

## Responses to Questions on the FY13 Proposed Budget

ITEM	PAGE	DEPT	QUESTION	RESPONSE
1	D-5	Animal Services	Explain the increase in administration program.	The increase of approximately \$105K in the Administration program from FY12 to FY13 is attributed to a change in positions allocated to this program and a leave payout due to planned retirement. There is no net change in position count from FY12 to FY13.
2	D-7	BDRS	Explain the increase in reserves.	Budgeted reserves increased from \$1.8M to \$3.6M from FY12 to FY13 due to the 10% increase in fees implemented in FY10 in combination with an increase in permitting activity. The department is planning to expend reserves in FY14 for technological improvements in dispatch (software and equipment) and for replacement of inspection equipment/tools. The increased reserves also provide the ability to withstand negative fluctuations in revenues without impacting services via budget cuts.
3	D-11	Community Development	Explain why general fund support is zero for FY13 and the anticipated impact.	The Energy Efficiency and Conservation Block Grant and Homeless and Homelessness Prevention Services programs reflect grants that will close out during FY12. All funding provided by the General Fund to support this program was reimbursed by the granting agencies. Therefore, the net General Fund support for this program was zero and there is no net change in support from the General Fund for FY13.  The General Fund support for the Community Development Fund remains unchanged from FY12 to FY13 at \$1,139,120. These funds are reflected on page B-20 as a transfer from the General Fund to the Community Development Fund.
4	D-35	Real Estate Management	Provide utility costs attributed to Safe Harbor.	Utility costs for FY11 (12 months) and FY12 (9 months to date) are: Natural Gas - \$3,961.13 (FY11) and \$4,012.96 (FY12) Electricity - \$110,742.69 (FY11) and \$88,639.21 (FY12) Water/Sewage - \$30,665.90 (FY11) and \$28,862.40 (FY12) Refuse - \$5,678.08 (FY11) and \$5,578.11 (FY12) TOTAL - \$151,047.80 (FY11) and \$127,092.68 (FY12)
5	D-35	Real Estate Management	Confirm whether Tenant Utility Support program costs were shifted to other programs and explain the \$26K remaining in Utility Support program.	Real Estate Management Department decided that given the FY12 cost center structure, program utility costs could be better managed by budgeting and posting these costs to the programs that incurred them. At the same time, total departmental visibility of these costs is still available via different reporting.  Consequently, the only cost budgeted in the Tenant Utility Support program is the staff cost of processing utility cost payments and maintaining the various spreadsheets needed to compute utility costs by facility and square foot.
6	B-12 (Summary)	n/a	Explain the decrease in interest revenue from FY12 to FY13.	Interest revenue is budgeted based on current and anticipated interest rates. Interest revenue has dramatically decreased from \$18.7M in FY09 to \$3.3M in FY11. During the FY12 budget development cycle, interest revenue was budgeted at \$9.2M based on anticipated earnings at that time. Actual interest earned has been significantly lower with \$3.4M estimated for FY12. As a result of the low interest rates and a lower fund balance on which interest revenue would be earned, the FY13 interest revenue is budgeted at \$2.9M.
			<b>New Questions as of August 2, 2012</b>	
7	D-21	HHS	How much was the increase in Medicaid funding that was made during the FY12 budget development process and what was the source of funds for the increase?	During the FY12 budget development process, Medicaid billing payments to the State were estimated to be higher than originally budgeted and forecast. As a result, at the Budget Information Session on June 9, 2011, the FY11 estimate was increased from \$9.5M to \$12.5M and an issue was identified for the FY12 request that increased the request from \$10.0M to \$12.0M in the FY12 proposed budget.  The FY11 estimate was subsequently determined to be too low and, on January 24, 2012, as part of the fiscal year-end closure process, Board Budget Amendment 14 for FY11 was approved. This amendment included the appropriation of an additional \$4.7M for Medicaid billing payments from the State. This additional appropriation was taken from General Fund Reserves for Contingencies. The actual costs during FY11 were \$16.3M.  For the FY12 budget, the issue noted above was included in the proposed and adopted budget and the total Medicaid budget was \$12.0M.  The unanticipated increases were attributed to re-billing by AHCA of disputed invoices and increased caseloads due to the economic downturn.

