

BOARD OF COUNTY COMMISSIONERS

DATE: September 5, 2013

AGENDA ITEM NO. 17

Consent Agenda ☐

Regular Agenda ☒

Public Hearing ☐

County Administrator's Signature:

Subject:

Change Order No. 1 - Building Lighting Retrofits
Contract No.: 112-0502-CP(DF)
PID No. 000017A/2186

Department:

Real Estate Management / Purchasing

Staff Member Responsible:

Paul Sacco / Joe Lauro

Recommended Action:

I RECOMMEND THE BOARD OF COUNTY COMMISSIONERS (BOARD) APPROVE CHANGE ORDER NO. 1 FOR BUILDING LIGHTING RETROFITS, WITH MIDWAY SERVICES, INC. (MIDWAY SERVICES), CLEARWATER, FLORIDA.

I FURTHER RECOMMEND THAT THE CHAIRMAN SIGN CHANGE ORDER NO. 1 AND THE CLERK ATTEST.

Summary Explanation/Background:

The Board previously approved the replacement of interior lighting fixtures in four (4) County buildings:

<u>Location</u>	<u>Cost</u>
1. North County Service Center 29582 US 19 N, Clearwater	\$83,143.00
2. Annex Building 400 S Ft Harrison Avenue, Clearwater	\$286,967.72
3. Cooperative Extension Center 12520 Ulmerton Road, Largo	\$70,323.00
4. Emergency Medical Service (EMS) 12490 Ulmerton Road, Largo	\$159,046.84

The new light fixtures are light emitting diode (LED) technology. The LED fixtures reduce overall building power consumption resulting from the energy efficiency of the fixtures and lamps, and the reduced heat load to the building HVAC systems. It is estimated the annual savings from the four (4) projects listed above will exceed \$72,000.

The purpose of Change Order No. 1 is to allow for a time extension for completion of the Annex, North County Service Center and EMS facilities. The Cooperative Extension Center was completed on time. The remaining three (3) projects will be completed before the end of the Fiscal Year 2013.

Change Order No. 1 also requests consideration to expand the scope of the project to include facilities located at 440 Court Street and 333 Chestnut Street. They were not in the original competitive bid process due to funding constraints. Funding is now available and the facilities will be completed during Fiscal Year 2014. Design has been completed ensuring adequate light levels and optimization of the number of fixtures. Staff is requesting to add these two (2) facilities to the existing project as the work has been competitively procured and Midway Services is currently mobilized and has agreed to honor original bid pricing. The facilities were previously identified by Duke Energy as candidates for lighting retrofit. It is anticipated the additional retrofits will result in an annual savings of electricity and maintenance of \$60,500.00.

Change Order No. 1 authorizes an increase to the original contract amount by \$260,000.00, for a revised total of \$859,480.56. Change Order No. 1 also authorizes a time extension of three hundred (300) consecutive calendar days to the original contract term for a revised total of consecutive calendar days. The revised Agreement term expiration date is March 26, 2014.

Previous actions regarding this contract in reverse chronological order are:

- December 11, 2012 Award of Bid by the Board

Fiscal Impact/Cost/Revenue Summary:

Original Contract Total Approved:	\$599,480.56
Increase due to Change Order No. 1 :	\$260,000.00
Revised Contract Total Amount:	\$859,480.56

Funding provided for this project through the General Government Services Fund: Other General Government Activity.

Change in Contract Term:

Original Contract Term Approved:	100 Consecutive Calendar Days
Time Extension due to Change Order No. 1:	300 Consecutive Calendar Days
Revised Contract Term:	400 Consecutive Calendar Days

Exhibits/Attachments:

Contract Review
Change Order No. 1



**PURCHASING DEPARTMENT
CONTRACT REVIEW TRANSMITTAL**

CATS
NO.:

42744

PROJECT: Change Order No. 1 - Building Lighting Retrofits (PID No. 000017A/2186)

BID NUMBER: 112-0502-CP(DF)

REQ. NUMBER:

TYPE: ☒ **Purchase Contract**

☐ **Other:**

☐ **Construction-Less than \$100,000**

☐ **One Time**

In accordance with the policy guide for Contract Administration, the attached documents are submitted for review and comment.

Upon completion of review, complete Contract Review Transmittal and forward to next Review Authority listed. Please indicate suggested changes by revising, in RED, the appropriate section of the document reflecting the exact wording of the change.

