



BOARD OF COUNTY COMMISSIONERS

DATE: October 22, 2013

AGENDA ITEM NO. 9b.

Consent Agenda ☒

Regular Agenda ☐

Public Hearing ☐

County Administrator's Signature

Subject:

Receipt and File of Procurement Items Approved by the County Administrator for the Quarter Ending September 30, 2013.

Department:

County Administrator / Purchasing

Staff Member Responsible:

Robert S. LaSala / Joe Lauro

Recommended Action:

I RECOMMEND THE BOARD OF COUNTY COMMISSIONERS (BOARD) RECEIVE AND FILE THE ATTACHED LIST OF COUNTY ADMINISTRATOR APPROVALS OF COMPETITIVE SEALED BIDDING, FLORIDA STATE CONTRACT, MASTER PURCHASE AGREEMENT INCREASE AND CONTRACT EXTENSIONS AS PER COUNTY CODE 2-62, 2-180, 2-176, 2-184, 2-185 AND COUNTY ORDINANCE NO. 08-49.

Summary Explanation/Background:

The Board has delegated authority to the County Administrator to approve purchases and other purchasing related processes as per County Code with the requirement that all delegated approvals be submitted for receipt and file on a quarterly basis. More specifically, the County Administrator has delegated authority to award contracts up to \$250,000.00. For purchases initiated from Florida State bid or negotiated contracts, the County Administrator is delegated to approve in any amount. The County Administrator has delegated authority to increase master/contract purchase orders previously approved by the Board subject to the same unit pricing and terms; the County Administrator has delegated authority to extend Board approved contracts above the threshold of \$250,000.00, pending all prices, terms and conditions remain the same. And lastly, the County Administrator has been delegated authority to release retainage and close out construction type contracts when the final change order does not involve a contract increase. Attached is a list of last quarter's delegated procurement items for receipt and file.

Fiscal Impact/Cost/Revenue Summary:

See attached.

Exhibits/Attachments Attached:

List of Last Quarter's County Administrator Approved Purchases

PROCUREMENT ITEMS APPROVED BY THE COUNTY ADMINISTRATOR (CA)
PERIOD: JULY 1, 2013 THROUGH SEPTEMBER 30, 2013

	CONTRACT No.	ACTION	COMMODITY	DEPT.	VENDOR	CA APPROVAL VALUE County Code	AWARD DATE	CONTRACT ANNUAL/TOTAL VALUE
1.	112-0310-P (CLM)	First Amendment as First Term Extension	Administration of Housing Programs	Community Development (CD)	Clearwater Neighborhood Housing Services, Incorporated Homes for Independence, Inc. Tampa Bay Community Development Corporation The Local Community Housing Corporation	\$800,000.00 2-176	9/17/13	\$800,000.00 Annual
2.	101-0187-B (LN)	Increase in Funds for Blanket Purchase Agreement	Preventative Maintenance and Repair of Odor Control Units	Department of Environment & Infrastructure (DEI)	U.S. Peroxide, LLC	30,000.00	9/11/13	367,209.00 Total
3.	123-0504-PB (PF)	Purchase Authorization	Digital Aerial Imagery	Business Technology Services (BTS)	Aerial Cartographics of America, Inc.	208,979.00	9/11/13	208,979.00 Annual
4.	123-0081-PB (JJ)	Time Extension and Increase in Funds for Blanket Purchase Agreement	Purchase Authorization – City Wide Street Sweeping Services	DEI	USA Services of Florida	150,000.00 2-164	9/11/13	266,000.00 Total
5.	112-0533-NC (RM)	Approval of Ranking of Firms and Final Negotiated Contract	Professional Engineering Services, Hercules Avenue/Greenbriar Boulevard (LAP)	DEI	Cumbey & Fair, Inc.	180,000.00	9/10/13	180,000.00 Total
6.	112-0262-P (CLM)	Second Amendment as First Term Extension	Administration of Housing Services	CD	Catholic Charities, Diocese of St. Petersburg, Inc. D/B/A Catholic Charities Clearwater Neighborhood Housing Services Incorporated Community Service Foundation, Inc. St. Petersburg Neighborhood Housing Services,	175,000.00	9/9/13	175,000.00 Annual

