel of Developed Property assigned a Land Use Code of 0000, 0090, 0110, 0260, or 0261, together with those Tax Parcels that



the Surface Water Utility Coordinator has determined should be treated as Single Family Parcels based upon an individual verification of property use.

"Subdivision Common Element" means property within a platted residential subdivision as defined in Section 193.0235, Florida Statutes, or its statutory successor in function, the taxable value of which has been attributed to the Single Family Parcels within that platted residential subdivision.

#### **SECTION 4. AMENDMENT OF PRELIMINARY SURFACE WATER RATE RESOLUTION.**

(A) Section 5 of the Preliminary Surface Water Rate Resolution is hereby amended to add this additional legislative finding:

In Section 193.0235, Florida Statutes, the Florida Legislature mandates that non-ad valorem assessments, such as the Surface Water Service Assessments, not be assessed separately against Subdivision Common Elements regardless of the ownership of that Subdivision Common Element. Rather the County is directed that any non-ad valorem assessment that would otherwise be imposed on a Subdivision Common Element must be assessed against the properties within the platted residential subdivision. Accordingly, it is fair and reasonable to prorate among all Single Family Parcels within a platted residential subdivision any Surface Water Service Assessment that would otherwise be imposed against a Subdivision Common Element in the manner provided in Section 193.0235, Florida Statutes.

(B) Section 6 of the Preliminary Surface Water Rate Resolution is hereby amended as follows to revise the procedures for the classification of Tax Parcels as provided in Section 3.01 of the Initial Surface Water Rate Resolution:

**CLASSIFICATION OF TAX PARCELS.** Each Tax Parcel located within the Surface Water Service Area shall be assigned to one of the following classifications: Small Single Family Parcels, Medium Single Family Parcels, Large Single Family Parcels, Very Large Single Family Parcels, Condominium Residential Unit Parcels, Condominium Non-Residential Unit

Parcels, Condominium Common Area Parcels, Subdivision Common Elements, Residential Subdivision Parcels, or General Parcels.

[underline indicates additions; ~~strike through~~ indicates deletions]

(C) Section 6 of the Preliminary Surface Water Rate Resolution is hereby amended as follows to provide for the Surface Water Service Assessment for Residential Subdivision Parcels to be calculated in the same manner as Residential Condominium Parcels as provided in Section 3.03 of the Initial Surface Water Rate Resolution:

**RESIDENTIAL CONDOMINIUM PARCELS AND RESIDENTIAL SUBDIVISION PARCELS.**

(A) The Board hereby finds and determines as follows:

(1) A residential condominium constitutes a unique form of real property ownership comprised of Condominium Residential Unit Parcels, to which there may be an appurtenant undivided share in Condominium Common Area Parcels.

(2) It is fair and reasonable and in accordance with section 718.120, Florida Statutes, to attribute the Impervious Area of Condominium Common Area Parcels to the Condominium Residential Unit Parcels to which such Condominium Common Area Parcels are appurtenant.

(3) Similarly a Single Family Parcel located within a platted residential subdivision as defined in Section 193.0235, Florida Statutes, may share an interest in appurtenant Subdivision Common Elements.

(4) It is fair and reasonable and in accordance with section 193.0235, Florida Statutes, to attribute the Impervious Area of Subdivision Common Elements to the Residential Subdivision Parcels to which such Subdivision Common Elements are appurtenant.

(B) The number of Net ERUs attributable to each Condominium Residential Unit Parcel in a Condominium Complex shall be the amount computed by multiplying (a) the amount calculated by (i) dividing the Impervious Area of the Condominium Complex in which the Condominium Residential Unit Parcel is located, including any Condominium Common Area Parcels, by the ERU Value, and (ii) dividing the result by the total number of Condominium Residential Unit Parcels located within such

Condominium Complex, by (b) the appropriate Mitigation Credit Factor, as will be determined in the Final Surface Water Rate Resolution.

(C) The number of Net ERUs attributable to each Residential Subdivision Parcel shall be the amount computed by multiplying (a) the amount calculated by (i) dividing the Impervious Area of the platted residential subdivision in which the Residential Subdivision Parcel is located, including any Subdivision Common Elements, by the ERU Value, and (ii) dividing the result by the total number of Residential Subdivision Parcels located within such platted residential subdivision, by (b) the appropriate Mitigation Credit Factor.

[underline indicates additions; strikethrough indicates deletions]

**SECTION 45. CONFIRMATION OF PRELIMINARY SURFACE WATER RATE**

**RESOLUTION.** The Preliminary Surface Water Rate Resolution is hereby confirmed.

**SECTION 56. APPROVAL OF SURFACE WATER ROLLS.** The updated

Surface Water Rolls, copies of which were present or available at the public hearing, on file in the office of the Surface Water Utility Coordinator, and incorporated herein by reference, are hereby approved. The foregoing shall not be construed to require that the Surface Water Rolls be in printed form if the amount of the Surface Water Service Assessment or Surface Water Fee for each Parcel is available on compatible electronic medium and can be determined by use of an available computer terminal.

**SECTION 67. SURFACE WATER SERVICE ASSESSMENTS AND FEES.**

(A) The Parcels of Developed Property described in the Surface Water Rolls are hereby found to be benefited by the County's Surface Water Management Services in the amount of the Surface Water Service Assessment or Surface Water Fee set forth in the applicable Surface Water Roll. Adoption of this Annual Surface Water Rate Resolution constitutes a legislative determination that all Parcels charged derive a benefit from the Surface Water Management Services to be provided.

