

**BOARD OF COUNTY COMMISSIONERS**

**DATE:** September 17, 2013

**AGENDA ITEM NO.** 21

**Consent Agenda** ☐

**Regular Agenda** ☒

**Public Hearing** ☐

**County Administrator's Signature:**

**Subject:**

Approval of the Extension of the Advanced Life Support (ALS) First Responder Agreement with the City of St. Petersburg

**Department:**

Safety and Emergency Services

**Staff Member Responsible:**

Bruce Moeller, Executive Director  
Public Safety Services

**Recommended Action:**

I RECOMMEND THE BOARD OF COUNTY COMMISSIONERS, SITTING AS THE PINELLAS COUNTY EMERGENCY MEDICAL SERVICES AUTHORITY (EMS AUTHORITY), APPROVE AND AUTHORIZE THE CHAIRMAN TO EXECUTE THE EXTENSION TO THE ALS FIRST RESPONDER AGREEMENT AFTER EXECUTION BY THE CITY OF ST. PETERSBURG.

**Summary Explanation/Background:**

The City of St. Petersburg requested more specific contract language than the Master Agreement Extension approved by the EMS Authority for the other seventeen (17) Cities and Fire Districts.

The extension language cites the specific sections of the original agreement in addition to updating the appendices. This version of the agreement must be specifically approved because the document has been modified; however, there are no substantive changes to any contract provisions. The changes required by the City's legal department were reviewed by the County Attorney's Office. The County Attorney's Office found that the changes were stylistic and non-substantive.

Per the EMS Authority's approval on July 23, 2013, this agreement includes \$603,348 in funding for Engine 14 to provide ALS First Responder service to the Highpoint East area.

This contract extension has a one-year term, effective October 1, 2013 and ending September 30, 2014.

**Fiscal Impact/Cost/Revenue Summary:**

FY13-14 Expenditure = \$13,144,183

Funds are available in the FY13-14 EMS Budget

EMS Fund / First Responder Program / Account – Aid to Government Agencies

**Exhibits/Attachments Attached:**

- Contract Review
- ALS First Responder Agreement Extension for City of St. Petersburg

**NON-PURCHASING CONTRACT REVIEW TRANSMITTAL SLIP**

<b>PROJECT: Extension of ALS 1<sup>st</sup> Responder Agreement with City of St. Petersburg for FY 13-14</b>	
<b>CONTRACT NO.: N/A</b>	<b>ESTIMATED <u>EXPENDITURE</u> / REVENUE: \$13,144,183</b> (Circle or underline appropriate choice above.)

In accordance with Contract Administration and its Review Process, the attached documents are submitted for your review and comment. Please complete this Non-Purchasing Contract Review Transmittal Slip below with your assessment, and **forward to the next Review Authority on the list, skipping any authority marked "N/A."** Indicate suggested changes by noting those in "Comments" column, or by revising, in RED, the appropriate section(s) of the document(s) to reflect the exact wording of the desired change(s).

**OTHER SPECIFICS RELATING TO THE CONTRACT:**

The City of St. Petersburg requested more specific contract language than the Master Agreement Extension for the other seventeen (17) Cities and Fire Districts. However, there are no substantive changes to any contract provisions. Appendix "A", lists the EMS Authority funded and authorized ALS First Responder Units; and Appendix "B" lists the Annual Compensation for Fiscal Year 2013-2014. This contract extension has a one-year-term, effective October 1, 2013 and ending at midnight, September 30, 2014.

REVIEW SEQUENCE	DATE	INITIAL/ SIGNATURE	COMMENTS (IF ANY)	COMMENTS REVIEWED & ADDRESSED OR INCORPORATED
<b>Originator:</b> Craig Hare EMS Division Manager	08/05/13	C-HARE		
<b>Risk Mgmt:</b> Virginia Holscher Director, Risk Management <i>Acct 8/6/13</i>	8/6/13	VEIN	<i>Public Entity Extension of existing Agreement</i>	<i>OK - CHARE 8/19/13</i>
<b>Finance:**</b> Cassandra Williams Finance Accountant	8/8/13	CBW		
<b>OMB:**</b> Eric Naughton Director, Office of Management and Budget	8/16/13	EN		
<b>Legal:</b> Don Crowell Managing Assistant County Attorney	8/19/13	DC		
<b>Assistant County Administrator or Executive Director:</b> Bruce Moeller Safety and Emergency Services	8/20/13	BM		

*V. G. H. Q.  
✓ with  
edit*

Please call Greg Woodrum at 647-1153 upon completion of review.  
All inquiries should be made to Craig Hare at 421-6819.

## **FOURTH EXTENSION OF ALS FIRST RESPONDER SERVICES AGREEMENT**

**AGREEMENT** made this \_\_\_\_\_ day of \_\_\_\_\_ 2013 between the City of St. Petersburg, a Florida municipal corporation ("Contractor") and the PINELLAS COUNTY EMERGENCY MEDICAL SERVICES AUTHORITY, a special district ("Authority").

In consideration of the mutual benefits set forth below, the parties agree as follows:

1. Contractor currently contracts with the Authority to provide Advanced Life Support (ALS) First Responder Services.
2. The ALS First Responder Services Agreement between the Contractor and the Authority, dated January 5, 2010 as amended by the Extension of ALS First Responder Services Agreement, dated October 28, 2010 and as amended by the Second and Third Extensions of ALS First Responder Services Agreement, dated December 7, 2011, and October 30, 2012 respectively (the "Agreement") are set to terminate on September 30, 2013.
3. The term of the Agreement shall be extended to and including September 30, 2014.
4. The Agreement is hereby amended as follows:

- A. Section 103. Contract Documents is hereby amended to delete the following: "Appendix B. FY12-13 Annual Compensation".

