



DATE: November 27, 2012

AGENDA ITEM NO. 8

Consent Agenda ☒

Regular Agenda ☐

Public Hearing ☐

County Administrator's Signature: 

Subject:

Approval of Ratification of the Acceptance of the Supplemental Second Chance Act (SCA) Grant Award for Pinellas County Re-Entry Court

Department:

Justice and Consumer Services

Staff Member Responsible:

Tim L. Burns, Director

Recommended Action:

I RECOMMEND THE BOARD OF COUNTY COMMISSIONERS RATIFY, CONFIRM, AND ENTER INTO THE MINUTES THE SUPPLEMENTAL SCA GRANT AWARD DOCUMENTS FROM THE UNITED STATES DEPARTMENT OF JUSTICE, OFFICE OF JUSTICE PROGRAMS, FOR THE PINELLAS RE-ENTRY COURT.

Summary Explanation/Background:

This is a Supplemental grant award of \$500,000.00 to fund Fiscal Year 2012/2013 of the Pinellas Re-Entry Court project. This project is a collaborative effort between Pinellas County, the Pinellas County Sheriff's Office, the Sixth Judicial Circuit, the Florida Supreme Court, and other public, private and faith-based organizations and social service programs that support re-entry throughout Pinellas County. It is a unique approach towards prisoner reentry in the Tampa Bay region, becoming a national model for collaborative services in this crucial policy area. The Pinellas Re-Entry Court will serve and support the County's long term goals by providing clients with comprehensive assessment and planning, consistent oversight through the re-entry process, appropriate support services managed both for the client and the system, and accountability for clients that brings both swift and certain sanctions.

Due to the exigent circumstances surrounding the project start date imposed by the Bureau of Justice Assistance, it was necessary for the County Administrator to sign the Supplemental SCA grant award documents. This item is now before you for ratification of the County Administrator's approval, acceptance, and signature on this Grant.

Fiscal Impact/Cost/Revenue Summary:

The total supplemental award amount for FY 2013 is \$500,000.00. Cash and In-Kind match is \$526,299.00, and is derived from Pinellas Safe Harbor's facility use (\$378,250.00), Consultants/Contracts/PERC (\$141,259.50), and Pinellas County's In-Kind match of \$6,789.50, from the Account of Justice Coordination/Program-Grants. The project period begins October 1, 2012, and ends September 30, 2013.

Exhibits/Attachments Attached:

Contract Review Transmittal Slip
Delegated Memorandum dated September 19, 2012
Award Documents



CONTRACT REVIEW TRANSMITTAL SLIPPROJECT: FY 12/13 Solicited BJA Second Chance Act Reentry Court Supplemental Grant AwardID / CONTRACT NO.: N/A ESTIMATED EXPENDITURE (REVENUE) \$500,000
(Circle appropriate choice above.) (Circle appropriate choice above.)

In accordance with Contract Administration and its Review Process, the attached documents are submitted for your review and comment.

Please complete this Non-Purchasing Contract Review Transmittal Slip below with your assessment and **forward to the next Review Authority on the list, skipping any authority marked "N/A."** Indicate suggested changes by noting those in "Comments" column, or by revising, in RED, the appropriate section(s) of the document(s) to reflect the exact wording of the desired change(s).OTHER SPECIFICS RELATING TO THE CONTRACT: N/A

REVIEW SEQUENCE	DATE	INITIALS/ SIGNATURE	COMMENTS (IF ANY)	COMMENTS REVIEWED & ADDRESSED OR INCORPORATED (ORIGINATOR'S INITIALS & DATE)
Originator	<u>9-14-12</u>	<u>MK Kingsbury</u>		<u>MK 9-14-12</u>
(Marie Kingsbury)				
Risk	<u>9/26/12</u>	<u>Virginia Holscher</u>		
Management				
(Virginia Holscher)				
OMB (if needed)	<u>10/1/12</u>	<u>E</u>	<u>Not included in FY13 budget. Where are details of required match?</u>	
(William Berger)				
Finance	<u>10/3/12</u>	<u>CBW</u>		
(Cassandra Williams)				
Legal	<u>10/4/12</u>	<u>CB</u>		
(Carl Brody)				
Assistant County Administrator	<u>10/5/12</u>	<u>CH</u>		
(Carl Harness)				


Please return to Marie Kingsbury by Sept. 28th 2012. All inquiries should be made to Marie Kingsbury ext. 46459. Thank you.