(B) Adoption of this Annual Surface Water Rate Resolution also constitutes a legislative determination that the Surface Water Service Assessments and Surface Water Fees are fairly and reasonably apportioned among the Developed Properties that receive the benefit from the Surface Water Management Services that is consistent with the legislative declarations, determinations and findings set forth in the Code, the Initial Surface Water Rate Resolution, and the Final Surface Water Rate Resolution.

(C) The method for computing the Surface Water Service Assessments and Surface Water Fees and the assignment of ERUs described in the Preliminary Surface Water Rate Resolution is hereby approved.

(D) For the Fiscal Year beginning October 1, 2014, the estimated Surface Water Service Cost, excluding collection costs, is \$19.5 million. The Surface Water Service Assessments and Surface Water Fees to be charged to all benefited parcels pursuant to the methodology set forth in the Initial Surface Water Rate Resolution will be computed for each Parcel of Developed Property located within the Surface Water Service Area by multiplying the number of Net ERUs attributable thereto by the rate of \$116.00 per Net ERU.

(E) The above rate per Net ERU is hereby approved. Surface Water Service Assessments and Surface Water Fees for the provision of Surface Water Management Services in the amounts set forth in the Surface Water Rolls, as herein approved, are hereby levied and imposed on all Parcels described in the Surface Water Rolls for the Fiscal Year beginning October 1, 2014.

(E) The Surface Water Service Assessments shall constitute a lien upon the Parcels so assessed equal in rank and dignity with the liens of all state, county, district or

municipal taxes and non-ad valorem assessments. Except as otherwise provided by law, such lien shall be superior in dignity to all other liens, titles and claims, until paid. The lien for Surface Water Service Assessments shall be deemed perfected upon adoption by the Board of this Annual Surface Water Rate Resolution. Upon perfection, the lien for Surface Water Service Assessments collected under the Uniform Assessment Collection Act shall attach to the property included on the roll as of the prior January 1, the lien date for ad valorem taxes.

**SECTION 78. APPROVAL OF MITIGATION POLICY.** [EH1]

(A) As used in this Resolution, the following terms shall have the following meanings:

**"Mitigation Credit"** means, for any Parcel of Developed Property, a number between 0.0 and 0.75 representing a reduction in the burden expected to be generated by such Parcel attributable to privately maintained Stormwater management facilities and other factors affecting the quantity or quality of Stormwater runoff.

**"Mitigation Credit Factor"** means the figure computed by subtracting the Mitigation Credit from 1.00.

**"Mitigation Credit Policy"** means the Pinellas County Surface Water Utility Adjustments and Credits Policies and Procedures Manual attached hereto as Appendix C.

(B) The Board hereby finds that the Mitigation Credit Policy is fair and reasonable and, therefore, approves the Mitigation Credit Policy attached hereto as Appendix C.

(C) The Board recognizes the benefits provided by privately maintained Stormwater management facilities. Properties supporting private Stormwater management facilities should be credited for the public benefits they provide. Accordingly, the number of

ERUs otherwise attributable to such property shall be adjusted by a Mitigation Credit determined in accordance with the Mitigation Credit Policy.

(D) In order to receive a Mitigation Credit for which property is eligible, between March 1 and May 1 preceding the October 1 start date of the Fiscal Year for which reapplication is required, the property owner shall file a Mitigation Credit application with the Surface Water Utility Coordinator on a form approved by the Surface Water Utility Coordinator. The property owner may be required to provide the Surface Water Utility Coordinator with "as built" drawings of the Stormwater management facility sealed by a Florida registered professional engineer, a certification from a Florida registered professional engineer as to the standards of retention and detention achieved by the facility, evidence of compliance with any exemptions mandated under state law, or such other reasonable requirements as may be necessary to effectuate the purposes of this Section.

(E) The Surface Water Utility Coordinator, with the assistance of other members of the administrative staff of the County, shall, within sixty (60) ~~forty-five (45)~~ days after the filing of such application, review the application and such other supporting data that may be filed therewith and make such further investigation as may be reasonably required in order to determine if the applicant is qualified for a Mitigation Credit pursuant to this Section.

(F) The Surface Water Utility Coordinator shall furnish his or her written decision to such applicant by United States mail, postage prepaid, addressed to the applicant at the address stated on the application.

(G) No Mitigation Credit shall be applied for service provided to property by a Stormwater management facility constructed or maintained with County funds.

(H) Upon approval, Mitigation Credits shall be valid for two Fiscal Years. Prior to the expiration of the Mitigation Credit, property owners must reapply in accordance with paragraph (D) of this Section.

**SECTION 89. COLLECTION OF SURFACE WATER SERVICE ASSESSMENTS.**

(A) The Surface Water Service Assessments shall be collected pursuant to the Uniform Assessment Collection Act, as provided in Section 166-561 of the Code. The Surface Water Utility Coordinator is hereby authorized and directed to certify and deliver or cause the certification and delivery of the Surface Water Roll for the Surface Water Service Assessments to the Tax Collector by September 15, 2014, in the manner prescribed by Section 197.3632 of the Florida Statutes. The Surface Water Roll for the Surface Water Service Assessments, as delivered to the Tax Collector, shall be accompanied by a Certificate to Non-Ad Valorem Assessment Roll in substantially the form attached hereto as Appendix E.

(B) The Surface Water Fees imposed against Government Property shall be billed, collected, and enforced pursuant to the alternative method of collection described in Section 166-564 of the Code and Section 9 of the Preliminary Surface Water Rate Resolution. The Board hereby directs the Surface Water Utility Coordinator to mail said bills no later than November 1, 2014 in substantially the form attached hereto as Appendix D.