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8	J-4	n/a	Provide General Fund totals for BCC only with reserves broken out.	This summary has been prepared. Please see Attachment A.
9	D-41	CVB	Provide details regarding the direct sales program budget in FY12 vs FY13.	In FY13, the Direct Sales Program has a zero budget because these funds are now included in other specific programs. The total Direct Sales for FY13 is \$3,976,714 as compared to \$3,631,550 in FY12, which is a 9.5% increase. This increase is mainly due to the reallocation of budgets within programs and the addition of one position. The Administration Direct Sales Program is for CVB-wide promotional activities that cannot be directly attributed to a specific department. This program budget is for travel to domestic and international trade shows, such as Pow Wow, ITB and FITUR-Spain as well as, educational conferences and meetings, such as ESTO and the Global Route Planning Forum. This program also includes staff travel.
10	A-25	Budget Message	Is DEI watershed positions the same positions included in new position count?*	No. The positions in the Additional Funding Requests section are not included in the Proposed Budget document.
11	A-27	Budget Message	ATMS why the jump of 4 positions in 1 year?	As discussed during the July 31 budget worksession, the proposed new positions will perform duties currently performed by contractors. These positions were not incorporated in the Proposed FY13 Budget. A net savings is anticipated based on a consultant study.
12	C-3	Budget Message Exhibits - CIP	Emergency Phones and equipment, is this for new public safety complex?	Yes, this is for the 9-1-1 Emergency Communications center in the new public safety complex.
13	C-4	Budget Message Exhibits - CIP	There is dredging projects I thought we stop doing special assessment dredging?	There are no new projects budgeted for FY13. The budget shown on this page is for accumulated reserves and for miscellaneous operating costs associated with the collection of assessment revenues from prior years' projects.
14	D-3	Budget Message Exhibits - CIP	Chiller is listed as capital improvement, but isn't it funded from non recurring general funds?	The Chiller project is budgeted in the Capital Projects Fund. It was partially supported by a loan from the Solid Waste Fund which is being repaid over a five-year period with transfers from non-recurring General Fund dollars (see page A-75). While the source of funds is General Fund, the project can be capitalized, therefore it is included in the CIP.
15	D-6	Budget Message Exhibits - CIP	2 Lake tarpon entries being reprogrammed what is \$ amount being reprogrammed? ( surface water)	(answer pending)
16	D-14	Budget Message Exhibits - CIP	Transportation what is ARFF Building?	This is the Airport Rescue and Firefighting (ARFF) building. The project scheduled for FY19 is a replacement fire station which would meet current suggested FAA ARFF building standards. The project is contingent upon grant funding of 90% of the cost from the Federal Aviation Administration and 5% from the Florida Department of Transportation.
17	D-15	Budget Message Exhibits - CIP	Air pollution Control rising from 30 million to 63 million what is driving this increase?	This is a potential project based upon expected EPA rules regulating greenhouse gases. The estimated total cost of the project which spans FY15 through FY18 has not changed. Last year's CIP budget submitted to BCC was only for six years. This budget only captured half the costs which were at the end of the six year period. The expansion of the CIP budget to ten years expanded the number of years shown and captured the full cost of the project.
18	D-24	Budget Message Exhibits - CIP	Sewer relining, what is driving an increase from 1 million to 7.5 million?	(answer pending)

