



**BOARD OF COUNTY COMMISSIONERS**

**DATE:** August 5, 2014  
**AGENDA ITEM NO.** 8c.

**Consent Agenda** ☒

**Regular Agenda** ☐

**Public Hearing** ☐

 **County Administrator's Signature:** 

**Subject:**

Award of Bid – Surface Water Work Order Contract (Re-bid)  
Contract No. 134-0379-B (LN)

**Department:**

Department of Environment and Infrastructure /  
Purchasing

**Staff Member Responsible:**

Richard Coates / Candy Mancuso

**Recommended Action:**

I RECOMMEND THE BOARD OF COUNTY COMMISSIONERS (BOARD) AWARD THE BID FOR THE ANNUAL REQUIREMENTS OF SURFACE WATER WORK ORDER CONTRACT (RE-BID) TO:

CMS CRAWFORD MAINTENANCE SERVICES LLC	LARGO, FLORIDA	PRIMARY
STAN CISILSKI, INC.	SAINT PETERSBURG, FLORIDA	SECONDARY

ON THE BASIS OF BEING THE LOWEST, RESPONSIVE, RESPONSIBLE BIDS RECEIVED MEETING SPECIFICATIONS. BIDS ARE ON FILE IN THE PURCHASING DEPARTMENT.

**Summary Explanation/Background:**

This contract is for annual requirements pertaining to removal of sediment, debris, and obstacles that impede water runoff from drainage ditches. Also included is minor repair of surface water systems and clearing of vegetative matter causing site obstructions. This contract provides a conduit for the County to facilitate a quality surface water program for citizens and assists the County in meeting National Pollutant Discharge Elimination System (NPDES) permit requirements as well as other local and state requirements. The recommendation for award of this contract is to a primary and secondary firm. As the lowest responsive, responsible bidder, the intent is to schedule all work with the primary contractor. However, in the event the primary contractor cannot perform within fourteen (14) calendar days from the time of work order notification, the County reserves the right to use the secondary contractor.

This solicitation was re-bid, as the first attempt to source competition yielded no responses. To promote competition, bid specifications were modified to eliminate the requirement of a general contractor license which upon further review, was deemed unnecessary for this application.

This is a twelve (12) month contract and contains provision for a twelve (12) month term extension. The term extension will allow for price adjustments in an amount not to exceed the average of the Consumer Price Index for all Urban Consumers, U.S city average, for the twelve (12) months prior to extension. The term extension is contingent upon availability of funds and approval by the County Administrator.

**Fiscal Impact/Cost/Revenue Summary:**

PINELLAS COUNTY ESTIMATED TWELVE (12) MONTH EXPENDITURE NOT TO EXCEED: \$2,000,000.00

Funding is provided through Transportation and Stormwater Division Surface Water Utility Fees.

**Exhibits/Attachments Attached:**

Contract Review

Bid Tabulation



**PURCHASING DEPARTMENT  
CONTRACT REVIEW TRANSMITTAL**

CATS  
NO.: 44732

<b>PROJECT: SURFACE WATER WORK ORDER CONTRACT (Re-bid)</b>			
<b>BID NUMBER: 134-0320-B (LN)</b>			
<b>TYPE:</b> <input type="checkbox"/> Purchase Contract <input checked="" type="checkbox"/> Other: <input type="checkbox"/> Construction-Less than \$100,000 <input type="checkbox"/> One Time			

In accordance with the policy guide for Contract Administration, the attached documents are submitted for review and comment.

Upon completion of review, complete Contract Review Transmittal and forward to next Review Authority listed. Please indicate suggested changes by revising, in RED, the appropriate section of the document reflecting the exact wording of the change.

**RISK MANAGEMENT:** Please enter required liability coverage on pages 16-18 **PRODUCT ONLY** ☐  
This is an annual contract. Estimated Annual Expenditure: \$2,000,000.00

REVIEW SEQUENCE	REVIEW AUTHORITY	REVIEW DATE	REVIEW SIGNATURE	COMMENTS (Attach Separate page if necessary)	COMMENTS INCORPORATED
1.	Purchasing Dept. C. Mancuso, Interim Director L. Nowacki, PA	5/10	[Signature]		
2.	DEI - Natural Resources R. Coates, Director K. Levy, Section Manager R. Harji, L. Tatro, Contracts	5-8-14 5/8/14 5/7/14 5/9/14	[Signature] KHL [Signature] [Signature]	final revised draft language of final insurance has before publishing	
<b>Using Dept please provide below information:</b>					
A. <input type="checkbox"/> Yes, funding for this project is using grant funding. <input checked="" type="checkbox"/> No, funding for this project is not using grant funding. If grant funding is being used you must provide Purchasing with the exact clauses that need to be on attached document.					
B. <input checked="" type="checkbox"/> Initial and Date Funding is available for this project. Provide title of funding source <u>Surface Water Utility Fee</u> <u>1694-43605#-2205 #1922A</u> <u>Part this B4 &amp; remaining in Part following B4's</u>					
C. Please check attached vendor list. Circle vendors you want bids mailed to. Add additional vendors with complete information (Name, Address, Phone and Email)					
3.	Risk Management Director Attn: Virginia E. Holscher (Check applicable box at right)	5/9/14	[Signature]	See pgs 3 & 6) Cam [Signature]	see NOTE GUS HIGH RISK NOT HIGH RISK

**RETURN ALL DOCUMENTS TO PURCHASING**

Make all inquiries to:	Lucy Nowacki, Procurement Analyst	at Extension 43766
In order to meet the following schedule, please return your requirements to Purchasing by:		

<b>TENTATIVE DATES</b>	<b>Advertise:</b>
Bid Opening:	Contract Approval

**Tabulation**

**Bid No.: 134-0379-B(LN)**

**Bid Title : Surface Water Work Order Contract (Re-bid)**

**Date & Time Due: July 3, 2014 @ 3:00 PM**

<b>Vendor</b>	<b>Total</b>
CMS Crawford Maintenance Services, LLC.	\$1,726,720.00
Stan Cisilski, Inc.	\$1,784,380.00
Merrell's Grade-All, Inc.	\$1,983,085.00
Estep Construction, Inc.	\$2,672,500.00
Westra Construction Corp.	\$2,890,497.50