

## **SCHOOL PLANNING WORKGROUP**

**MAY 22, 2007**

**10:30 AM in the Pinellas County Planning Dept. Conference Room  
7<sup>th</sup> Floor, 600 Cleveland Street  
Clearwater, FL**

### **MEETING SUMMARY**

**The following Agenda Items were covered at the May 22, 2007 meeting of the School planning workgroup:**

#### Review Adoption Schedule for the Public School Facilities Element and Associated Amendments to the CIE and ICE

Gordon went over the adoption schedule, including the School Collaborative meeting scheduled for June 6. If the Collaborative is ok with the Public School Facilities Element, then we can each proceed with scheduling the Element and CIE/ICE amendments for local government action. Ideally we will each be transmitting the Element and Plan amendments to DCA in September and anticipating adoption in January /February of 2008. So far, we appear to be on schedule.

#### Status of Executed Public Schools Interlocal Agreement

The final Agreement was executed by all of the parties and it was filed with the Clerk of the Board of County Commissioners in March, and we have sent the executed Agreement to DCA. They have 60 days to complete a compliance determination. No problems are anticipated as the final agreement covers all of the items that we discussed and agreed to in conversations with DCA.

#### Review Changes/Discuss and Reach Consensus on Final Proposed PSFE and CIE & ICE Amendments for Submittal to Pinellas Schools Collaborative

Gordon reviewed the changes he was recommending, most of which were based on comments received from the local governments. There were, however, some local government comments that are not included in the recommended changes, in part based on feedback from DCA on those items.

School District staff brought up North and South Ward schools and indicated that we needed to perhaps look at these schools differently and address them in more detail in the text of the Element, to more realistically reflect the number of student stations available. Gordon agreed to work with District staff to determine how this could be done and modify the supporting data and analysis for the Element accordingly.

Gordon also mentioned the fact that the City of Dunedin does not have a School Siting Agreement, and some of their comments likely cannot be addressed in the Element. Jim Miller suggested a policy could be drafted to indicate that if a local government does not have an Interlocal Agreement, then they would simply follow the Statutes. Gordon indicated that Brian was hoping, however, that the City would consider entering into an Agreement. Jeff Dow with the City indicated that in fact the City Attorney was open to discussing this. Gordon suggested to Jeff that they try to discuss this before the Collaborative meeting on June 6.

At this point, Gordon asked if there was consensus to move the Public School Facilities Element forward to the Collaborative for their approval including the changes discussed by the Workgroup. The consensus was yes.

Next, the draft Intergovernmental Coordination (ICE) and Capital Improvements (CIE) policies were reviewed. The use of *School Board* and *School District* was discussed and clarified in a few locations. In addition, regarding the last policy in the CIE, it was noted that the date for adoption of the 5 year work program would change each year (and it was noted that it has not been adopted yet for this year). It was also clarified, in response to a question, that a *School Capacity and Level of Service Report* is needed before we can implement concurrency. Regarding the ICE policies, it was noted that the last policy refers to the 1996 Agreement.

At this point, Gordon asked if there was consensus to move the ICE and CIE policies forward to the Collaborative with the changes discussed by the Workgroup. The consensus was yes. Gordon agreed to explain in the Collaborative agenda package that when the local governing bodies receive the proposed Public School Facility Element for their transmittal public hearings, the 2007/2008 Five-Year Work Program may not be included since it may not yet have been adopted by the School Board.

#### Update on Development Tracking System (DTS)

Gordon indicated that County funding has been allocated to the tracking system project and County Information Systems (IS) staff has been assigned. IS will begin developing a business plan for the project in June, so Gordon would like to bring together the DTS subgroup to meet in June as well to get started. Anyone else who wants to be part of that group can contact Gordon, Liz or Chelsea to be added.

#### Development of Model Land Development Regulation (LDR) Language for Implementing School Concurrency

Gordon suggested that, once we get the Element adopted, the Policy Subgroup could work on preparing draft language for consideration by the entire Work Group. More discussion on this will follow in the future.

#### Development of Administrative Procedure Manual for Implementation of School Concurrency and the Public Schools Interlocal Agreement

Gordon suggested that the DTS Subgroup could prepare the Manual in coordination with development of the DTS as there is expected to be some overlap in these two projects. More discussion on this will follow in the future.

#### Other Items

School district staff has two other items they wanted to mention, just to get the Group thinking about them:

Steve Fairchild asked about making the tracking system “self-sustaining,” meaning charging developers a “user fee.” He asked that this idea be given some consideration, particularly in light of revenue issues anticipated in association with property tax reform. Marshall Touchton asked the group to think about what we would want to do if choice areas change – would we want to keep the same concurrency service areas or not.

#### Meeting Adjourned

With no other questions or discussion, at this point, the meeting adjourned.

#### **Attendees:**

Fred Metcalf	City of Gulfport	Robert E. Jarzen	City of Largo
Paul Geisz	City of St. Petersburg	Jim Miller	School District
Kim Proano	City of St. Petersburg	Steve Fairchild	School District
Maire Daufinais	City of Oldsmar	Marshall Touchton	School District
Jeffery Dow	City of Dunedin	Fred Metcalf	City of Gulfport
Ginny Haller	City of Tarpon Springs	Matt McLachlan	City of Safety Harbor
Sandra Herman	City of Clearwater	Ramon Solis	Planning Department
Liz Freeman	Planning Department	Gordon Beardslee	Planning Department