

**BOARD OF COUNTY COMMISSIONERS**

**DATE:** August 5, 2014  
**AGENDA ITEM NO. //**

☒ **Consent Agenda**

☐ **Regular Agenda**

☐ **Public Hearing**

 **County Administrator's Signature:**

**Subject:**

NOTICE OF AWARD FROM DEPARTMENT OF HEALTH AND HUMAN SERVICES SUBSTANCE ABUSE AND MENTAL HEALTH SERVICES ADMINISTRATION (SAMHSA) FOR YEAR TWO OF THE PINELLAS VETERANS TREATMENT COURT.

**Department:**

Department of Safety and Emergency Services

**Staff Member Responsible:**

Bruce Moeller, Executive Director

**Recommended Action:**

I RECOMMEND THE BOARD OF COUNTY COMMISSIONERS (BOARD) APPROVE AND ACCEPT THE SUBSTANCE ABUSE AND MENTAL HEALTH SERVICES ADMINISTRATION (SAMHSA) GRANT AWARD FOR YEAR TWO OF THE PINELLAS COUNTY VETERANS TREATMENT COURT PROGRAM FOR THE PERIOD OF AUGUST 1, 2014 TO JULY 31, 2015.

**Summary Explanation/Background:**

This is a supplemental SAMHSA award of \$325,000.00 to fund year two of the Pinellas County Veterans Treatment Court (VTC) Program. This project is in collaboration with the Sixth Judicial Circuit of Florida, WestCare, Solutions, Catholic Charities, and the Pinellas Ex-Offender Re-Entry Coalition. The Pinellas Veterans Treatment Court Program launched in October of 2013 to expand rehabilitation services for Veterans who are under the jurisdiction of the Sixth Judicial Circuit. The Budget Period for this supplemental Grant Award is from August 1, 2014 through July 31, 2015.

**Fiscal Impact/Cost/Revenue Summary:**

The SAMHSA Veterans Treatment Court (year two) grant award is in the amount of \$325,000.00. There are no matching funds required, and indirect/administrative costs are available for reimbursement to the County in the amount of \$11,747.00. A budget resolution will be submitted to appropriate \$75,000.00 for estimated expenses in FY14. The balance of \$250,000 will be included in the Summary of Changes to the Proposed FY2015 Budget for the First Public Hearing on September 11, 2014.

**Exhibits/Attachments Attached:**

1. Contract Review Transmittal Slip
  2. SAMHSA (Year 2) Notice of Award for the Pinellas County Veterans Treatment Court
- The Grant Application is available in its entirety at Board Records.

**NON-PURCHASING CONTRACT REVIEW TRANSMITTAL SLIP**

**PROJECT:** U.S. Department of Health and Human Services, Substance Abuse and Mental Health Services Administration (SAMHSA) Grant Award (Year 2) for the Pinellas County Veterans Treatment Court Program, for FY14/15, Approval and Acceptance by Interim County Administrator

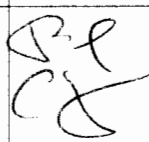



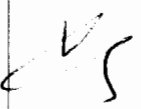

**CONTRACT NO.:** N/A

**ESTIMATED EXPENDITURE / REVENUE:** \$325,000.00

(Circle or underline appropriate choice above.)

In accordance with Contract Administration and its Review Process, the attached documents are submitted for your review and comment. Please complete this Non-Purchasing Contract Review Transmittal Slip below with your assessment, and **forward to the next Review Authority on the list, skipping any authority marked "N/A."** Indicate suggested changes by noting those in "Comments" column, or by revising, in RED, the appropriate section(s) of the document(s) to reflect the exact wording of the desired change(s).

**OTHER SPECIFICS RELATING TO THE CONTRACT:**

REVIEW SEQUENCE	DATE	INITIAL/ SIGNATURE	COMMENTS (IF ANY)	COMMENTS REVIEWED & ADDRESSED OR INCORPORATED
<b>Originator:</b> Michael Cooksey Justice & Consumer Services	7/11/14			
<b>Risk Mgmt:</b> Virginia Holscher July 14-14	7/15/14		Grant funding	
<b>Finance:**</b> Cassandra Williams FRANK GRANDICHI	7/16/14		GRANT FUNDING	
<b>OMB:**</b> Bill Berger	7/21/14		See Budget note for addition to Fiscal Impact Project 001918A	
<b>Legal:</b> Carl Brody	7/22/14		Apply stamp + AATE is it possible to use with authorized response?	
<b>Executive Director:</b> Bruce Moeller, Safety and Emergency Services	7/23/14			

Please return to Marie Kingsbury By 07/21/2014.

All inquiries should be made to Marie Kingsbury Ext. 4-6459.

\*\* See Contract Review Process

Revised 5.13.13



SAMHSA Drug Courts  
Department of Health and Human Services  
Substance Abuse and Mental Health Services Administration  
Center for Substance Abuse Treatment

Notice of Award

**Issue Date:** 06/19/2014

**Grant Number:** 5H79TI024983-02  
**FAIN:** TI024983

**Program Director:**  
Michelle Ardabili

**Project Title:** Pinellas County Veterans Treatment Court (VTC)

Grantee Address	Business Address
COUNTY OF PINELLAS Justice & Consumer Services 315 Court Street Clearwater, FL 33756	Pinellas County County Administrator 315 Court Street Clearwater, FL 33756

**Budget Period:** 08/01/2014 – 07/31/2015

**Project Period:** 08/01/2013 – 07/31/2016

Dear Grantee:

The Substance Abuse and Mental Health Services Administration hereby awards a grant in the amount of \$325,000 (see "Award Calculation" in Section I and "Terms and Conditions" in Section III) to COUNTY OF PINELLAS in support of the above referenced project. This award is pursuant to the authority of Section 509 of the PHS Act, as amended and is subject to the requirements of this statute and regulation and of other referenced, incorporated or attached terms and conditions.

