



**BOARD OF COUNTY COMMISSIONERS**

**DATE:** July 15, 2014

**AGENDA ITEM NO.** 76.

**Consent Agenda** ☒

**Regular Agenda** ☐

**Public Hearing** ☐

**County Administrator's Signature:**

**Subject:**

Award of Bid – Disaster Debris Monitoring Management and Consulting Services  
Contract No. 134-0168-B(KF)

**Department:**

Department of Environment and Infrastructure  
- Solid Waste / Purchasing

**Staff Member Responsible:**

Bob Hauser / Candy Mancuso

**Recommended Action:**

I RECOMMEND THE BOARD OF COUNTY COMMISSIONERS (BOARD) AWARD THE BID FOR DISASTER DEBRIS MONITORING AND MANAGEMENT CONSULTING SERVICES TO LEIDOS, INC., MAITLAND, FLORIDA ON THE BASIS OF BEING THE LOWEST RESPONSIVE, RESPONSIBLE BID RECEIVED MEETING SPECIFICATIONS. BIDS ARE ON FILE IN THE PURCHASING DEPARTMENT.

**Summary Explanation/Background:**

The Pinellas County Debris Management Plan includes a strategy to manage debris of various categories and unknown volume that is expected to be generated by a major disaster event such as a hurricane. This emergency-use contract for disaster debris monitoring management and consulting services provides the oversight of the contract for debris collection, removal and disposal operations for the County. The disaster debris monitoring and consulting services of this contract are performed from the point of collection to final disposition and include but are not limited to; overseeing debris load sites and debris management sites, providing roving debris monitoring services, completing load tickets, and reporting and tracking debris removal activities to ensure accurate documentation of debris loads and verification of compliance with all applicable Federal, State and local regulations.

Pinellas County will initiate the monitoring services, either in anticipation of or immediately following an emergency event, through issuance of a task order with a negotiated not-to-exceed fee based on hourly labor rates bid. Services will be provided by the vendor within forty-eight (48) hours of initial notification. Upon activation of the contract services by the County and, within five (5) calendar days of issuance of the task order by the County, the vendor will be required to provide performance and payment bonds in the amount of the task order for the disaster event.

This Invitation to Bid was facilitated as a two-step process. The first step required bidders to submit qualification proposals to determine overall debris removal experience, capabilities and approach for accomplishing the services required. The second step of the process required qualified firms to submit pricing proposals. As per the information provided below, the County received very favorable pricing as compared to the former Request for Proposal process.

<u>Savings Invitation to Bid - Request for Proposal</u>			
Description	045-0370-P (RFP)	134-0168-B (Bid)	Percentage Savings
Project Manager	\$ 95.00	\$ 59.00	37.80%
Debris Monitor Supervisor	\$ 70.00	\$ 46.00	30%
Debris Monitor *	\$ 47.00	\$ 36.30	22%
Debris Management Consultant	\$ 85.00	\$ 69.00	18.80%

This contract has a term of forty-two (42) months effective upon Board approval; the contract may be extended for a twenty-four (24) month term. Term extensions provide for price adjustments (increase/decrease) in an amount not to exceed the average of the Consumer Price Index (CPI) for all Urban Consumers, Not Seasonally Adjusted for the twelve (12) months prior to the extension. The term extension shall be exercised only if all terms and conditions remain the same, with approval from the County Administrator.

**Fiscal Impact/Cost/Revenue Summary:**

ESTIMATED FIVE (5) YEAR EXPENDITURE: Actual expenditure is contingent on usage of contract services based on the emergency event.

Funds will be provided through reserves for contingencies with impacted funds. A portion of the costs incurred may be offset with reimbursement from the Federal Emergency Management Agency (FEMA).

**Exhibits/Attachments:**

Contract Review  
Bid Tabulation



**PURCHASING DEPARTMENT  
CONTRACT REVIEW TRANSMITTAL**

CATS  
NO.:

44190

**PROJECT: DISASTER DEBRIS MONITORING AND CONSULTING SERVICES**

**BID NUMBER: 134-0168-B (KF)**

**REQ. NUMBER:**

**TYPE:** ☒ **Purchase Contract** ☐ **Other:** ☐ **Construction-Less than \$100,000** ☐ **One Time**

In accordance with the policy guide for Contract Administration, the attached documents are submitted for review and comment.