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19	E-1	Budget Message Exhibits - PPC	We have been spending down reserves, what is long term budget plan with PPC MPO merger?	<p>During the FY10 budget discussions the PPC committed to spending down its reserves over a three year period (FY10, FY11, and FY12) - ending this fiscal year. However, the PPC saved more this year through numerous specific smaller cutbacks and through the delay in hiring a single Executive Director for the MPO and PPC (due to the Special Act and Reapportionment delay) and have committed to build a small reserve to be used for FY13 by committing to not spend approximately 9% of this year's funds. The PPC estimates that we may be able to go an additional year without needing a millage increase.</p> <p>The unification of the MPO and PPC boards was delayed due to the re-designation of MPOs required after each decennial census. As far as work on merging the MPO and PPC budgets there have been identified between \$250,000 and \$400,000 per year savings once fully unified (that figure was developed during initial unification discussions). The MPO and PPC directors have started budget discussions and are working on putting together a coordinated budget to be brought forward for FY14. The Governor will be reviewing the MPO's Reapportionment plan after the first of the year.</p>
20	B-8	Operating Budget Comparison	What is driving the general government 2.7 million operating decline?	The difference is primarily due to non-recurring items such as Homeless Initiatives which were included in the FY12 Budget and not reflected in the Proposed FY13 Budget.
21	B-9	Capital Budget Comparison	What is causing our capital reserves to increase 35 million?	As discussed during the July 31 budget worksession, capital reserves will be increased via interfund loan from solid waste in the amount necessary to provide cash flow to support project expenditures in FY13. Only those amounts necessary will be borrowed.
22	B-9	Capital Budget Comparison	What is other non project items?	Other Non Project Items are: \$1.5M principal payment on the Solid Waste loan, \$280K for the interest on the loan, and \$140K for operating expenses that, in accordance with financial accounting standards, are not capitalized.
23	B-11	Summary - Resources & Balances	What is grants from local governments? 3 million this year 14 million next year?	<p>Per the State's Uniform Accounting System, Grants from Local Governments is defined as "Contributions from other governmental reporting entities to be used for specified purposes. These accounts do not include shared revenues or payments in lieu of taxes from local units, or any revenues received for the provision of services such as fire control or ambulance service. Note: a 'Local Unit' represents a Florida government entity and does not necessarily infer a 'local' location (i.e. in Pinellas County see <a href="http://www.fldfs.com/localgov/forms.html">http://www.fldfs.com/localgov/forms.html</a> for a list of entities)."</p> <p>The increase from FY12 to FY13 is based on additional grant funding, primarily from Southwest Florida Water Management District, to the Capital Projects Fund for projects in environmental conservation, channel erosion, flood control, and surface water quality. Typically, these are capital in nature and the local match is shown in the CIP.</p>
24	B-18	Personnel Position Summary	The 11 positions in DEI does it include positions from page A25 **	No. The positions in the Additional Funding Requests section are not included in the Proposed Budget document.
25	B-19	Personnel Position Summary	Why are we adding 3 positions to HR department?	As documented in the revised page B-19 distributed to the Board for the budget worksession on July 17, there is no change in permanent full-time position count for Human Resources from FY12 to FY13.
26	n/a	Personnel Position Summary	How many part time employees does the county have, how do we define part time and full time?	<i>(answer pending)</i>
27	C1	BOCC Depts	I thought we were moving towards a individual Commissioner budget?	The Board of County Commissioners budget will include a separate cost center for each district effective FY13. The entire budget will be reflected in one program in the budget document.
28	D3	County Administrator	What is total budgeted amount for lobbying/ government affairs	The \$85,080 in the County Administrator's budget is for the Legislative Liaison/ Special Projects Assistant position. The contract for state lobbying (Pennington) is \$100,000 and is budgeted in the General Government Intergovernmental Support Program (page H-13).

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29	Supplmt p2	County Attorney	Why is books increasing?	Account was increased to acquire WestLaw application to manage cases electronically and in anticipation of state court electronic filing requirements (\$900/mo); annual online research contract increase; as well increased in-house training and CLEs through CDs, DVDs and webinars as an alternative to in-person attendance with travel that is paid from another account.
30	D-5	Animal Services	What is driving the increase in budget?	(answer pending)
31	n/a	Animal Services	What is the status of a trap neuter release program?	The department is not proposing a trap, neuter, release (TNR) program at this time. We have communicated to those interested in this program that we are willing to discuss the merits of a TNR program but it is currently not under consideration.
32	Supplmt p4	Animal Services	What is the increase in exec salaries, other contractual services 126k and why the increase in supplies from 170k in 11 to 277k in 13?	(answer pending)
33	Supplmt p4	Animal Services	I don't see credit card transaction fees anywhere how do we account for this expense?	This cost is included in Other Contractual Services.
34	D7	BDRS	Is code enforcement increase from CBGB funds?	(answer pending)
35	Supplmt p5 & 6	BDRS	Why are operating expenses rising from 233k to 327k, what is professional services? Why increase from 41k to 162k in repair and maintenance and how are reserves growing, general fund, user fees?	(answer pending)
36	D-9	Communications	When will we have remote live chat capabilities?	(answer pending)
37	Supplmt p7	Communications	What is professional services and other contractual services?	(answer pending)
38	Supplmt p8	Community Development	What is other contractual services?	(answer pending)
39	Supplmt p10 & 11	Parks & Conservation Resources	What is other contractual 1.3 million and operating supplies 1million?	Contractual services includes mowing contracts and the Florida IFAS Extension agents. Operating Supplies includes items such as grills, garbage cans, sod, plant materials, fencing, and small equipment.
40	n/a	Parks & Conservation Resources	How is entrance fee implementation proceeding?	See Revenue Ideas section starting on page A-14 in the Budget Message section of the FY13 Proposed Budget document.
41	Supplmt p12	Economic Development	Why is personal increasing?	Salary for a vacant position was budgeted at the midpoint of the salary range in FY13, compared to the minimum salary in FY12.
42	Supplmt p12	Economic Development	What is other charges and obligations?	\$1,500 is for meeting supplies for the Pinellas County Economic Development Council and \$200 is for the state's Special District fee for the Industrial Development Authority.
43	Supplmt p12	Economic Development	Books 56K?	This category includes books, periodicals, memberships, and subscriptions. The primary cost is \$40,000 for Tampa Bay Partnership membership fees.
44	Supplmt p12	Economic Development	Aid to private government agencies?	This is funding for the Economic Development Council's Incentive Program for Qualified Target Industries (QTI). The BCC approves each award in this program.

