

Meeting Notes
PSFE Subgroup - Element Draft
January 23, 2007 – 10:00 a.m.

Attendees: Ginny Haller, Matt McLachlan, Bob Bray, Linda Fisher (PPC), Steve Fairchild, Gordon, Liz and Susan

See **RED** highlights in GOPs

Goal will be divided into three goals:

- 1- Partnerships and effective collaboration High quality education student achievement.
- 2- All Pinellas County residents ...facilities and services
- 3- Public safety, student safety and emergency management

OBJECTIVE Local government hereby adopts – should be a policy – not an objective – therefore – need new objective on concurrency

CIE and ICE will be affected – will include 5-year program
School District will need to present new policy to their Board – no timeframe in mind

Matt reworded new Goal #1 –... meet and exceed future student needs ... through collaborative partnerships (very rough) Liz has it

Goal #2 & 3 – Liz and Gordon to reword and email to this group or review

Objective – adequate school capacity – draft new objective

Policies need to be more general whenever possible and refer to ILA for specifics – don't want to have to go the DCA to change policies !!

How will we track those municipalities with exemptions? Not part of ILA. After a discussion, group decided it should be okay as there is not much “ability” for growth spurts in those communities: beach communities, Kenneth City, South Pasadena and Belleair

Adopt capital construction of school district (5-year construction plan) – who should get copies – the include the school-work program by reference

- define dollar amounts and type of project
- number of seats – not roofing, changing driveways, etc.
- demo or new construction constraints
- driveway changes should be under student safety

- who should get copies of the 5-year construction plan?
- What is the timeframe for this plan adoption?

Collaborative meets 2/14/07 to present these updates

Do revisions and send to subgroup for review before sending to collaborative.

That packet goes out 2/7/07 so we need all changes in before 2/5/07

DRAFT

GOALS, OBJECTIVES AND POLICIES

GOAL: 1. THROUGH PARTNERSHIPS AND EFFECTIVE COLLABORATION AMONG LOCAL GOVERNMENTS AND THE PINELLAS COUNTY SCHOOL DISTRICT, AND BECAUSE OF A SHARED COMMITMENT TO EDUCATIONAL EXCELLENCE, ALL STUDENTS OF THE PINELLAS COUNTY SCHOOL DISTRICT SHALL HAVE ACCESS TO A HIGH QUALITY EDUCATION. ~~STUDENT ACHIEVEMENT.~~, AND

GOAL 2. ALL PINELLAS COUNTY RESIDENTS WILL BENEFIT FROM EFFICIENT AND COORDINATED OPERATIONS, INCLUDING CO-LOCATION OF FACILITIES AND SERVICES.

GOAL 3. Public Safety, Student Safety and Emergency Management.

OBJECTIVE: By DATE, LOCAL GOVERNMENT, its partner governments and the School District shall share population data, project data, development and permitting data, and information on planned infrastructure improvements, in order to enable accurate assessment of school needs, existing school capacity deficiencies and future needs.

[Go back to ILA for specifics](#)

The intent of these policies is information sharing

Policy: LOCAL GOVERNMENT shall utilize, as the base for estimating demand, the annual public school population estimates and projections prepared by the Pinellas County Metropolitan Planning Organization.

Policy: LOCAL GOVERNMENT shall utilize the Five Year Work Program and the Five Year Plant Survey prepared by the School District to assess requirements for supporting capital needs.

Policy: To ensure that land use and zoning decisions are adequately coordinated with public school facility planning, LOCAL GOVERNMENT shall continue to notify the School Board of all hearings to consider proposed changes in land use and zoning.

(only specific changes that would impact schools – P&Z and LPA only??)

Policy: LOCAL GOVERNMENT shall submit to the School District for review and concurrency approval, any land use or zoning change that increases residential density by 25 units or greater.

Policy: In order to facilitate the accurate annual assessment of projected public school facility capacity, LOCAL GOVERNMENT shall, throughout the year, notify Pinellas County of all development permits, including expired concurrency approvals, that affect the availability of school capacity, consistent with the Interlocal Agreement, so that the County can prepare its annual report to the School District.