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	CONTRACT No.	ACTION	COMMODITY	DEPT.	VENDOR	CA APPROVAL VALUE County Code	AWARD DATE	CONTRACT ANNUAL/TOTAL VALUE
	112-0262-P (CLM) Continued				Incorporated D/B/A Neighborhood Home Solutions Tampa Bay Community Development Corporation			
7.					Comsys Information Technology Services Employer Management Solutions, Inc. D/B/A EMC Consulting Image Technology Resources Corp. D/B/A IT Resources Corp. Indra USA Inc. Kyra Infotech, Inc. Nu Info Systems, Inc. Pomeroy IT Solutions Sales Company, Inc. SGS Technologies, LLC. Software Resources, Inc. Veredus Corporation			
	112-0515-S (RG)	Continued Purchase Authorization	Staffing Resources for Business Technology Services	BTS		11,500,000.00 2-185	9/9/13	11,500,000.00 Total
8.								
	101-0177-S (RG)	Final Release of Retainage and Accept as Complete	IT Consulting Services for Maximo Upgrade, Phase 1	BTS	Starboard Consulting, LLC.	(5,000.00)	9/3/13	521,151.00 2-62(a)(3)

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PERIOD: JULY 1, 2013 THROUGH SEPTEMBER 30, 2013

	CONTRACT No.	ACTION	COMMODITY	DEPT.	VENDOR	CA APPROVAL VALUE County Code	AWARD DATE	CONTRACT ANNUAL/TOTAL VALUE
9.	123-0002-IP (SS)	Increase in Funds for Contract Purchase Agreement	Public Relations Services/Media Assistance – Convention and Visitors Bureau	Convention and Visitors Bureau (CVB)	Paradise Advertising & Marketing, Inc.	60,000.00	9/3/13	178,750.00 Total
10.	123-0404-N (PF)	Increase in Funds for Standard Purchase Order (SPO 411871)	Professional Services – Consulting Engagement	County Administrator	CPS Associates, Inc. (CPS)	39,100.00	9/3/13	96,050.00 Total
11.	089-0459-B (SS)	Corrective Contract (Incorrect amount for Extension period - increase from \$5,500 to \$55,000)	Laser Printing/Direct Mail/Clearinghouse Services for Emergency Medical Services	Public Safety Services (PSS)	Northeast II, Inc. D/B/A TC Delivers	49,500.00	8/29/13	355,000.00 Total 48 Mo
12.	123-0260-B (KF)	Corrective Contract (Insurance requirement waived – Pollution Insurance not needed)	Painting Services – Interior (Countywide)	Real Estate Management (REM)	Kimszal Contracting, Inc.	N/A	8/29/13	552,500.00 Total
13.	123-0319-B (KF)	First Amendment to Provide Inspections for STAR Center	Fire Protection Systems – Safety Testing, Inspection & Certification	Various	Piper Fire Protection, Inc.	120,354.00	8/29/13	361,062.00 Total
14.	090-0431-P (RG)	Increase in Funds for Blanket Purchase Agreement	Motorola Radio/Pager Repair and Ancillary Maintenance Services	PSS	Suncoast Communications and Electronics, Inc.	50,000.00	8/29/13	190,800.00 Total
15.	123-0463-S (KR)	Purchase Authorization	Electronic Payment Provider	Various	Banc of America Merchant Services, LLC	200,000.00	8/29/13	1,000,000.00 Total
16.	078-0393-P (CLM)	Third and Final Term Extension	Insurance- Group Long Term Disability/Short Term Disability	Human Resources (HR)	Standard Insurance Company	776,040.00 2-176	8/29/13	776,040.00 Annual
17.	089-0535-B (KF)	Second and Final Term Extension	Garbage and Trash Collection	Various	Waste Services, Inc.	669,836.04 2-176	8/28/13	669,836.04 Annual
18.	123-0319-B (KF)	Award of Bid	Fire Protection Systems - Safety Testing, Inspection & Certification	Various	Becker Communications, Inc. DBA BCI Integrated Solutions	105,698.00	8/22/13	317,094.00 Total
19.	078-0289-P (SS)	Change Order No. 3 - Increase in Funds for Contract Purchase Agreement –	Advertising and Promotional Services	CVB	Birdsall, Voss & Associates	610,750.00 2-184	8/22/13	9,035,622.00 Total
20.	090-0301-A (RM)	First Amendment – Name Change	Consultant Services for Utilities Debris Management Program	DEI	Dewberry Consultants, LLC	190,000.00	8/22/13	190,000.00 Total
21.	112-0042-B (LN)	First Term Extension	Guardrail Services and Materials (Co-op)	DEI	R.J.P. Enterprises, Inc.	150,000.00	8/22/13	150,000.00 Annual
22.	089-0268-B (SS)	Name Change and Time Extension and Increase in Funds for Blanket Purchase Agreement	Janitorial Services – Various Buildings	Various	Ask Solutions, Inc. D/B/A Ask Janitorial Professionals, Inc. American Facility Services, Inc.	326,000.00 2-62(a)(2)	8/22/13	3,201,102.12 Total

