



BOARD OF COUNTY COMMISSIONERS

DATE: June 18, 2013

AGENDA ITEM NO. 14

Consent Agenda ☐

Regular Agenda ☒

Public Hearing ☐

County Administrator's Signature:

Subject:

Purchase Authorization – Electrical & Lighting Products and Supplies
Contract No. 123-0294-PB(CM)

Department:

Real Estate Management/ Purchasing

Staff Member Responsible:

Paul Sacco/ Joe Lauro

Recommended Action:

I RECOMMEND THE BOARD OF COUNTY COMMISSIONERS (BOARD) AUTHORIZE THE PURCHASE OF ELECTRICAL AND LIGHTING PRODUCTS AND SUPPLIES FROM GRAYBAR ELECTRICAL COMPANY (GRAYBAR), INDUSTRY, CALIFORNIA. PRICING, TERMS, AND CONDITIONS ARE BASED ON U.S. COMMUNITIES/ LOS ANGELES COUNTY CONTRACT NO. MA-IS-1340234-1

Summary Explanation/Background:

This purchase authorization request will provide County departments and agencies the ability to purchase various electrical and lighting products and supplies on an as needed basis. The Graybar contract through the US Communities purchasing cooperative contains many different types of electrical products including but not limited to: switches, tools, connectors, lamps, ballasts, cable, fuses, fittings and enclosures. Pricing is based upon discount off manufacturers' list pricing.

The U.S. Communities/ Los Angeles County contract is for thirty-six (36) months and has a provision for two (2) twelve (12) month extensions. Per County Code, the County Administrator shall approve purchase authorization extensions beyond the initial thirty six (36) month term

Fiscal Impact/Cost/Revenue Summary:

This request for purchase authorization is for thirty six (36) months with an estimated expenditure of \$900,000.00 over that term based upon prior usage. Funding is provided through departmental operating budgets.

Exhibits/Attachments:

Contract Review



**PURCHASING DEPARTMENT
CONTRACT REVIEW TRANSMITTAL**

CATS
NO.:

42018

PROJECT: Electrical & Lighting Products, Supplies and Services

CONTRACT NUMBER: 123-0294-PB(CM)

REQ. NUMBER: N/A

TYPE: ☒ Purchase Contract ☐ Other: ☐ Construction-Less than \$100,000 ☐ One Time

In accordance with the policy guide for Contract Administration, the attached documents are submitted for review and comment.

Upon completion of review, complete Contract Review Transmittal and forward to next Review Authority listed. Please indicate suggested changes by revising, in RED, the appropriate section of the document reflecting the exact wording of the change.

RISK MANAGEMENT: Please enter required liability coverage on pages:

PRODUCT ONLY ☐

This is a thirty-six (36) month contract. Estimated Expenditure: \$900,000.00

REVIEW SEQUENCE	REVIEW AUTHORITY	REVIEW DATE	REVIEW SIGNATURE	COMMENTS (Attach Separate page if necessary)	COMMENTS INCORPORATED
1.	Purchasing Dept. J. Lauro, Director C. Mancuso, Ass't. Director C. McGrane, Buyer	4/2/13	<i>[Signature]</i>		
2.	Requesting Dept. Paul Sacco, Director, REM <i>[Signature]</i>	4/18/13	<i>[Signature]</i>		
3.	Requesting Dept. Bob Powell, Div Director, DEI	4/19/13 4/19/13	RMP <i>[Signature]</i>		
4.	Requesting Dept. Jim Russell, Exec Director, BTS	5/1/13	<i>[Signature]</i>		

Using Dept please provide below information:

☐ Yes, funding for this requisition is using grant Funding. ☒ No, funding for this requisition is not using grant Funding.

5/12/13	Risk Management Director Attn: Virginia E. Holscher (Check applicable box at right)	5/2/13	VET	Any high risk products to be used that could cause serious bodily injury or property damage	HIGH RISK NOT HIGH RISK
6.	BCC Finance Attn: Gaseandra Williams <i>[Signature]</i>	5/7/13	<i>[Signature]</i>		
7.	Legal Attn: Michelle Wallace <i>Miles Belknap</i>	5/20/13	MSB		
8.	Asst. County Administrator Attn: M. Woodard	5/21/13	<i>[Signature]</i>		

RETURN ALL DOCUMENTS TO PURCHASING

Make all inquiries to: Clare McGrane at Extension 43788
In order to meet the following schedule, please return your requirements to Purchasing by: April 8, 2013

TENTATIVE DATES

Board Approval: May 7, 2013