



**BOARD OF COUNTY COMMISSIONERS**

**DATE:** November 19, 2013

**AGENDA ITEM NO.** 14

**Consent Agenda** ☒

**Regular Agenda** ☐

**Public Hearing** ☐

**County Administrator's Signature:**

**Subject:**

Award of Bid – Fuel: Gasoline and Diesel (Co-op)  
Contract No. 123-0359-B(KF)

**Department:**

Real Estate Management / Purchasing

**Staff Member Responsible:**

Paul Sacco / Joe Lauro

**Recommended Action:**

I RECOMMEND THE BOARD OF COUNTY COMMISSIONERS (BOARD) AWARD THE BID FOR FUEL: GASOLINE AND DIESEL (COOPERATIVE), TO THE FOLLOWING VENDORS FOR THE GROUPS SPECIFIED ON THE BASIS OF BEING THE LOWEST RESPONSIVE AND RESPONSIBLE BIDS RECEIVED MEETING SPECIFICATIONS. BIDS ARE ON FILE IN THE PURCHASING DEPARTMENT.

BIDDER	ITEM DESCRIPTION
INDIGO ENERGY PARTNERS, LLC	TRANSPORT DELIVERY:  GASOLINE, REGULAR UNLEADED MINIMUM 87 OCTANE, ULTRA LOW SULFUR DIESEL, GRADE 2-D, S15, ON ROAD USE, ULTRA LOW SULFUR DIESEL, RED DYE, GRADE 2-D, OFF-ROAD
J.H. WILLIAMS OIL CO.	TANKWAGON DELIVERY:  GASOLINE, REGULAR UNLEADED MINIMUM 87 OCTANE, ULTRA LOW SULFUR DIESEL, GRADE 2-D, S15, ON ROAD USE, ULTRA LOW SULFUR DIESEL, RED DYE, GRADE 2-D, OFF-ROAD

IT IS FURTHER RECOMMENDED THAT THE COUNTY ADMINISTRATOR BE AUTHORIZED TO AMEND THIS CONTRACT PERTAINING TO SPECIFICATION REVISION OR ADDITION/DELETION OF BID ITEMS DURING THE CONTRACT TERM.

**Summary Explanation/Background:**

This is a cooperative bid administered by Pinellas County for estimated annual requirements of fuel, gasoline and diesel. The County's estimated requirements and expenditure include Sunstar Ambulance and the Sheriff's Office. There are thirteen (13) government entities participating in the cooperative bid:

City of Clearwater  
City of Dunedin  
City of Gulfport  
City of Indian Rocks Beach  
City of Largo

City of Madeira Beach  
City of Oldsmar  
City of Pinellas Park  
City of St. Petersburg

City of Tampa  
Hillsborough County Sheriff's Office  
Palm Harbor Fire Rescue  
St. Petersburg College

The per gallon fuel prices will be calculated using the Oil Pricing Information Service (OPIS) Average Base Price the day of order placement including a fixed fee per gallon which is essentially a charge to deliver and dump the fuel.

The contract has the following terms and conditions:

1. Average Base Price: All prices will be based on Port of Tampa Florida Calendar-Day Terminal Average rack prices from the day of order placement published daily per the (OPIS), United Publications.
2. Fixed Fee Per Gallon: Freight charges, (delivery fees per gallon), are adjustable (decrease or increase) at six (6) month intervals after the date of the award and at six (6) month intervals thereafter for the life of the contract based on the previous six month percentage average of the Consumers Price Index (CPI), All Urban Consumers, Not Seasonally Adjusted, U.S. City Average, All Items Base Period: 1982-84=100 published by the U.S. Department of Labor's Bureau of Labor Statistics.
3. Period of Contract: This is a twenty-four (24) month contract, effective December 16, 2013 through December 15, 2015.
4. Option of Renewal: The contract contains one (1) additional twenty-four (24) month term extension, pending availability of funds and approval by the County Administrator.