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	089-0268-B (SS) Continued				Dazser – TPA Corporation, D/B/A Jani-King of Tampa Bay Knight Facilities Management, Inc. 3 H Service Systems (OJS Systems, Inc) Top Job Janitorial Services, Inc.			
23.	089-0074-P (SS)	Time Extension and Increase in Funds for Blanket Purchase Agreement	Janitorial Services – Utilities	DEI	Jani-King of Tampa Bay	30,000.00	8/22/13	228,000.00 Total
24.	123-0290-B (KF)	Award of Bid	Grounds Maintenance and Landscape Services	REM	Ameriscape USA, Inc. D/B/A Ameriscape Services	138,000.00	8/20/13	276,000.00 Total
25.	101-0028-CN (RM) and 101-0120-CN(RM)	First Amendment – Name Change Second Amendment - Name Change	Utilities Engineering Consulting Services Waste to Energy Consulting Services	DEI	From: Malcolm Pirnie, Inc and Malcolm Pirnie, Inc.The Water Division of Arcadis U.S., Inc. To: Arcadis U.S., Inc.	2,260,000.00 2-62(a)(2)	8/20/13	2,260,000.00 Total
26.	101-0084-B (KF)	Cancellation of Contract (New Contract to be released with revised specifications)	Maintenance – Landscape and Grounds (Facility Operations)	Parks and Conservation Resources(PCR)	Buccaneer Landscape Management	(217,601.40)	8/15/13	(217,601.40) Annual
27.	123-0496-E (DF)	Emergency Purchase	42 Inch Sanitary Sewer Lining Repair – South Cross Bayou Wastewater Treatment Plant	DEI	Layne Inliner, LLC	159,313.00	8/15/13	159,313.00 Total
28.	123-0296-N (PF)	Increase in Funds for Standard Purchase Order (SPO 410957)	Consulting Engagement	County Administrator	Leadership Research Institute Inc.	13,500.00	8/15/13	31,500.00 Total
29.	090-0292-P (SS)	Second Amendment as Time Extension and Increase to Contract Purchase Agreement	Benefits Consulting Services	HR	Buck Consultants, LLC D/B/A Buck Consultants	60,000.00	8/15/13	1,221,980.00 Total