Section 103. Contract Documents is hereby amended to include the following: "Appendix B. FY13-14 Annual Compensation".

- B. Section 201. Words and Terms is hereby amended to delete the following: "Contract Year, means, during the term of this Agreement, the period commencing on October 1, 2012 and ending at midnight, September 30, 2013."

Section 201. Words and Terms is hereby amended to include the following: "Contract Year, means, during the term of this Agreement, the period commencing on October 1, 2013 and ending at midnight, September 30, 2014."

- C. Section 701. Compensation is hereby amended to delete the following: "Authority and Contractor have agreed to an amount reflecting Contractor's submitted budget for EMS during Fiscal

Year 2012-2013. Contractor shall be paid monthly in arrears for services commencing on October 1, 2012 and payments shall be (approximately) equal installments beginning November 1, 2012. The approved budget amounts for the Fiscal Year commencing on October 1, 2012, shall be equal to that shown on Appendix B. "

Section 701. Compensation is hereby amended to include the following: "Authority and Contractor have agreed to an amount reflecting Contractor's submitted budget for EMS during Fiscal Year 2013-2014. Contractor shall be paid monthly in arrears for services commencing on October 1, 2013 and payments shall be (approximately) equal installments beginning November 1, 2013. The approved budget amounts and the lump sum amount of compensation for East Highpoint services for the Fiscal Year commencing on October 1, 2013, shall be equal to that shown on Appendix B. Additionally Exhibit B reflects the total lump sum payment for the provision of EMS services to the East Highpoint area as reflected in the area attached hereto as Exhibit C. It is hereby agreed that the amount of this yearly lump sum compensation is intended to continue at the same amount for the East Highpoint area for a period of time not to exceed five years. A change in the yearly lump sum compensation may occur should the Authority and Contractor agree in writing to such a change and choose to extend the East Highpoint Fire District Fire Protection Services Agreement for one additional five (5) year term.

- D. Section 801. Term is hereby amended to delete the following:  
"The term of this Agreement shall be for One (1) year, commencing on October 1, 2012 and ending at midnight on September 30, 2013."

Section 801. Term is hereby amended to include the following:  
"The term of this Agreement shall be for One (1) year, commencing on October 1, 2013 and ending at midnight on September 30, 2014."

5. Contractor and Authority agree that upon approval of this extension, except with regard to the extension of the term of the Agreement in paragraph 3 and the matters set forth in paragraphs 4 and 6 of this extension, all other provisions of the Agreement will remain in full force and effect as if the original term of the Agreement extended to September 30, 2014.
6. The Authority funded and authorized ALS First Responder Units, listed as "Appendix A ALS First Responder Units" and "Appendix B FY12-13 Annual Compensation" which were both last updated on October 30, 2012, are hereby deleted and replaced with "Appendix A ALS First Responder Units for FY 13-14" and "Appendix B FY13-14 Annual Compensation".

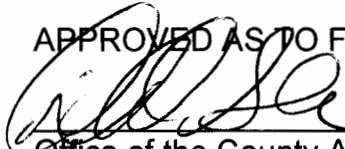
**IN WITNESS WHEREOF**, the parties hereto, by and through their undersigned authorized officers have caused this Fourth Extension of First Responder Services Agreement to be executed on this \_\_\_\_\_ day of \_\_\_\_\_, 2013.

ATTEST:  
KEN BURKE, CLERK

By: \_\_\_\_\_  
Deputy Clerk

[Seal]

APPROVED AS TO FORM:

  
\_\_\_\_\_  
Office of the County Attorney

ATTEST:

By: \_\_\_\_\_

PINELLAS COUNTY EMERGENCY  
MEDICAL SERVICES AUTHORITY  
By and through the Board of  
County Commissioners

By: \_\_\_\_\_  
Chairperson

CITY OF ST. PETERSBURG, FLORIDA

By: \_\_\_\_\_

Print: \_\_\_\_\_

Title: \_\_\_\_\_

APPROVED AS TO CONTENT AND FORM

\_\_\_\_\_  
City Attorney (Designee)

**Appendix A**  
**ALS First Responder Units**

<b>Contractor</b>	<b>Authority Funded</b>	<b>Contractor Funded</b>
St. Petersburg	Rescue 1, Rescue 3 Rescue 4, Rescue 5 Rescue 6, Rescue 7 Rescue 8, Rescue 9 Rescue 10, Rescue 11 Engine 12, Engine 13 Engine 14	Engine 3, Engine 4 Engine 5, Engine 6 Engine 7, Engine 8 Engine 9, Engine 10, Engine 11

**Appendix B**  
**FY13-14 Annual Compensation**

<b>Contractor</b>	<b>FY13-14</b>
St. Petersburg	\$12,540,835.00
St. Petersburg for Highpoint East	\$603,348.00
TOTAL	\$13,144,183.00

## **EXHIBIT C**

### **East Highpoint Boundaries**

The Eastern portion of the Highpoint Fire District is described as all of the unincorporated area within the following boundaries:

From center of Cross Bayou Canal and E/W half section line of Section 8-30-16 for point of beginning, run East along the E/W half section lines of Sections 9, 10 and 11 to centerline of Roosevelt Boulevard; thence Southeasterly along centerline of Roosevelt Boulevard (S.R. 686) to the centerline of Interstate Highway 275; thence run Northeasterly along the centerline of Interstate Highway 275 to the first water-spanning bridge in Section 6-30-17; thence run Northeasterly from said bridge into Old Tampa Bay to the Hillsborough-Pinellas County line; thence run Northwesterly along the County line to a point where it meets the Northerly extension of Cross Bayou Canal; thence Southwesterly along the centerline of canal to point of beginning in Section 8-30-16.