DEPARTMENT OF JUSTICE & CONSUMER SERVICES

MEMORANDUM

TO: Robert S. LaSala, County Administrator

THROUGH: Carl Harness, Assistant County Administrator

FROM: Tim L. Burns, Bureau Director 

SUBJECT: U.S. Department of Justice, Office of Justice Programs, Bureau of Justice Assistance Grant Award for the FY12/13 Second Chance Act Re-Entry Court Supplemental Grant Award

DATE: September 19, 2012

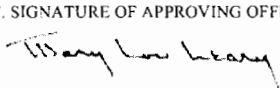
Enclosed for your review and signature are the Grant Award and Special Conditions documents from the Bureau of Justice Assistance for the FY 12/13 Second Chance Act Re-Entry Court Supplemental Grant Award.

This project is a collaborative effort between Pinellas County, the Pinellas County Sheriff's Office, the Sixth Judicial Circuit, the Florida Supreme Court, the Florida Department of Children and Families, and many other public, private and faith-based organizations and social service programs that support re-entry throughout Pinellas County. It is a unique approach towards prisoner reentry in the Tampa Bay region, becoming a national model for collaborative services in this crucial policy area. The Pinellas Re-Entry Court will serve and support the County's long term goals by providing clients with comprehensive assessment and planning, consistent oversight through the re-entry process, appropriate support services managed both for the client and the system, and accountability for clients that brings both swift and certain sanctions. The total award amount is \$500,000.00. Cash and In-Kind match is \$501,224.87 and is derived from several sources including local service providers and Pinellas County. The project period begins October 1, 2012, and ends September 30, 2013.

Due to the October 1, 2012, start date, these documents are being presented for your signature prior to the Board of County Commissioners approval. The grant documents will be presented to the Board of County Commissioners via ratification at a future meeting date.

Please sign all forms in blue ink. Should you have any questions or require additional information, you may contact me at 453-7441. Thank you.

Enclosures

 <p>Department of Justice Office of Justice Programs Bureau of Justice Assistance</p>	<p>Grant</p>	<p>PAGE 1 OF 5</p>																
<p>1. RECIPIENT NAME AND ADDRESS (Including Zip Code)</p> <p>Pinellas County Board of County Commissioners 315 Court Street Clearwater, FL 33756</p>	<p>4. AWARD NUMBER: 2010-RM-BX-0006</p> <p>5. PROJECT PERIOD: FROM 10/01/2010 TO 09/30/2013 BUDGET PERIOD: FROM 10/01/2010 TO 09/30/2013</p>																	
<p>1A. GRANTEE IRS/VENDOR NO. 596000801</p>	<p>6. AWARD DATE 09/12/2012</p> <p>8. SUPPLEMENT NUMBER 02</p> <p>9. PREVIOUS AWARD AMOUNT \$ 1,000,000</p>	<p>7. ACTION Supplemental</p>																
<p>3. PROJECT TITLE Pinellas County Reentry Court</p>	<p>10. AMOUNT OF THIS AWARD \$ 500,000</p> <p>11. TOTAL AWARD \$ 1,500,000</p>																	
<p>12. SPECIAL CONDITIONS</p> <p>THE ABOVE GRANT PROJECT IS APPROVED SUBJECT TO SUCH CONDITIONS OR LIMITATIONS AS ARE SET FORTH ON THE ATTACHED PAGE(S).</p>																		
<p>13. STATUTORY AUTHORITY FOR GRANT</p> <p>This project is supported under FY12(BJA - Second Chance Act Reentry Courts) 42 USC 3797w-2</p>																		
<p>15. METHOD OF PAYMENT</p> <p>GPRS</p>																		
<div style="display: flex; justify-content: space-between;"> <div> <p>AGENCY APPROVAL</p> </div> <div> <p>GRANTEE ACCEPTANCE</p> </div> </div>																		
<p>16. TYPED NAME AND TITLE OF APPROVING OFFICIAL</p> <p>Mary Lou Leary Acting Assistant Attorney General</p>	<p>18. TYPED NAME AND TITLE OF AUTHORIZED GRANTEE OFFICIAL</p> <p>Robert S. LaSala County Administrator</p> 																	
<p>17. SIGNATURE OF APPROVING OFFICIAL</p> 	<p>19. SIGNATURE OF AUTHORIZED RECIPIENT OFFICIAL</p> 	<p>19A. DATE</p> <p>10/05/12</p>																
<p>AGENCY USE ONLY</p>																		
<p>20. ACCOUNTING CLASSIFICATION CODES</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>FISCAL YEAR</th> <th>FUND CODE</th> <th>BUD. ACT.</th> <th>DIV. OFC.</th> <th>REG.</th> <th>SUB.</th> <th>POMS</th> <th>AMOUNT</th> </tr> </thead> <tbody> <tr> <td>X</td> <td>B</td> <td>RM</td> <td>80</td> <td>00</td> <td>00</td> <td></td> <td>500000</td> </tr> </tbody> </table>	FISCAL YEAR	FUND CODE	BUD. ACT.	DIV. OFC.	REG.	SUB.	POMS	AMOUNT	X	B	RM	80	00	00		500000	<p>21. JRMUGT1763</p>	
FISCAL YEAR	FUND CODE	BUD. ACT.	DIV. OFC.	REG.	SUB.	POMS	AMOUNT											
X	B	RM	80	00	00		500000											