OBJECTIVE: LOCAL GOVERNMENT hereby adopts, consistent with the concurrency provisions mutually agreed to by interlocal agreement, the following level of service standard in order to ensure that adequate school capacity exists before new development or redevelopment is permitted:
(should be a POLICY not an OBJECTIVE and therefore need a new Objective on concurrency)

District-wide Standard: Student enrollment plus vested students divided by *Florida Inventory of School Houses* (FISH) School Capacity plus additional capacity does not exceed 100%.

Policy: By DATE, LOCAL GOVERNMENT shall amend its concurrency management system regulations in order to incorporate concurrency requirements for public school facilities, whereby residential site plan/final subdivision approvals will be contingent upon the availability of public school facility capacity.

Policy: School concurrency shall be measured and applied on the basis of *Concurrency Service Areas*, as established by the School District and as described in the Public School Facilities Element.
(would be amended as provided in ILA)

Policy: Development orders and development permits shall not result in a reduction of the adopted Level of Service Standard for the affected Concurrency Service Area.

Policy: LOCAL GOVERNMENT shall utilize the *School Capacity* and *Level of Service Report* prepared by the School District in November of each year, based on the official student enrollment count of the fall semester, and the FISH school capacity, as the basis for assessing the existing level of service and available capacity for each school within each Concurrency Service Area within its jurisdiction.

Policy: A School Concurrency Approval shall be valid for purposes of the issuance of development orders or permits for **a maximum of 24 months** from the date of issuance.

(this allows each municipality to put in its own timeframe)

Policy: During the development review process, LOCAL GOVERNMENT shall consider the most current information on available capacity, utilizing information from the tracking database administered by Pinellas County to
(add policy on mitigation and reference ILA)

assess whether or not there is available capacity for the impacted Concurrency Service Area.

Policy: Should it be determined that adequate school capacity is not available in the affected Concurrency Service Area, or in a contiguous Service Area, a development project cannot proceed without a development mitigation agreement among the LOCAL GOVERNMENT, the applicant and the School District designed to mitigate the impacts anticipated by the residential development, consistent with Ch. 163.XXX, F.S., and the Public School Facility Interlocal Agreement.

Policy: (Add policy on student generation rates.)

(Gordon and Marshall meeting to get the numbers and draft policy. (School district refers to Annual Report – so keep very general as it's an internal function of school district.)

OBJECTIVE: Pinellas County shall annually update the Capital Improvements Element to ensure that the School District's capital needs are reflected in the Comprehensive Plan, enabling the coordination of existing and planned public school facilities with the required local capital projects needed to provide needed support services and facilities.

Policy: LOCAL GOVERNMENT and the School ~~Board~~ District shall annually coordinate in the development of their respective capital improvement programs.

Policy: LOCAL GOVERNMENT will coordinate with the School District to plan, schedule and determine responsibility for, on-site or off-site improvements to support new, proposed expansion, or redevelopment of existing schools within the jurisdiction of that local government.

Policy: LOCAL GOVERNMENT shall annually update the Capital Improvements Element to ensure that the School District's capital needs are reflected in the Comprehensive Plan, enabling the coordination of existing and planned public school facilities with the required local capital projects needed to provide needed support services and facilities.

Policy: Following its annual update by the School District, the School District's Five-Year Work Program will be used as the basis for any required modifications to the LOCAL GOVERNMENT Capital Improvements Element, and will hereby be incorporated, by reference, into this Element.

OBJECTIVE: LOCAL GOVERNMENT shall practice effective intergovernmental coordination, collaboration and cooperation with its partner governments and the School District to ensure that land use plans, development approvals and capital planning are coordinated with the availability of public school facilities.

Include a policy as to HOW the element will be amended

Policy: LOCAL GOVERNMENT shall appoint one elected official to represent the LOCAL GOVERNMENT interest to the Pinellas Schools Collaborative, to provide for collaborative oversight and to provide coordination and direction to the conduct of the school concurrency process

Policy: LOCAL GOVERNMENT, the School District, and partner governments shall coordinate annually in preparing a staff report on the effectiveness of school concurrency that will be presented at the annual meeting of the Collaborative, with the annual *School Capacity and Level of Service Report* forming the basis for the staff report.