Award recipients may access the SAMHSA website at [www.samhsa.gov](http://www.samhsa.gov) (click on "Grants" then SAMHSA Grants Management), which provides information relating to the Division of Payment Management System, HHS Division of Cost Allocation and Postaward Administration Requirements. Please use your grant number for reference.

Acceptance of this award including the "Terms and Conditions" is acknowledged by the grantee when funds are drawn down or otherwise obtained from the grant payment system.

If you have any questions about this award, please contact your Grants Management Specialist and your Government Project Officer listed in your terms and conditions.

Sincerely yours,

Eileen Bermudez  
Grants Management Officer  
Division of Grants Management

See additional information below

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**SECTION I – AWARD DATA – 5H79TI024983-02****Award Calculation (U.S. Dollars)**

Consortium/Contractual Cost	\$313,253
Direct Cost	\$313,253
Indirect Cost	\$11,747
Approved Budget	\$325,000
Federal Share	\$325,000
Cumulative Prior Awards for this Budget Period	\$0
<b>AMOUNT OF THIS ACTION (FEDERAL SHARE)</b>	<b>\$325,000</b>

SUMMARY TOTALS FOR ALL YEARS	
YR	AMOUNT
2	\$325,000
3	\$325,000

\*Recommended future year total cost support, subject to the availability of funds and satisfactory progress of the project.

**Fiscal Information:**

CFDA Number:	93.243
EIN:	1596000800A8
Document Number:	13TI24983A
Fiscal Year:	2014

IC	CAN	Amount
TI	C96T511	\$325,000

IC	CAN	2014	2015
TI	C96T511	\$325,000	\$325,000

**TI Administrative Data:**

PCC: DCT-AD / OC: 4145

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**SECTION II – PAYMENT/HOTLINE INFORMATION – 5H79TI024983-02**

Payments under this award will be made available through the HHS Payment Management System (PMS). PMS is a centralized grants payment and cash management system, operated by the HHS Program Support Center (PSC), Division of Payment Management (DPM). Inquiries regarding payment should be directed to: The Division of Payment Management System, PO Box 6021, Rockville, MD 20852, Help Desk Support – Telephone Number: 1-877-614-5533.

The HHS Inspector General maintains a toll-free hotline for receiving information concerning fraud, waste, or abuse under grants and cooperative agreements. The telephone number is: 1-800-HHS-TIPS (1-800-447-8477). The mailing address is: Office of Inspector General, Department of Health and Human Services, Attn: HOTLINE, 330 Independence Ave., SW, Washington, DC 20201.

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**SECTION III – TERMS AND CONDITIONS – 5H79TI024983-02**

This award is based on the application submitted to, and as approved by, SAMHSA on the

above-title project and is subject to the terms and conditions incorporated either directly or by reference in the following:

- a. The grant program legislation and program regulation cited in this Notice of Award.
- b. The restrictions on the expenditure of federal funds in appropriations acts to the extent those restrictions are pertinent to the award.
- c. 45 CFR Part 74 or 45 CFR Part 92 as applicable.
- d. The HHS Grants Policy Statement.
- e. This award notice, INCLUDING THE TERMS AND CONDITIONS CITED BELOW.

**Treatment of Program Income:**

Additional Costs

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**SECTION IV – TI Special Terms and Conditions – 5H79TI024983-02**

**REMARKS:**

This award reflects acceptance of the attestation signed and dated on January 6, 2014 by the authorized representative, stating that there are no budget changes above 25% of the total previous budget period, in response to the continuation application request.

**SPECIAL CONDITION OF AWARD:**

None

**STANDARD TERMS OF AWARD:**

Refer to the following SAMHSA website for Standard Terms of Award:

<http://beta.samhsa.gov/grants/grants-management/notice-award-noa/standard-terms-conditions>  
(Continuation)

Updated Key Staff:

Key staff (or key staff positions, if staff has not been selected) are listed below:

Michelle Ardabili, Project Director @ 15% level of effort

**REPORTING REQUIREMENTS:**

Submission of a Programmatic Semi-annual Report is due no later than the dates as follows:

1st Report - March 1, 2015

2nd Report - September 1, 2015

**Failure to comply with the above stated terms and conditions may result in suspension, classification as High Risk status, termination of this award or denial of funding in the future.**

All responses to special terms and conditions of award and post award requests may be electronically mailed to the Grants Management Specialist and to the Government Program Official as identified on your Notice of Award.

**It is essential that the Grant Number be included in the SUBJECT line of the email.**

**All previous terms and conditions remain in effect until specifically approved and removed by the Grants Management Officer.**

**CONTACTS:**

George Samayoa, Program Official

**Phone:** (240) 276-1622 **Email:** george.samayoa@samhsa.hhs.gov **Fax:** (240) 276-2970

Helen Zhou, Grants Specialist

**Phone:** (240) 276-2482 **Email:** helen.zhou@samhsa.hhs.gov **Fax:** (240) 276-2410