



Access Portal Instructions

Check Building Permit Status for Residents without a Contractor's License

Check the status without creating an account

Note that when dropping off a permit application, an **Application Number** is assigned. Once the application is checked and entered into the permitting system a **Record Number** is assigned.

Begin on the **home page**, scroll down to the **Building section**, and select **Search Permits**.

The screenshot shows the Pinellas County Access Portal website. At the top left is the Pinellas County logo and 'Access Portal' text. A 'LIVE HELP online' button is visible. A navigation bar includes links for 'Instructions and Help', 'Accessibility Assistance', 'Announcements', and 'Login'. Below this is a search bar with a magnifying glass icon. A secondary navigation bar contains 'Home', 'Building', 'Planning', 'Code Enforcement', 'Air Quality', 'Development Review Services', 'Environmental Management', 'Fertilizer', 'Utilities', and a 'more' dropdown. A yellow bar below the navigation contains the text 'Advanced Search'. The main content area features a 'Welcome to the Pinellas County Access Portal' section with a paragraph about online services and a link to 'Instructions for new users'. To the right is a 'LOGIN FORM' with fields for 'User Name or E-mail' and 'Password', a 'Login »' button, a 'Remember me on this computer' checkbox, and a link for 'I've forgotten my password'. At the bottom, there are two columns: 'General Information' with links for 'Lookup Property Information' and 'Search for a Licensee', and 'Building' with links for 'Search Permits' and 'Schedule an Inspection'. A red arrow points from the 'Building' header to the 'Search Permits' link.

Pinellas County Access Portal

[LIVE HELP online](#)

[Instructions and Help](#) | [Accessibility Assistance](#) | [Announcements](#) | [Login](#)

Search...

[Home](#) [Building](#) [Planning](#) [Code Enforcement](#) [Air Quality](#) [Development Review Services](#) [Environmental Management](#) [Fertilizer](#) [Utilities](#) [more](#) ▾

Advanced Search

Welcome to the Pinellas County Access Portal

We are pleased to offer to our citizens, businesses, and visitors online access to permitting, scheduling inspections, paying fees, entering complaints and other services, 24 hours a day, 7 days a week.

To use all services in this portal, create a user account. [Instructions for new users](#). Unregistered participants can view information, get questions answered and have limited services. We trust this will provide you with a new, higher level of service that makes living in Pinellas County a more enjoyable experience.

General Information

[Lookup Property Information](#)
[Search for a Licensee](#)

Building

[Search Permits](#)
[Schedule an Inspection](#)

LOGIN FORM

User Name or E-mail:

Password:

[Login »](#)

Remember me on this computer

[I've forgotten my password](#)

In the **General Search** area, begin by typing in **only** the **Street Number** (from) and **Street Name**.

Search...

[Home](#) [Buildings](#) [Planning](#) [Code Enforcement](#) [Air Quality](#) [Development Review Services](#) [Environmental Management](#) [Fertilizer](#) [Utilities](#) [more](#) ▾

[Search Permits](#) [Schedule an Inspection](#)

Search for Records

Enter information below to search for records by:

- Site Address
- Contractor License Information
- Parcel Number
- Record Information

Use the Start Date and End Date to enter a date range for the date the permit was entered into the system.

Date Searches: the default search will be for the past 2 years. If you are searching for an older record, please change the start date for your search.

Record Number Searches: if you are searching by a partial record number, you must use the wildcard percentage sign (%) before or after your criteria.

Example: if you know that part of the permit number is 2906, entering %2906 will bring back all permits within your date range that have 2906 anywhere in their number.

Select the search type from the drop-down list.

General Search

General Search ▾

Record Number: Record Type:

Project Name:

Start Date: End Date:

License Type: License Number:

First: Last: Name of Business:

Street No.: To: Direction: Street Name: Street Type:

Unit Type: Unit No.:

Street No.: Direction: Street Name: Street Type:

Select the Search button.

You will be directed to permits for the property.

Note: If there is more than one permit there will be a listing at the bottom of the page. **Select the desired** permit from the list.

42 Record results matching your search results

Click any of the results below to view more details.

