



**AGENDA  
CITIZENS ADVISORY COMMITTEE**

**THURSDAY, MAY 24, 2012**  
**7:00 P.M.**

**Pinellas County Planning Department Conference Room  
7<sup>th</sup> Floor  
600 Cleveland Street – Suite 750  
(Bank of America Building)  
Clearwater, FL 33755**

1. **CALL TO ORDER/PLEDGE TO FLAG/INTRODUCTIONS (7:00-7:05)**
2. **APPROVAL OF MINUTES (7:05-7:10)**
  - April 26, 2012
3. **MPO MEETING ACTIONS (7:10-7:15)**
  - May 9, 2012
4. **FY 2011/12 – FY 2015/16 TRANSPORTATION IMPROVEMENT PROGRAM (TIP) AMENDMENTS (7:15-7:25) – Presenter: Brian Beaty, FDOT Staff**
5. **FDOT'S NEW WORK PROGRAM FORMAT FOR TOTAL PROJECT COSTS (7:25-7:40) – Presenter: Brian Beaty, FDOT Staff**
6. **FY 2012/13 – FY 2016/17 TRANSPORTATION IMPROVEMENT PROGRAM (TIP) (7:40-8:00) – Presenter: Robert Feigel, MPO Staff**
7. **IDENTIFICATION OF ENVIRONMENTAL JUSTICE AREAS FOR THE LONG RANGE TRANSPORTATION PLAN (LRTP) UPDATE (8:00-8:15) – Presenter: Chelsea Favero, MPO Staff**
8. **OVERVIEW OF THE JOLLEY TROLLEY (8:15-8:45) – Presenter: Robert Longenecker, Executive Director of the Jolley Trolley**
9. **OTHER BUSINESS (8:45-9:00)**
  - A. Distracted Driving follow up
  - B. Comments from Committee Members
10. **ADJOURNMENT**

**NEXT MEETING: August 23, 2012**

**CAC AGENDA ITEM 2.**

**APPROVAL OF MINUTES**

The minutes of the April 26, 2012 CAC meeting is attached for the Committee's review and approval.

**ATTACHMENT:** [April 26, 2012](#)

**ACTION:** CAC to approve minutes

CAC: 05/24/12

**CAC AGENDA ITEM 3.**

**MPO ACTIONS**

A staff member will report on actions taken by the MPO Board at their February 8 meeting. Items of particular interest to the CAC will be highlighted.

**ATTACHMENT:** [May 9, 2012 MPO Newsletter/Action Sheet](#)

**ACTION:** As deemed appropriate based on discussion

CAC: 05/24/12

**CAC AGENDA ITEM 4.**

**FY 2011/12 – FY 2015/16 TRANSPORTATION IMPROVEMENT PROGRAM (TIP) AMENDMENTS**

Due to the uncertain timing with some TIP amendments, the Florida Department of Transportation (FDOT) has requested the CAC have a standing agenda item on this and all future CAC agendas for proposed TIP amendments. FDOT staff may be presenting one or more proposed “walk-on” amendments to the FY 2011/12 – FY 2015/16 Transportation Improvement Program at the meeting. FDOT staff will present information about any proposed TIP amendments and distribute the accompanying forms, as necessary, at the meeting.

**ATTACHMENT:** (Any proposed TIP amendments forms will be provided at the meeting)

**ACTION:** CAC to recommend approval of any TIP amendments

CAC: 05/24/12

## CAC AGENDA ITEM 5.

### FDOT'S NEW WORK PROGRAM FORMAT FOR TOTAL PROJECT COSTS

The Florida Department of Transportation (FDOT), in cooperation with the Federal Highway Administration (FHWA), Florida Region, is implementing changes affecting the MPO's Long Range Transportation Plan (LRTP) and Transportation Improvement Program (TIP). The objective of the improvements is to increase transparency and consistency between the two plans. Initial improvements were implemented a few years ago by showing project phases in the LRTP Cost Affordable Plan in the "year of expenditure", within five-year time bands. By inflating the phase cost estimate out to the year of expenditure, a more realistic cost of a given phase is demonstrated and subsequently constrained by projected revenues.