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30.	101-0312-CP (DF)	Construction Change Order No. 1 (FINAL)	Water Treatment Plant (PID No. 1903-SW)	DEI	Ortega Industrial Contractors	(96,880.17)	8/9/13	14,248,126.83 Total
31.	112-0075-B (KF)	Increase in Funds for Blanket Purchase Agreement	Fire Protection Systems Safety Testing, Inspection & Certification	REM, DEI, Airport	Commercial Fire and Communications, Inc.	15,000.00	8/9/13	249,337.50
32.	123-0217-CP (DF)	Construction Change Order No. 1 (FINAL)	Runway (2) Maintenance Repairs – Airport (PID No. 000866A)	Airport	Kloote Contracting, Inc.	0.00	8/7/13	227,090.00
33.	101-0020-S (CM)	Continued Purchase Authorization	Exotic Vegetation Removal & Maintenance	PCR	Southeastern Chemtreat, Inc.	500,000.00 2-185	8/7/13	500,000.00
34.	034-0128-A (RM)	Fourth Amendment (To finalize design)	Agreement for Consultant Services for Design of Regional Stormwater Treatment Facilities for Lake Seminole Alum Injection Project No. 829	DEI	Environmental Research and Design, Inc.	0.00	8/7/13	623,334.00
35.	090-0348-CN (RM)	Fourth Amendment (Assignment of contract)	Assignment of Agreement for Roadways, Drainage, Structural, Civil and Traffic Engineering Consulting Services	DEI	From: Engineering and Applied Science, Inc To: Environmental Consulting and Technology, Inc.	0.00	8/7/13	0.00
36.	123-0182-M (JJ)	Increase in Funds for Blanket Purchase Agreement	Maintenance Of Chlorine Emergency Vapor Scrubber System and Sulfur Dioxide Emergency Vapor Scrubber System (EVSS)	DEI	Siemens Industry Inc.	50,000.00	8/7/13	222,560.00 Total
37.	123-0401-CP (DF)	Award of Bid	Roof Replacement –STAR Center Building 200 (Re-Bid) Project No. 000905A/704	REM	Roof USA, LLC	179,557.00	8/5/13	179,557.00 Total
38.	112-0200-B (KF)	Increase in Funds to Blanket Purchase Agreements (BPA) 407127 and 407296	Landscape Maintenance - Medians, Separators & Right of Way (Countywide)	PCR	NDL, LLC D/B/A Natural Landscaping	Increase to BPA 407127 60,813.35 Increase to BPA 407296 25,000.00	8/1/13	367,583.27 Total