OJP FORM 4000/2 (REV. 5-87) PREVIOUS EDITIONS ARE OBSOLETE.

OJP FORM 4000/2 (REV. 4-88)



Department of Justice
Office of Justice Programs
Bureau of Justice Assistance

**AWARD CONTINUATION
SHEET
Grant**

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PROJECT NUMBER 2010-RM-BX-0006

AWARD DATE 09/12/2012

SPECIAL CONDITIONS

1. The recipient agrees to comply with the financial and administrative requirements set forth in the current edition of the Office of Justice Programs (OJP) Financial Guide.
2. The recipient acknowledges that failure to submit an acceptable Equal Employment Opportunity Plan (if recipient is required to submit one pursuant to 28 C.F.R. Section 42.302), that is approved by the Office for Civil Rights, is a violation of its Certified Assurances and may result in suspension or termination of funding, until such time as the recipient is in compliance.
3. The recipient agrees to comply with the organizational audit requirements of OMB Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations, and further understands and agrees that funds may be withheld, or other related requirements may be imposed, if outstanding audit issues (if any) from OMB Circular A-133 audits (and any other audits of OJP grant funds) are not satisfactorily and promptly addressed, as further described in the current edition of the OJP Financial Guide.
4. Recipient understands and agrees that it cannot use any federal funds, either directly or indirectly, in support of the enactment, repeal, modification or adoption of any law, regulation or policy, at any level of government, without the express prior written approval of OJP.
5. The recipient must promptly refer to the DOJ OIG any credible evidence that a principal, employee, agent, contractor, subgrantee, subcontractor, or other person has either 1) submitted a false claim for grant funds under the False Claims Act; or 2) committed a criminal or civil violation of laws pertaining to fraud, conflict of interest, bribery, gratuity, or similar misconduct involving grant funds. This condition also applies to any subrecipients. Potential fraud, waste, abuse, or misconduct should be reported to the OIG by -

mail:

Office of the Inspector General
U.S. Department of Justice
Investigations Division
950 Pennsylvania Avenue, N.W.
Room 4706
Washington, DC 20530

e-mail: oig.hotline@usdoj.gov

hotline: (contact information in English and Spanish): (800) 869-4499

or hotline fax: (202) 616-9881

Additional information is available from the DOJ OIG website at www.usdoj.gov/oig.