Beginning with the FY 2012/13 – 2016/17 TIP, FDOT, in cooperation with FHWA, has modified the format and added content to the State Work Program portion of the TIP. The main purpose of the changes is to increase transparency by showing the public the total cost of a project, including all production phases such as preliminary engineering (PE), right-of-way (ROW), and construction (CST) phases. To show this, three new columns were added to the Work Program. The first new column is labeled "2013". This column shows the costs of project phases in years prior to the five-year Work Program years. The second new column is labeled "2017". This column contains the cost of project phases beyond the five-year Work Program years. The third new column is labeled "All Years". This column shows a project's total cost. The second column, for all non-Strategic Intermodal System (SIS) projects, will contain a reference to the LRTP Cost Affordable Plan, which is where long range (beyond the five-year TIP) estimated costs may be found. The SIS Plan covers a ten-year period and long range estimates are housed in the FDOT Work Program so they can be populated in the second column. Another addition is the "Responsible Agency" for the project will now be shown. This improvement will make it easy for the public to know if a project is to be administered by the state or other entity.

The formatting changes to the Work Program that are discussed above may be seen in the FY 2012/13 – 2016/17 Final Tentative Work Program. This is the same document that is being incorporated into the TIP in Agenda Item 6. FDOT has emphasized that these formatting modifications are a work in progress. The final result will be a document that is informative and easily understood by the public at large.

**ATTACHMENTS:** [FY 2012/13 – 2016/17 Final Tentative Work Program \(included in Agenda Item 6\)](#)

[FDOT Active Fund Codes](#) (included in Agenda Item 6)

**ACTION:** None required, informational only

CAC: 05/24/12

## CAC AGENDA ITEM 6.

### FY 2012/13 – FY 2016/17 TRANSPORTATION IMPROVEMENT PROGRAM (TIP)

The Metropolitan Planning Organization (MPO) is required to adopt a fiscal year (FY) 2012/13 – FY 2016/17 Transportation Improvement Program (TIP) by July 1, 2012. The TIP is federally required in order for the County to receive State and Federal funding for transportation projects. The annual adoption process involves incorporating the Florida Department of Transportation (FDOT) Final Tentative Work Program into the TIP. The FDOT Work Program includes a five-year schedule of state and federally-funded transportation projects, including new projects introduced in the fifth year (2016/2017). A full explanation of recent format changes to the Work Program is discussed in Item 5 of this agenda.

The TIP contains project descriptions, schedules, and corresponding funding allocations regarding scheduled transportation improvement projects for the 25 local governments of Pinellas County, the Pinellas Suncoast Transit Authority (PSTA), local airports, and the Port of St. Petersburg. The projects include new construction, reconstruction, capital purchases, and maintenance work associated with roads, sidewalks, trails, transit services, airports, the Port of St. Petersburg, and the Transportation Disadvantaged Program. The TIP also identifies the MPO's priority projects for Transportation Enhancement Program and Surface Transportation Program funding, as well as those identified through the Congestion Management Process.

At their October 27, 2011 meeting, the CAC recommend that the MPO approve the FY 2012/13 – FY 2016/17 Draft Tentative Work Program. The MPO approved the Draft Tentative Work Program on November 09, 2011. The attached table identifies the major differences between the current FY 2011/12 – 2015/16 FDOT Work Program and the proposed FY 2012/13 – 2016/17 Final Tentative Work Program. Upon approval by the MPO, which is scheduled for June 13, 2012, the new Final Tentative Work Program and accompanying maps will be incorporated into the FY 2012/13 – 2016/17 TIP.

