



BOARD OF COUNTY COMMISSIONERS

DATE: July 9, 2013
AGENDA ITEM NO. **18a.**

Consent Agenda ☒

Regular Agenda ☐

Public Hearing ☐

County Administrator's Signature

Subject:

Declare Surplus and Authorize the Sale of Miscellaneous County-Owned Equipment

Department:

Real Estate Management

Staff Member Responsible:

Paul S. Sacco, Director

Recommended Action:

I RECOMMEND THE BOARD OF COUNTY COMMISSIONERS (BOARD) DECLARE AS SURPLUS AND AUTHORIZE THE SALE OF ONE (1) TRAILER, ASSET NUMBER 42520 TO THE PINELLAS COUNTY SHERIFF'S OFFICE FOR A LUMP SUM OF \$1,000.00 PER SECTIONS 274.05 AND 274.06 OF THE FLORIDA STATE STATUTES AND BOARD OF COUNTY COMMISSIONERS SURPLUS DISPOSITION PROCEDURES.

IT IS FURTHER RECOMMENDED THAT THE BOARD APPROVE THE DISTRIBUTION OF THE PROCEEDS FROM THIS SALE FROM GOVERNMENTAL FUNDS TO THE WATER ENTERPRISE FUND TO OFFSET THE REPLACEMENT COST OF FUTURE EQUIPMENT PURCHASES.

Summary Explanation/Background:

A determination has been made that the usefulness of the identified trailer to County operations has been exhausted. The trailer, however, retains a minimal work value for extended life with the Pinellas County Sheriff's Office. The Pinellas County Sheriff's Office, therefore, requests to purchase this trailer for the fair market value of \$1,000.00, to be used in support of its law enforcement operations. The fair market value represents an average value. The average value in this case is derived by averaging current unit resale values from online equipment trader resources (i.e. Equipment Trader.com & Iron Planet.com), with subtraction of typically applied auction fees of 10%.

Asset #	Year	Make	Model	VIN Number	Resale Value
42520	1987	Butler	LT1214	1BUD14205H1001985	\$1,000.00

Fiscal Impact/Cost/Revenue Summary:

Revenue derived from this surplus sale is \$1,000.00

Exhibits/Attachments Attached:

Contract Review Transmittal Slip
Pinellas County Sheriff's Office Planned Use E-Mail
Fair Market and Trade-In Value Justification Form

NON-PURCHASING CONTRACT REVIEW TRANSMITTAL SLIP**PROJECT: Declare Surplus and Authorize Sale of Miscellaneous County Owned Equip.****CONTRACT NO.:** number**ESTIMATED EXPENDITURE / REVENUE:** amount*(Circle or underline appropriate choice above.)*

In accordance with Contract Administration and its Review Process, the attached documents are submitted for your review and comment. Please complete this Non-Purchasing Contract Review Transmittal Slip below with your assessment, and **forward to the next Review Authority on the list, skipping any authority marked "N/A."** Indicate suggested changes by noting those in "Comments" column, or by revising, in RED, the appropriate section(s) of the document(s) to reflect the exact wording of the desired change(s).

OTHER SPECIFICS RELATING TO THE CONTRACT:

Sale of trailer to the Pinellas County Sheriff's Office

REVIEW SEQUENCE	DATE	INITIAL/ SIGNATURE	COMMENTS (IF ANY)	COMMENTS REVIEWED & ADDRESSED OR INCORPORATED
Originator: Paul S. Sacco	5/30/13	<i>Case M...</i>		
Finance:** Anne Lawler	6/5/13	<i>Anne Lawler</i>	Asset # 42520 Tag # 58109 The fund to receive the proceeds should be water enterprise fund, not DEI.	<i>mgf</i> 04/11/13
Legal: Michael Zas	6/6/13	<i>MZas</i>		
Assistant County Administrator or Executive Director: Mark Woodard	6/7/13	<i>W...</i>		

Please return to Andrew Pupke.

All inquiries should be made to Andrew Pupke ext. 43237.

** See Contract Review Process

Revised 5.13.13

Pupke, Andrew W

From: Grant, Keith E
Sent: Wednesday, May 29, 2013 4:10 PM
To: Mueller, Scott
Cc: Pupke, Andrew W; Segrete, Steven P
Subject: RE: Trailer purchase

Scott,

The information for the below referenced trailer purchase has been completed and provided to Andrew Pupke for final processing complete with the fair market value justification and corresponding board agenda memo, please feel free to contact Andrew directly with any questions you may have regarding this purchase; hope all is well!

Thank you!

Keith Grant

Pinellas County Fleet Management
(727) 582-3007

kgrant@pinellascounty.org

All government correspondence is subject to the public records law.

From: Mueller, Scott [<mailto:smueller@pcsonet.com>]
Sent: Friday, April 12, 2013 3:42 PM
To: Grant, Keith E
Cc: Segrete, Steven P
Subject: Trailer purchase

Keith,

I have a request, this agency is in need of something to store scrap metal in, as the contracted vendor does not provide containers small enough for our application. I spoke with Steve to see how you folks were coping and if you had anything headed for auction that might serve this need. He indicated you had a trailer TR58109 which may be headed for surplus. If this is indeed the case we would like to explore to option of purchasing this trailer. When your schedule permits could you provide a sale cost for that unit?

I appreciate your consideration and effort,

Scott Mueller
Fleet Manager
Pinellas County Sheriff's Office
10750 Ulmerton Road
Largo, Florida 33779
Telephone: 727-582-6317
e-mail: smueller@pcsonet.com



"Leading The Way For A Safer Pinellas"

Fair Market & Trade-In Value Justification Form
Asset # 42520

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