RISK MANAGEMENT: Estimated Expenditure: \$260,000.00

REVIEW SEQUENCE	REVIEW AUTHORITY	REVIEW DATE	REVIEW SIGNATURE	COMMENTS (Attach Separate page if necessary)	COMMENTS INCORPORATED
1.	<u>Purchasing Dept.</u> J. Lauro, Director C. Mancuso, Ass't. Director D. Fechter, PA			memo needs work	
2.	<u>Dept. of Real Estate Management</u> Paul Sacco, Director Keshwar Ramjattan, REM	7/11/13 7/16/13	<i>[Signature]</i> 2/16/13		
3. <i>7/17/13</i>	<u>Risk Management Director</u> Attn: Virginia E. Holscher (Check applicable box at right)	7/18/13	REN	ins in original	<input type="checkbox"/> HIGH RISK <input type="checkbox"/> NOT HIGH RISK
4.	<u>BCC Finance</u> Attn: Cassandra Williams	7/23/13	CBW	Estimate Supporting \$260K Attached	
5.	<u>Legal</u> Attn: Miles Belknap	7/24/13	MB	DF will send CC for approve to form signature	
6.	<u>Asst. County Administrator</u> Attn: M. Woodard	7/30/13	<i>[Signature]</i>		

RETURN ALL DOCUMENTS TO PURCHASING

Make all inquiries to: D. Fechter, PA

at Extension 3154

In order to meet the following schedule, please return your requirements to Purchasing by: July 18, 2013

TENTATIVE DATES

BCC Agenda Date: August 6, 2013

Purchasing Director Approval: July 19, 2013



Joseph Lauro, CPPO/CPPB
Director

CONSTRUCTION CHANGE ORDER NO. 1

PROJECT: Building Lighting Retrofits (PID No. 000017A/2186)
PROJECT NO.: 112-0502-CP(DF)
AGREEMENT DATE: December 27, 2012
COMMENCEMENT DATE: February 19, 2013
OWNER: Pinellas County
CONTRACTOR: Midway Services, Inc.

REASON FOR CHANGE:

A time extension is requested for completion of the Annex, North County Service Center and EMS facilities. The Cooperative Extension Center work is complete. Not originally anticipated, staff re-designed building lighting layouts after award of bid in order to realize savings in the amount of lighting fixtures used. It is anticipated that the three (3) projects will be completed before the end of the fiscal year 2013

Additionally, this change order allows for building lighting retrofits of Pinellas County facilities located at 440 Court Street and 333 Chestnut Street. Work will be done in Fiscal Year 2014 commencing October 1, 2013. Design has been completed ensuring adequate light levels and optimization of the number of fixtures.

Pinellas County is opting to add these two (2) facilities to the existing project. The facilities were previously identified by Duke Energy as candidates for lighting retrofit. The Contractor, Midway Services, has agreed to honor the bid unit prices per the current Agreement. The existing 2' x 4' and 1' x 4' fluorescent light fixtures will be replaced with 2' x 4' and 1' x 4' Light Emitting Diode (LED) fixtures, which is the same fixtures being installed at the other facilities as part of the existing agreement. Unit prices, including disposal cost for all lamps and ballasts, for the 2' x 4' recessed and 1' x 4' recessed fixtures are \$277.22 and surface mounted fixtures are \$276.66.

The contractor agrees to conform to all existing contract specifications as well as those specific to this work.

There is a three hundred (300) day time extension associated with this change order. The revised term expiration date is March 26, 2014.

PLEASE ADDRESS REPLY TO:
400 South Ft. Harrison, Sixth Floor
Clearwater, Florida 33756
Phone: (727) 464-3311
FAX: (727) 464-3925
Website: www.pinellascounty.org/purchase



CHANGE IN AGREEMENT PRICE:

Original Agreement Amount:	\$599,480.56
Increase due to Change Order No. 1:	\$260,000.00
Revised Agreement Amount:	\$859,480.56

Your acceptance of this Change order shall constitute a modification to our Agreement and will be performed subject to all of the same terms and conditions as contained in our Agreement indicated above, as fully as if the same were repeated in this acceptance. This adjustment to the agreement shall constitute a full and final settlement of any and all claims arising out of or related to the change set forth herein, including claims for impact and delay costs.

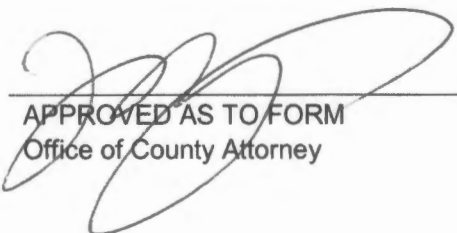
PINELLAS COUNTY, FLORIDA
by and through its Board of County
Commissioners

ATTEST:

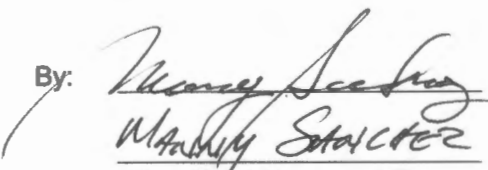
By: _____
Ken Burke
Clerk of the Court

By: _____
[Redacted Signature]
[Redacted Title]


Date: _____

By:  _____
APPROVED AS TO FORM
Office of County Attorney

ATTEST:

By:  _____
Mary Stichter
Type/Print Name and Title

CONTRACTOR:

By:  _____
DAVID ORDMAN
Type/Print Name and Title

(SEAL)