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39.	123-0429-Q (JJ)	Rejection of Quote (Over \$100,000 bid threshold)	Lift Station 069 Odor Control Replacement	DEI	Rowland, Inc.	0.00	8/1/13	0.00
40.	112-0264-P (KR)	Approval of Final Negotiated Contract	Services, Auto-Dialer Notification System	Various	Firstcall Network, Inc.	Pinellas County 64,100.00 Co-op 116,100.00	7/30/13	180,200.00 Annual
41.	123-0475-S (RG)	Purchase Authorization	Upgrade, Maintenance, and Support of Compellent Storage Area Networks	BTS	Extensys, Inc.	249,500.00	7/30/13	249,500.00 Annual
42.	112-0309-CP (DF)	Construction Change Order No. 2 (FINAL)	Pinellas Trail Rehabilitation – Phase II (Michigan Boulevard to Oceanview Avenue (PID No. 000328A & 000338A/2298)	PCR	The Lane Construction Corporation	(6,859.99) 2-62(a)(3)	7/22/13	563,364.71 Total
43.	090-0351-P (KR)	First Amendment, Name Change	Services, State Governmental Representation	County Attorney	From: Pennington, Moore, Wilkinson, Bell & Dunbar, P.A. To: Pennington, P.A.	0.00	7/22/13	100,000.00 Annual
44.	101-0353-CP (DF)	Change Order No. 2	Water and Reclaimed Water Main Installation and Repair FY 2011 – 2013 (PID 2068)	DEI	QRC, Inc.	703,181.25 2-176	7/16/13	703,181.25 Annual
45.	112-0273-CP (DF)	Construction Change Order No. 1 (FINAL)	Nursery Road SRTS Sidewalk Improvement Project – Keene Road to East Oakadia Drive (PID No. 000330A/2267)	DEI	Kamminga & Roodvoets, Inc	(66,154.79)	7/16/13	462,858.36 Total
46.	112-0031-PB (LN)	Continued Purchase Authorization	Water Treatment Chemicals – Polymers	DEI	BASF Corporation	700,000.00 2-164	7/16/13	700,000.00 Total
47.	123-0216-B (KF)	Corrective Contract (Expiration date from 7/6/2016 to 7/6/2015)	Sod Materials and Services (Co-op)	Various	Tom's Sod's Services, Inc. Wholesale Landscape Supply, Inc. D/B/A Big Earth Landscape Supply	0.00)	7/16/13	317,980.00 Total
48.	123-0430-N (JJ)	Non-Competitive Purchase	Two Muffin Monster Sewage Grinders	DEI	JWC Environmental LLC	158,066.00	7/16/13	158,066.00 Total
49.	112-0075-B (KF)	Time Extension	Fire Protection Systems – Safety Testing, Inspection & Certification	Various	Commercial Fire & Communications, Inc.	234,337.00	7/16/13	234,337.00 Total
50.	123-0446-E (JJ)	Emergency Purchase	Pipe Failure at Pump Station 016	DEI	QRC, Inc.	850,724.00 2-181	7/10/13	850,724.00 Total
51.	123-0022-N (SS)	First Term Extension	Marketing Representation – Mid-Atlantic Region	CVB	Danetown Meeting, LLC.	229,500.00	7/9/13	229,500.00 Annual

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52.	078-0513-P (GG)	First Amendment (Extension per Office of County Attorney for expiration to co-term with bond counsel contract)	Disclosure Counsel Services	County Attorney	Nabors, Giblin & Nickerson, P.A.	15,000.00	7/8/13	135,000.00 Total
53.	123-0216-B (KF)	Award of Bid	Sod Materials and Services (Co-op)	DEI	Tom's Sod's Services, Inc. Wholesale Landscape Supply, Inc. D/B/A Big Earth Landscape Supply	Pinellas County 242,780.00 (Co-op): 75,200.00	7/3/13	317,980.00 Total 24 Mo
54.	123-0028-B (KF)	Award of Bid	Pest Control: Aerial Mosquito Insecticide Application (Emergency Use)	DEI	Vector Disease Control International, LLC	250,000.00 2-176	7/3/13	250,000.00 Annual
55.	123-0033-CP (DF)	Construction Change Order No. 1 (FINAL)	Roof Overlayment (Re-bid Projects 2 & 3) – STAR Center (PID No. 001244A)	REM	Allied Roofing, Inc. Anderson & Shah Roofing, Inc.	0.00	7/3/13	793,384.00 Total
56.	123-0435-S (PF)	Purchase Authorization	Telecommunications Infrastructure Project Services (TIPS)	Various	The State of Florida, Department of Management Services (DMS) (Several Firms)	315,000.00 2-185	7/3/13	315,000.00 Total 36 Mo
57.	123-0275-B (LN)	Award of Bid	Reef Construction Services – Solid Waste	DEI	Island Marine Group, LLC	125,000.00	7/2/13	125,000.00 Total
58.	112-0018-CP (DF)	Construction Change Order No. 1-Final	ATMS/ITS North Fiber Optic Loop Installation (PID No. 2093)	DEI	Highway Safety Devices, Inc.	(67,548.70)	7/2/13	622,158.70 Total
59.	101-0276-CP (DF)	Construction Change Order No. 1 (FINAL)	The Glades Drainage Improvement (PID No. 1615)	DEI	Ajax Paving Industries of Florida, Inc.	(190,365.55)	7/2/13	749,702.55 Total
60.	101-0291-CP (DF)	Construction Change Order No. 1 (FINAL)	2011- 2012 Countywide Pavement Preservation (PID No. 2281)	DEI	Ajax Paving Industries of Florida, Inc.	(291,345.64)	7/2/13	5,181,929.36 Total
61.	123-0146-B (LN)	Corrective Contract (Inclusion of Xylem Water Solutions USA, Inc)	Pumps, Parts and Repairs	DEI	John Mader Enterprises, Inc. Regional Engineering & Services, Inc. Tampa Armature Works, Inc. Xylem Water	0.00	7/2/13	850,000.00 Total

