

BOARD OF COUNTY COMMISSIONERS

DATE: August 20, 2013

AGENDA ITEM NO. 12

Consent Agenda ☐

Regular Agenda ☒

Public Hearing ☐

County Administrator's Signature:

Subject:

Distribution of Edward Byrne Memorial Justice Assistance Grant Funds for Pinellas County

Department:

Health and Community Services

Staff Member Responsible:

Tim L. Burns, Director
Justice and Consumer Services

Recommended Action:

I RECOMMEND THE BOARD OF COUNTY COMMISSIONERS (BOARD) APPROVE THE RECOMMENDATION OF THE SUBSTANCE ABUSE ADVISORY BOARD FOR THE DISTRIBUTION OF \$296,256 IN EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT FUNDS FOR FISCAL YEAR 2013-2014 AND AUTHORIZE THE COUNTY ADMINISTRATOR TO EXECUTE ALL SUBSEQUENT AGREEMENTS AND DOCUMENTS RELATED TO THIS FUNDING.

Summary Explanation/Background:

In accordance with provisions of Chapter 11D-9, Florida Administrative Code, the Florida Department of Law Enforcement (FDLE) has set aside \$296,256 in Edward Byrne Memorial Justice Assistance Grant (JAG) funds for use by all units of government in Pinellas County for fiscal year 2013-2014. On July 10, 2013, the Pinellas County Substance Abuse Advisory Board (SAAB) recommended that this amount be distributed among nine (9) applicants. A detailed breakdown is attached. Five (5) of the recommended applications require contracts between the organization and Pinellas County.

Fiscal Impact/Cost/Revenue Summary:

The total amount of Edward Byrne Memorial JAG funds awarded to Pinellas County from the FDLE for fiscal year 2013-2014 is \$296,256. Five of the nine recommended applications (Suncoast Center, Family Resources, Pinellas County Adult Drug Court, MORE Health, and the Boys and Girls Clubs of the Suncoast) relate to programs administered by the County in the total amount of \$143,000. Upon completion of all awards from the FDLE and approval of all funding agreements, a request to supplement the General Fund budget will be presented to the Board to establish the required budgetary framework. The FDLE will reimburse Pinellas County for the \$143,000, as reimbursement claims are submitted. There is no match requirement for these funds.

Exhibits/Attachments Attached:

Contract Review Transmittal Slip
Edward Byrne Memorial JAG Recommendation Breakdown for Fiscal Year 2013-2014
SAAB Meeting Minutes from July 10, 2013
Certificate of Participation, dated June 5, 2013
Award Letters from the FDLE to Pinellas County for Fiscal Year 2013-2014



NON-PURCHASING CONTRACT REVIEW TRANSMITTAL SLIP

PROJECT: Edward Byrne Memorial Justice Assistance Grants FY 2013-2014	
CONTRACT NO.: number	ESTIMATED EXPENDITURE / REVENUE: 254626.00 (Circle or underline appropriate choice above.)

In accordance with Contract Administration and its Review Process, the attached documents are submitted for your review and comment. Please complete this Non-Purchasing Contract Review Transmittal Slip below with your assessment, and **forward to the next Review Authority on the list, skipping any authority marked "N/A."** Indicate suggested changes by noting those in "Comments" column, or by revising, in RED, the appropriate section(s) of the document(s) to reflect the exact wording of the desired change(s).

OTHER SPECIFICS RELATING TO THE CONTRACT:

Included with this packet are (3) original copies of (7) separate grant applications recommended for funding by the Substance Abuse Advisory Board (SAAB). Each application requires signature by the County Administrator before being sent to FDLE.

REVIEW SEQUENCE	DATE	INITIAL/ SIGNATURE	COMMENTS (IF ANY)	COMMENTS REVIEWED & ADDRESSED OR INCORPORATED
Originator: Tim Burns Justice & Consumer Svc.	07/19/13			
Risk Mgmt: Virginia Holscher	7/22/13	VEH	Grants PE to PE	
Finance:** Cassandra Williams	7/23/13	CBW		
OMB:** Eric Naughton	7/24/13	EN		
Legal: Carl Brody	7/25/13	CS		
Assistant County Administrator or Executive Director: Gwendolyn Warren, Healthy Communities Executive Director	7/30/13			

Please return to Marie Elam/Justice & Consumer Services By **ASAP**.
All inquiries should be made to Marie Elam ext.46433.

**EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT
RECOMMENDATION SHEET
FISCAL YEAR 2013-2014**

PINELLAS COUNTY BCC (contract not required)

<u>Agency/Organization</u>	<u>Project Title</u>	<u>Federal Funds</u>
1. Sheriff's Office	Sexual Predator & Offender Tracking	\$ 82,000
2. Justice and Consumer Services	Planning Grant	\$ 29,626

PINELLAS COUNTY BCC (contract required)

3. Suncoast Center	Jail Diversion Expansion	\$ 40,000
4. Family Resources	Community Placement Intake Service	\$ 33,000
5. Pinellas County Adult Drug Court	Adult Drug Court Treatment Expansion	\$ 30,000
6. MORE Health	Firearm Safety and Injury Prevention	\$ 25,000
7. Boys and Girls Clubs of the Suncoast Street SMART		\$ 15,000

INDIVIDUAL UNITS OF GOVERNMENT

8. St. Petersburg Police Department	Firearm Detection Dog	\$ 23,895
9. Clearwater Police Department	Operation Graduate	\$ 17,735

TOTAL		\$ 296,256
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**Substance Abuse Advisory Board
Meeting Minutes
Criminal Justice Center, 1st Floor Conference Room
July 10, 2013**

In Attendance:

Bernie McCabe – State Attorney (Chair)	Bob Dillinger – Public Defender
Leona Crumbley – Florida Department of Corrections	Chief John Carroll– Largo Police Department
Debra Pruitt – Juvenile Welfare Board	Jill Gould – Department of Juvenile Justice
Lisa Savo – Pinellas County School Board	Carl Brody, County Attorney’s Office
Chief Dorene Thomas – Pinellas Park Police Department	Jackie Griffin – Operation PAR
Andrea Whidden, Pinellas County Health Department	Carl Brody, County Attorney’s Office
Sgt. Christopher Wilkins – PCSO	Janet Skinner – Clearwater Police Department
Lynda Wagner – Suncoast Center	Stacey Welton – Family Resources
Laci Stokes, MORE Health	Tammy Hillier – Boys & Girls Clubs
Kelly Dakoski—Juvenile Drug Court	Nick Bridenback — Adult Drug Court
Tim Burns, Justice & Consumer Services	Tom Wedekind - PEMHS
Lt. Joshua Stone – Gulfport Police Department	Paula Gainey – Directions for Living
Jana Balicki - Westcare	Susan Fraley – PCSO
Brandi Barnett – Tampa Crossroads	Rich Steiner – Gulf Coast Jewish Family & Community Services
Michael Schade – St. Petersburg Police Department	Debra Dandridge – St. Petersburg Police Department
Sandra Wilson – Clearwater Police Department	Scott Summers - PCSO
Jeff Rawson – Indian Shores Police Department	Marianna Kritsberg - ACTS
Marie Elam – Justice & Consumer Services	

I. Welcome & Introductions: Bernie McCabe called the meeting to order at 1:05 p.m. Everyone went around the room and introduced themselves.

II. Edward Byrne Memorial Justice Assistance Grant (JAG) Program

JAG FY 2012-2013 Second and Third Quarter Reports

1. Boys and Girls Clubs of the Suncoast – Street SMART - Tammy Hillier
2. SunCoast - Jail Diversion Expansion – Lynda Wagner
3. Family Resources – Community Placement Intake Services – Stacey Welton
4. Pinellas County Adult Drug Court – Treatment Expansion – Nick Bridenback
5. MORE Health – Firearm Safety and Injury Protection – Laci Stokes
6. ALPHA House – Child Abuse Education & Prevention – Jennifer Stracick
7. Pinellas County Sheriff’s Office – SPOT Unit – Sgt. C. Matt Wilkins
8. Gulfport Police Department – Lt. Joshua Stone
9. Pinellas Park Police Department – Chief Dorene Thomas

III. Annual Trust Fund Reports

1. Directions for Mental Health – Paula Gainey
2. Operation PAR – Jackie Griffin
3. Westcare – Jana Balicki
4. Suncoast Center – Lynda Wagner

III. Trust Fund Reports (continued)

5. Tampa Crossroads – Brandi Barnett
6. Personal Enrichment Through Mental Health
7. Gulf Coast Jewish Family & Community Services – Rich Steiner
8. Family Resources – Stacey Welton

IV. Old Business:

1. **Adult Drug Court Quarterly Update** – Nick Bridenback, Adult Drug Court Program Manager
2. **Juvenile Drug Court Update** - Kelly Dakoski
3. **LiveFree! Substance Abuse Prevention Coalition Update** – Jackie Griffin

