

Directions for Using the District Multimedia Library

Open Internet browser and type **http://destiny.pinellas.k12.fl.us/** into the address bar.

Choose your school site. (If not at school site, choose the Professional Resource Library.)

Click **Login** button in the upper right corner.

A security alert will pop up.

Click **Continue** to this website

Enter your district user name. (It is the same as your login name for district email)

Enter your LMS password. (It is the first 4 letters of your last name and the last 4 of your social security number.)

After the login process is complete, your name will appear next to the login button.

Click the **Catalog** tab.

To only search the District Multimedia Library, uncheck your school site and check the District Multimedia Library.

Enter search term in the **Find** field.

Select the appropriate search button or hit **Enter** for keyword search

When search results are found, click the details icon of the desired material(s).

Click **Book It** to schedule.

Pick the first day to use. (The maximum loan period is 7 school days.)

Select the **Save** button.

Your items are now booked!

***** To see what you have booked, click on the **My Info** tab. *****