

BOARD OF COUNTY COMMISSIONERS

DATE: January 15, 2013

AGENDA ITEM NO. 26

**Consent
Agenda**

☐

Regular Agenda

☒

Public Hearing

☐

County Administrator's Signature:

Subject:

First Amendment - Environmental Support Services
Contract No. 101-0116-P(DF)

Department:

Department of Environment and Infrastructure (DEI) /
Purchasing

Staff Member Responsible:

William Davis / Joe Lauro

Recommended Action:

I RECOMMEND THE BOARD OF COUNTY COMMISSIONERS (BOARD) APPROVE THE FIRST AMENDMENT FOR ENVIRONMENTAL SUPPORT SERVICES WITH KING ENGINEERING (KING), LUTZ, FLORIDA.

IT IS FURTHER RECOMMENDED THE CHAIRMAN SIGN THE AMENDMENT TO THIS AGREEMENT AND THE CLERK ATTEST.

Summary Explanation/Background:

This contract provides for a variety of environmental support services to implement its Capital Improvement Program and to meet the needs of various operational programs. Projects may be comprehensive in nature from initial project scoping and planning through design reviews, permitting, and construction/post construction mitigation planting. Other tasks may be more short term such as assisting contractors with site layout, gopher tortoise relocation, mitigation design, wetland delineation, construction monitoring (protected species, etc.), sediment and erosion control.

DEI is requesting consideration to have King, one of seven approved firms on contract, amend their agreement for the purpose of adding a position classification of "Clerical/Administration" at a fully burdened hourly rate of \$53.00. This position classification was inadvertently excluded from the original proposal from King and is required by DEI to complete project engagements.

Previous actions regarding this contract in reverse chronological order are:

- June 14, 2012 - Approval of Final Agreements by the Board of County Commissioners

Fiscal Impact/Cost/Revenue Summary:

The upset limit over the thirty-six (36) month term of the contract is \$214,285.71 for each firm for a total of \$1,500,000.00. The County Administrator has delegated authority to increase the upset limits of the contract purchase orders pertaining to the agreements pending the negotiated rates remain the same.

Sufficient funds are available to provide for this contract amendment.

Funding is provided through Capital Improvement Program or General Funds.

Exhibits/Attachments:

Contract Review

First Amendment to the Agreement



**PURCHASING DEPARTMENT
CONTRACT REVIEW TRANSMITTAL**

CATS
NO.:

41090

PROJECT: First Amendment – Environmental Support Services

BID NUMBER: 101-0116-CP(DF)

REQ. NUMBER:

TYPE: ☐ Purchase Contract ☒ Other: RFP ☐ Construction-Less than \$100,000 ☐ One Time

In accordance with the policy guide for Contract Administration, the attached documents are submitted for review and comment.

Upon completion of review, complete Contract Review Transmittal and forward to next Review Authority listed. Please indicate suggested changes by revising, in RED, the appropriate section of the document reflecting the exact wording of the change.

RISK MANAGEMENT: Please enter required liability coverage on pages: N/A

PRODUCT ONLY ☐

This is an ~~annual~~ contract. Estimated ~~Annual~~ Expenditure: \$214,285.71, Total Thirty Six (36) Months \$1,500,000.00 for all seven (7) consultants

REVIEW SEQUENCE	REVIEW AUTHORITY	REVIEW DATE	REVIEW SIGNATURE	COMMENTS (Attach Separate page if necessary)	COMMENTS INCORPORATED
1.	<u>Purchasing Dept.</u> J. Lauro, Director C. Mancuso, Ass't. Director D. Fechter, PA	10/1		See memo	
2.	<u>Dept. of Environment & Infrastructure</u> Will Davis, Director Melissa Harrison, PM Merry Celeste, Contracts	11/6/12		Melissa, call me pls. Will	

Using Dept please provide below information:

☐ Yes, funding for this requisition is using grant Funding. ☐ No, funding for this requisition is not using grant Funding.

If grant funding is being used you must provide Purchasing with the exact clauses that need to be on attached document.

Please check attached vendor list. Circle vendors you want bids mailed to. Add additional vendors with complete information (Name, Address, Phone and Fax)

3 Cyths 11-26	<u>Risk Management Director</u> Attn: Virginia E. Holscher (Check applicable box at right)	11/27/12	VEH	Amendments only. Ins. in original	<input checked="" type="checkbox"/> HIGH RISK <input type="checkbox"/> NOT HIGH RISK
4.	<u>BCC Finance</u> Attn: Cassandra Williams	12/3/12	CPBW		
5.	<u>Legal</u> Attn: Michelle Wallace	12/4/12	MW		
6.	<u>Asst. County Administrator</u> Attn: M. Woodard	12/5/12		See comments.	

RETURN ALL DOCUMENTS TO PURCHASING

Make all inquiries to: David Fechter, Procurement Analyst at Extension 3154

In order to meet the following schedule, please return your requirements to Purchasing by: November 9, 2012

TENTATIVE DATES

Bid Mail Out: N/A

Bid Opening: N/A

Purchasing Director Approval: November 12, 2012

FIRST AMENDMENT TO THE AGREEMENT FOR ENVIRONMENTAL SUPPORT SERVICES

This Amendment made and entered into this _____ day of _____, 2013, by and between PINELLAS COUNTY, a political subdivision of the State of Florida, hereinafter referred to as "County" and King Engineering Associates, Inc., hereinafter referred to as "Contractor."

WITNESSETH:

WHEREAS, the County and the Contractor entered into an agreement on June 16, 2011, pursuant to Pinellas County Contract No. 101-0116-CP (hereinafter "Agreement") pursuant to which the Contractor agreed to provide Environmental Support Services for County; and

WHEREAS, Section FOUR (4) of the Agreement permits modification by mutual written agreement by the parties; and

WHEREAS, the County and the Contractor now wish to modify the Agreement in order to provide for a New Services, at the same prices, terms, and conditions;

NOW THEREFORE, the parties agree that the Agreement is amended as follows:

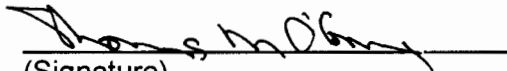
1. There shall now be a position classification of Clerical/Administration at a rate of \$53.00/hr added to the Agreement.
2. Except as changed or modified herein, all provisions and conditions of the original Agreement shall remain in full force and effect.

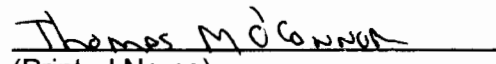
IN WITNESS WHEREOF the parties herein have executed this First Amendment to the Agreement for Environmental Support Services pursuant to Contract No. 101-0116-CP as of the day and year first written above.

PINELLAS COUNTY, FLORIDA
by and through its
Board of County Commissioners

King Engineering Associates, Inc.

Chairman


(Signature)

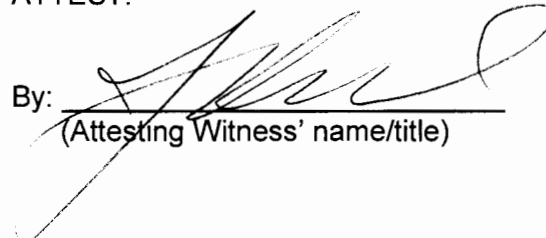

(Printed Name)

[Corporate Seal]

ATTEST:
KEN BURKE

ATTEST:

By: _____
Deputy Clerk

By: 
(Attesting Witness' name/title)

APPROVED AS TO FORM:


Office of the County Attorney