As this contract is essential to the operation of many local governmental organizations, staff is requesting the County Administrator be granted authority to amend this contract for specification revision or the addition/deletion of items over the term of the contract.

**Fiscal Impact/Cost/Revenue Summary:**

COOPERATIVE (CO-OP) ANNUAL ESTIMATED AWARD AMOUNT:	\$12,808,005.11
PINELLAS COUNTY'S ANNUAL ESTIMATED EXPENDITURE NOT TO EXCEED:	\$ 6,540,088.50
TOTAL ANNUAL ESTIMATED EXPENDITURE NOT TO EXCEED:	\$19,348,093.61

Funding for Pinellas County is budgeted in Fleet Management's operating expenses.  
Each Entity will be responsible for funding their portion of this contract.

**Exhibits/Attachments:**

1. Contract Review
2. Bid Tabulation



**PURCHASING DEPARTMENT  
CONTRACT REVIEW TRANSMITTAL**

CATS  
NO.:

43186

**PROJECT: Invitation to Bid: Fuel: Gasoline and Diesel (Coop)**

**BID NUMBER: 123-0359-B(KF)**

**REQ. NUMBER:**

**TYPE:** ☒ **Purchase Contract** ☐ **Other:** ☐ **Construction-Less than \$100,000** ☐ **One Time**

In accordance with the policy guide for Contract Administration, the attached documents are submitted for review and comment.

Upon completion of review, complete Contract Review Transmittal and forward to next Review Authority listed. Please indicate suggested changes by revising, in RED, the appropriate section of the document reflecting the exact wording of the change.

**RISK MANAGEMENT:** Please enter required liability coverage on pages: 27-29 (previously provided by Risk during review, May 2013)  
**PRODUCT ONLY** ☐

This is an annual contract. Estimated Expenditure: Pinellas County and COOP: \$18,000,0000 (total approved from current contract's 4 year term)

REVIEW SEQUENCE	REVIEW AUTHORITY	REVIEW DATE	REVIEW SIGNATURE	COMMENTS (Attach Separate page if necessary)	COMMENTS INCORPORATED
1.	<u>Purchasing Dept.</u> J. Lauro, Director C. Mancuso, Ass't. Director	9/10	<i>CLM</i>		
2.	<u>Fleet Management Dept.</u> Keith Grant, Director Andrew Pupke, Manager	09/11/13	<i>Andrew W. Pupke</i>		
Using Dept please provide below information: <input type="checkbox"/> Yes, funding for this requisition is using grant Funding. <input type="checkbox"/> No, funding for this requisition is not using grant Funding. If grant funding is being used you must provide Purchasing with the exact clauses that need to be on attached document. <b>Please check attached vendor list. Circle vendors you want bids mailed to. Add additional vendors with complete information (Name, Address, Phone and Fax)</b>					
3.	<u>Risk Management Director</u> Attn: Virginia E. Holscher (Check applicable box at right)	9/17/13	<i>GW</i>	<i>Tos. Req. included</i>	HIGH RISK NOT HIGH RISK

**RETURN ALL DOCUMENTS TO PURCHASING**

Make all inquiries to: Karen Freytag at Extension 4-3152  
In order to meet the following schedule, please return your requirements to Purchasing by: **Sept 20, 2013**

**TENTATIVE DATES**

Bid Mail Out:  
Bid Opening:  
Purchasing Director Approval:



PINELLAS COUNTY GOVERNMENT, FLORIDA									
Tabulation									
Bid No.: 123-0359-B (KF)									
Bid Title : FUEL: GASOLINE AND DIESEL (COOP)									
Date Due: October 17, 2013									
Time Due: 3:00 PM									