Policy: LOCAL GOVERNMENT shall coordinate with Pinellas County in the maintenance of a countywide residential development tracking system, by providing necessary and timely development data, including demolitions and vested development data, required to accurately assess the impact of residential development on available school capacity.

OBJECTIVE: LOCAL GOVERNMENT shall support efforts that facilitate coordination of planning between the County and the School District Board for the location and development of public educational facilities.

Tarpon Springs and Dunedin need to work out "differences"

Policy: Participation by each affected Local Government with the School District in the process of evaluating potential school closures, significant renovations to existing schools, and school site selection before land acquisition shall be in accordance with the existing Interlocal Agreements for Public Educational Facilities Siting that were entered into between the School Board, the County and the Cities in 1996.

(attach ILA. County - Option A)

Policy: Surrounding infrastructure will be taken into account when considering the location of future public school facilities. Sidewalks are of great importance to the safety of school children and should be constructed or improved upon, whenever it is deemed both feasible and necessary.

Policy: Public educational facilities are defined as elementary schools, special education facilities, alternative education facilities, middle schools, high schools, and area vocational-technical schools of the Pinellas County School District.

Policy: Public educational facilities of the School Board are an allowable use within the following future land use categories:

Residential Rural
Residential Estate
Residential Suburban
Residential Low
Residential Urban
Residential Low Medium
Residential Medium
Residential/Office General
Residential/Office Limited
Institutional

Mixed use – redevelopment categories, except planned industrial and perhaps commercial - Linda Fisher (PPC) to email Gordon the new descriptions

Policy: The location and construction of new public educational facilities, or the expansion of an existing site, within one of the future land use categories listed in Policy XXX shall only be allowed upon a determination by LOCAL GOVERNMENT that the proposed site is consistent with the LOCAL GOVERNMENT Comprehensive Plan.

Policy: In addition to consistency with the LOCAL GOVERNMENT Comprehensive Plan, the proposed location of a new or expanded public educational facility of the School Board within one of the land use categories listed in Policy XXX shall be reviewed and considered with the following general criteria:

1. The proposed location is compatible with present and projected uses of adjacent property.
2. The site area of the proposed location is adequate for its intended use based on the State Requirements for Educational Facilities and provides sufficient area to accommodate all needed utilities and support facilities buffering of surrounding land uses.
3. Based on the Five-Year Capital Improvement Program of the School Board and the LOCAL GOVERNMENT Comprehensive Plan, there will be adequate public services and facilities to support the public educational facility.
4. There are no significant environmental constraints that would preclude development of a public educational facility on the site.
5. There will be no adverse impact on archaeological or historic sites listed in the National Register of Historic Places or designated by a local government as locally significant historic or archaeological resources.
6. The proposed location is well drained and soils are suitable for development or are adaptable for development and outdoor educational purposes with drainage improvements.
7. The proposed location is not in conflict with the LOCAL GOVERNMENT Stormwater Management Plan and any watershed management plans adopted by the LOCAL GOVERNMENT, if applicable.
8. The proposed location is not in the Coastal High Hazard Area (CHHA) ~~a velocity flood zone or a floodway~~.
Check for redundancy – re-read definition – may be that CHHA does not cover floodway
9. The proposed location can accommodate the required parking and anticipated queuing of vehicles onsite.
10. The proposed location lies outside the area regulated by section 333.03(3), F.S., regarding the construction of public educational facilities in the vicinity of an airport.

Policy: The following criteria shall also be used to evaluate whether proposed locations of specific types of schools are consistent with the LOCAL GOVERNMENT Comprehensive Plan:

Elementary Schools, Special Education Facilities, and Alternative Education Facilities

1. The proposed location shall have direct access to at least a minor collector road or as otherwise approved by the local government after determination of acceptable traffic impacts on adjacent roads of lesser classification.

