



BOARD OF COUNTY COMMISSIONERS

DATE: August 5, 2014

AGENDA ITEM NO. 8a.

Consent Agenda ☒

Regular Agenda ☐

Public Hearing ☐

County Administrator's Signature:

Subject:

Award of Bid – Mechanical Street Sweeping Services
Contract No. 134-0287-B (LN)

Department:

Department of Environment and Infrastructure /
Purchasing

Staff Member Responsible:

Richard Coates / Candy Mancuso

Recommended Action:

I RECOMMEND THE BOARD OF COUNTY COMMISSIONERS (BOARD) AWARD THE BID FOR MECHANICAL STREET SWEEPING SERVICES TO STAR CLEANING USA, INC., PEMBROKE PINES, FLORIDA ON THE BASIS OF BEING THE LOWEST, RESPONSIVE, RESPONSIBLE BID RECEIVED MEETING SPECIFICATIONS. BIDS ARE ON FILE IN THE PURCHASING DEPARTMENT.

Summary Explanation/Background:

This contract is for cyclical requirements of mechanical street sweeping services for residential and non-residential areas including the Bayside Bridge arterial roadway. Services include labor, equipment, and all costs for removal of soil, vegetation and debris disposal.

This is a thirty-six (36) month contract which will commence on October 1, 2014. Unit prices are adjustable (increase/decrease) at twelve (12) months after the commencement date and thereafter for the life of the contract based on the Florida Department of Transportation (FDOT) Price Index for Fuel, not to exceed ten percent (10%). There is provision for one (1) twenty-four (24) month term extension. The term extension shall be exercised only if all terms and conditions remain the same and the County Administrator grants approval.

Fiscal Impact/Cost/Revenue Summary:

Pinellas County estimated thirty-six (36) month expenditure not to exceed: \$1,063,128.26

Funding is provided through Transportation and Stormwater Division Surface Water Utility Fees.

Exhibits/Attachments Attached:

Contract Review
Tabulation



**PURCHASING DEPARTMENT
CONTRACT REVIEW TRANSMITTAL**

CATS
NO.: 44645

PROJECT: Mechanical Street Sweeping Services

BID NUMBER: 134-0287-B(LN)

TYPE: ☒ Purchase Contract ☐ Other: ☐ Construction-Less than \$100,000 ☐ One Time

In accordance with the policy guide for Contract Administration, the attached documents are submitted for review and comment.

Upon completion of review, complete Contract Review Transmittal and forward to next Review Authority listed. Please indicate suggested changes by revising, in RED, the appropriate section of the document reflecting the exact wording of the change.

RISK MANAGEMENT: Please enter required liability coverage on pages 16-19 **PRODUCT ONLY** ☐
This is an annual contract. Estimated Annual Expenditure: ~~\$350,000.00~~ *revised to \$420K due to cycle increase*

REVIEW SEQUENCE	REVIEW AUTHORITY	REVIEW DATE	REVIEW SIGNATURE	COMMENTS (Attach Separate page if necessary)	COMMENTS INCORPORATED
1.	Purchasing Dept. J. Lauro, Director C. Mancuso, Asst. Director	4/22/14	<i>[Signature]</i>		
2. <i>Rahim El Harjia</i>	DEI - Transportation and Stormwater R. Coates, Director K. Levy, Manager K. Ballard, Ops Manager L. Tatro, Contracts	4/23/14	<i>[Signature]</i>	<i>throughout</i>	

Using Dept please provide below information:

A. ☐ Yes, funding for this project is using grant funding. ☒ No, funding for this project is not using grant funding.
If grant funding is being used you must provide Purchasing with the exact clauses that need to be on attached document.

B. *[Signature]* Initial and Date Funding is available for this project.

Provide title of funding source Surface Water Utility Fee

C. Please check attached vendor list. Circle vendors you want bids mailed to. Add additional vendors with complete information (Name, Address, Phone and Email)

3. <i>[Signature]</i>	Risk Management Director Attn: Virginia E. Holscher (Check applicable box at right)	5/2/14	<i>[Signature]</i>	See changes p 16-19	HIGH RISK NOT HIGH RISK
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RETURN ALL DOCUMENTS TO PURCHASING

Make all inquiries to: Lucy Nowacki, Procurement Analyst at Extension 43766
In order to meet the following schedule, please return your requirements to Purchasing by:

TENTATIVE DATES	Advertise:
Bid Opening:	Contract Approval

MECHANICAL STREET SWEEPING SERVICES

BID NUMBER: 134-0287-B(LN)

TABULATION

					STAR CLEANING USA, INC.		USA SERVICES OF FLORIDA, INC.	
	(A)	(B) Single Cycle	(C) 12-Month Cycle Frequency	(D) 36-Month Curb Miles	(E) Unit Price per Curb Mile	(F) (F = D x E)	(E) Unit Price per Curb Mile	(F) (F = D x E)
1	Residential Roadways	1,205.80	10	36,174	\$25.95	\$938,715.30	\$29.24	\$1,057,727.76
2	Arterial Roadway - Bayside Bridge (requires shadow vehicle)	20.47	52	3,193.32	\$28.00	\$89,412.96	\$29.24	\$93,372.68
					Total Bid All Groups		Total Bid All Groups	
					\$1,028,128.26		\$1,151,100.44	
OPTIONAL SERVICES: (WILL NOT BE USED TO DETERMINE AWARD)								
UNIT PRICE NO. 1: Provide a unit price for sweeping for special non-recurring requests. \$190.00 AN HOUR - 3 HOURS MINIMUM (\$570.00)					Curb Mile Price	\$	Curb Mile Price	\$125.00
Fuel Adjustment: per Section B, 3, Bidder shall disclose the overhead fuel % factored into the unit price per curb mile.						5%		8%
UNSPECIFIED SERVICES: during the contract and will be ordered and authorized					\$35,000.00			