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45	Supplmt p14	HHS	What is professional services 35 million? Who do we contract with?	Professional Services includes State Medicaid costs, hospitals, labs, doctors, pharmacies and other medical services for the indigent. For additional detail on HHS programs, please see the memo to the BCC dated July 27, 2012.
46	Supplmt p14	HHS	Other contracted? 1 million	Other Contractual Services includes shelter beds - Street Outreach; the HHS Coordinating Council; the Homeless Leadership Board; Health Department; and the Mobile Medical Unit. For additional detail on HHS programs, please see the memo to the BCC dated July 27, 2012.
47	Supplmt p15	HHS	Aid to private gov? 1.6 million	Aids to Private Government Agencies includes Mental Health support and other support such as Tampa Bay Cares. For additional detail on HHS programs, please see the memo to the BCC dated July 27, 2012.
48	Supplmt p15	HHS	Other grants and aids? 4.5 million	Other Grants and Aids is primarily the Financial Assistance Program. Other activities include the Domestic Violence Program and the Burial Program. For additional detail on HHS programs, please see the memo to the BCC dated July 27, 2012.
49	Supplmt p16	JCS	What is professional services 360k, other contractual 1 million, aid to gov agencies 4.7 million and aids to private gov agencies?	Professional Services is Legal Aid. Other Contractual services includes the Drug Court, Guardian Ad Litem, Turning Point, and Justice Assistance Grants (JAG). Aids to Government Agencies is primarily the County's mandated payment to the State for Juvenile Detention costs. Aids to Private Government Agencies support S.A.V.E. and Help-a-Child.
50	Supplmt p17	OMB	Why is exec increasing from 623k to 815K?	Reclassification of one position and transfer of another into OMB from REM. Partially offset by a reduction in Regular Salaries; net increase of Executive & Regular Salaries combined is \$45k. The transfer occurred in FY12. There is no net increase in positions.
51	D-33	Purchasing	Why are we adding 2 positions?	As discussed during the July 31 budget worksession, the additional positions were transferred from Real Estate Management and are necessary to support department operations. The transfer occurred in FY12. There is no net increase in positions.
52	Supplmt p23 & 24	Real Estate Management	Other contractual services 2-2 million? Other charges and obligations 56k?	The other contractual services account funds delivery of building operating services such as janitorial, pest control, security, fire and burglar alarm monitoring, carpet and floor maintenance, temporary employees, moving services and systems furniture reconfiguration. The other charges and obligations account funds expenditures such as property tax liability for some leased facilities (\$45,000) as well as municipal operating permits, false security alarm assessments, boiler license fees, employee trade license fees, and elevator inspection fees.
53	n/a	Real Estate Management	Where are we on the sale of the 501 building?	The status of the 501 Building is tied to the Court Consolidation Plan. Please see the memo of 8/1/12 on this subject. Any decision will be brought to the Board.
54	Supplmt p27	TDC	What is transfer to other funds 3.2 million?	See Transfers section starting on page A-99 in the Budget Message section of the FY13 Proposed Budget document.
55	Supplmt p29	Airport	What is professional services, other contractual services, other charges and operating supplies?	<i>(answer pending)</i>
56	Supplmt p30	DEI - Sewer	What is professional services, other contractual, other charges and operating supply increases?	<i>(answer pending)</i>