**ATTACHMENTS:** [Major Changes in FY 2012/13 – 2016/17 FDOT Final Tentative Work Program as Compared to FY 2011/12 – 2015/16 Work Program](#)

[State Work Program Maps](#)

[FY 2012/13 – 2016/17 Final Tentative Work Program](#)

[FDOT Active Fund Codes](#)

**ACTION:** CAC to recommend approval of the FY 2012/13 – 2016/17 TIP

CAC: 05/24/12

**CAC AGENDA ITEM 7.**

**IDENTIFICATION OF ENVIRONMENTAL JUSTICE AREAS FOR THE LONG RANGE TRANSPORTATION PLAN (LRTP) UPDATE**

The federal government mandates that MPOs incorporate environmental justice (EJ) issues in their long range planning activities. The three main objectives of this mandate are:

- To avoid, minimize, or mitigate disproportionately high and adverse human health and environmental effects, including social and economic effects, on minority populations and low income populations;
- To ensure the full and fair participation by all potentially affected communities in the transportation decision making process; and
- To prevent the denial of, reduction, or significant delay in the receipt of benefits by minority and low income populations.

With respect to the LRTP, the EJ analysis will address how low income and minority populations are impacted by or benefitting from the transportation projects being proposed. An important product of this analysis is a map series showing the proposed LRTP projects overlaid on the zones of minority and low income populations. The analysis will show the levels of investment in the portion of the transportation system that serves low income and minority areas. EJ areas will also receive targeted public outreach activities in an effort to reach the traditionally underserved populations.

MPO staff has identified those census tracts in Pinellas County where the minority and low income populations exceed the following thresholds: greater than the countywide average, greater than 20% of the total population of a census tract, and greater than 50% of the total population of a census tract. MPO staff and the Technical Coordinating Committee (TCC) will be selecting an appropriate threshold for the identification of EJ areas at the TCC's May meeting. Staff will present an overview of EJ issues related to the LRTP and explain the justification for the selected threshold used to identify EJ areas.

**ATTACHMENTS:** [Map Series of EJ Threshold Options for Both Minority and Low Income Populations](#)

**ACTION:** None required, informational only

CAC: 05/24/12

**CAC AGENDA ITEM 8.**

**OVERVIEW OF THE JOLLEY TROLLEY**

Clearwater's Jolley Trolley has been a popular mode of transportation since it began in 1982 and provides transit service through Clearwater, Dunedin, Palm Harbor and Tarpon Springs. Both residents and visitors utilize the Jolley Trolley to avoid having to concern themselves with parking and driving in traffic. The Jolley Trolley is a non-profit company that is partially funded by the Pinellas Suncoast Transit Authority (PSTA), fares, and advertising. The Jolley Trolley Board of Directors consists of prominent business professionals, which represent the interests of the community, residents, tourists, and local hotels and restaurants.

Robert Longenecker, Executive Director of the Jolley Trolley, will give a special presentation of the Jolley Trolley's current efforts to reduce traffic congestion, improve mobility in the local area, and to address future services and expansion plans. Since local circulators are an important part of the overall transportation system, the presentation will also include a review of circulator services and their corresponding technology.

**ATTACHMENT:** None

**ACTION:** None required, informational only

CAC: 05/24/12

**OTHER BUSINESS**

**A. Follow-Up Item On Distracted Driving**

At their April 11 meeting, the MPO reviewed the CAC recommendation requesting them to send a letter to the Florida Legislature asking for legislation next year to ban texting while driving. The MPO directed the CAC to reconsider their recommendation to see whether they would be willing to include other driving distractions, in addition to texting, in their request. The CAC addressed this at their April meeting and confirmed their desire to focus on the issue of texting. As part of this item, a video produced by CAC member Michael Welch on texting while driving was presented at the meeting. The CAC subsequently recommended that the video be presented to the MPO in support of their request. At their meeting on May 9, the MPO watched the video and agreed to send a letter to the Legislature encouraging them to pass legislation banning texting while driving in next year's session.

Also at the April CAC meeting, Jackie Griffin, Executive Director of LiveFree!, discussed the efforts of her agency to prevent underage drinking, prescription drug use, marijuana use, and drugged driving. Mrs. Griffin expressed support for the CAC's initiative to address texting while driving and offered to distribute Michael Welch's video to students enrolled in LiveFree! Clubs in public schools and within the community. She will be present at this meeting with a request for the CAC members to complete a survey related to distracted driving.

**B. Comments From Committee Members**

Members may comment on other business and request future agenda items. Comments should not require presentations or extensive Committee discussion.

CAC: 05/24/12