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					Solutions USA, Inc			
62.	112-0491-M (PF)	First Term Extension	Sole Source Purchase - Software Maintenance/Support: RescueNet	PSS	Zoll Data Systems, Inc.	130,000.00	7/2/13	130,000.00 Annual
63.	123-0004-B (SS)	Increase in Funds for Blanket Purchase Agreement	Promotional/Novelty Items	CVB	On Time Marketing Social Merch, LLC	60,000.00	7/2/13	260,000.00 Total
64.	078-0459-B (LN)	Increase in Funds for Blanket Purchase Agreement	Pumps, Parts and Repairs (Co-op)	DEI	Xylem Water Solutions USA, Inc.	50,000.00	7/2/13	1,102,000.00 Total
65.	123-0428-N (RG)	Non-Competitive Purchase	Renewal Maintenance and Support of IBM Maximo Licenses	BTS	International Business Machine (IBM) Corp.	168,299.74	7/2/13	168,299.74 Annual
66.	123-0434-S (RG)	Purchase Authorization	Supply and Installation of Cisco Equipment at the Public Safety Complex	PSS	Presidio Network Solutions	1,094,916.34 2-185	7/2/13	1,094,916.34 Total
67.	123-0433-S (RG)	Purchase Authorization	Supply and Installation of Furniture Consoles at the Public Safety Complex Dispatch Center	PSS	Evans Consoles, Inc.	1,143,614.71 2-185	7/2/13	1,143,614.71 Total
68.	123-0241-CP (DF)	Award of Bid	Roof Replacement – 440 Court Street (PID No. 000888A)	REM	Southern Roofing Company, Inc.	197,247.00	6/25/13	197,247.00 Total
69.	112-0247-CP (DF)	Construction Change Order No. 1 (FINAL)	Lake Seminole Alum Injection Sub-Basin 6 (PID No. 829)	DEI	Keystone Excavators, Inc.	(176,616.25)	6/25/13	538,583.75 Total
70.	112-0415-CP (DF)	Construction Change Order No. 1 (FINAL)	Park Boulevard Bridge Scour Repair (Re-bid) (PID No. 000463A)	DEI	M & J Construction Company of Pinellas County, Inc.	(25,291.71)	6/25/13	474,331.93 Total
71.	123-0262-B (SS)	Corrective Contract (Annual amount stated in memo (\$86,454) incorrect should be \$202,095)	Carpet Maintenance Cleaning Services – Various Buildings	REM	Geyen Group South, Inc.	202,095.00	6/25/13	404,190.00 Total
72.	112-0195-G (PF)	Increase in Funds for Contract Purchase Agreement	Training – High Performance Organization	Various	Commonwealth Centers for High Performance Organizations Inc.	300,000.00 2-184	6/25/13	218,000.00 Annual
73.	112-0456-B (SS)	Name Change	Veterinary Drugs & Supplies	Animal Services	From: Butler Animal Health Supply, LLC D/B/A Butler Schein Animal Health Supply To: Butler Animal Health Holding Company, LLC	0.00	6/25/13	103,975.81 Annual

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					D/B/A Henry Schein Animal Health			
74.	123-0407-N (RG)	Non-Competitive Purchase	Maintenance and Support of IBM Passport Advantage Licenses	BTS	International Business Machine (IBM) Corp.	111,932.94	6/25/13	111,932.94 Annual

TOTAL \$
\$26,629,345.98