**SECTION 910. — EFFECT OF ADOPTION OF RESOLUTION.** The adoption of this Annual Surface Water Rate Resolution shall be the final adjudication of the issues presented herein (including, but not limited to, the apportionment methodology, the rate of

the fee for service to Government Property, the rate of assessment, the adoption of the updated Surface Water Rolls and the levy and lien of the Surface Water Charges), unless proper steps shall be initiated in a court of competent jurisdiction to secure relief within 20 days from the date of this Annual Surface Water Resolution.

**SECTION ~~1011.~~<sup>11.</sup>—EFFECTIVE DATE.** This resolution shall take effect immediately upon its adoption.

Commissioner \_\_\_\_\_ offered the foregoing Resolution and moved its adoption, which was seconded by Commissioner \_\_\_\_\_, and upon roll call the vote was:

AYES:

NAYS:

Absent and not voting:



## **APPENDIX A**

### **PROOF OF PUBLICATION**

**APPENDIX B**

**AFFIDAVIT OF MAILING**

## **AFFIDAVIT OF MAILING**

BEFORE ME, the undersigned authority, personally appeared \_\_\_\_\_, who, after being duly sworn, deposes and says:

1. \_\_\_\_\_, as Surface Water Utility Coordinator of Pinellas County, Florida (the "County"), pursuant to the authority and direction received from the Board, timely directed the preparation of the Surface Water Rolls and the preparation, mailing, and publication of notices in accordance with Chapter 166, Article VI of the Pinellas County Land Development Code (the "Code") and in conformance with the Preliminary Surface Water Rate Resolution adopted by the Board on June 24, 2014 (the "Preliminary Resolution").

2. In accordance with the Code and the Preliminary Resolution, Mr./Ms. \_\_\_\_\_ timely provided all necessary information to the Property Appraiser of Pinellas County for notification of the Surface Water Service Assessment and Surface Water Fees, to be included as part of the notice of proposed property taxes under Section 200.069, Florida Statutes, the truth-in-millage notification, for each affected property owner.

The information provided to the Property Appraiser to be included on the truth-in-millage notification for each affected property owner included the following: the purpose of the assessment; the total amount proposed to be levied against each parcel; the unit of measurement to be applied against each parcel to determine the assessment; the number of such units contained within each parcel; the total revenue the County expects to collect by the assessment; a statement that failure to pay the assessment will cause a tax certificate to be issued against the property which may result in a loss of title; a statement that all affected property owners have a right to appear at the hearing and to file written

objections with the local governing board within 20 days of the notice; and the date, time, and place of the hearing.

3. On or before August 22, 2014, Mr./Ms. \_\_\_\_\_ delivered and directed the mailing of the above-referenced notices in Paragraph 2 by \_\_\_\_\_, in accordance with the Code and the Preliminary Resolution by First Class Mail to each affected property owner, at the addresses then shown on the real property assessment tax roll database maintained by the Pinellas County Property Appraiser for the purpose of the levy and collection of ad valorem taxes.

4. For Government Property, Mr./Ms. \_\_\_\_\_ has caused the notices to be prepared and mailed in conformance with the Preliminary Resolution. An exemplary form of such notice is attached hereto. Mr./Ms. \_\_\_\_\_ has caused such individual notices for each affected property owner to be prepared and each notice included the following information: the purpose of the charge; the total amount proposed to be imposed against each parcel; the unit of measurement to be applied against each parcel to determine the fee; the number of such units contained within each parcel; the total revenue the County expects to collect; a statement that all affected property owners have a right to appear at the hearing and to file written objections with the local governing board prior to the hearing; and the date, time, and place of the hearing.

5. \_\_\_\_\_ is Production Manager of \_\_\_\_\_. As directed above, \_\_\_\_\_, mailed or caused to be mailed on or before August 22, 2014, the above-referenced notices delivered to \_\_\_\_\_ by Mr./Ms. \_\_\_\_\_.

FURTHER AFFIANTS SAYETH NOT.

\_\_\_\_\_, affiant

\_\_\_\_\_, affiant

STATE OF FLORIDA  
COUNTY OF PINELLAS

The foregoing Affidavit of Mailing was sworn to and subscribed before me this \_\_\_\_ day of \_\_\_\_\_, 2014 by \_\_\_\_\_, Surface Water Utility Coordinator, Pinellas County, Florida. He/She is personally known to me or has produced as identification and did take an oath.

\_\_\_\_\_  
Printed Name: \_\_\_\_\_  
Notary Public,  
State of Florida At Large  
My Commission Expires: \_\_\_\_\_  
Commission No.: \_\_\_\_\_

STATE OF FLORIDA  
COUNTY OF PINELLAS

The foregoing Affidavit of Mailing was sworn to and subscribed before me this \_\_\_\_ day of \_\_\_\_\_, 2014 by \_\_\_\_\_, \_\_\_\_\_. He/She is personally known to me or has produced as identification and did take an oath.

\_\_\_\_\_  
Printed Name: \_\_\_\_\_  
Notary Public,  
State of Florida At Large  
My Commission Expires: \_\_\_\_\_  
Commission No.: \_\_\_\_\_

## **APPENDIX C**

### **MITIGATION CREDIT POLICY**

**APPENDIX C**  
**MITIGATION CREDIT POLICY**

**[TO COME]**

## **APPENDIX D**

### **FORM OF GOVERNMENT PROPERTY BILL**



## APPENDIX D

### FORM OF BILL FOR GOVERNMENT PROPERTY

Pinellas County  
[ADDRESS]

Owner Name  
Address  
City, State Zip

*Tax Parcel #:* \_\_\_\_\_  
*Legal Description:* \_\_\_\_\_

**\*\*\*THIS IS A BILL\*\*\***

Pinellas County has imposed an annual Surface Water utility fee for the fiscal year October 1, 2014 - September 30, 2015 (FY14-15). The purpose of this charge is to fund the County's provision of Surface Water Management Services, facilities, and programs benefiting property located within the unincorporated area of the County. The annual Surface Water Fee on your property is based on the amount of impervious area on your property, as expressed in Equivalent Residential Units (ERUs).