6. Recipient understands and agrees that it cannot use any federal funds, either directly or indirectly, in support of any contract or subaward to either the Association of Community Organizations for Reform Now (ACORN) or its subsidiaries, without the express prior written approval of OJP.
7. The recipient agrees to comply with any additional requirements that may be imposed during the grant performance period if the agency determines that the recipient is a high-risk grantee. Cf. 28 C.F.R. parts 66, 70.



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PROJECT NUMBER 2010-RM-BX-0006

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SPECIAL CONDITIONS

8. The recipient agrees to comply with applicable requirements regarding Central Contractor Registration (CCR) and applicable restrictions on subawards to first-tier subrecipients that do not acquire and provide a Data Universal Numbering System (DUNS) number. The details of recipient obligations are posted on the Office of Justice Programs web site at <http://www.ojp.gov/funding/ccr.htm> (Award condition: Central Contractor Registration and Universal Identifier Requirements), and are incorporated by reference here. This special condition does not apply to an award to an individual who received the award as a natural person (i.e., unrelated to any business or non-profit organization that he or she may own or operate in his or her name).
9. Pursuant to Executive Order 13513, "Federal Leadership on Reducing Text Messaging While Driving," 74 Fed. Reg. 51225 (October 1, 2009), the Department encourages recipients and sub recipients to adopt and enforce policies banning employees from text messaging while driving any vehicle during the course of performing work funded by this grant, and to establish workplace safety policies and conduct education, awareness, and other outreach to decrease crashes caused by distracted drivers.
10. The recipient agrees to comply with all applicable laws, regulations, policies, and guidance (including specific cost limits, prior approval and reporting requirements, where applicable) governing the use of federal funds for expenses related to conferences, meetings, trainings, and other events, including the provision of food and/or beverages at such events, and costs of attendance at such events. Information on pertinent laws, regulations, policies, and guidance is available at www.ojp.gov/funding/confcost.htm.
11. The recipient understands and agrees that any training or training materials developed or delivered with funding provided under this award must adhere to the OJP Training Guiding Principles for Grantees and Subgrantees, available at <http://www.ojp.usdoj.gov/funding/ojptrainingguidingprinciples.htm>.
12. The recipient agrees that if it currently has an open award of federal funds or if it receives an award of federal funds other than this OJP award, and those award funds have been, are being, or are to be used, in whole or in part, for one or more of the identical cost items for which funds are being provided under this OJP award, the recipient will promptly notify, in writing, the grant manager for this OJP award, and, if so requested by OJP, seek a budget-modification or change-of-project-scope grant adjustment notice (GAN) to eliminate any inappropriate duplication of funding.
13. The recipient agrees to comply with applicable requirements to report first-tier subawards of \$25,000 or more and, in certain circumstances, to report the names and total compensation of the five most highly compensated executives of the recipient and first-tier subrecipients of award funds. Such data will be submitted to the FFATA Subaward Reporting System (FSRS). The details of recipient obligations, which derive from the Federal Funding Accountability and Transparency Act of 2006 (FFATA), are posted on the Office of Justice Programs web site at <http://www.ojp.gov/funding/ffata.htm> (Award condition: Reporting Subawards and Executive Compensation), and are incorporated by reference here. This condition, and its reporting requirement does not apply to grant awards made to an individual who received the award as a natural person (i.e., unrelated to any business or non-profit organization that he or she may own or operate in his or her name).
14. The recipient agrees to cooperate with any assessments, national evaluation efforts, or information or data collection requests, including, but not limited to, the provision of any information required for the assessment or evaluation of any activities within this project.
15. Approval of this award does not indicate approval of any consultant rate in excess of \$450 per day. A detailed justification must be submitted to and approved by the Office of Justice Programs (OJP) program office prior to obligation or expenditure of such funds.