Middle Schools

1. The proposed location shall have direct access to at least a minor collector road or as otherwise approved by the local government after determination of acceptable traffic impacts on adjacent roads of lesser classification.
2. Outdoor recreational facilities and similar support facilities shall be located and buffered on the proposed site to minimize impacts on adjacent properties.

High Schools

1. The proposed location shall have direct access to at least a major collector road, or as otherwise approved by the local government after determination of acceptable traffic impacts on adjacent roads of lesser classification.
2. Stadiums, outdoor recreational facilities, and similar support facilities shall be located and buffered on the proposed site to minimize impacts on adjacent properties.

Vocational-Technical Schools

1. The proposed location shall have direct access to at least a major collector road, or as otherwise approved by the local government after determination of acceptable traffic impacts on adjacent roads of lesser classification.
2. Industrial education facilities shall be located and buffered on the proposed site to minimize impacts on adjacent properties.

Policy: Proposed locations that are less than the standard site acreage as prescribed in the Florida Department of Education State Requirements of Educational Facilities may be determined to be consistent with the LOCAL GOVERNMENT Comprehensive Plan provided the requirements of s.235.19(3), F.S., are met and off-site impacts can be adequately mitigated.

Policy: A consistency determination for a proposed new site or additional property with the LOCAL GOVERNMENT Comprehensive Plan may be conditioned with references to specific types of public educational facilities.

Policy: At the time of consistency determination, LOCAL GOVERNMENT may impose reasonable conditions for development of the site as it relates to any of the criteria in Policies 3.8.4. and 3.8.5. above. Conditions may not be imposed which conflict with those established in Chapter 1013 235 of the Florida Statutes or the State Uniform Building Code, unless mutually agreed.

Policy: Before a significant change of program at a public educational facility is implemented, the School Board and LOCAL GOVERNMENT shall require a review of the facility's' onsite and offsite impacts. The School Board and the LOCAL GOVERNMENT will work cooperatively to mitigate onsite and offsite impacts, including impacts to public facilities, identified through the review.

Policy: The policies in Objective XXX above are assumed to be consistent with, and do not nullify or conflict with, the provisions in Chapter 1013 235, F.S.

OBJECTIVE: Consistent with Chapter 163.3177(6)(a), F.S., and consistent with the LOCAL GOVERNMENT future land use policies, LOCAL GOVERNMENT will explore those opportunities where co-location of public facilities and public schools provides a mutual benefit and represents an efficient use of finances and staff resources.

Policy: As the opportunity arises, and in coordination with the Pinellas County School Board, the LOCAL GOVERNMENT will evaluate the ability to enter into an agreement to co-locate existing or planned school sites with other public facilities, including but not limited to: emergency shelters, bike and pedestrian pathways, libraries, parks, and community and recreational centers and facilities, museums, performing arts centers, auditoriums, stadiums, healthcare and social services and other uses as may be determined appropriate.

Policy: The LOCAL GOVERNMENT and the School Board will annually share information and assess future needs to identify areas of mutual concern and financial savings concerning the construction and operation of public facilities.

Policy: Should the LOCAL GOVERNMENT and the School Board determine that the co-location of public facilities is mutually advantageous and desirable, the appropriate method of agreement will be decided upon, and could include such options as, but not be limited to, interlocal agreement, LOCAL GOVERNMENT resolution, or memorandum of understanding.

ALSO.....

New OBJECTIVE RE: CHARTER SCHOOLS

(mitigation)

(800-1000 students in P.C. and they were included in the numbers – still less than 1%)

New OBJECTIVE RE: PUBLIC SAFETY & Student Safety and Emergency Management under the new Goal 3

New Policy: LOCAL GOVERNMENT shall coordinate with the School District on emergency preparedness issues, including the use of public school facilities for emergency shelters.

New Policy: sidewalks, pedestrian and bicycle access, priority given to...etc etc

New OBJECTIVE RE: being PARTNERS IN SUSTAINABILITY, encouraging/promoting sustainable design

New Policy: how to amend the Element

Think about:

Private Schools – 8-10%(+/-) in student generation numbers

Student generation rates based on PUBIC SCHOOLS for this element

Policy to include how to monitor the success or failure of school concurrency