The total number of ERUs on the above parcel is \_\_\_\_\_.

The annual Surface Water Fee for the above parcel is \$\_\_\_\_\_ for FY14-15 and future fiscal years.

The total amount due is \$\_\_\_\_\_.

The FY14-15 Surface Water Fee is due and payable on or before March 31, 2015. Payments are subject to the following discounts when paid by the date indicated (please pay only one amount):

		<u>Amount</u>
November 30, 2014:	4%	\$
December 31, 2014:	3%	\$
January 31, 2014:	2%	\$
February 28, 2014:	1%	\$

Payments received after March 31, 2015 will be considered delinquent. Failure to pay may cause the institution of mandamus proceedings to compel payment.

Please remit the below portion with your payment. Payment in person may be made at the Pinellas County Administration Building, [ADDRESS], Clearwater, Florida [ZIP CODE].

-----

Remit to: Pinellas County  
[MAILING ADDRESS]

Tax Parcel ID#: \_\_\_\_\_

Payment Amount: \_\_\_\_\_

**APPENDIX E**

**FORM OF CERTIFICATE TO  
NON-AD VALOREM ASSESSMENT ROLL**

**CERTIFICATE  
TO  
NON-AD VALOREM ASSESSMENT ROLL**

I HEREBY CERTIFY that, I am the Chairman of the Board of the County Commissioners, or authorized agent, of Pinellas County, Florida (the "County"); as such I have satisfied myself that all property included or includable on the non-ad valorem assessment roll for Surface Water Management Services (the "Non-Ad Valorem Assessment Roll") for the County is properly assessed so far as I have been able to ascertain; and that all required extensions on the above described roll to show the non-ad valorem assessments attributable to the property listed therein have been made pursuant to law.

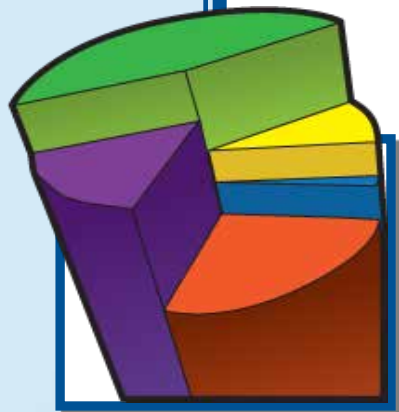
I FURTHER CERTIFY that, in accordance with the Uniform Assessment Collection Act, this certificate and the herein described Non-Ad Valorem Assessment Roll will be delivered to the Pinellas County Tax Collector by September 15, 2014.

IN WITNESS WHEREOF, I have subscribed this certificate and directed the same to be delivered to the Pinellas County Tax Collector and made part of the above described Non-Ad Valorem Assessment Roll this \_\_\_\_\_ day of \_\_\_\_\_, 2014.

**PINELLAS COUNTY, FLORIDA**

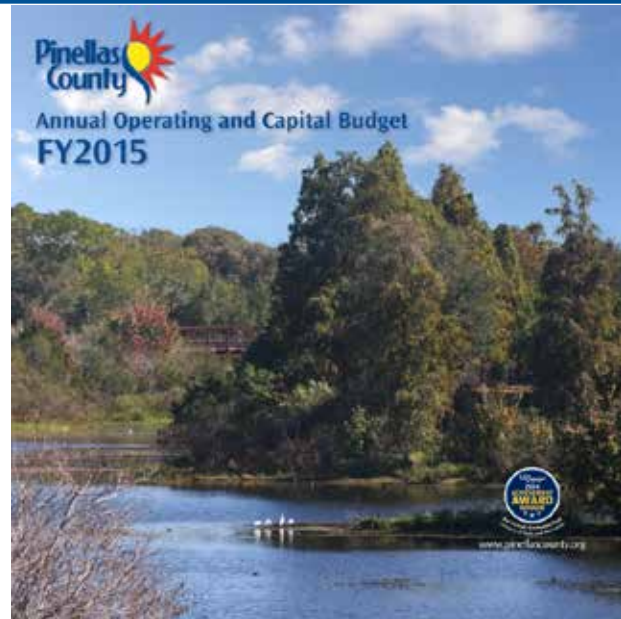
By: \_\_\_\_\_  
Chairman

**[to be delivered to Tax Collector prior to September 15]**



# FY2015 Tentative Budget

September 11, 2014



## **OUR MISSION**

Pinellas County Government is committed to progressive public policy, superior public service, courteous public contact, judicious exercise of authority and responsible management of public resources, to meet the needs and concerns of our citizens today and tomorrow.

## **OUR VISION**

**To be the standard for public service in America**

To achieve our vision we place the highest importance on:

- § Quality Service
- § Respectful Engagement
- § Responsible Resource Management

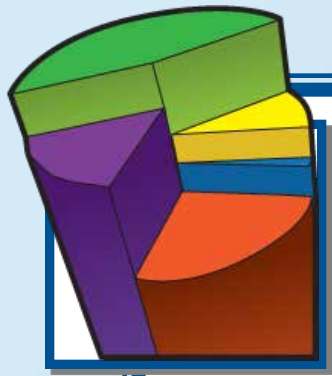
## **OUR VALUES**

- § We will be respectful of the needs of individuals while recognizing our responsibility to the community as a whole.
- § We will be community-centric, embracing the individuality of partners working together as one, toward the community's vitality.
- § We believe it is our responsibility to improve the overall quality of life through the management and preservation of the natural and built environment.
- § We will provide open and accountable governance.
- § We will foster a diverse work culture, a safe workplace, and opportunity for professional and personal growth.

