



Access Portal Instructions

Pay a Fee

STEP 1: Login to the Pinellas County Access Portal.

The screenshot shows the Pinellas County Access Portal homepage. At the top left is the Pinellas County logo and the text 'Access Portal'. To the right are links for 'Announcements', 'Accessibility Support', 'Register for an Account', and 'Login'. Below this is a search bar with the text 'Search...' and a magnifying glass icon. A navigation menu includes 'Home', 'Building', 'Planning', 'Code Enforcement', 'Air Quality', 'Development Review Services', 'Environmental Management', 'Fertilizer', 'Utilities', and 'more'. Below the navigation menu is a yellow bar with the text 'Advanced Search'. The main content area features a 'Welcome to the Pinellas County Access Portal' section with a paragraph of text and a 'LOGIN FORM' box. The login form has two input fields: 'User Name or E-mail:' and 'Password:'. A blue arrow points to the 'Password:' field. Below the input fields is a blue button labeled 'Login »'. At the bottom left, there is a link for 'Advanced Search' and a paragraph of text: 'To get started, select one of the services listed below:'.

STEP 2: Click **My Records** and then select the **Record Number** and click **Pay Fees Due**. Click **Continue Application**.

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▾ **Building**

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<input type="checkbox"/>	Date	Record Type	Record Number	Status	Action	Address	Project Name	Expiration Date	Description
<input type="checkbox"/>	10/09/2020	Express Building Permit	EBP-20-00201	Issued	Pay Fees Due	1234 Future Dr Clearwater FL 3333			add more roof tiles

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Listed below are preliminary fees based upon the information you've entered. Some fees are based on the quantity of work items installed or repaired. Enter quantities where applicable. The following screen will display your total fees.

Application Fees

Fees	Qty.	Amount
Permit Fee Building By Inspection	1	\$100.00
Res Service Change	1	\$121.00

TOTAL FEES: \$221.00

Note: This does not include additional inspection fees which may be assessed later.

Continue Application »

STEP 3: Review and pay fees by completing all required fields. Click **Submit Payment**. A message will display that states *You have paid a fee associated to this Record*.

Payment Options

Amount to be charged: \$154.06

Pay with Credit Card

Credit Card Information:

* Card Type: * Card Number: * Security Code:

* Name on Card: * Exp. Date: /

Credit Card Holder Information:

Auto-fill with

Country:


* Street Address:

* City: * State: * Zip:

* Phone:

E-mail:

Submit Payment »

 You have paid a fee associated to this Record.
Please print a copy of this receipt and retain a copy your records.

Thank you for using our online services.
Your Record Number is EBP-20-00201.

You will need this number to check the status of your application or to schedule/check results of inspections. Please print a copy of your record and post it in the work area.

Print/View Permits **Print/View Receipt**

A licensed professional is now authorized to proceed with work at the designated location.

Your record type requires a follow-up inspection once work is completed. You may schedule the inspection now or return to schedule the inspection upon completion of the work. Choose "View Record Details" to Schedule Inspections, check status, or make other updates.

View Record Details » (You must post the record in the work area.)