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57	Supplmt p32 & 33	DEI - Solid Waste	What is pro services, other contractual, promotional, other charges and aid to gov?	The major items in Professional Services include the County's landfill Engineer of Record (permitting, reporting, monitoring, evaluations, etc.), and the WTE facility Engineer of Record (permitting, reporting, inspections, contract assistance etc., misc tasks), and recycling consulting services. Also included are required medical testing and annual debris training. Other Contractual Services includes the WTE facility operating contract, the Landfill operating contract, the electronics collection contract and chemical collection contract (for HEC3 and mobile collections), the recycling drop offs collection contract, the contract with Keep Pinellas Beautiful, and the contract for deploying reef materials. Propromotional Activities include education and outreach such as recycling brochures, flyers, the recycling directory, guides, materials for the school education program, and advertising for the HEC3 mobile events and Enviro Business program. Other Current Obligations and Charges include fees and permit costs for various activities, particularly the landfill and WTE facility with the largest cost being associated with our annual operating emissions fee to FDEP. Aid to Government Agencies expenses are the recycling grants distributed to the cities on a population basis to assist them with their recycling programs.
58	Supplmt p34 & 35	DEI - Water	What is pro services, other contractual, current charges, operating supplies and aid to governments?	<i>(answer pending)</i>
59	Supplmt p36 & 37	DEI - General, Transportation Trust, Mosquito	What is pro services, other contractual, operating expenses, repair and maintenance , other charges, aid to private agencies and transfers to other funds?	<i>(answer pending)</i>
60	Supplmt p38	DEI - Special Assessment Funds	I thought we got out of special assessment dredging?	There are no new projects budgeted for FY13. The budget shown on this page is for accumulated reserves and for miscellaneous operating costs associated with the collection of assessment revenues from prior years' projects.
61	Supplmt p48	BTS	What is professional services and other contractual services?	Professional Services covers implementation services for major initiatives such as OPUS, Justice CCMS and BCC Strategic Projects. It also covers outsourced services such as security assessments, credit card processing, and professional movers for moving fixed assets. Other Contractual Services is used when BTS hires contract labor. Contract labor is used for temporary staffing of critical skills needed in support of strategic initiatives and projects. Contract labor is heavily used for strategic projects such as OPUS and Justice CCMS and is often leveraged to backfill BTS support staff in support of these projects.
62	Supplmt p50	Human Resources	What is other contractual services?	Funding for increasing the value of volunteer contributions to Pinellas County. This consists of two contract positions, recognition events for volunteers, promotional supplies for volunteers (t-shirts, caps, mugs, etc.) and related administrative costs.
63	Supplmt p58	General Government	What is pro services, other contractual services, other current charges, aid to gov, other grants and aids,	The major expenses in these accounts are: Professional Services includes veterinarian fee reimbursements and the state lobbyist contract (see Question 28). Other Contractual Services includes Intellectual Capital Improvement Program (ICIP) training such as Achieve Global and High Performance Organizations, and funding for potential management initiatives such as this year's Fleet Cost Reduction Study, Pinellas 100th Anniversary Event Coordination, and Strategic Planning. Other Current Charges & Obligations is primarily the Service Level Stabilization Account and also includes ads and bids, Value Adjustment Board attorneys fees, bail bond forfeitures, and other refunds and court settlements. Aids to Government Agencies is the Tax Increment Financing payments to cities and the Dori Slosberg pass-through to the School District. Other Grants & Aids includes East Lake Library Support as well as employee tuition reimbursements.

## General Fund

### Summary of Requirements by Department and Agency (BCC Only)

Requirements Summary	FY11 Actual	FY12 Budget	FY13 Request
Board of County Commissioners Department	1,418,336	1,468,380	1,455,043
County Attorney Department	4,255,197	4,416,850	4,338,541
County Administrator Department	1,452,894	1,449,030	1,453,730
Animal Services Department	3,577,639	3,790,040	3,960,668
Building & Developmt Review Serv Dept	1,225,185	1,202,050	1,328,246
Communications Department	2,185,114	2,189,380	2,176,612
Community Development Department	703,163	419,030	0
Parks & Conservation Resources Department	18,537,207	20,175,760	19,562,530
Economic Development Department	1,648,082	1,816,600	1,770,371
Emergency Management Department	902,117	934,330	903,100
Health & Human Services Department	42,352,885	42,914,730	48,794,917
Justice and Consumer Services Department	9,832,809	13,076,310	8,311,385
Office of Management & Budget Department	960,186	1,006,180	1,134,472
Planning Department	2,749,828	2,680,830	2,595,538
Public Safety Services Department	4,328,263	5,069,360	4,829,298
Purchasing Department	1,314,792	1,373,090	1,433,819
Real Estate Management Department	27,314,246	29,038,520	28,183,661
Environment And Infrastructure Department	16,689,647	13,931,370	14,458,130
General Government Department *	38,790,880	34,100,030	35,341,335
<b>General Fund Total (excluding reserves)</b>	<b>180,238,470</b>	<b>181,051,870</b>	<b>182,031,396</b>
Reserves	n/a	85,871,930	81,750,000
Service Level Stabilization Account (SLSA)	n/a	28,600,000	14,175,380
<b>General Fund Total (including reserves)</b>	<b>180,238,470</b>	<b>295,523,800</b>	<b>277,956,776</b>

\* General Government Department reflected net of reserves and SLSA.

NOTE: Report excludes all constitutional officers and independent agencies. Report reflects FY13 Proposed Budget and does not include \$2M lower SLSA due to error in Sheriff request total.