



PINELLAS COUNTY PET DEALER/KENNEL PERMIT APPLICATION

Please provide the requested information, sign and mail this application with the renewal fee of \$150.00 to Pinellas County Animal Services, 12450 Ulmerton Rd., Largo, FL 33774. Checks should be made payable to the Board of County Commissioners.
Please allow several weeks for processing and mail delivery.

Name of Business _____ Permit # _____

Business Address _____ Business phone: _____

City _____ State _____ Zip _____

Name of Owner _____ Owner's phone: _____

Owner's Address _____ Alternate phone: _____

City _____ State _____ Zip _____

The issuance of a Pet Dealer/Kennel Permit does not waive or supersede, or modify and requirements or restrictions of any other department, agency, municipality, state of Florida or US Federal Government. By my signature on this document, I agree to allow Animal Services Code Enforcement Officers to inspect animals, facilities where animals are kept, and records as specified in the Pinellas County Code Chapter 14 and Florida State Statutes 585,767 and 828 at any reasonable time or day.

Signature of Owner

Date

FOR OFFICE USE ONLY

Pinellas County Pet Dealer/Kennel Permit Policy

Records:

- 1) Records shall be kept on each individual animal boarded, housed, trained, groomed, hired or offered for sale and must be available to the inspecting Officer.
- 2) Records must include the name, address and phone number of the legal owner and description of said animal(s).
- 3) All vaccination records and license information for each animal.
- 4) Records of any medications administered to the animal that includes date, medication given and dosage.
- 5) Current Official Certification of Veterinarian Inspection on all animals offered for sale. All Certificates must be available to the inspecting Officer, and renewed every 30 days while the animal is offered for sale. The Certificates must be maintained for one year.
- 6) Point of Sales forms must be sent to Pinellas County Animal Services. All POS forms must be available to the inspecting Officer and copies maintained on the property for one year.
- 7) A current/ Valid Dealer Permit must be displayed, and must be renewed annually at: Pinellas County Animal Service, 12450 Ulmerton Rd Largo 33774.
- 8) Have an evacuation plan for you and your animals in the event of an emergency.

Basic Physical Standards of Facility/ Animal Enclosures:

- 1) Facility/Home is solidly constructed and sound physical structure
- 2) Facility/Home is maintained in good repair
- 3) Facility/Home ensures that animals are kept from injury, and are kept dry and clean.
- 4) When applicable, cage/kennel has adequate gauge coated wire to prevent sagging under the animals' weight, and the mesh is small enough to prevent their feet from passing through.
- 5) Interior surfaces are water resistant and capable of being readily cleaned and sanitized.
- 6) All primary enclosures allow each animal to turn around, and exercise normal postural movements.
- 7) Electric power is provided.
- 8) Portable water is provided.
- 9) Adequate ventilation with fresh or mechanical air provided.
- 10) Natural and artificial lighting is provided and so arranged as to protect each animal from excessive illumination.
- 11) Sewage and waste is disposed of, and drainage shall not back flow into animal areas.
- 12) Isolation areas are segregated from the main population
- 13) All pets and animals, regardless of species are provided with the basic standard husbandry requirements and sanitation/maintenance needs.
- 14) Food and food storage areas must be maintained dry, clean and free of pests.
- 15) Animals housed in boarding kennels or "in estrus" shall be separated in individual cages unless requested by owner.
- 16) Animals must be kept in good condition.

Inspections:

- 1) Dealers must provide access to Pinellas County Animal Control Officers during regular business hours for annual inspection or complaints.
- 2) Inspections shall include the inspection of records, facility and animal care.
- 3) Inspection results will be rated as satisfactory or unsatisfactory.

- 4) An unsatisfactory rating may result in one or more of the following actions:
 - a. Non-renewal of Permit
 - b. Citation(s)
 - c. Warning
 - d. Corrective action needed

Non-renewals:

- 1) Non-renewal may be based upon a severe/critical deficiency(s) relating to but not limited to:
 - a. Failure to correct previously reported deficiency(s)
 - b. Maintenance of records
 - c. Facility sanitation or safety
 - d. Animal care
 - e. Pursuant to a court order naming the permit holder or representative guilty of an animal cruelty charge
- 2) Once deficiency(s) has been corrected the business owner within three business days after the receipt of request.
 - a. Animal Services will inspect business within three business days after the receipt of request.
 - b. Once inspection is rated satisfactory, the business owner may reapply for a new permit and must submit annual fee.
 - c. Citations issued for violations found initially will not be dropped.