Showing 1-10 of 42

<input type="checkbox"/>	Date	Record Type	Record Number	Status	Action	Address	Project Name	Expiration Date	Description
<input type="checkbox"/>	06/01/2021	Express Building Permit	21TMP-000154			12520 ULMERTON RD, LARGO 33774			TEST PERMIT TYPE FEE
<input type="checkbox"/>	05/24/2021	Building Combo Permit	CBP-21-00025	Issued		12520 ULMERTON RD, LARGO FL 33774	Shower Pan		Shower Pan
<input type="checkbox"/>	05/18/2021	Express Building Permit	EBP-21-00067	Expired		12520 ULMERTON RD, LARGO FL 33774	GAS LP SUP		GAS LP SUP
<input type="checkbox"/>	05/18/2021	Express Building Permit	EBP-21-00066	Expired		12520 ULMERTON RD, LARGO FL 33774	siding		siding
<input type="checkbox"/>	05/18/2021	Express Building Permit	EBP-21-00065	Issued		12520 ULMERTON RD, LARGO FL 33774	Tankless EWH		TANKLESS EWH
<input type="checkbox"/>	05/18/2021	Express Building Permit	EBP-21-00064	Expired		12520 ULMERTON RD, LARGO FL 33774	Shower Pan		Shower Pan
<input type="checkbox"/>	05/17/2021	Express Building Permit	EBP-21-00063	Expired		12520 ULMERTON RD, LARGO FL 33774	Auto Close Script insp		Auto close Script INSP
<input type="checkbox"/>	05/17/2021	Express Building Permit	EBP-21-00062	Expired		12520 ULMERTON RD, LARGO FL 33774	Expire test 5/17 2		Expire test 5/17 2
<input type="checkbox"/>	05/17/2021	Express Building Permit	EBP-21-00061	Expired		12520 ULMERTON RD, LARGO FL 33774	Expire test 5/17		Expire test 5/17
<input type="checkbox"/>	05/11/2021	Express Building Permit	21TMP-000151			12520 ULMERTON RD, LARGO 33774			Fields test

The permit displays.

[Home](#) **[Building](#)** [Planning](#) [Code Enforcement](#) [Air Quality](#) [Devel](#)

[Search Permits](#)

[Schedule an Inspection](#)

Record CBP-21-00025:
Building Combo Permit
Record Status: Issued

[Record Info](#) ▼

[Payments](#) ▼

Work Location

12520 ULMERTON RD
LARGO FL 33774

Record Details

Licensed Professional:

QUEENS WORLD TEST PROFESSIONAL
440 Court St
Clearwater, FL, 34677
Mobile Phone:5552228080
FL Mobile Home Setup IH T-111111

Project Description:

Shower Pan

▶ [More Details](#)

Below the Record Number, **go to the Record Info** drop down and **select Processing Status**.

[Home](#) [Building](#) [Planning](#) [Code Enforcement](#) [Air Quality](#) [Development Review Services](#)

[Search Permits](#)

[Schedule an Inspection](#)

Record CBP-21-00025:
Building Combo Permit
Record Status: Issued

[Record Info](#) ▾

[Payments](#) ▾

[Record Details](#)

[Processing Status](#)

[Inspections](#)

Processing Status

LARGO FL 33774

Record Details

Licensed Professional:

QUEENS WORLD TEST PROFESSIONAL
440 Court St
Clearwater, FL, 34677
Mobile Phone: 5552228080
FL Mobile Home Setup IH T-111111

Project Description:



Shower Pan


Status Information will display.

Record CBP-21-00025:
Building Combo Permit
Record Status: Issued

[Record Info](#) ▾ [Payments](#) ▾

Processing Status

  ▶ Submittal Review and Fees

 ▶ Plans Distribution

▶ Building Services

Habitat Review


DRS Walk Thru/Site Review


Utility Review


Engineering Review

Flood Review

Right of Way Review


 ▶ Zoning Clearance Review


 ▶ Plans Coordination

 ▶ Permit Issuance

Select the drop-down arrows adjacent to each department to check their review status.




Processing Status

 ▶ Submittal Review and Fees

 ▾ Plans Distribution

Due on **05/24/2021**, assigned to **TBD**
Marked as **Routed for Paper Review** on **05/24/2021** by **MLH**

The Processing Status will appear adjacent to the reviewing group.

Symbol	Status
Green Check 	Review is complete
Hour Glass 	Is currently being reviewed
Orange asterisk 	Previously reviewed (select the + to expand details)