Pinellas County Government
Executive Position

Director of Utilities

Pinellas County, Florida  •  Population 916,500
The Pinellas County Board of Commissioners seeks a proven, exceptional Public Executive who will provide a strategic and collaborative approach to serving this community.

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About Pinellas County

The Community

Given its location on Florida’s Gulf Coast, just west of Tampa, it would be hard to find a better place to live, work and play than Pinellas County. It offers virtually any amenity you could ask for except hills and snow to ski on. The Tampa Bay area is the home of MLB’s Tampa Bay Rays, many spring training facilities and several minor league teams, the NFL’s Buccaneers, the NHL’s Lightning, and several college teams such as the University of South Florida. Housing prices are reasonable, and County schools are conveniently located. Opportunities for higher education include a variety of colleges and universities.

Geography

Pinellas County is located on Florida’s west coast on a peninsula and is surrounded by water; bordered by the Intracoastal Waterway and the Gulf of Mexico to the south and west, Tampa Bay to the south and east, and the Anclote River to the north. From tip to tip, the County is 38 miles long and 15 miles wide at its broadest point. Hillsborough County (whose County seat is Tampa) is immediately east and Pasco County is to the north. Pinellas covers 280 square miles and at its highest point, the elevation is 110 feet above sea level.

Weather

Pinellas County has a subtropical climate with a definite rainy season (June through September). The remainder of the year is relatively dry. The area is occasionally affected by tropical storms and hurricanes (June 1 through November 31), but the last time a hurricane directly struck the area was in 1921.

<table>
<thead>
<tr>
<th>Month</th>
<th>Jan</th>
<th>Feb</th>
<th>Mar</th>
<th>Apr</th>
<th>May</th>
<th>Jun</th>
<th>Jul</th>
<th>Aug</th>
<th>Sep</th>
<th>Oct</th>
<th>Nov</th>
<th>Dec</th>
<th>Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>Avg. High °F</td>
<td>72</td>
<td>73</td>
<td>77</td>
<td>83</td>
<td>89</td>
<td>90</td>
<td>92</td>
<td>92</td>
<td>90</td>
<td>85</td>
<td>79</td>
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<tr>
<td>Avg. Low °F</td>
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<td>65</td>
<td>72</td>
<td>76</td>
<td>77</td>
<td>77</td>
<td>75</td>
<td>79</td>
<td>65</td>
<td>56</td>
<td>67</td>
</tr>
<tr>
<td>Precipitation inches</td>
<td>2.3</td>
<td>2.8</td>
<td>3.4</td>
<td>1.6</td>
<td>2.6</td>
<td>5.7</td>
<td>7.0</td>
<td>7.8</td>
<td>6.1</td>
<td>2.5</td>
<td>1.9</td>
<td>2.1</td>
<td>45.8</td>
</tr>
</tbody>
</table>

Source: Weatherbase

Government

The Board of County Commissioners (Board) serves as the legislative branch and provides policy guidance and oversight to much of the government. It is comprised of seven commissioners, four elected by district and three elected Countywide, all elected to four-year terms. Terms are staggered and elections are held in even numbered years in November. The State Constitution and the County Charter give the Board the power to adopt ordinances, approve the County budget, set millage rates, and establish the requirements for the departments under its control. The Board approves support funding for court services, insofar as County funds are concerned, and approves the budgets for the Clerk of the Circuit Court, the Sheriff, and the Supervisor of Elections. Budgets for the Tax Collector and the Property Appraiser are approved by the State Department of Revenue and filed with the Board of County Commissioners. The Board governs all unincorporated areas of the County directly; municipalities may call upon the County for specialized services.

The County provides a broad array of services on a Countywide basis throughout the unincorporated area and also provides some services to the municipalities.
About the Position

Utilities Department

The Utilities Department is a public business that provides vital products and services to its customers. The Department’s major functions include:

- Customer Service
- Field Services
- Water Quality
- Wastewater Collection
- Wastewater Treatment
- Reclaimed Water and Potable Water Supply and Distribution

Service Levels

- Serves approximately 110,000 water accounts and 87,500 sewer accounts
- Treats and distributes 54 million gallons of drinking water daily
- Maintains 1,751 miles of pipeline for drinking water, 418 miles of reclaimed water lines, and 1,144 miles of sewer pipeline along with 297 pump stations

Ideal Candidate

The ideal candidate will be an experienced, achievement-oriented, collaborative, customer-oriented and proven leader. The ideal candidate is someone who is comfortable managing a complex, multi-discipline, multi-million dollar department, interacting with and forging partnerships with various internal and external stakeholders. Thorough technical and business knowledge of the utilities industry and associated management practices are important.

The Utilities Director will be collaborative and embrace team building, participatory management, mentoring, and employee growth. Outstanding listening and communications skills will be critical.

The Director will set high performance standards and expect measurable outcomes from managers and staff as well as themselves in meeting the organization’s goals. The individual will have an optimistic attitude and recognize the importance of celebrating success.

The ideal candidate will possess a Bachelor’s degree in public administration, project management, environmental management, engineering, or a related field; supplemented by at least 8 years of broad scope, senior level management experience planning and managing public utilities programs, resources and operations, or a Master’s degree and 6 years experience as described above.

The individual will ideally have progressively responsible management experience in the utilities industry. Experience working with regulatory agencies and other public entities is essential.

Position Description

The Utilities Director position description provides further details about the role and responsibilities, illustrative tasks, and the knowledge, skills, and abilities required for this career opportunity.

Position description: Link

Mission and Strategic Plan

Mission, Vision and Values: Link
Our Strategic Plan: Link

Compensation

Salary

The salary range is $110,246—$167,023. The starting salary will be commensurate with the selected candidate’s qualifications.
Benefits

Pinellas County offers a comprehensive and competitive array of employee benefits. The County participates in the Florida Retirement System (FRS) which offers two options: Pension Plan or Investment Plan. The County also offers an optional deferred compensation (IRS Section 457) plan with a choice of four plan providers.

Important Notices

Pinellas County is an Equal Opportunity Employer and women and minorities are encouraged to apply.

Pinellas County complies with the Americans with Disabilities Act of 1990. Requests for accommodation in the application and selection process should be made to the Human Resources Department. Verification of need for accommodation may be required. Reasonable accommodations will be made on a case by case basis.

Confidentiality

Please be advised that the Florida State Supreme Court has ruled that all information supplied while making application with all state, county and municipal entities and agencies becomes a part of the Public Record under provisions of Chapter 119 of Florida Statutes, and as such must be made available to interested parties upon specific request. Under Florida’s public records act, once a candidate has submitted a resume or application, that information is public. As a practical matter, we do not anticipate press coverage of this recruitment. Hence, candidates can expect some degree of confidentiality, but it cannot be guaranteed.

How to Apply

Please email your resume and cover letter as file attachments to Jack Loring, Workforce Development Manager.

Additional Information

Pinellas County Government
www.pinellascounty.org

Pinellas County Utilities
www.pinellascounty.org/utilities

County Organizational Chart
www.pinellascounty.org/budget/GeneralOrgChart.pdf

Pinellas County Budget
www.pinellascounty.org/budget

About Pinellas County
www.pinellascounty.org/about_pinellas.htm

Municipalities/Cities of Pinellas County
www.pinellascounty.org/municipalities.htm

Visitor Information
www.visitstpeteclearwater.com

Housing/Neighborhoods
www.pinellascounty.org/resident/housing.htm

Demographic and Economic Information
www.pced.org

Employee Benefits
www.pinellascounty.org/hr/benefits.htm