V. New Business:

FY 2013-2014 Alcohol and Drug Abuse Trust Fund Recommendations - Bernie McCabe announced the members of the Grant Review Committee:

Bernie McCabe, State Attorney
Bob Dillinger, Public Defender
Leona Crumbley, Florida Department of Corrections
Jill Gould, Florida Department of Juvenile Justice
Chief John Carroll, Largo Police Department
Debra Prewitt, Juvenile Welfare Board
Lisa Savo, Pinellas County School Board

Mr. McCabe then read the Alcohol and Drug Abuse Trust Fund recommendations. The funding recommendations on behalf of the Grant Review Committee for the Alcohol and Drug Abuse Trust Fund are as follows:

1. Tampa Crossroads, Inc. \$10,000
2. Pace Center for Girls, Inc. \$9,000
3. Suncoast Center, Inc.. \$9,000
4. Directions for Living \$5,000
5. Family Resources, Inc. \$5,000
6. Personal Enrichment through Mental Health Services, Inc. \$5,000
7. Westcare Gulfcoast-Florida, Inc. \$5,000
8. Operation PAR, Inc. \$2,000

Total requests: \$69,268.76 (9 Applications)

Amount available: \$50,000

Bob Dillinger made a motion for approval. Debra Prewitt seconded. All were in favor.

FY 2013-2014 Edward Byrne Memorial Justice Assistance Grant (JAG) Recommendations

Mr. McCabe then read the Edward Byrne Memorial Justice Assistance Grant recommendations. The funding recommendations on behalf of the Grant Review Committee for the Edward Byrne Memorial Justice Assistance Grants are as follows:

1. Pinellas County Sheriff's Office \$82,000
2. Suncoast Center, Inc. \$40,000
3. Family Resources, Inc. \$33,000
4. Pinellas County Adult Drug Court \$30,000
5. Pinellas County Justice and Consumer Services \$28,023
6. MORE Health, Inc. \$25,000
7. St. Petersburg Police Department \$20,000
8. Clearwater Police Department \$12,204
9. Boys and Girls Clubs of the Suncoast \$10,000

Total requests: \$460,350.01 (13 Applications)

Amount available: \$280,227

Bob Dillinger made a motion for approval. Chief Thomas seconded. All were in favor.

VI. Roundtable:

VII. Adjournment: The meeting was adjourned at 1:40 p.m.

Meeting minutes respectfully submitted by Marie Elam, Pinellas County Justice and Consumer Services

CERTIFICATE OF PARTICIPATION

Edward Byrne Memorial Justice Assistance Grant (JAG) Program

Date: June 5, 2013

Mr. Clayton H. Wilder
Administrator
Office of Criminal Justice Grants
Florida Department of Law Enforcement
2331 Phillips Road
Tallahassee, Florida 32308

Dear Mr. Wilder:

This is to inform you that the Board of County Commissioners Accepts KTU ✓
Declines ___ the invitation to serve as the coordinating unit of government in the Florida
Department of Law Enforcement's Edward Byrne Memorial Justice Assistance Grant
(JAG) Program.

For purposes of coordinating the preparation of our application(s) for grant funds with
the Office of Criminal Justice Grants, we have designated the following person:

Name: Tim L. Burns
Title: Bureau Director
E-mail address: tburns@pinellascounty.org
Agency: Pinellas County Department of Justice and Consumer Services
Address: Clearwater, FL 33760
Telephone: 727-453-7441 County: Pinellas
Date: June 5, 2013

Sincerely,

Kenneth T. Welch 6/5/13
Kenneth T. Welch
Chair, Board of County Commissioners



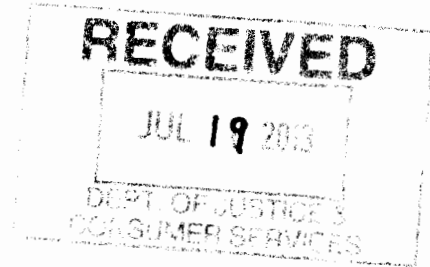
Florida Department of
Law Enforcement

Gerald M. Bailey
Commissioner

Business Support
Office of Criminal Justice Grants
Post Office Box 1489
Tallahassee, FL 32302-1489
(850) 617-1250
www.fdle.state.fl.us

Rick Scott, Governor
Pam Bondi, Attorney General
Jeff Atwater, Chief Financial Officer
Adam Putnam, Commissioner of Agriculture