Upon completion of review, complete Contract Review Transmittal and forward to next Review Authority listed. Please indicate suggested changes by revising, in RED, the appropriate section of the document reflecting the exact wording of the change.

**RISK MANAGEMENT:** Please enter required liability coverage on pages: 21-23

**PRODUCT ONLY** ☐

This is an **EMERGENCY** contract – TO BE UTILIZED IN EMERGENCY ONLY.

Estimated Expenditure: \$

REVIEW SEQUENCE	REVIEW AUTHORITY	REVIEW DATE	REVIEW SIGNATURE	COMMENTS (Attach Separate page if necessary)	COMMENTS INCORPORATED
1.	<u>Purchasing Dept.</u> J. Lauro, Director C. Mancuso, Ass't. Director K. Freytag, PA	2/17/14			
2.	<u>Requesting Dept. – DEI – Solid Waste Division</u> Bob Hauser, Director Joe Going, Manager Charles Mangio	2/18/14 		See attached comments	

Using Dept please provide below information:

☐ Yes, funding for this requisition is using grant Funding. ☐ No, funding for this requisition is not using grant Funding.

If grant funding is being used you must provide Purchasing with the exact clauses that need to be on attached document.

**Please check attached vendor list. Circle vendors you want bids mailed to. Add additional vendors with complete information (Name, Address, Phone and Fax)**

3.	<u>Risk Management Director</u> Attn: Virginia E. Holscher (Check applicable box at right)	2/19/14	GW	see changes pages 19-22 - New Template USED	HIGH RISK
4.	<u>BCC Finance</u> Attn: Cassandra Williams	2/26/14	CBW		NOT HIGH RISK
5.	<u>Legal</u> Attn: Miles Belknap	3/6/14	MB		
6.	<u>Executive Director, DEI</u> Attn: David Scott	3/10/14			
7.	<u>Asst. County Administrator</u> Attn: M. Woodard	3/12/14			

**RETURN ALL DOCUMENTS TO PURCHASING**

Make all inquiries to: Karen Freytag at Extension 4-3152

In order to meet the following schedule, please return your requirements to Purchasing by: 02/24/14

**TENTATIVE DATES**

Bid Mail Out: 03/03/14

Bid Opening: 04/01/14/ -05/01/14

CA Approval: 06/01/14

<b>PINELLAS COUNTY GOVERNMENT, FLORIDA</b>							
<b>Tabulation</b>							
<b>Bid No.: 134-0168-B(KF)</b>							
<b>Bid Title : Disaster Debris Monitoring Management and Consulting Services</b>							
<b>Date Due: 5/29/2014</b>							
<b>Time Due: 3:00 PM</b>							
				<b>LEIDOS*</b>		<b>All South Consulting Engineers, LLC.</b>	
<b>Item No.</b>	<b>Description</b>	<b>UOM</b>	<b>Quantity</b>	<b>Unit Price</b>	<b>Amount</b>	<b>Unit Price</b>	<b>Amount</b>
1	Project Manager with vehicle, camera, and cell phone	Hour	1	\$ 59.00	\$ 59.00	\$ 150.00	\$ 150.00
2	Debris Monitor Supervisor with vehicle, camera, and cell	Hour	1	\$ 49.00	\$ 49.00	\$ 75.00	\$ 75.00
3	Loading Site Monitor with vehicle, camera, and cell	Hour	1	\$ 37.00	\$ 37.00	\$ 60.00	\$ 60.00
4	Debris Management Site Monitor with cell phone	Hour	1	\$ 34.00	\$ 34.00	\$ 60.00	\$ 60.00
5	Roving Debris Site Monitor with vehicle, camera, and cell	Hour	1	\$ 38.00	\$ 38.00	\$ 65.00	\$ 65.00
6	Debris Management Consultant	Hour	1	\$ 69.00	\$ 69.00	\$ 250.00	\$ 250.00
7	Clerical Support	Hour	1	\$ 32.00	\$ 32.00	\$ 45.00	\$ 45.00
				<b>Total Bid</b>	<b>\$ 318.00</b>	<b>Total Bid</b>	<b>\$ 705.00</b>
* Recommendation of Award posted to Demandstar, June 12, 2014, 9:30 AM.							