



**BOARD OF COUNTY COMMISSIONERS**

**DATE:** April 15, 2014

**AGENDA ITEM NO.** 76.

**Consent Agenda** ☒

**Regular Agenda** ☐

**Public Hearing** ☐

**County Administrator's Signature**

**Subject:**

Receipt and File of Procurement Items Approved by the County Administrator for the Quarter Ending March 31, 2014.

**Department:**

County Administrator / Purchasing

**Staff Member Responsible:**

Robert S. LaSala / Joe Lauro

**Recommended Action:**

I RECOMMEND THE BOARD OF COUNTY COMMISSIONERS (BOARD) RECEIVE AND FILE THE ATTACHED LIST OF COUNTY ADMINISTRATOR APPROVALS OF COMPETITIVE SEALED BIDDING, FLORIDA STATE CONTRACT, MASTER PURCHASE AGREEMENT INCREASE AND CONTRACT EXTENSIONS AS PER COUNTY CODE 2-62, 2-164, 2-176, 2-184, 2-185 AND COUNTY ORDINANCE NO. 08-49.

**Summary Explanation/Background:**

The Board has delegated authority to the County Administrator to approve purchases and other purchasing related processes as per County Code with the requirement that all delegated approvals be submitted for receipt and file on a quarterly basis. More specifically, the County Administrator has delegated authority to award contracts up to \$250,000.00. For purchases initiated from Florida State bid or negotiated contracts, the County Administrator is delegated to approve in any amount. The County Administrator has delegated authority to increase master/contract purchase orders previously approved by the Board subject to the same unit pricing and terms; the County Administrator has delegated authority to extend Board approved contracts above the threshold of \$250,000.00, pending all prices, terms and conditions remain the same. And lastly, the County Administrator has been delegated authority to release retainage and close out construction type contracts when the final change order does not involve a contract increase. Attached is a list of last quarter's delegated procurement items for receipt and file.

**Fiscal Impact/Cost/Revenue Summary:**

See attached.

**Exhibits/Attachments:**

List of Last Quarter's County Administrator Approved Purchases

**PROCUREMENT ITEMS APPROVED BY THE COUNTY ADMINISTRATOR (CA)**  
**PERIOD: JANUARY 1, 2014 THROUGH MARCH 31, 2014**

	CONTRACT NO.	ACTION	COMMODITY	DEPT.	VENDOR	CA APPROVAL VALUE County Code	AWARD DATE	CONTRACT ANNUAL/TOTAL VALUE
1	134-0255-G (RG)	<b>Purchase Authorization –</b>  (Support growth & backup infra-structure for BTS' main data center & Emergency Responders Bldg)	<b>ExaGrid Data Storage Units</b>	Business Technology Services (BTS)	Extensys, Inc. Designlab, Inc.	116,157.50	3/12/14	116,157.50 Total
2	123-0006-B (SS)	<b>First Term Extension</b>	<b>Uniforms, Industrial – Purchase and Rental</b>	Various	Unifirst Corporation	6,149.51	3/10/14	407,638.81 Annual
3	123-0105-Q (JJ)	<b>Increase in Funds for Blanket Purchase Agreement -409491-</b>  (Allows DEI to continue to purchase the product until a new contract is in place and to pay for three outstanding invoices)	<b>Rocide IS2 Non-Oxidizing (Isothiazolin 1.5% Mix)</b>	Department of Environment and Infrastructure (DEI)	Harn R/O Systems, Inc.	143,320.00	3/10/14	329,409.16 Total
4	089-0589-P (KF)	<b>Increase in Funds for Contract Purchase Agreement –</b>  (Add additional hours to the services provided from 32 to 40 hours per week to address current demands)	<b>Homeless Street Outreach Program</b>	Health and Human Services	Directions for Mental Health, Inc.	14,711.48	3/10/14	460,149.48 24 month expend.
5	090-0032-CP (DF)	<b>Time Extension Amendment –</b>  (180 day extension while specs revised for replacement contract)	<b>Pipe Lining Services</b>	DEI	Layne Inliner, LLC	200,000.00	3/10/14	1,202,325.14 Total