These, our values, will guide the development and implementation of Pinellas County policy for a better community.

# Acknowledgements

- § **Citizens**
- § **Board of County Commissioners**
- § **Constitutional Officers**
- § **Department Directors**
- § **Partners**
- § **OUR EMPLOYEES**



# **Tentative Budget Summary**

# Changes from Proposed Budget

- § **Improve Building Services customer service**
- § **Recognize additional resources:**
  - § **Tourist Development Tax**
  - § **Sheriff Grants**
  - § **Other Grants**
  - § **Wholesale Water Sales**
  - § **Carry-forward**
- § **Technical Adjustments:**
  - § **Created new DEI support internal service fund**
  - § **Changes to accounts, cost centers**



# Tentative Budget Summary

- § **FY2015 Budget - \$1,955,111,360**
- § **10.3% increase vs FY2014 Revised Budget**
- § **Enterprise capital projects are up \$87.9M**
- § **Excluding enterprise capital, total increase is \$94.1M**
- § **General Fund is up by \$20.1M**

# Millage Rates

## § No proposed increases

§ General Fund – 5.2755 mills

§ MSTU – 2.0857 mills (unchanged since FY2008)

§ EMS – 0.9158 mills

§ Dunedin Fire District decrease from 3.5525 to 2.9222

§ Establish New East Lake Recreation Services District at 0.2500 mills

# BCC Departments

- § **FY2015 Budget - \$1,275,741,590**
  - § **Increased \$156.5M**
  - § **Excluding capital, increased \$84.8M**
    - § **Governmental Services increased \$40.1M**
    - § **Enterprise Services increased \$44.7M**
  - § **65.3% of total County budget**
- § **Functions range from Airport to Solid Waste, Animal Services to EMS, Parks to Public Works**

# Constitutional Officers

## § FY2015 Tentative Budget - \$316,600,230

§ Increased \$35.1M

§ Excluding capital, increased \$18.6M

§ 16.2% of total County budget

§ Majority (86.6%) is Sheriff - \$274.1M \*

§ Clerk of the Circuit Court & Comptroller

§ Property Appraiser

§ Sheriff

§ Supervisor of Elections

§ Tax Collector



\* Includes \$25.4M for Jail CIP projects; PCSO budget is \$248.7M

# Other Agencies

§ **FY2015 Tentative Budget - \$362,769,540**

§ **Decreased \$9.6M**

§ **Excluding capital, increased \$10.0M**

§ **18.6% of total County budget**

§ **Functions range from Internal Service Funds like Business Technology Services and Risk Management to Human Resources, Court Support (including Public Defender, State Attorney and Judiciary) to Libraries, Fire Districts to Recreation**

# Staffing Levels

- § **Total FY2015 FTEs 5,048.0**
- § **Comparable to FY1987 staffing level for BCC**
  
- § **BCC Departments 1,922.5 (+20.5 vs FY14)**
- § **Constitutional Officers 2,863.6 (+4.1)**
- § **Court Support 40.3 (- 2.0)**
- § **Independent Agencies 221.6 (-1.6)**

# PINELLAS COUNTY BUDGET FY2015 \$1,955,111,360

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## ORGANIZATION COST SUMMARY (In Millions)

Board of County Commissioners \$1,275.7 – 65.3%		Constitutional Officers \$316.6 – 16.2%		Others \$362.8 – 18.6%	
Operating costs:	\$822.9	Operating costs:	\$ 291.2	Operating costs:	\$356.8
CIP Costs:	\$452.8	CIP Costs:	\$ 25.4	CIP Costs:	\$ 6.0

## MAJOR COUNTY SERVICES COST SUMMARY (Including Reserves)

Physical Environment	Governmental Support	Public Safety	Transportation	Economic Environment	Human Services	Culture & Recreation
\$624.7 32.0%	\$490.1 25.1%	\$469.7 24.0%	\$178.8 9.1%	\$79.6 4.1%	\$73.1 3.7%	\$39.1 2.0%

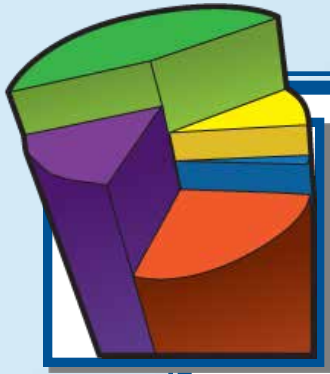
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## ANTICIPATED COUNTY RESOURCES (Including Fund Balances)

Intergovernmental (including State & Federal)	Fees & Charges	Other Revenues	Property Taxes	Designated Funds
\$118.1 6.0%	\$470.2 24.1%	\$258.3 13.2%	\$404.7 20.7%	\$703.8 36.0%



**Citizens' Guide**  
to the Budget



# **Themes that Shaped the Tentative Budget**



# OPTIMISM FOR OUR FUTURE

- § Improving Property Values
- § Record-breaking Bed Tax Collections
- § Record Passenger Loads at St. Pete-Clearwater Airport
- § Increased Development Activity
- § Sales Tax Collections

# DOING THINGS

## Our Focus Should Always Be on Results

- § Improved Service to the Public
- § Supporting Our Employees in the Work They Do
- § Dealing Quickly with Issues that Need Attention

# **GROW OUR OWN TALENT**

- § **Commitment to Achieve Global – training for County employees by County employees**
- § **Commitment to Promote from Within**