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SPECIAL CONDITIONS

16. All contracts under this award should be competitively awarded unless circumstances preclude competition. When a contract amount exceeds \$100,000 and there has been no competition for the award, the recipient must comply with rules governing sole source procurement found in the current edition of the OJP Financial Guide.
17. The recipient may not obligate, expend or draw down funds until the Office of the Chief Financial Officer (OCFO) has approved the budget and budget narrative and a Grant Adjustment Notice (GAN) has been issued to remove this special condition.
18. Award recipients must verify Point of Contact(POC), Financial Point of Contact (FPOC), and Authorized Representative contact information in GMS, including telephone number and e-mail address. If any information is incorrect or has changed, a Grant Adjustment Notice (GAN) must be submitted via the Grants Management System (GMS) to document changes.
19. The award recipient agrees to participate in a data collection process measuring program outputs and outcomes. The data elements for this process will be outlined by the Office of Justice Programs.
20. Grantee agrees to comply with the requirements of 28 C.F.R. Part 46 and all Office of Justice Programs policies and procedures regarding the protection of human research subjects, including obtainment of Institutional Review Board approval, if appropriate, and subject informed consent.
21. Grantee agrees to comply with all confidentiality requirements of 42 U.S.C. section 3789g and 28 C.F.R. Part 22 that are applicable to collection, use, and revelation of data or information. Grantee further agrees, as a condition of grant approval, to submit a Privacy Certificate that is in accord with requirements of 28 C.F.R. Part 22 and, in particular, section 22.23.
22. Recipient agrees that funds provided under this award may not be used to operate a "pay-to-stay" program in any local jail. Recipient further agrees not to subaward funds to local jails which operate "pay-to-stay" programs.
23. With respect to this award, federal funds may not be used to pay cash compensation (salary plus bonuses) to any employee of the award recipient at a rate that exceeds 110% of the maximum annual salary payable to a member of the federal government's Senior Executive Service (SES) at an agency with a Certified SES Performance Appraisal System for that year. (An award recipient may compensate an employee at a higher rate, provided the amount in excess of this compensation limitation is paid with non-federal funds.)

This limitation on compensation rates allowable under this award may be waived on an individual basis at the discretion of the OJP official indicated in the program announcement under which this award is made.

24. Grantee agrees that assistance funds awarded under this grant will not be used to support any inherently religious activities, such as worship, religious instruction, or proselytization. If the grantee refers participants to, or provides, a non-Federally funded program or service that incorporates such religious activities, (1) any such activities must be voluntary for program participants, and (2) program participants may not be excluded from participation in a program or otherwise penalized or disadvantaged for any failure to accept a referral or services. If participation in a non-Federally funded program or service that incorporates inherently religious activities is deemed a critical treatment or support service for program participants, the grantee agrees to identify and refer participants who object to the inherently religious activities of such program or service to, or provide, a comparable secular alternative program or service.



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25. Recipient understands and agrees that it must submit quarterly Federal Financial Reports (SF-425) and semi-annual performance reports through GMS (<https://grants.ojp.usdoj.gov>), and that it must submit quarterly performance metrics reports through BJA's Performance Measurement Tool (PMT) website (www.bjaperformancetools.org). For more detailed information on reporting and other requirements, refer to BJA's website. Failure to submit required reports by established deadlines may result in the freezing of grant funds and High Risk designation.
26. The recipient agrees to submit to BJA for review and approval any curricula, training materials, proposed publications, reports, or any other written materials that will be published, including web-based materials and web site content, through funds from this grant at least thirty (30) working days prior to the targeted dissemination date. Any written, visual, or audio publications, with the exception of press releases, whether published at the grantee's or government's expense, shall contain the following statements: "This project was supported by Grant No. 2010-RM-BX-0006 awarded by the Bureau of Justice Assistance. The Bureau of Justice Assistance is a component of the Office of Justice Programs, which also includes the Bureau of Justice Statistics, the National Institute of Justice, the Office of Juvenile Justice and Delinquency Prevention, the Office for Victims of Crime, and the Office of Sex Offender Sentencing, Monitoring, Apprehending, Registering, and Tracking. Points of view or opinions in this document are those of the author and do not necessarily represent the official position or policies of the U.S. Department of Justice." The current edition of the OJP Financial Guide provides guidance on allowable printing and publication activities.