



BOARD OF COUNTY COMMISSIONERS

DATE: August 6, 2013
AGENDA ITEM NO. 21

Consent Agenda ☐

Regular Agenda ☒

Public Hearing ☐

County Administrator's Signature:

Subject:

Designation of the Executive Director, Department of Environment & Infrastructure Position and Four Positions in the New Job Classification Executive Director, County Administration as Senior Management Service Class of the Florida Retirement System

Department:

County Administrator

Staff Member Responsible:

Robert LaSala, County Administrator

Recommended Action:

IT IS RECOMMENDED THAT THE BOARD OF COUNTY COMMISSIONERS (BOARD) DESIGNATE THE DIRECTOR OF THE DEPARTMENT OF ENVIRONMENT AND INFRASTRUCTURE POSITION RETROACTIVE TO HIRE DATE OF MAY 14, 2012 AND EXECUTIVE DIRECTOR, COUNTY ADMINISTRATION EFFECTIVE OCTOBER 1, 2013 FOR INCLUSION IN THE SENIOR MANAGEMENT SERVICE CLASS OF THE FLORIDA RETIREMENT SYSTEM

Summary Explanation/Background:

Fla. Stat. §121.055 establishes a separate class of membership within the Florida Retirement System known as a Senior Management Service Class. Each local agency employer, as the term is defined in Chapter 121, Fla. Stat. is entitled to designate up to ten (10) non-elected full-time positions as Senior Management Service Class positions. In addition, any local agency employer who has in excess of one hundred (100) or more employees, as does the Board, is entitled to designate additional positions not to exceed one percent (1%) of the regularly established positions which they maintain. The Board is a local agency employer under Chapter 121, and, therefore, has authority to designate a limited number of positions to be included in the Senior Management Services Class. The significance of designating a position as being within the Senior Management Service Class is that employees in such positions earn retirement at a rate of two percent (2%) per year as opposed to the one point six percent (1.6%) per year established for employees within the regular class.

In order for a position to be appropriately designated, Fla. Stat. §121.055(1)(b)1.c requires that the position be a managerial or policy-making position filled by an employee who is not subject to a continuing contract and serves at the pleasure of the local agency employer, in this case, the Board, without civil service protection. In addition, the employee must head an organizational unit or have responsibility to affect or recommend personnel, budget or policy decisions in his or her areas of responsibility. The position of Director of Environment and Infrastructure and the positions of Executive Director, County Administration, satisfy the criteria outlined for inclusion in the Senior Management Service Class. The position of Director of Environment and Infrastructure has been occupied since May 14, 2012 and it is requested that its inclusion in the Senior Management Service class be retroactive. The positions of Executive Director, County Administration will be effective October 1, 2013 or as soon thereafter as possible.

As required by Chapter 121, Notice of Intent to Designate the positions has been published once a week, for two consecutive weeks, in a newspaper of general circulation published in the county or counties affected in accordance with Fla. Stat. Chapter 50. That advertisement is attached.

Fiscal Impact/Cost/Revenue Summary:

Approximately \$2,600 impact to bring the Director of Environment and Infrastructure in senior management retroactive to his hire date of May 14, 2012.

Exhibits/Attachments Attached:

Advertisement

**NOTICE OF INTENT TO DESIGNATE POSITION
FOR INCLUSION IN THE SENIOR MANAGEMENT SERVICE CLASS**

Notice is hereby given that the Board of County Commissioners will consider for adoption during its regular meeting to be held on Tuesday, August 6, 2013, beginning at 9:30 a.m. in the Board Assembly Room, Fifth Floor of the Pinellas County Courthouse, 315 Court Street, Clearwater, Florida, a resolution whereby it will designate the following positions for inclusion within the Senior Management Service Class:

Executive Director, Department of Environment and Infrastructure (1) position

Executive Director, County Administration (4) positions

Persons are advised that, if they decide to appeal any decision made at this meeting/hearing, they will need a record of the proceedings, and, for such purpose, they may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

IF YOU ARE A PERSON WITH A DISABILITY WHO NEEDS ACCOMMODATION IN ORDER TO PARTICIPATE IN THIS PROCEEDING, YOU ARE ENTITLED, AT NO COST TO YOU, TO THE PROVISION OF CERTAIN ASSISTANCE. WITHIN TWO (2) WORKING DAYS OF YOUR RECEIPT OF THIS NOTICE, PLEASE CONTACT THE OFFICE OF HUMAN RIGHTS, 400 SOUTH FORT HARRISON AVENUE, SUITE 500, CLEARWATER, FLORIDA 33756, (727) 464-4880, (VOICE), 464-4062 (TDD).

KEN BURKE, CLERK TO
THE BOARD OF COUNTY COMMISSIONERS
By: Norman D. Loy, Deputy Clerk