PINELLAS COUNTY GOVERNMENT, FLORIDA				
Tabulation				
Bid No.:	123-0359-B (KF)			
Bid Title :	FUEL: GASOLINE AND DIESEL (COOP)			
Date Due:	October 17, 2013			
Time Due:	3:00 PM			
			PETROLEUM TRADERS CORPORATION	MANSFIELD OIL COMPANY OF GAINSVILLE, INC.
Item No.	Description	UOM	Unit Price	Unit Price
1	TANKWAGON / Gasoline, Regular Unleaded Minimum 87 Octane	Gallons	No bid	\$ 0.2246
1	TRANSPORT / Gasoline, Regular Unleaded Minimum 87 Octane	Gallons	\$ (0.0019)	\$ (0.0074)
2	TANKWAGON / Ultra Low Sulfur Diesel, Grade 2-D, S15, On Road Use	Gallons	No bid	\$ 0.2246
2	TRANSPORT / Ultra Low Sulfur Diesel, Grade 2-D, S15, On Road Use	Gallons	\$ 0.0036	\$ (0.0072)
3	TANKWAGON / Ultra Low Sulfur Diesel, Red Dye, Grade 2-D, Off-Road	Gallons	No bid	\$ 0.2246
3	TRANSPORT / Ultra Low Sulfur Diesel, Red Dye, Grade 2-D, Off-Road	Gallons	\$ 0.0044	\$ (0.0072)
GENERAL INFORMATION				
1.)	Carrier Capacities: Tankwagon (Gallons)	Gallons	No bid	3,500
	Carrier Capacities: Transport (Gallons)	Gallons	8,500 - Gasoline 7,500 - Diesel	7,500 - 8,500
	TRANSPORT			
	Minimum gallons to make deliveries combining products and orders	Gallons	7,500 - Gas and Diesel 8,500 - Gas Only	5,000
	Minimum gallons delivered to one location (1 Product)	Gallons	8,500 - Gasoline 7,500 - Diesel	5,000
	TANKWAGON			
	Minimum gallons to make deliveries combining products and orders	Gallons	No bid	500
	Minimum gallons delivered to one location (1 Product)	Gallons	No bid	500
2.)	Weather Emergencies / Demurrage cost per day per Tanker:	Per Day	\$ 5,000	see bid
3.)	Emergency Planning, statement included	Yes / No	see bid	see bid
4.)	Drop Charges / Split Fee Delivery (two products / two locations)	Per Event	\$ 40.00	\$ 35.00
5.)	Pump Fee (elevated storage tanks)	Per Event	\$ 40.00	\$ 40.00
6.)	Fixed Delivery Fee for other fuels not listed:	Gallons	see bid	Cost + Freight + 0.01 / or negotiated rate



PINELLAS COUNTY GOVERNMENT, FLORIDA			
Tabulation			
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Bid Title :	FUEL: GASOLINE AND DIESEL (COOP)		
Date Due:	October 17, 2013		
Time Due:	3:00 PM		
			JAMES RIVER SOLUTIONS
Item No.	Description	UOM	Unit Price
1	TANKWAGON / Gasoline, Regular Unleaded Minimum 87 Octane	Gallons	\$ 0.1000
1	TRANSPORT / Gasoline, Regular Unleaded Minimum 87 Octane	Gallons	\$ 0.0190
2	TANKWAGON / Ultra Low Sulfur Diesel, Grade 2-D, S15, On Road Use	Gallons	\$ 0.1000
2	TRANSPORT / Ultra Low Sulfur Diesel, Grade 2-D, S15, On Road Use	Gallons	\$ 0.0230
3	TANKWAGON / Ultra Low Sulfur Diesel, Red Dye, Grade 2-D, Off-Road	Gallons	\$ 0.1000
3	TRANSPORT / Ultra Low Sulfur Diesel, Red Dye, Grade 2-D, Off-Road	Gallons	\$ 0.0230
GENERAL INFORMATION			
1.)	Carrier Capacities: Tankwagon (Gallons)	Gallons	4500
	Carrier Capacities: Transport (Gallons)	Gallons	7500 - Diesel 8500 - Gasoline
TRANSPORT			
	Minimum gallons to make deliveries combining products and orders	Gallons	see bid
	Minimum gallons delivered to one location (1 Product)	Gallons	see bid
TANKWAGON			
	Minimum gallons to make deliveries combining products and orders	Gallons	200
	Minimum gallons delivered to one location (1 Product)	Gallons	200
2.)	Weather Emergencies / Demurrage cost per day per Tanker:	Per Day	see bid
3.)	Emergency Planning, statement included	Yes / No	see bid
4.)	Drop Charges / Split Fee Delivery (two products / two locations)	Per Event	\$ 40.00
5.)	Pump Fee (elevated storage tanks)	Per Event	\$ 50.00
6.)	Fixed Delivery Fee for other fuels not listed:	Gallons	see bid