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6.	134-0067-CP (DF)	Award of Bid	Roof Overlayment – STAR Center Roof Areas 2 & 26	Real Estate Management (REM)	Allied Roofing, Inc.	214,260.00	3/3/14	214,260.00 Total
7.	134-0006-B (LN)	Award of Bid	Recycling and Demanufacturing Electronics Services	DEI	Creative Recycling Systems, LLC.	245,000.00	2/27/14	735,000.00 36 mo. Expenditure
8.	123-0319-B (PF)	Third Amendment –  (Add inspection services for locations and testing equipment that was not part of the original invitation to bid)	Fire Protection Systems – Safety Testing, Inspection & Certification	Various	Piper Fire Protection, Inc.	1,902.00	2/27/14	384,144.00 36 mo. Expenditure
9.	123-0150-CP (DF)	Construction Change Order No. 1 (FINAL) –  (Due to unused contingency funding and the difference between preliminary estimated and final used quantities)	Air Handler(s) and Controls Replacement – 400 S Ft Harrison Avenue ( PID No. 000866A)	REM	Kenyon & Partners, Inc.	(9,712.28)	2/25/14	234,287.72 Total
10.	112-0256-B (DF)	Time Extension -  (Due to a work delay from the contractor (PCL) on building and mechanical work)	Ultraviolet (UV) Equipment – Design, Manufacture & Related Services	DEI	Ozonix North America, LLC	1,438,528.00 2-62(a)(2)	2/25/14	1,438,528.00 Total
11.	112-0057-S (CM)	Continued Purchase Authorization	Facilities Maintenance Industrial Supplies	Various	W.W. Grainger, Inc.	800,000.00 2-185	2/25/14	800,000.00 Annual
12.	134-0226-E (JJ)	Emergency Purchase	Emergency Repair, 36 Inch Force Main Leak – South Cross	DEI	Rowland, Inc.	400,000.00 2-181	2/24/14	400,000.00 Total

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13	123-0165-B (LN)	Name Change	Asphalt Materials (Co-op)	Various	FROM: Oldcastle Southern Group, Inc. d/b/a APAC Southeast, Inc  TO: Preferred Materials, Inc.	N/A	2/24/14	192,159.40 Annual
14	089-0432-B (LN)	Name Change	Recycling and De- manufacturing Electronics Services	DEI	FROM: Creative Recycling Systems, Inc. TO: Creative Recycling Systems, LLC.	N/A	2/24/14	133,334.99 Annual
15	134-0056-E (KF)	Increase in Funds-  (Additional 5 months)	Grounds and Landscape Services (Parks)	Parks and Conservation Resources	Natural Designs Landscape, LLC	105,970.00	2/14/14	180,970.00 Total
16	090-0446-CN (RM) 101-0029-CN (RM) 112-0143-CN (RM)	Amendment - Name Change Resulting from a Corporate Merger	Professional Materials Testing Services, Professional Limerock Bearing Ratio/Geotechnical Testing Services and Professional Engineering and Geotechnical Services	DEI	From: Rare Earth Sciences, Inc. D/B/A HSA Engineers and Scientists, Inc.  TO: Conestoga-Rovers & Associates, Inc.	N/A	2/3/14	2,900,000.00 Total – 3 Contracts
17	067-0490-P (KF)	Approval of Fourth Amendment –  (Contract expired 12/31/13 – Claims run-out agreement for period (retro- active) January 1, 2014 – April 1, 2014)	Managed Behavioral Health Services	Human Resources (HR)	MHNet Specialty Services, LLC.	7,600.00	2/3/14	157,600.30 Total

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18.	123-0110-CP (DF)	Construction Change Order No. 1 (FINAL) –	Air Handler Replacement – 324 Ft Harrison Ave (Re-bid) (PID No. 000877A)	REM	Air Mechanical & Supply Corp.	(5,044.25)	2/3/14	418,483.75 Total
19.	101-0142-B (LN)	First and Final Term Extension– Second Amendment for Time Extension –  (Time extension being exercised from October 1, 2013 – June 30, 2014 to coincide with approved grant funded portion of contract)	Laboratory Testing Services	DEI	Southern Analytical Laboratories, Inc.	400,000.00 2-176	2/3/14	400,000.00 24 mo. Expenditure
20.	090-0314-P (KF)	Third Amendment for Time Extension–  (Time extension being exercised from October 1, 2013 – June 30, 2014 to coincide with approved grant funding).	Services, Adult Drug Court Treatment Services	Department of Justice and Consumer Services	Westcare Gulfcoast-Florida, Inc.	344,667.87 2-176	2/3/14	344,667.87 Annual
21.	089-0514-P (KF)	Third Amendment for Time Extension–  (Time extension being exercised from October 1, 2013 – June 30, 2014 to coincide with approved grant funding).	Services, Adult Drug Court Treatment Pilot Program	Department of Justice and Consumer Services	Westcare Gulfcoast-Florida, Inc.  Goodwill Industries- Suncoast, Inc.	Westcare 125,574.00  Goodwill 70,000.00	2/3/14	195,574.00 Annual
22.	101-0224-P (KF)	Approval of Re- stated Financial Terms and Performance Guarantees for Diabetes Prevention Program Medical Benefits  (UHC requires annually)	Re-stated Financial Terms and Performance Guarantees for Diabetes Prevention Program Medical Benefits	HR	United Healthcare Services, Inc.	N/A	1/28/14	N/A

