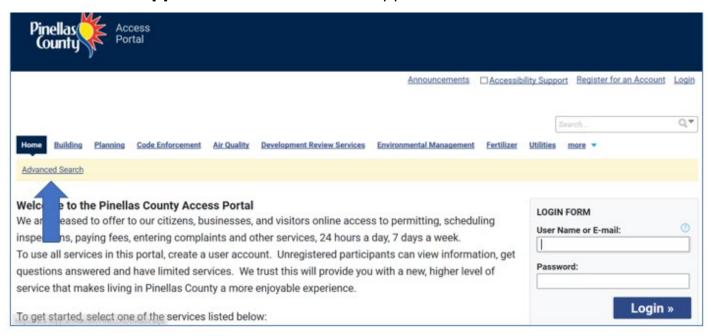


Access Portal Instructions

Search for a Record

Without a Pinellas County Access Portal Account

STEP 1: Hover over Advanced Search, and a dropdown menu will appear.. Click Search Record/Applications and select the applicable module.



STEP 2: Scroll down to the **General Search** section and search any of the following ways:

- By Record # Enter full number (2906) or partial number followed by the percent sign (29%)
 MUST INCLUDE THE APPLICABLE DATE RANGE
- License Type
- **License Number** Full number (ABC1234) OR Partial Number followed by the percent sign (ABC1%)
- **Address** Less is more. Street # and Street Name or Partial Street Name followed by the percent sign (%).
 - It is not necessary to include City, State and Zip.
- Parcel Digits only. No dashes or slashes