PINELLAS COUNTY GOVERNMENT, FLORIDA

123-0359-B (KF)

FUEL: GASOLINE AND DIESEL (COOP)

**CALCULATIONS COMPLETED USING OPIS  
PRICING**

Daily Average price on October 17, 2013

Gasoline: \$ 2.6900

Diesel: \$ 3.1500

TANKWAGON / Gasoline, Regular Unleaded Minimum 87 Octane	
VENDOR	PRICE PER GALLON
J.H. WILLIAMS OIL CO.	\$ 2.7600
JAMES RIVER SOLUTIONS	\$ 2.7900
MANSFIELD OIL COMPANY OF GAINSVILLE, INC.	\$ 2.9146
INDIGO ENERGY PARTNERS, LLC	\$ 2.9549
PETROLEUM TRADERS CORPORATION	no bid

TRANSPORT / Gasoline, Regular Unleaded Minimum 87 Octane	
VENDOR	PRICE PER GALLON
INDIGO ENERGY PARTNERS, LLC	\$ 2.6781
MANSFIELD OIL COMPANY OF GAINSVILLE, INC.	\$ 2.6826
PETROLEUM TRADERS CORPORATION	\$ 2.6881
J.H. WILLIAMS OIL CO.	\$ 2.7050
JAMES RIVER SOLUTIONS	\$ 2.7090

TANKWAGON / Ultra Low Sulfur Diesel, Grade 2-D, S15, On Road Use	
VENDOR	PRICE PER GALLON
J.H. WILLIAMS OIL CO.	\$ 3.2200
JAMES RIVER SOLUTIONS	\$ 3.2500
MANSFIELD OIL COMPANY OF GAINSVILLE, INC.	\$ 3.3746
INDIGO ENERGY PARTNERS, LLC	\$ 3.4149
PETROLEUM TRADERS CORPORATION	no bid

TRANSPORT / Ultra Low Sulfur Diesel, Grade 2-D, S15, On Road Use	
VENDOR	PRICE PER GALLON
INDIGO ENERGY PARTNERS, LLC	\$ 3.1421
MANSFIELD OIL COMPANY OF GAINSVILLE, INC.	\$ 3.1428
PETROLEUM TRADERS CORPORATION	\$ 3.1535
J.H. WILLIAMS OIL CO.	\$ 3.1650
JAMES RIVER SOLUTIONS	\$ 3.1730

TANKWAGON / Ultra Low Sulfur Diesel, Red Dye, Grade 2-D, Off-Road	
VENDOR	PRICE PER GALLON
J.H. WILLIAMS OIL CO.	\$ 3.2200
JAMES RIVER SOLUTIONS	\$ 3.2500
MANSFIELD OIL COMPANY OF GAINSVILLE, INC.	\$ 3.3746
INDIGO ENERGY PARTNERS, LLC	\$ 3.4199
PETROLEUM TRADERS CORPORATION	no bid

TRANSPORT / Ultra Low Sulfur Diesel, Red Dye, Grade 2-D, Off-Road	
<b>VENDOR</b>	<b>PRICE PER GALLON</b>
INDIGO ENERGY PARTNERS, LLC	\$ 3.1421
MANSFIELD OIL COMPANY OF GAINSVILLE, INC.	\$ 3.1428
PETROLEUM TRADERS CORPORATION	\$ 3.1544
J.H. WILLIAMS OIL CO.	\$ 3.1650
JAMES RIVER SOLUTIONS	\$ 3.1730