# **BUILDING CONSTRUCTIVE RELATIONSHIPS**

- § **Municipalities**
- § **EMS Providers**
- § **Partners Serving At-Risk Populations**
- § **Veterans Services Advocates and Clients**
- § **Constitutional Officers – Consolidated 911 Services with Sheriff**
- § **Business Community – International Trade Expansion**

# Budget Timeline

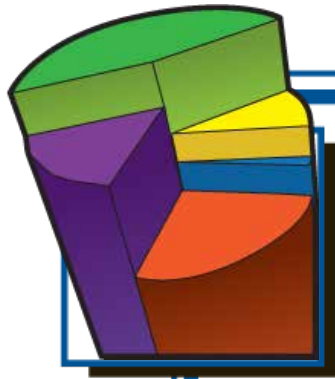
## September

September 11: 1st Public Hearing – BCC adopts **tentative** FY2015 millage rates and budgets

September 23: 2nd Public Hearing – BCC adopts **final** FY2015 millage rates and budgets

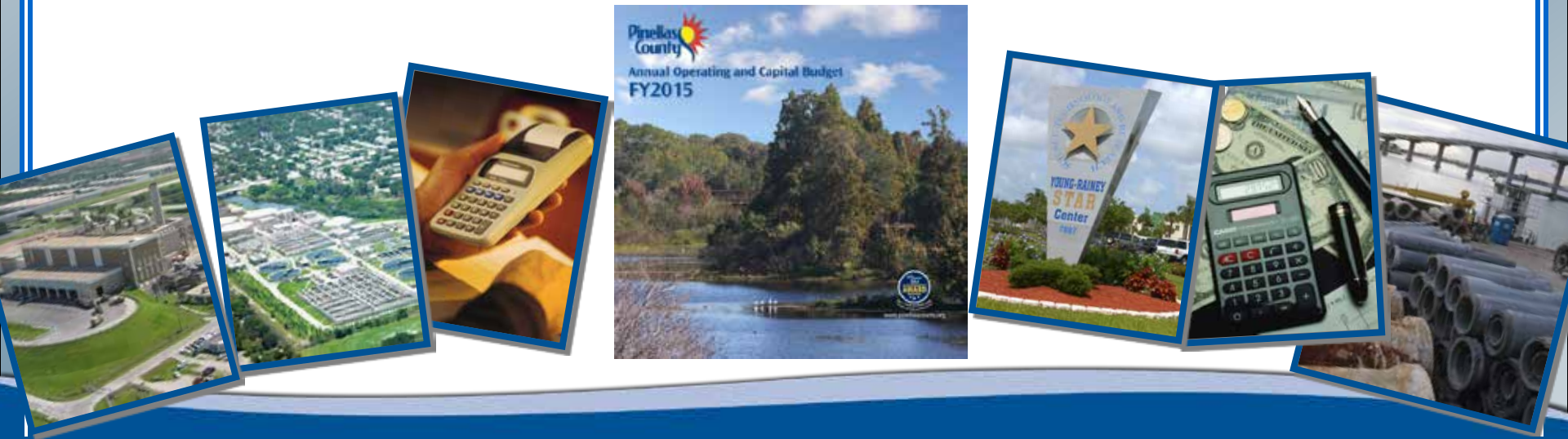
## October

October 1:  
Beginning of fiscal year 2015



# Citizens' Guide to the Budget

[www.pinellascounty.org/budget](http://www.pinellascounty.org/budget)



BOARD OF COUNTY  
COMMISSIONERS


Charlie Justice  
Susan Latvala  
Janet C. Long  
John Morroni  
Karen Williams Seel  
Norm Roche  
Kenneth T. Welch



Bill Berger  
Director

M E M O R A N D U M

**TO:** The Honorable Chairman and  
Members of the Board of County Commissioners

**FROM:** Bill Berger, Director, Office of Management & Budget 

**DATE:** September 10, 2014

**SUBJECT:** Resolutions for First Budget Public Hearing

At the first budget public hearing on Thursday, September 11, we will be pursuing a streamlined approach to adoption of the FY2015 proposed millages and tentative budgets.

Over the last several years, we have discussed and adopted each district's tax levy and budget separately. The resolutions attached to the agenda memo (agenda item #33) that was previously distributed are aligned with this approach.

Florida Statutes provide that a taxing authority may adopt the tax levies and budgets of all its taxing districts by a single unanimous vote. The attached resolutions are aligned with this approach. If any Board member or any member of the general public requests that the tax levy or budget of a dependent special tax district or municipal services taxing unit be separately discussed and separately adopted, we will then revert to our previously distributed resolutions and discuss and adopt each District's tax levy and budget separately. The same applies to the BCC countywide levies of the County General Fund and Health Department.

Please contact me with any questions.

NO.

**RESOLUTION ADOPTING TENTATIVE MILLAGE  
FOR FISCAL YEAR 2014- 2015  
PINELLAS COUNTY COUNTY-WIDE**

**WHEREAS**, the Board of County Commissioners, as taxing authority for Pinellas County, Florida, has received tentative millages to be levied upon property under its jurisdiction and proposed tentative budgets from the County Administrator, in accordance with the fiscal policy of the Board of County Commissioners and Florida Statutes; and

**WHEREAS**, notice of the public hearing to adopt the proposed tentative millages has been provided to the property owners in Pinellas County, Florida, and the Board is conducting a public hearing on the adoption of each of the tentative millages pursuant to the requirements of Chapters 129 and 200, Florida Statutes, and other applicable provisions of Florida Law.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of County Commissioners as taxing authority for Pinellas County, in public hearing duly assembled this 11th of September, 2014, that the Board of County Commissioners hereby adopts the tentative millage rates for Pinellas County, Florida, including the percentage increase in property taxes, as established pursuant to said hearing for the fiscal year 2014-2015 as:

<b>COUNTY-WIDE:</b>	<b>Mills</b>	<b>Rolled-back Rate</b>	<b>Percentage Increase in Property Taxes</b>
Aggregated			
General Fund	5.2755	4.9831	5.87%
Health Department Fund	<u>0.0622</u>	<u>0.0587</u>	<u>5.96%</u>
<b>Total</b>	<b>5.3377</b>	<b>5.0418</b>	<b>5.87%</b>

Commissioner \_\_\_\_\_ offered the foregoing Resolution and moved its adoption, which was seconded by Commissioner \_\_\_\_\_, and upon roll call the vote was:

**AYES:**

**NAYS:**

**ABSENT AND NOT VOTING:**

APPROVED AS TO FORM  
OFFICE OF COUNTY ATTORNEY

By   
Attorney

NO.

**RESOLUTION ADOPTING TENTATIVE BUDGET  
FOR FISCAL YEAR 2014-2015  
PINELLAS COUNTY COUNTY-WIDE**

**WHEREAS**, the Board of County Commissioners, as taxing authority for the Pinellas County General Fund (Pinellas County BCC), has received tentative millages to be levied upon property under its jurisdiction and proposed tentative budgets from the County Administrator, in accordance with the fiscal policy of the Board of County Commissioners and Florida Statutes; and

**WHEREAS**, subsequent to the presentation of the proposed 2014-2015 budgets by the County Budget Officer in accordance with Section 129.03, Florida Statutes, revisions were made to the tentative budgets by the Board of County Commissioners as it deemed necessary, and an itemized list of these revisions has been distributed to the Board and incorporated into the tentative budgets; and

**WHEREAS**, notice of the public hearing to adopt the proposed tentative budgets has been provided to the property owners in Pinellas County, Florida, and the Board is conducting a public hearing on the adoption of each of the tentative budgets pursuant to the requirements of Chapters 129 and 200, Florida Statutes, and other applicable provisions of Florida Law.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of County Commissioners as taxing authority for Pinellas County, in public hearing duly assembled this 11th day of September, 2014, that the Board of County Commissioners hereby adopts each of the tentative budgets for Pinellas County, Florida, including the percentage increase in property taxes, as established pursuant to said hearing for the fiscal year 2014-2015 as:

<b>GENERAL FUND</b>	<b>\$523,821,670</b>
<b>SPECIAL REVENUE</b>	
County Transportation Trust	51,091,660
Pinellas County Health Department	3,753,910
Pinellas County Health Program	3,400,000
Mosquito Control – State	26,280
Community Development	16,006,110
State Housing Initiatives Partnership (SHIP)	4,138,130
Gifts for Animal Welfare Trust	445,170
Tree Bank Fund	196,220
School Crossing Guard Trust	100,250
Intergovernmental Radio Communications Program	767,960
STAR Center	8,860,910
Marina Operations Fund	319,240
Emergency Communications # E911 System	11,015,450
Community Housing Trust Fund	925,780
Building & Development Review Svcs Fund	9,700,710
Tourist Development Council	44,335,790
Construction Licensing Board	1,809,760
Air Quality Tag Fee Fund	1,831,760
Drug Abuse Trust Fund	110,840
Street Lighting Districts	1,567,620
Special Assessments - Paving	1,374,810
Special Assessments - Dredging	152,830
Special Assessments-Drainage	1,074,120

**SPECIAL REVENUE**

Lealman Solid Waste Collection & Disposal District	1,672,150
Surface Water Utility Fund	22,407,970

**CAPITAL IMPROVEMENTS**

Capital Projects	191,473,290
Transportation Impact Fees	1,714,170

**INTERNAL SERVICE**

Business Technology Services	39,404,870
Fleet Management	20,092,670
Risk Financing	46,314,280
Employee Health Benefits	99,501,090
DEI Support Services	10,980,380

**ENTERPRISE**

Airport	46,028,490
Water	146,939,020
Sewer	170,539,960
Solid Waste	324,208,900

Commissioner \_\_\_\_\_ offered the foregoing Resolution and moved its adoption, which was seconded by Commissioner \_\_\_\_\_, and upon roll call the vote was:

**AYES:**

**NAYS:**

**ABSENT AND NOT VOTING:**

**APPROVED AS TO FORM  
OFFICE OF COUNTY ATTORNEY**

By   
Attorney



NO.

**RESOLUTION ADOPTING TENTATIVE MILLAGE  
FOR FISCAL YEAR 2014-2015  
PINELLAS COUNTY – MUNICIPAL SERVICE TAXING UNITS & DEPENDENT SPECIAL DISTRICTS**

**WHEREAS**, the Board of County Commissioners, as taxing authority for the Pinellas County Emergency Medical Services, Pinellas Planning Council, Municipal Service Taxing Unit, the Public Library Cooperative-Municipal Service Taxing Unit, the Palm Harbor Community Services District, the Feather Sound Community Services District, East Lake Library Services, East Lake Recreation Services and as governing body of the Pinellas County Fire Protection Authority and as the taxing authority for each of the following Fire Protection Districts: Belleair Bluffs, Clearwater, Dunedin, Gandy, Largo, Pinellas Park, Safety Harbor, Tarpon Springs, Seminole, High Point, Tierra Verde, and South Pasadena has received each of the tentative millages to be levied upon property under its jurisdiction and each of the proposed tentative budgets from the County Administrator, in accordance with the fiscal policy of the Board of County Commissioners; and