July 18, 2013



Mr. Tim L. Burns, Director
Pinellas County
Department of Justice and Consumer Services
631 Chestnut Street
Clearwater, Florida 33756

Dear Director Burns:

The Florida Department of Law Enforcement (FDLE) was informed by the United States Department of Justice (DOJ) that the anticipated Justice Assistance Grant (JAG) funds allocated to the State of Florida will increase as a result of including additional unobligated funds from previous federal fiscal years. We are pleased to announce that this results in an increase of JAG Countywide funding for each county. The amount allocated for Pinellas County has increased to \$296,256. The letters of approval representing agreement among at least 51 percent of all units of local government representing at least 51 percent of the county population must show the new allocation of dollars to each project in the county.

The deadline for the on-line submission of the JAG Countywide applications is extended until July 31, 2013. Please contact Planning Manager Janice Parish if this deadline poses additional concerns, if you have any questions regarding changes with your JAG application, or you need the application returned in the Subgrant Information Management On-Line (SIMON) system. The Office of Criminal Justice Grants (OCJG) is available for assistance Monday through Friday, 8:00 a.m. – 5:00 p.m. EDT. For issues relating to SIMON, please contact (850) 617-1250 and reference the SIMON Help Desk.

Sincerely,

Petrina Tuttle Herring
Administrator

PTH/jp

cc: Chief Official for Pinellas County
Mayors in Pinellas County
Law Enforcement Agencies in Pinellas County
Project Directors in Pinellas County



Florida Department of
Law Enforcement

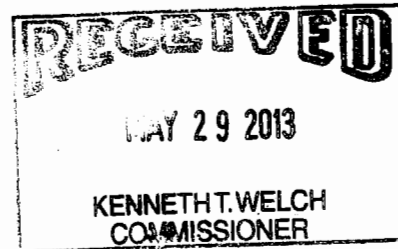
Gerald M. Bailey
Commissioner

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Rick Scott, *Governor*
Pam Bondi, *Attorney General*
Jeff Atwater, *Chief Financial Officer*
Adam Putnam, *Commissioner of Agriculture*

May 24, 2013

The Honorable Kenneth Welch
Chairman, Pinellas County
Board of Commissioners
315 Court Street
Clearwater, FL 33756



Re: Federal Fiscal Year (FFY) 2013 Edward Byrne Memorial Justice Assistance
Grant (JAG) Program – JAG Countywide – State Solicitation

Dear Chairman Welch:

The Florida Department of Law Enforcement (FDLE) anticipates an award from the United States Department of Justice for FFY 2013 JAG funds. FDLE will distribute these funds in accordance with the JAG Countywide distribution provisions of Chapter 11D-9, Florida Administrative Code.

FDLE has set aside \$280,227 funds for use by all units of government within Pinellas County. The enclosed Program Announcement provides an overview of these funds which can be used by local units of government to support a broad range of activities to prevent and control crime and to improve the criminal justice system. Please note that the Program Announcement includes information from the U.S. Department of Justice relating several areas of national focus and its priorities to help maximize the effectiveness of the Byrne/JAG funding.

As a condition of participation in this program, the units of government in each county must reach a consensus concerning the expenditure of these funds. This consensus must include the projects to be implemented as well as the agency responsible for such implementation.

Developing such consensus will require someone to exercise leadership and assume a coordinating role in the development of applications for these funds. FDLE recommends that the Board of County Commissioners assume this responsibility. In the event the county declines to serve in this capacity, the Department will request the governing body of each municipality in the county, in descending order of population, to serve as the coordinating unit of government.

The Honorable Kenneth Welch
May 24, 2013
Page Two


The enclosed Certificate of Participation form requests the identification of an individual coordinator. We will send this individual further information regarding the application process in FDLE's on-line grant management system. Please complete the enclosed Certificate of Participation and return it as soon as possible to:

Florida Department of Law Enforcement
Office of Criminal Justice Grants
2331 Phillips Road
Tallahassee, Florida 32308
Attention: Clayton H. Wilder, Administrator

FDLE does not discriminate, and prohibits subgrant recipients from discriminating, on the basis of race, color, religion, national origin, sex, disability, or age in the delivery of services or benefits or in employment.

We look forward to working with you. If you have any questions or if we can provide you with any assistance regarding the JAG Program, please contact me at (850) 617-1250.

Sincerely,


Clayton H. Wilder
Administrator

CHW/JP/al

Enclosures

cc: Mayors in Pinellas County
Law Enforcement Agencies in Pinellas County
Project Directors in Pinellas County