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23.	112-0140-CP (DF)	Construction Change Order No. 1 (FINAL) –	Bee Branch Drainage Improvements Phase II (PID No. 922333)	DEI	Keystone Excavators, Inc.	(13,321.54)	1/28/14	2,865,678.46 Total
24.	090-0347-CN (RM)	First Amendment as a First and Final Term Extension –	Ongoing Land Survey and Mapping Services	Various	Cumbey and Fair, Inc.  Florida Design Consultants, Inc.  George F. Young, Inc.  King Engineering Associates, Inc.  McKim & Creed, Inc.  TBE Group, Inc. D/B/A Cardno TBE	3,000,000.00 2-176	1/28/14	3,000,000.00 Total
25.	090-0345-CN (RM)	Second Amendment as a First and Final Term Extension –	Subsurface Utility Locating Services	Various	Cumbey and Fair, Inc.  George F. Young, Inc.  TBE Group Inc. D/B/A Cardno TBE  The Ash Group, Inc. f/k/a Ash Engineering, Inc.	2,000,000.00 2-176	1/28/14	2,000,000.00 Total

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26.	123-0125-G (PF)	<b>Time Extension – Purchase Authorization</b>  (To complete the security assess- ment and allow Securance to make a presenta- tion to the BTS Board).	<b>Information Technology (IT) Professional Services – Security Assessment</b>	BTS	Securance LLC	N/A	1/24/14	187,136.00
27.	123-0425-P (LN)	<b>Approval of Ranking of Firms and Award of Contract</b>	<b>Consulting Services – Water and Sewer Business Case Study &amp; Rate Analysis</b>	DEI	Raftelis Financial Consultants, Inc.	281,632.00 2-176	1/23/14	281,632.00 24 Mo Expenditure
28.	123-0068-E (JJ)	<b>Construction Change Order No. 2 (FINAL) –</b>	<b>Emergency Relocation of Water Main Transmission and Utility Bypass Work at City of Treasure Island</b>	DEI	Johnson Brothers	(12,330.15)	1/23/14	183,750.60
29.	134-0163-S (CM)	<b>Purchase Authorization</b>  (Relocation of OMB to 14 S Ft Harrison Ave)	<b>Workstations for Management &amp; Budget</b>	REM	Corporate Interiors, Inc.	106,998.86	1/23/14	106,998.86
30.	112-0235-CP (DF)	<b>Construction Change Order No. 1 (FINAL) -</b>	<b>Belleair Road at Keene Road Intersection Improvements (PID No. 000343A)</b>	DEI	Pepper Contracting Services, Inc.	(138,551.92)	1/22/14	941,401.02 Total
31.	123-0118-CP (DF)	<b>Construction Change Order No. 1 (FINAL) –</b>	<b>Elevator Modernization – Criminal Justice Center (PID No. 001186A)</b>	REM	Thyssenkrupp Elevator Corporation	(10,000.00)	1/22/14	142,400.00 Total

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32	123-0215-B (BL)	First Term Extension	Road and Landscape Materials (Co-op)	Various	All About Hauling, Inc.  Angelo's Aggregate Materials, Ltd. DBA Angelo's Recycled Materials  Davis Concrete, Inc.  Florida Dirt Source, LLC	Pinellas County 158,000.00  Cooperative Agencies 87,500.00	1/22/14	245,500.00 Annual
33	112-0321-S (PF)	Revision to Purchase Authorization –  (Award amount equally divided by 3 carriers, County uses Verizon Wireless significantly more – revised to reflect this change in usage)	Mobile Communications Services (MCS)	Various	Verizon Wireless Personal Communications LP D/B/A Verizon Wireless and Verizon Wireless of the East LP D/B/A Verizon Wireless by Cellco Partnership  AT&T Mobility National Accounts LLC DBA AT&T Mobility  Sprint Solutions, Inc.	200,000.00	1/22/14	200,000.00 Annual
34	123-0322-B (BL)	Change Order One (1)  (BDRS requested Joe Payne be added to contract as secondary provider)	Inspection Services, Construction – Building Code Enforcement	Building Department Review Services (BDRS)	Joe Payne D/B/A Joe Payne, Inc.	N/A	1/15/14	249,600.00 Annual

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35	112-0163-B (LN)	First and Final Term Extension	Instrumentation, Control & Monitoring Systems, Repair, Maintenance and Training Services	DEI	DCR Engineering Services, Inc.	220,000.00	1/10/14	220,000.00 Total
36	123-0210-P (RG)	Approval of Final Negotiated Contract	Management Services of Active Receivables	Emergency Medical Services (EMS)	Customer Service Center, Inc. D/B/A United Financial Management Services, Inc.	250,000.00 (2-177(f))	1/7/14	250,000.00 Annual
37	101-0187-B (LN)	Increase in Funds for Blanket Purchase Agreement –  (Increase is for projected repair expenditures through contract expiration date 4/25/14).	Preventative Maintenance and Repair of Odor Control Units	DEI	U.S. Peroxide, LLC.	30,000.00	1/7/14	397,209.00 Total

TOTAL \$ 10,779,011.08