**WHEREAS**, notice of the public hearing to adopt the proposed tentative millages has been provided to the property owners in Pinellas County, Florida, and the Board is conducting a public hearing on the adoption of each of the tentative millages pursuant to the requirements of Chapters 129 and 200, Florida Statutes, and other applicable provisions of Florida Law.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of County Commissioners as taxing authority for the following Tax Districts, in public hearing duly assembled this 11th day of September, 2014, that the Board of County Commissioners hereby adopts the tentative millage rate for the following Tax Districts, including each of the percentage decrease or increase in property taxes, as established pursuant to said hearing for the fiscal year 2014-2015 as:

<u>District</u>	<u>Mills</u>	<u>Rolled-back Rate</u>	<u>Percentage (Decrease)/Increase in Property Taxes</u>
Emergency Medical Services	0.9158	0.8619	6.25%
Pinellas Planning Council	0.0160	0.0151	5.96%
Municipal Service Taxing Unit	2.0857	1.9858	5.03%
Public Library Cooperative MSTU	0.5000	0.4774	4.73%
Palm Harbor Community Services	0.5000	0.4744	5.40%
Feather Sound Community Services	0.5000	0.4678	6.88%
East Lake Library Services	0.2500	0.2416	3.48%
East Lake Recreation Services	0.2500	n/a	n/a
<b><u>Fire Districts</u></b>			
Belleair Bluffs	1.7320	1.6418	5.49%
Clearwater	3.2092	2.9880	7.40%
Dunedin	2.9222	3.3651	(13.16%)
Gandy	2.2977	2.2136	3.80%
Largo	3.5609	3.3767	5.46%
Pinellas Park	3.0163	2.9021	3.94%
Safety Harbor	2.8118	2.6585	5.77%
Tarpon Springs	2.3745	2.3042	3.05%
Seminole	1.9581	1.8437	6.20%
High Point	2.6700	2.5426	5.01%
Tierra Verde	1.9118	1.8285	4.56%
South Pasadena	0.8501	0.9137	7.48%

Commissioner \_\_\_\_\_ offered the foregoing Resolution and moved its adoption, which was seconded by Commissioner \_\_\_\_\_, and upon roll call the vote was:

**AYES:**

**NAYS:**

**ABSENT AND NOT VOTING:**

**APPROVED AS TO FORM  
OFFICE OF COUNTY ATTORNEY**

Scenario 1-Adoption of FY15 Tentative Millages and Budget by Unanimous Vote (MSTU and Dependent Districts)

By  Attorney

NO.

**RESOLUTION ADOPTING TENTATIVE BUDGET  
FOR FISCAL YEAR 2014-2015  
PINELLAS COUNTY – MUNICIPAL SERVICE TAXING UNITS & DEPENDENT SPECIAL DISTRICTS**

**WHEREAS**, the Board of County Commissioners, as taxing authority for the Pinellas County Emergency Medical Services, Pinellas Planning Council, Municipal Service Taxing Unit, the Public Library Cooperative-MSTU, the Palm Harbor Community Services District, the Feather Sound Community Services District, East Lake Library Services, East Lake Recreation Services and as governing body of the Pinellas County Fire Protection Authority and as the taxing authority for each of the following Fire Protection Districts: Belleair Bluffs, Clearwater, Dunedin, Gandy, Largo, Pinellas Park, Safety Harbor, Tarpon Springs, Seminole, High Point, Tierra Verde, and South Pasadena has received each of the tentative millages to be levied upon property under its jurisdiction and each of the proposed tentative budgets from the County Administrator, in accordance with the fiscal policy of the Board of County Commissioners; and

**WHEREAS**, subsequent to the presentation of the proposed 2014-2015 budgets by the County Budget Officer in accordance with Section 129.03, Florida Statutes, revisions were made to the tentative budgets by the Board of County Commissioners as it deemed necessary, and an itemized list of these revisions has been distributed to the Board and incorporated into the tentative budgets; and

**WHEREAS**, notice of the public hearing to adopt each of the proposed tentative budgets has been provided to the property owners in Pinellas County, Florida, and the Board is conducting a public hearing on the adoption of each of the tentative budgets pursuant to the requirements of Chapters 129 and 200, Florida Statutes, and other applicable provisions of Florida Law.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of County Commissioners as taxing authority for the following Tax Districts, in public hearing duly assembled this 11th day of September, 2014, that the Board of County Commissioners hereby adopts each of the tentative budgets as established pursuant to said hearing for the fiscal year 2014-2015 as:

<b><u>District</u></b>	<b><u>Tentative Budget</u></b>
Emergency Medical Services	119,222,220
Pinellas Planning Council	1,260,490
Municipal Service Taxing Unit	72,318,060
Public Library Cooperative MSTU	4,627,140
Palm Harbor Community Services	1,789,770
Feather Sound Community Services	303,230
East Lake Library Services	637,430
East Lake Recreation Services	586,830
<b><u>Fire Districts</u></b>	
Belleair Bluffs	1,384,590
Clearwater	5,429,700
Dunedin	1,242,250
Gandy	200,310
Largo	3,187,550
Pinellas Park	882,890
Safety Harbor	407,590
Tarpon Springs	737,050
Seminole	7,001,370
High Point	2,534,720
Tierra Verde	1,935,970
South Pasadena	469,530

Commissioner \_\_\_\_\_ offered the foregoing Resolution and moved its adoption, which was seconded by Commissioner \_\_\_\_\_, and upon roll call the vote was:

**AYES:**

**NAYS:**

**ABSENT AND NOT VOTING:**

APPROVED AS TO FORM  
OFFICE OF COUNTY ATTORNEY

By

  
Attorney