



BOARD OF COUNTY COMMISSIONERS

DATE: May 7, 2013
AGENDA ITEM NO. 7b.

Consent Agenda ☒

Regular Agenda ☐

Public Hearing ☐

County Administrator's Signature:

Subject:

Award of Bid: Uniforms, Industrial – Purchase and Rental
Contract No.: 123-0006-B (SS)

Department:

Purchasing

Staff Member Responsible:

Joe Lauro

Recommended Action:

I RECOMMEND THE BOARD OF COUNTY COMMISSIONERS AWARD THE BID FOR UNIFORMS, INDUSTRIAL FOR PURCHASE AND RENTAL, TO:

- DESIGNLAB, INC., GREENVILLE, SOUTH CAROLINA – GROUP A, PURCHASE
- UNIFIRST CORPORATION, TAMPA, FLORIDA – GROUP B, RENTAL

ON THE BASIS OF BEING THE LOWEST RESPONSIVE, RESPONSIBLE BIDDERS MEETING SPECIFICATIONS. BIDS ARE ON FILE IN THE PURCHASING DEPARTMENT.

Summary Explanation/Background:

This county-wide contract is for the purchase and rental of uniforms issued to County staff to perform their duties. In order to ensure County uniform requirements were met by this contract, a Uniform Procurement Committee was formed consisting of many requisitioning departments who provided input as to styles, colors and material content. Uniform Procurement Committee decisions were predicated on the County Uniform Policy as established by the Human Resource Department.

The term for uniform purchases – Group A, shall commence on May 8, 2013 and expire August 19, 2014, in order to co-terminate with the term for uniform rentals – Group B, which commences on August 20, 2013 and expires on August 19, 2014. This contract has provision for three (3) twelve (12) month extensions. Term extensions provide for a price adjustment (decrease/increase) in an amount not to exceed the average of the Consumer Price Index (CPI) for all Urban Consumers, Not Seasonally Adjusted, for the twelve (12) months prior to extension. The extension is contingent upon all terms and conditions remaining the same and approval by the County Administrator.

Fiscal Impact/Cost/Revenue Summary:

Uniform Purchase – Group A:	\$341,328.10
Uniform Rental – Group B:	\$ 59,891.20
Estimated Total Expenditure through 08/19/14:	\$401,219.30

Funding is provided through various requisitioning department's operating budgets.

Exhibits/Attachments Attached:

Contract Review
Bid Tabulation



**PURCHASING DEPARTMENT
CONTRACT REVIEW TRANSMITTAL**

CATS
NO.:

11543

PROJECT: Uniforms, Industrial – Purchase and Rental			
BID NUMBER: 123-0006-B (SS)		REQ. NUMBER:	
TYPE: <input checked="" type="checkbox"/> Purchase Contract	<input type="checkbox"/> Other:	<input type="checkbox"/> Construction-Less than \$100,000	<input type="checkbox"/> One Time

In accordance with the policy guide for Contract Administration, the attached documents are submitted for review and comment.

Upon completion of review, complete Contract Review Transmittal and forward to next Review Authority listed. Please indicate suggested changes by revising, in RED, the appropriate section of the document reflecting the exact wording of the change.

RISK MANAGEMENT: Please enter required liability coverage on pages: 15 and 16 **PRODUCT ONLY** ☐
This is an annual contract. Estimated Expenditure: \$180,000

REVIEW SEQUENCE	REVIEW AUTHORITY	REVIEW DATE	REVIEW SIGNATURE	COMMENTS (Attach Separate page if necessary)	COMMENTS INCORPORATED
1.	<u>Purchasing Dept.</u> J. Lauro, Director C. Mancuso, Ass't. Director S. Steele, P.A.	1/17/13	[Signature]		
2.	<u>Requesting Depts.</u> A) Paul Sacco, Director Elena Weeks, REM B) Paul Cozzie, Director Jim Wurster, PCR C) Will Davis, Interim Director, DEI	For Paul Sacco 1/23/13 01/25/13 1/31/13 2/13/13 2/14/13	[Signatures: EPW, MP, JW, etc.]	See attached comments (5 pgs)	

Using Dept please provide below information:

☐ Yes, funding for this requisition is using grant Funding. ☐ No, funding for this requisition is not using grant Funding.

If grant funding is being used you must provide Purchasing with the exact clauses that need to be on attached document.

Please check attached vendor list. Circle vendors you want bids mailed to. Add additional vendors with complete information (Name, Address, Phone and Fax)

3.	<u>Risk Management Director</u> Attn: Virginia E. Holscher (Check applicable box at right)	1/18/13	V. EN	Insurance requirements on p. 15 & 16	HIGH RISK NOT HIGH RISK
4.					
5.					
6.					

RETURN ALL DOCUMENTS TO PURCHASING

Make all inquiries to:	Sue Steele	at Extension 44776
In order to meet the following schedule, please return your requirements to Purchasing by: 01/25/13		

TENTATIVE DATES

Bid Mail Out: 01/29/13
Bid Opening: 02/26/13
Approval: 03/15/13

PINELLAS COUNTY GOVERNMENT, FLORIDA

Tabulation

Bid No.: 123-0006-B (SS)

Bid Title : Uniforms, Industrial - Purchase and Rental

Date & Time Due: March 21, 2013 @ 3:00 P.M.

GROUP A – PURCHASED UNIFORM

	ALSCO		Brown & Biglow, Inc.		Custom Concepts of St. Petersburg, Inc.		Designlab, Inc.		Unifirst Corporation		Uniforms of Tampa d/b/a All Uniform Wear	
TOTAL	CATEGORY 1	\$122,930.25	CATEGORY 1	\$147,132.75	CATEGORY 1	\$138,173.75	CATEGORY 1	\$136,840.00	CATEGORY 1	\$145,420.50	CATEGORY 1	\$151,650.00
TOTAL	CATEGORY 2	\$121,450.05	CATEGORY 2	\$113,886.80	CATEGORY 2	\$109,657.50	CATEGORY 2	\$100,422.85	CATEGORY 2	\$122,988.95	CATEGORY 2	\$119,340.00
TOTAL	CATEGORY 3	\$68,581.00	CATEGORY 3	\$63,012.25	CATEGORY 3	\$54,647.50	CATEGORY 3	\$52,966.25	CATEGORY 3	\$56,053.75	CATEGORY 3	\$54,600.00
TOTAL	CATEGORY 4	\$29,000.00	CATEGORY 4	\$37,000.00	CATEGORY 4	\$46,700.00	CATEGORY 4	\$25,200.00	CATEGORY 4	\$28,000.00	CATEGORY 4	\$23,100.00
GROUP A TOTAL BID		\$341,961.30		\$361,031.80		\$349,178.75		\$316,328.10		\$352,463.20		\$348,690.00

GROUP A - UNSPECIFIED AMOUNT: \$25,000.00

Unspecified Purchases Are Not A Purchase Guarantee. Such Items May Be Ordered And Authorized Solely At The Discretion Of The County.

GROUP B – RENTAL:

AlSCO		Unifirst Corporation	
GROUP B TOTAL:	\$148,746.52	GROUP B TOTAL:	\$54,891.20

GROUP B - UNSPECIFIED AMOUNT: \$5,000.00

An unspecified amount of \$5,000.00 is included in the contract to cover uniform repairs/replacement and emblem costs, if damaged by the County. Unspecified

Allways McCafferty's Uniforms, Inc. - No Bid

G & K Services, Inc. - Non-Responsive (did not bid on all line items for Group A & B, and did not acknowledge Addenda.)